

Creative Communities Scheme Assessment Committee

Meeting Minutes

Date: 09 July 2020
Time: 1:03 p.m. – 2:25 p.m.
Location: Northern Wairoa War Memorial Hall, Dargaville

Members present: Councillor Victoria del la Varis-Woodcock (Chair)
Nicola Everett
Emma Gray
Jo Roberts
Apology: Olly Knox
John Pickworth

1. Opening

1.1 Opening karakia

The Governance Advisor opened the meeting with a karakia.

1.2 Apology

The Committee noted the apologies from Olly Knox and John Pickworth.

1.3 Election of Chair

Moved: Roberts

Seconded: Everett

Elects Councillor Victoria del la Varis-Woodcock as the Chair for 2020.

Carried

1.4 Conflict of interest declaration

Member	Item
Emma Gray	3.1 – Emma declared a conflict of interest as an applicant, as a member of the Mangawhai Museum and Historical Society Inc. Emma left the room and did not participate in the discussion nor vote on this application.

2. Presentations

None present at the meeting.

3. Decision

3.1 Creative Communities Scheme Funding 2019/2020 Round 2

[Secretarial note: The Committee acknowledged the impact of the COVID-19 pandemic and that events may be subject to date changes.

Emma Gray declared a conflict of interest as an applicant as a member of the Mangawhai Museum and Historical Society Inc. Emma left the room and did not participate in the discussion nor vote on this application.]

Emma Gray left the meeting.

Moved: Everett

Seconded: Roberts

That the Creative Communities Scheme Assessment Committee:

a) Awards grant to the following applicant:

Applicant	Approved
Mangawhai Museum and Historical Society	\$779.82

Carried

Emma Gray returned to the meeting.

Moved: Roberts

Seconded: Everett

That the Creative Communities Scheme Assessment Committee:

b) Awards grants to the following applicants:

Applicant	Approved	Additional note
Joanne Thomas	\$4,241.00	
Kauri Museum	\$1,695.00	
Ripia Marae	\$1,207.50	
Te Kopuru School	\$1,065.00	Food costs are ineligible
Topaz Johnson	\$2,050.00	Additional \$500 contribution towards paint and brushes, graffiti proofing
White Rock Gallery	\$1,604.50	
Total (including above)	\$12,642.82,	

- c) Notes that the Te Kopuru School grant is conditional on receipt of a letter confirming that the project is *'not part of the school's curriculum and teaching programme, has not been identified by teachers as an activity they would offer students themselves and is not primarily a vehicle for assessment'* (as per the Creative Communities Scheme Assessor's Guide).
- d) Notes that the Joanne Thomas grant is conditional on the project being advertised to the general public (e.g. open Facebook page or local newspapers) and that the students reside within the District.

Carried

3. Closure

3.1 Closing karakia

Councillor del la Varis-Woodcock closed the meeting with a karakia.

Meeting closed at 2:25 p.m.