

**Kaipara District Council**  
**Long Term Plan Briefing Minutes**

**Date:** Wednesday 10 June 2020  
**Time:** 1.00 pm – 5.15 pm  
**Location:** Conference Room  
Northern Wairoa War Memorial Hall  
Dargaville

**Members Present:** Mayor Jason Smith  
Deputy Mayor Anna Curnow  
Cr Jonathan Larsen  
Cr Victoria del la Varis-Woodcock  
Cr Mark Vincent  
Cr Peter Wethey  
Cr Eryn Wilson-Collins

**Apologies:** Cr David Wills  
Cr Karen Joyce-Paki

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The Mayor opened the briefing with a Karakia.

**1. Long term Plan (LTP) status update**

Michaela Borich (Project Manager and Business Analyst) presented this item.

The following matters were raised:

- It was noted that the LTP process was progressing well and on-track.

Council direction:

- Continue to work as presented.

## **2. Asset Management Plan**

Jim Sephton (General Manager, Infrastructure Services), Donnick Mugusto (Waters and Waste Manager), and Andy Brown (Northland Transport Agency) presented this item.

The following matters were raised:

- The socio-economic dynamics of the east and west of the district were highlighted and discussed
- The impact of sea level rise on drainage networks was discussed
- The impact of water quality and waste management on future infrastructure investment was explained. It was noted that there is a need to obtain and use quality data to allocate resources and types of investment.
- The cost of maintaining and building bridges was discussed. It was noted that they are costly to maintain and subject to damage from heavy traffic
- The need for a customer centric approach was emphasised
- High use and alternative travel routes around the district were discussed
- Mangawhai water supply management issues were discussed. It was noted that there are ongoing investigations into how they can be managed to mitigate the complex issues that exist
- The approach to road maintenance, design, and planning was explained and discussed.

Council direction:

- Continue to work as presented.

The meeting adjourned at 2.40 pm.

The meeting reconvened at 12.50 pm.

## **3. Draft Significance and Engagement Policy**

Shireen Munday (Senior Policy Analyst and Planner), with support from Kathie Fletcher (Policy Manager) presented this item.

The following matters were raised:

- The place of pensioner housing in the policy was discussed
- Strategic assets and the consultation process was discussed
- Emergency works and how that is done in the context of strategic assets was explained
- Consultation with Iwi was discussed. It was noted that the matter is ongoing and there is a desire to have a collaborative approach.

[ Secretarial note: Cr Larsen left the room at 3.00 pm].

- The legal requirements of the policy and how it fits with other legislation were described and discussed.

[ Secretarial note: Cr Larsen re-entered the room at 3.12 pm].

- It was emphasised that it is important that the community can provide feedback on matters which the Council are considering in relation to strategic assets.

Council direction:

- Do not include pensioner housing as a strategic asset
- Include Stopbanks as a strategic asset
- Continue as presented.

#### **4. Climate Change strategy**

Katy Simon (Sustainability Policy Planner and Analyst), with support from Kathie Fletcher (Policy Manager) presented this item.

The following matters were raised:

- It was emphasised and noted that climate change actions need to be a whole of Council approach
- It was noted that the Council is aligned with other Council's in Northland in terms of approaches and actions
- The governance structure and system for the district and regional approach to climate adaptation was described
- It was noted that there needs to be a balanced and evidence-based approach to the implementation of climate adaptation actions and approaches
- Mitigation funding sources and structures was discussed. It was emphasised that there is a need to incentivise mitigation works
- It was noted that this piece of work is ongoing and must consider the new economic circumstances.

Council direction:

- Direct comments and questions by email to Katy Simons.

The meeting adjourned at 4.27 pm.

The meeting reconvened at 4.32 pm.

## **5. Consultation and Engagement Plan**

Gillian Bruce (Communications and Engagement Manager) presented this item.

The following matters were raised:

- It was noted that the current post Covid-19 world does present challenges
- It was emphasised that there is a need to have a clear process to gain feedback from the community and demonstrate the factors which influences what is needed and wanted
- It was noted that there is a need to be sensitive to the feelings and views of the community.

Council direction:

- Continue as presented.

## **6. Growth Assumptions report**

Mark Schreurs (Policy Analyst), with support from Kathie Fletcher (Policy Manager) presented this item.

The following matters were raised:

- Growth patterns of Mangawhai and the impact that it has on the township was explained and discussed.
- It was noted that the Council must always use the most accurate and up to date information possible.

The Mayor closed the briefing with a Karakia.

The briefing closed at 5.15 pm.

**Kaipara District Council.**