

Kaipara District Council
Long Term Plan Briefing Minutes

Date: Wednesday 8 July 2020

Time: 9.30 am – 3.13 pm

Location: Mangawhai Club
219 Molesworth Drive
Mangawhai Heads

Members Present: Mayor Jason Smith
Deputy Mayor Anna Curnow
Cr Jonathan Larsen
Cr Victoria del la Varis-Woodcock
Cr Mark Vincent
Cr Eryn Wilson-Collins

Apologies: Cr Karen Joyce-Paki
Cr David Wills
Cr Peter Wethey

The Mayor opened the briefing with a Karakia.

1. Long term Plan (LTP) status update

Michaela Borich (Project Manager and Business Analyst) presented this item.

The following matters were raised:

- That there are some changes to the schedule and the programme is on track
- It was noted that the process and approach was clear and improved since the last triennium.

Council direction:

- Continue as presented.

2. Strategic Activity Management Plans

Jim Sephton (General Manager, Infrastructure Services) and Matthew Smith (Planning and Design Engineer) presented this item.

The following matters were raised:

- It was noted that the Transport Plan was not included as the NZTA was still compiling its National Policy Statement
- NZTA project and funding allocation processes was explained and discussed
- Legislation that impacts on the various parts of the Plans were discussed
- It was noted that there is a need to ensure that the planning and investment in infrastructure is futureproofed
- Funding sources and structures for asset investment and plans were discussed

Council direction:

- Make the Land Drainage activity description clearer and note how they are structured in the Kaipara district
- Include Flood Protection explanation with the Land Drainage section – clearly state roles and definitions to avoid confusion
- Clarify what projects or plans are Council led or community led, along with risks where appropriate.

The meeting adjourned for morning tea at 11.05 am.

The meeting reconvened at 11.20 am.

[Secretarial note: agenda item two - Strategic Activity Management Plans continued]

The following matters were raised:

- Former unmarked covered dumps in the Kaipara district was discussed
- Sustainable and clean waste management approaches were described and discussed
- Funding and management models for potential clean waste interventions were discussed
- Stormwater networks and asset lists were discussed
- Depreciation calculations and approaches were explained
- The issues connected to aging infrastructure were described and discussed
- The impact of targeted rates on the LTP process was highlighted
- Impact of future growth on the LTP was highlighted. It was emphasised that the cost to bring infrastructure up to modern standards would be expensive and needs careful consideration

- Environmental and public health standards in relation to water storage and distribution networks was discussed.

Council direction:

- Explore clean energy and waste management options for inclusion in the LTP
- Ensure that the term Circular Economy is used correctly in the document
- Provide clarity in lines of text that are vague to remove any doubt
- Add descriptive keys on diagrams and maps
- Provide an executive summary for each Activity Management Profile.

The meeting adjourned for lunch at 12.52 pm.

The meeting reconvened at 1.28 pm.

[Secretarial note: agenda item two - Strategic Activity Management Plans continued]

The following matters were raised:

- Place large projects further out in the LTP or have them clearly narrated to ensure that it is still listed, and funding opportunities could be used by alternative funding sources in the future
- There is a need to invest and maintain in core services first
- The importance of effective community communications was emphasised.

3. Financial Strategy

Sue Davidson (General Manager, Sustainable Growth and Investment), Paul Creswell (Financial and Corporate Planning Manager), and Violeta Kayryakova (Financial Services Manager) presented this item.

The following matters were raised:

- It was noted that there is a need for a balanced approach to the management of Council finances
- Depreciation costs and responsibilities were explained
- The standard of parks and reserves and required investment to improve them was discussed
- It was emphasised that the selection and costs of proposed projects need to be intergenerational and well thought out
- The need to balance out the differences of the district and the impacts that it has on income from rates was discussed
- Current council debt levels and sources were explained

- It was noted that there will be a need to build in the costs of responding to climate change and sea level rise challenges.

Council direction:

- Focus on how sea level rise will impact on our communities
- Climate smart: add in 'maximise external funding.

4. Activity Profiles - Building, Resource Consents and Compliance

Michaela Borich (Project Manager and Business Analyst) introduced this item. Neil Donnellan (Building Control Manager), Wendy Robinson (Planning Manager), Dean Nuralli (Regulatory Manager) presented this item.

The following matters were raised:

- It was emphasised that the final publication should be one that is the public can understand
- Statutory timeframes of related legislation was discussed.

Council direction:

- Make clear what the funding sources are and how they are structured
- Explain the context and structure of the performance measure percentages to avoid misinterpretation
- Redraft the performance measures descriptions to be more high level and not so operational in nature
- Ensure that the performance targets provided in the final documents are high but achievable
- Categorise the type and rates of complaints for clarity.

The Mayor closed the briefing with a Karakia.

The briefing closed at 3.13 pm.

Kaipara District Council.