

**Open Minutes of the Ordinary Meeting of  
Kaipara District Council**

**Date:** Wednesday 25 November 2020  
**Time:** 9:30 a.m. – 12.22 p.m.  
**Location:** Lighthouse Function Centre / Te Whare Taonga o Tunatahi  
32 Mount Wesley Coast Road  
Dargaville

**Members Present:** Mayor Dr Jason Smith  
Councillor Jonathan Larsen  
Councillor Karen Joyce-Paki  
Councillor Victoria del la Varis-Woodcock  
Councillor Mark Vincent  
Councillor Peter Wethey  
Councillor David Wills  
Councillor Eryn Wilson-Collins  
**Apologies:** Deputy Mayor Anna Curnow

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**1. Opening**

**1.1 Karakia**

Cr Wilson-Collins opened the meeting with a Karakia.

**1.2 Apologies**

**Moved: Mayor Smith**

**Seconded: Cr Joyce-Paki**

That the Kaipara District Council:

- a) Accepts the apology from Deputy Mayor Curnow.

**Carried**

**1.3 Confirmation of agenda****Moved: Mayor Smith****Seconded: Cr Wilson-Collins**

That the Kaipara District Council:

- a) confirms the agenda for the meeting held 25 November 2020. Noting the new order item 6.2 to before item 5.1.

**Carried****1.4 Conflict of interest declarations**

Item number and name	Elected Member
6.5 – Resolutions Register	Cr Wilson-Collins

**2. Presentations and petitions**

There were no presentations or petitions.

**3. Confirmation and Receiving of Minutes****Moved: Cr del la Varis-Woodcock****Seconded: Cr Vincent**

That the Kaipara District Council:

- a) Approves the Open Ordinary Council Minutes of 28 October 2020 as true and accurate record (agenda item 3.1).
- b) Approves the Open Extraordinary Council Minutes of 28 October 2020 as true and accurate record (agenda item 3.2).
- c) Receives and notes the Minutes of the Taharoa Domain Governance Committee (agenda item 3.3.1)

**Carried****4. Notice of motion****4.1 Vehicle use on Ripiro Beach - Councillor David Wills**

[Secretarial note: the meeting adjourned at 9.54 am and reconvened at 10.02 am, adjourned at 10.06 am and reconvened at 10.08 am due to sound disturbances. Debate continued and the motion was put].

**Moved: Cr Wills**

**Seconded: Mayor Smith**

That the Kaipara District Council;

- 1) Requests the Chief Executive prepare a report about vehicle use on Ripiro Beach, including the adjoining sand hills and access ways onto the beach.
- 2) That the report includes, but is not limited to;
  - a) The environmental impact of vehicles upon;
    - i) Native fauna
    - ii) Man-made plantings for erosion control and soil conservation
    - iii) Bird life and native animals
    - iv) Disturbance of culturally sensitive sites including burial sites
    - v) Historical sites such as the Pouto Light House.
  - b) The interaction between the various means of transportation; walkers and hikers, drivers, cyclists, horse riders.
  - c) Options for regulatory levers that council may have/use.
- 3) That the report be presented to the June 2021 Ordinary Council Meeting

**Carried**

## **6.2 Drought resilience data - Northland Regional Council**

**Moved: Cr Joyce-Paki**

**Seconded: Cr Wilson-Collins**

That the Kaipara District Council:

- a) Notes the Water situation, forecast and resilience issues report.

**Carried**

## **5. Decision**

### **5.1 Three Waters Reform Update**

**Moved: Mayor Smith**

**Second: Cr Wethey**

That the Kaipara District Council:

- a) Notes the 3 Waters Reform Update report.
- b) Notes the conditional approval of the Funding Agreement and the Delivery Plan (Attachments: G and H).
- c) Notes that the Delivery Plan will continue to be refined to align milestones with the Department of Internal Affairs requirements.

**Carried**

## 5.2 Three Waters Reform Programme Procurement Plan

**Moved: Mayor Smith**

**Seconded: Cr del la Varis-Woodcock**

That the Kaipara District Council:

- a) Approves the 3 Waters Reform Specific Procurement Strategy for the delivery of projects funded through DIA. The Strategy comprises:
  - I. The allocation of design and MSQA services to the Professional Services Panel
  - II. The creation of a panel for physical works delivery consisting of Ventia, United Civil, and Forte
  - III. The direct award of specific projects where there is a compelling value proposition.
- a) Delegates the Chief Executive to approve the award of contracts up to the allocated funding of \$4,691,048 (excluding GST) once the procurement processes have been concluded.

**Carried**

## 5.3 Amended Significance and Engagement Policy

**Moved: Cr Wilson-Collins**

**Seconded: Cr Vincent**

That Kaipara District Council

- a) Adopts the amended Significance and Engagement Policy as provided in Attachment A.
- b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.

**Carried**

## 5.4 Temporary Road Closure Approval – Settlement Road Northern Bass Event 20/21

**Moved: Cr Wethey**

**Seconded: Cr Vincent**

That Kaipara District Council:

- a) Approves the application for the temporary road closure which includes Settlement Road, Kaiwaka as shown on the proposed Traffic Management Diagram (attachment A of this report) on Tuesday 29 December 2020 at 0:00am until Friday 1 January 2021 at 23:59pm. A condition of approval being the event organiser to do a letter drop to all businesses/residents located within the road closure.

**Carried**

The Meeting adjourned at 11.21 am for morning tea.

The Meeting reconvened at 11.30 am.

## 6. Information

### 6.1 Kaihu Valley Trail: Petition response

**Moved: Cr Wilson-Collins**

**Seconded: Cr Joyce-Paki**

That the Kaipara District Council:

- a) Notes that the proposed route of the Kaihu Valley Trail has not been finalised
- b) Notes that council staff will engage further with affected landowners and the community regarding the route of the Kaihu Valley Trail.

**Carried**

### 6.3 Exceptions Report October 2020

[Secretarial note: a revised financial statement was tabled now Minute Attachment A]

**Moved: Cr Larsen**

**Seconded: Cr Wethey**

That the Kaipara District Council:

- d) Notes the Exceptions Report October 2020

**Carried**

### 6.4 Quarterly Performance Measures July-September 2020

[Secretarial note: a document was tabled with a revised table now Minute Attachment B]

**Moved: Cr del la Varis-Woodcock**

**Seconded: Cr Joyce-Paki**

That the Kaipara District Council:

- e) Notes the Quarterly Performance Measures July September 2020.

**Carried**

### 6.5 Resolutions Register November 2020

**Moved: Mayor Smith**

**Seconded: Cr Joyce Paki**

That the Kaipara District Council:

- a) Notes the Resolutions Register November 2020

**Carried**

## 7. Resolution to move into Public Excluded Session

The following recommendation is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interest or interests protected by section 7 of the Act.

On the grounds that matters will be prejudiced by the presence of members of the public during discussions on the following items, it is recommended:

**Moved: Mayor Smith**

**Seconded: Cr Joyce-Paki**

a) That the following items are considered with the public excluded:

Item	Grounds for excluding the public
<ul style="list-style-type: none"> <li>▪ Public Excluded Minutes from 30 September 2020.</li> </ul>	To protect the privacy of natural persons, including that of deceased natural persons (LGOIMA s7(2)(a)), to avoid prejudice to measures protecting the health or safety of members of the public(LGOIMA s7(2)(d)), to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (LGOIMA s7(2)(h)) and to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (LGOIMA s7(2)(i))

**Carried**

The Meeting moved into Public Excluded Session at 12.20 pm.

## 8. Return to Open Session

The Meeting returned to Open Session at 12.22 pm.

## 9. Closure

### 9.1 Karakia

Cr Wilson-Collins closed the meeting with a Karakia.

The Meeting closed at 12.22 pm.