

Kaipara District Council
Long Term Plan Briefing Minutes

Date: Thursday 14 May 2020
Time: 9.30 am – 12.20 pm
Location: Online via Webex conferencing and Kaipara Facebook live

Members Present: Mayor Jason Smith
Deputy Mayor Anna Curnow
Cr Jonathan Larsen
Cr Karen Joyce-Paki
Cr Victoria del la Varis-Woodcock
Cr Mark Vincent
Cr Peter Wethey
Cr Eryn Wilson-Collins

Apologies: Cr David Wills

The Mayor opened the briefing with a Karakia.

1. Long term Plan (LTP) status update

Michaela Borich (Project Manager and Business Analyst) presented this item.

The following matters were raised:

- Currently in phase three of workplan and on track
- It was noted that COVID-19 had impacted on the phase content and financial assumptions. The impacts are being monitored by Council staff and appropriate responses being developed.

Council direction:

- Continue the programme as presented.

2. Maori contribution to decision making

Francis Toko (Iwi Relationships Manager) presented this item.

The following matters were raised:

- The Structure, background, and role of the Kaipara Integrated Catchment Committee was discussed
- It was noted that there is a need to seek further clarification on the operation of the Mana Whenua Forum
- Processes and timeframes for the potential establishment of Maori Wards was described
- Treaty partnership principles and approaches was discussed.

Council direction:

- Agreed with the text as presented.

3. Strategic assets list

Shireen Munday (Senior Policy Analyst and Planner) presented this item.

The following matters were raised:

- Scenarios of asset transfers and controls, and how those process relate to Licences to Occupy was discussed
- It was emphasised that there is a need to formally consult with the community on the strategic assets list
- Provincial Growth Fund infrastructure projects were discussed
- Different approaches to pensioner housing used by the broader local government sector were explained
- Options and approaches for civic buildings in the future were discussed.

Council direction:

- Reconsider the phrasing of the title 'Roading Network Reserves and Cemeteries' to provide clarity on what is contained in that category
- Include the Stopbank network to futureproof the protection of the vulnerable areas of the District
- Not to include civic buildings in the strategic assets list.

The briefing adjourned at 11.00 am.

The briefing reconvened at 11.15 am.

4. Revenue and Financing Policy

Sue Davidson (General Manager, Sustainable Growth and Development) presented this item.

[Secretarial note: Cr Joyce Paki left the briefing at 11.27 am]

The following matters were raised:

- Clarification on where Stopbanks would be included as part of the wider work programme in the LTP
- Funding sources and structures were explained and discussed
- It was emphasised that there is a need to have a policy that is clear for the public and elected members
- The impact of increased population during holiday seasons on water supply and management was discussed
- The Three Waters Review was discussed in the context of the LTP

Council direction:

- Create a separate category for Stopbanks
- Clarify the structure of funding sources in the Roding category
- Separate Waste Management and Waste Minimisation to different categories
- Provide percentages of how much a category is paid for by fees and charges or general rates
- Clarify the distribution of costs in Corporate Services
- Note any variance with a plus/minus percentage amount
- Review whether cemeteries can be funded from the Reserves Fund
- Report back to Council on waste management and minimisation approaches in relation to sources of funding

The Mayor closed the briefing with a Karakia.

The briefing closed at 12.20 pm.

Kaipara District Council