



Kaipara te Oranganui

**KAIPARA
DISTRICT**

Two Oceans Two Harbours

Combined Pou Tu O Te Rangi Joint Management Committee and Harding Park Committee Agenda

Date: Tuesday, 16 February 2021

Time: 2:00 p.m.

Location: Lighthouse Function Centre
32 Mount Wesley Coast Road
Dargaville

Committee Members: Rex Nathan (Chair)
Georgina Connelly
Rob Harding
Councillor Karen Joyce-Paki
Councillor Peter Wethey
Willie Wright

*For any queries regarding this meeting please contact
the Kaipara District Council on (09) 439 7059*

Tuesday, 16 February, 2021

2:00 pm

Lighthouse Function Centre / Te Whare Taonga o Tunatahi

32 Mount Wesley Coast Road

Dargaville

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Minutes of the Ordinary meeting of
Pou Tu o Te Rangi Harding Park Committee

Date: Monday, 30 November 2020
Time: 2:00 p.m. - 2:43 p.m.
Location: Lighthouse Function Centre / Te Whare Taonga o Tunatahi
32 Mount Wesley Coast Road
Dargaville

Members Present: Rex Nathan (Chair)
Georgina Connelly (from 2.33pm item 4.1)
Rob Harding
Willie Wright
Councillor Karen Joyce-Paki
Councillor Peter Wethey

1. Opening

1.1 Karakia

Rex Nathan opened the meeting with a karakia

1.2 Confirmation of agenda

The agenda for 30 November 2020 meeting was confirmed with no changes.

1.3 Apologies

Moved By: Cr Wethey

Seconded By: Wright

That the apology of Georgina Connelly for lateness be received.

Carried

1.3 Conflict of interest declaration

Nil.

2. Presentations and petitions

Dot Gorrie presented on issues of vandalism arising in the park.

3. Confirmation of minutes

3.1 Confirmation of Minutes 18 August 2020

Moved By: Cr Wethey

Seconded By: Cr Joyce-Paki

That the Combined Pou Tu o Te Rangi Joint Management Committee and Harding Park Committee:

- a) Confirms that the minutes of the Committee meeting held on 18 August 2020 are a true and correct record.

Carried

4. Information

4.1 Pou Tu o Te Rangi Harding Park Operations Update

Moved By: Wright

Seconded By: Cr Wethey

That the Combined Pou Tu o Te Rangi Joint Management Committee and Harding Park Committee:

- a) Notes the Parks and Recreation Manager's report 'Pou Tu o Te Rangi Harding Park Operations Update'.

[Secretarial note: Staff to amend General Section, page 6 to read "Memorandum of Agreement" and Capital Works Programme, page 7 heading date correction to 2020/2021.]

Carried

4.2 Reserve Management Plan Update November 2020

Moved By: Connelly

Seconded By: Harding

That the Combined Pou Tu o Te Rangi Joint Management Committee and Harding Park Committee:

- a) Notes the 'Reserve Management Plan update November 2020'.

Carried

5. Closure

Rex Nathan closed the meeting with a karakia.

Meeting Closed at 2:43 pm

Pou Tu o Te Rangi Harding Park Operations Update February 2021

Meeting: Pou Tu o Te Rangi Harding Park Committee
Date of meeting: 16 February 2021
Reporting officer: Hamish Watson, Parks and Recreation Manager

Purpose/Ngā whāinga

To report to the Combined Pou Tu o Te Rangi Committee and Harding Park Joint Management Committee on the operations by providing an update for the November 2020 - January 2021 period and the Capital Works Programme.

Executive summary/Whakarāpopototanga

Below is a summary of activities, operations and maintenance work carried out over the months of November 2020 to January 2021.

Recommendation/Ngā tūtohunga

That the Combined Pou Tu o Te Rangi Joint Management Committee and Harding Park Committee:

- a) Notes the Parks and Recreation Manager's report 'Pou Tu o Te Rangi Harding Park Operations Update February 2021'.

Context/Horopaki

The Committee is charged with implementing the July 2012 Pou Tu o Te Rangi and Harding Park Reserve Management Plan (RMP). Activities undertaken by Council include operations and maintenance work carried out over the months of November 2020 to January 2021.

Discussion/Ngā kōrerorero

Health and Safety:

- Staff have previously received reports of vehicles congregating on site and causing concern, this seems to have settled down. Staff will continue to monitor.

General:

- Staff have scoped the paths and firefighting tanks with Council's maintenance contractor, currently waiting on pricing.
- Staff have had one Kauri tree reported as dying, staff and Council contractor have continued to monitor the other trees to see if there is a possible issue, no further losses have been reported.
- Ongoing track maintenance has continued with additional signage regarding the dog bylaw rules erected, this sign was removed by a third party and had to be replaced

Te Tai Tokerau Redeployment Package:

- Ongoing spraying of pest plants continued over the period to keep weeds away until we can complete the planting when weather permits.

Te Tai Tokerau Redeployment Package	Spend to date
Turf Tamer	\$19,450
Downer	\$57,314
Nga Uri o Hau Nursery	\$36,176
Andrew Younger Contracting	\$44,109
Total	\$157,049

Capital Works Programme for 2019/2020

Council approved \$100,000 per annum for capital works, and the Committee adopted the 2020/2021 Works Programme.

Project 11023 Budget \$100,000	Budget	Spend to date	Comments
Mountain Bike Track Carpark	\$30,000	\$0	
Paths tracks as per previous landscape plan (Stage 1)	\$50,000	\$0	
Firefighting water tanks	\$15,000	\$0	
Contingency	\$5,000	\$0	
Total	\$100,000		

Next Quarter

- Track installations
- Firefighting tank install
- Carpark installation
- Ongoing pest plant control

Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

Next steps/E whaiake nei

Council staff will continue to implement the RMP and agreed capital works programme.

Memorandum of Agreement

between

Kaipara Cycling

and

Kaipara District Council (KDC)

Aim: To maintain and upgrade the newly formed Mountain Bike Park at Pou tu o Te Rangi Harding Park

This Memorandum of Agreement allows all involved to confirm our commitments to the Park and outline expectations, roles and responsibilities.

Kaipara Cycling agrees to the following responsibilities:

- To maintain the tracks to a rideable surface. The club will ensure that any damage is mitigated quickly by checking the tracks weekly. The work would include working bees and obtaining funding to hire equipment and purchase material such as metal or other products as required
- Provide and install new squeeze gates at the bottom and top of park to allow access for bikes and restrain the existing fence once the squeeze gates are in position. Install top gates in position at the current Stile at the top of the park.
- Discuss any improvements with the Council Staff as they come to light.
- Actively seek external funding opportunities, in conjunction with KDC staff
- Provide signage for grading of tracks and safety signage
- Work with KDC staff and Governance to name tracks

Kaipara District Council agrees to the following responsibilities:

- To Spray Tracks as required
- To provide seating on the park – especially at the base of the park
- Remove any fallen trees over the tracks
- Provide a parking area. (At a later date when funding is available)
- Connect pathways and or directional signs to the park from the connected pathway from Dargaville as and when these opportunities arise.
- KDC to install supplied signage and a Kaipara Cycling member to be present to ensure they are positioned in the right place

Communication Details

All email communication from KDC to be sent through the Kaipara Cycling email address.
Kaiparacycling@gmail.com

All email communication from Kaipara Cycling to be sent through the KDC email address.
parks@kaipara.govt.nz

Signatures

Signed on behalf of Kaipara Cycling:
Chairperson

.....
Date

Signed on behalf of KDC:
Manager of Parks and Reserves

.....
Date

Pou Tu o Te Rangi Harding Park Mountain Bike Track names

Meeting: Pou Tu o Te Rangi Harding Park Governance Committee
Date of meeting: 16 February 2021
Reporting officer: Hamish Watson, Parks and Recreation Manager

Purpose/Ngā whāinga

To seek approval for the names of the individual tracks within the new Pou Tu o Te Rangi Harding Park Mountain Bike Track so staff can move forward with Kaipara Cycling Inc to create the signage.

Executive summary/Whakarāpopototanga

Previously the Pou Tu o Te Rangi Harding Joint Management Committee agreed to Mountain Bike Tracks being placed within the Park by Kaipara Cycling Inc, funding was then received from the Reserves Contributions Fund (RCF) from KDC and through Ministry of Business, Innovation and Employment (MBIE). Andrew Younger Contracting was contracted to construct the four downhill tracks and one uphill track. Staff were then asked to work with Kaipara Cycling Inc to look at names for the tracks that had significance to the area. Below is a list of options for consideration and discussion.

Recommendation/Ngā tūtohunga

That the Pou Tu o Te Rangi Harding Park Joint Management Committee:

- a) Approves Option 1: Rivers as the names for the tracks.
- b) Requests. Staff to formalise the track naming and have the signage made for the tracks in conjunction with Kaipara Cycling Inc.

Context/Horopaki

The Committee has previously approved the mountain bike tracks to be created within the park, staff have worked with Kaipara Cycling Inc to come up with some naming options for the committee to discuss and agree naming. Staff can then have the signage made and installed ensuring all correct logos and information is displayed.

Discussion/Ngā kōrerorero

The Committee agreed that the overall name would be the Pou Tu o Te Rangi Harding Park Mountain Bike Track.

Staff have looked at different options for the individual track names including potentially Marae, prominent chiefs or people of the area, this was discussed in depth with agreement being reached that by using Marae, prominent chiefs or people this might cause conflict amongst the community.

Other options were discussed, and agreement was reached on the below options.

Naming Options

Tracks	Rivers	Birds	Trees
Uphill	Wairoa	Kiwi	Kauri
Downhill 1	Kaihu	Piwakawaka - Fantail	Totara
Downhill 2	Awakino	Kereru – Wood Pigeon	Rimu
Downhill 3	Tangiteroria	Morepork	Kowhai
Downhill 4	Kirikopuni	Tui	Kahikatea

These names are only examples and can be substituted for any believed to be more appropriate to the area or reconfigured to suit the appropriate tracks.

Options

Option 1: Approve Rivers as the names for the individual mountain bike tracks.

Option 2: Approve Birds as the names for the individual mountain bike tracks.

Option 3: Approve Trees as the names for the individual mountain bike tracks.

Option 4: Not approve any of the options provided and ask staff to look at other options and report back.

The recommended option is **option 1**.

Risks and mitigations

If Option 4: “Not approve any of the options provided and ask staff to look at other options and report back” is agreed this will delay the naming of the tracks and the ability for staff to get the signage created.

Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

Next steps/E whaiake nei

Staff to work with Kaipara Cycling Inc to have the signage made and installed. Staff to ensure all appropriate logos and information is put on the signage.

Reserve Management Plan Update February 2021

Meeting: Pou Tu o Te Rangi Harding Park Joint Management Committee
Date of meeting: 16 February 2021
Reporting officer: Hamish Watson, Parks and Recreation Manager

Purpose/Ngā whāinga

To update the Committee on the progress of the Reserve Management Plan (RMP) review and provide information to keep the committee informed.

Executive summary/Whakarāpopototanga

The Pou Tu o Te Rangi Harding Park Joint Management Committee agreed to review the RMP for the park, this was then taken to Council as part of the approval process. At the Council meeting held on 7th October 2020 the Council agreed to review the Reserve Management Plan for Pou Tu o Te Rangi Harding Park and directed staff to start the process. Staff have continued to work with Stellar Projects (SP) and have developed a Project Execution Plan for the Committee to give them clarity on timeframes and processes.

Recommendation/Ngā tūtohunga

That the Combined Pou Tu o Te Rangi Joint Management Committee and Harding Park Committee:

- a) Notes the 'Reserve Management Plan update February 2021.

Context/Horopaki

SP have developed a project execution plan to outline project timeframes, process, structure, consultation and engagement, roles and responsibilities and risks and issues.

Discussion/Ngā kōrerorero

The purpose of this project execution plan is to set out how the comprehensive review and RMP will be formally managed. It aims to:

- Provide a description of the major phases and stages which will be undertaken to complete the project
- Outline the schedule of the activities, tasks, durations, dependencies, resources, and timeframes
- Establish the project team, control and governance required to complete the project
- List the assumptions and constraints identified during the planning process

Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

Next steps/E whaiake nei

Start implementing the project execution plan.

Attachments/Ngā tapiritanga

	Title
A	Pou Tu o Te Rangi Harding Park RMP Project Execution Plan.

Pou Tu o Te Rangi and Harding Park Reserve Management Plan Review 2021



PROJECT EXECUTION PLAN

Prepared For:

Kaipara District Council

by Stellar Projects Limited

Ref: #J002603

4 February 2021



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1. Document Review

Document history

Version	Date	Author	Details/ Update notes
1.0	25 January 2021	Fiona McLeod – Stellar Projects	Draft

Reviewers

Name	Role
Stuart Brooke	Planning Manager, Stellar Projects
Hamish Watson	Parks and Recreation Manager, Kaipara District Council
Mike Collins	Parks and Reserves Officer, Kaipara District Council

Distribution

Name	Role	Date
Hamish Watson	Parks and Recreation Manager, Kaipara District Council	25 January 2021
Mike Collins	Parks and Reserves Officer, Kaipara District Council	25 January 2021
Pou Tu o Te Rangi and Harding Park Joint Management committee	co-governance committee for Pou Tu o Te Rangi Pā and Harding Park (including the cemeteries).	February 2021

Associated documents

Version	Date	Document name
Adopted	July 2012	Pou Tu o Te Rangi and Harding Park Reserve Management Plan
0 – Draft	31 July 2020	Pou Tu o Te Rangi and Harding Park Reserve Management Plan Stage 1 – Initial Review

2. Introduction

2.1 Project Overview

This purpose of the project is to produce a revised and updated Reserve Management Plan (RMP) for Pou Tu o Te Rangi and Harding Park (PTTRHP).

The process for producing the RMP will involve a comprehensive review of existing RMP, in accordance with the requirements of the Reserves Act 1977.

2.2 Background

The RMP was adopted in July 2012 is a guide for KDC and the Pou Tu o Te Rangi



Management Committee for the ongoing joint management of PTTRHP. It also seeks to integrate management strategies with management of the adjacent Old Mount Wesley Cemetery and Harding Park family Cemetery.

The document sets out a shared vision:

"Pou Tu o Te Rangi/Harding Park will be an important enjoyable learning environment rich in natural and cultural heritage for both the local community and visitors. Throughout the site, stories will be expressed hinting at the unique qualities of this place and this community; past, present and future. Pou Tu o Te Rangi/Harding Park will be a shared public place for recreation, events, fun and learning."

The RMP provides information on the legal and planning framework governing the management of the PTTRHP, natural and cultural attributes of the area and the management issues and opportunities. The objectives and policies have been structured to support the shared vision and the overall objective - the creation of a quality holistic visitor experience

The RMP also includes sufficient detail for the use and development of the reserve, and an implementation plan setting out the actions, timeframes, funding requirements and those involved in the delivery of the actions.

The Pou Tu Te Rangi Joint Management Committee (responsible for the ongoing joint management of PTTRHP) recognised that the PTTRHP RMP is in need of review and engaged Stellar Projects to undertake an initial review of the existing RMP. The purpose of the review was to outline the statutory process required to review the RMP and provides recommendations for undertaking the review. The initial review (July 2020) recommended that a comprehensive review of the RMP is undertaken in accordance with the process set out in section 41 of the Reserves Act.

The Pou Tu Te Rangi Joint Management Committee (responsible for the ongoing joint management of PTTRHP) resolved at its committee meeting to undertake a comprehensive review of the PTTRHP RMP.

2.3 Purpose of the PEP

The purpose of this project execution plan is to set out how the comprehensive review and RMP will be formally managed. It aims to:

- provide a description of the major phases and stages which will be undertaken to complete the project
- outline the schedule of the activities, tasks, durations, dependencies, resources, and timeframes
- establish the project team, control and governance required to complete the project
- list the assumptions and constraints identified during the planning process

3. Project Outline

3.1 Scope

The purpose of the project is to undertake a comprehensive review of the PTTRHP RMP and produce and updated and revised RMP.



Section 41 of the Reserve Act sets out the statutory requirements and process for the development and review of Reserve Management Plans. A summary of the process is provided in figure 1 below.

Step 1:	Council publicly notifies its intention to review the reserve management plan and invites interested parties / persons to send in written suggestions within a set time period (usually one month).
Step 2:	A draft management plan is prepared giving consideration to comments received.
Step 3:	Council publicly releases its draft management plan and invites interested parties and the local community to provide feedback through the submission process (over a two-month period from the date of notification)
Step 4:	Consideration is given to submissions and objections and a hearing can be held.
Step 5:	Appropriate changes are made to the management plan.
Step 6:	The final management plan is adopted by Council and signed and sealed (Ministerial approval is not required for recreation reserves)
Step 7:	The final management plan is produced and implemented, and all those who made submissions are notified that the plan has been prepared and is available if they require a copy.
Step 8:	The Management Plan is kept under continuous review

Figure 1: Reserve Management Review process

3.2 Out of scope

The project does not include:

- Development of the implementation plan and the determination of budgets required to implement it.
- A review of any statutory requirements under other legislation such as resource consents or building consents for activities or development identified in the RMP.

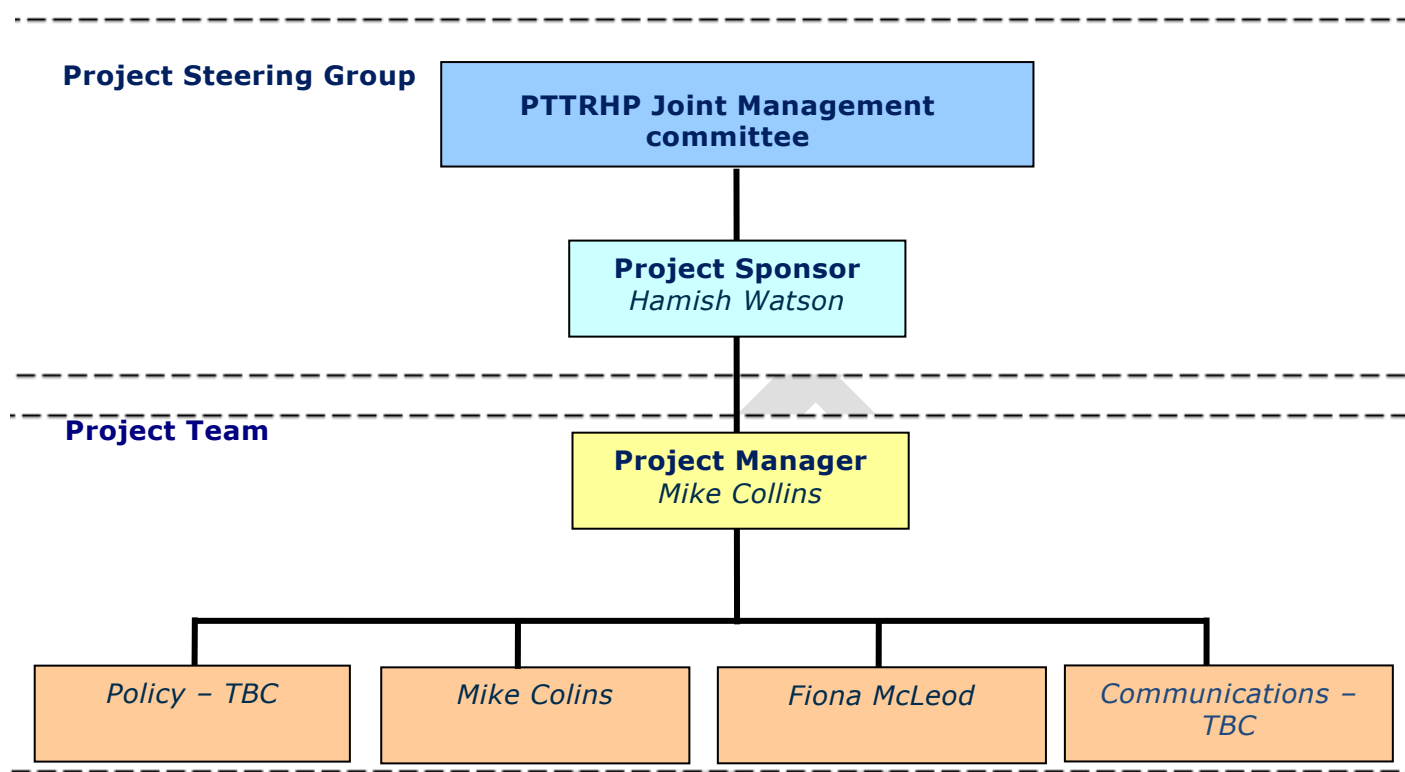
3.3 Project Deliverables

The project should deliver a revised and updated RMP for PTTRHP that has been developed through a comprehensive review process in accordance with the statutory requirements of the Reserves Act.



4. Project Team

4.1 Project Governance Structure



4.2 Project Roles and Responsibilities

Role	Name(s)	Authority / Responsibility
Owner	PTTRHP joint Management Committee	<ul style="list-style-type: none">• Project owner.
Sponsor	Hamish Watson (HW) - KDC	<ul style="list-style-type: none">• Accountable Manager.• Overall accountability for delivery of the project within defined time, cost, quality and scope constraints.• Responsible for reporting to the PTTRHP Joint Management Committee.
Project Manager	Mike Collins (MC) – KDC	<ul style="list-style-type: none">• Accountable to project sponsor.• Responsible for managing the Project Plan.• Ensuring that the project produces the required deliverables on time, within budget and at the level of quality.
Project Team	Mike Collins (MC) – KDC	<ul style="list-style-type: none">• Responsible for inputs into the plan related to conservation,



		recreation, assets, maintenance issues, and visitor experience.
	Fiona McLeod (FM) – Stellar Projects	<ul style="list-style-type: none">• Accountable for ensuring process in accordance with the statutory requirements of the Reserves Act.• Responsible for the preparing the Draft RMP.• Providing input into the consultant and engagement strategy.• Accountable to the project manager.
	KDC Policy Representative (policy Rep) – TBC	<ul style="list-style-type: none">• Responsible for ensuring that the RMP is in accordance with the KDC policy, Plans and bylaws• Responsible for review of the draft RMP.• Accountable to the project manager.
	KDC Communications Representative (comms Rep) – TBC	<ul style="list-style-type: none">• Responsible for preparing the consultant and engagement strategy.• Responsible for ensuring that all external communications are consistent with KDC policy.• Accountable to the project manager.
Others in advisor capacity	TBC - Noting this could include the input from the following specialists: <ul style="list-style-type: none">• Ecologist• Heritage consultant• Archaeologist• Traffic Engineer• Landscape Architect.	If required specialists would provide advice on particular values of the reserve and/or potential impacts of development.

5. Key Tasks, Responsibility and Dates

Task	Prepared by	Approved by	Planned Delivery Date
Prepare and confirm Project Execution Plan	<ul style="list-style-type: none">• Project Team<ul style="list-style-type: none">◦ FM and MC	<ul style="list-style-type: none">• Project Manager• Project Sponsor• PTTRHP Joint Management Committee	February 2021



Prepare and finalise consultation and engagement strategy	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ All members 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	March 2021
Consultation and engagement with mana whenua and key stakeholders	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ TBC by the consultation and engagement strategy 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor 	Beginning March 2021, and continuing throughout the project (TBC by the consultation and engagement strategy)
Review of what had been implemented within the 2012 RMP	<ul style="list-style-type: none"> • Project sponsor • Project Team <ul style="list-style-type: none"> ◦ MC, FM Project sponsor 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor 	April
Public notification of Councils intention to review the RMP	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ FM, MC, Comms Rep) 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor 	March-April 2021 (Allow one month for written suggestions to be received - Statutory requirement)
Preparation of draft RMP with consideration given to feedback received	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ Drafted by FM, with input from Policy Rep and MC 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	May-July 2021
Workshop with PTTRHP joint Management Committee to work through feedback and current RMP in detail	<ul style="list-style-type: none"> • Project Team • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	No approval required.	June
Public notification of the draft RMP and feedback sought through submissions	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ Comms Rep, FM and MC 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	August – September 2021 (two-month period from the date of notification – Statutory requirement).
Review of feedback and public	<ul style="list-style-type: none"> • Project Team 	<ul style="list-style-type: none"> • Project Manager 	October 2021



submissions, with recommendation and determination of whether or not public hearing is required.		<ul style="list-style-type: none"> • Project Sponsor • PTTRHP joint Management Committee 	
Public Hearing (if required)	<ul style="list-style-type: none"> • Project Team 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	November 2021
Hearing Decision / Recommendation issued	<ul style="list-style-type: none"> • Project Team 	<ul style="list-style-type: none"> • Project Sponser 	December 2021
Appropriate changes made to the RMP	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ Drafted by FM, with input from Policy Rep and MC. 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor • PTTRHP joint Management Committee 	January – February 2022
The final RMP is adopted by Council and signed and sealed	<ul style="list-style-type: none"> • Project Manager • Project Sponsor 	<ul style="list-style-type: none"> • PTTRHP joint Management Committee 	March 2022
The final RMP is made publicly available and all those who made submissions are notified	<ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> ◦ FM, MC and Comms Rep 	<ul style="list-style-type: none"> • Project Manager • Project Sponsor 	March 2022

6. Project Meetings and Updates

Project meetings with the Project Team and Project Sponsor will be held monthly or as required.

Project updates to the PTTRHP Joint Management committee will be provided bi-monthly or as required.

7. Consultation and Engagement

A specific consultation and engagement strategy will be prepared by the project team. Preparation of this plan should include timeframes and methods of communications with the parties identified in the following table.



Mana whenua, stakeholder or interest group	Current level of Knowledge of the RMP review	Likely interests, issues or values	Expected Level of Interest
Te Uri o Hau	Medium	Protection and enhancement of Maori values Protection, use and potential development of Pou Te o Te Rangi	High
Harding Family	Medium	Potential impacts on ownership and cemetery values Potential impact on heritage values	High
Current Leaseholders: • Head Lease - Dargaville Museum - Te Whare Taonga o Tunatahi • Head Lease - Kaipara Heritage Machinery (Dargaville) Inc • Sub Lease - Bell South NZ (Telecommunication tower, sublease to Dargaville Museum)	High	<ul style="list-style-type: none"> • Future development opportunities • Future leaseholder agreements • Maintenance of existing and future assets • Protection of park values • Visitor numbers • Traffic management • Security and fencing 	High
Informal occupations: • Frisbee Golf • Harding Family Cemetery (informal agreement with KDC) • Grazing • Mountain Bike Track	Low	<ul style="list-style-type: none"> • Future development opportunities • Future leaseholder agreements • Maintenance of existing and future assets • Protection of park values • Visitor numbers 	Medium
Adjacent landowners	Low	Potential impacts of private land owners	Low – Medium
Recreation groups	Low	Potential impacts on recreation values	Medium



Heritage New Zealand Pouhere Taonga (HNZPT)	Low	Potential impacts on heritage and archaeological values	Medium
General public	Low	Likely broad range of interests, issues, and values raised.	Medium

8. Risks

Risks	Risk level (H/M/L)	Risk owner	Mitigation / Monitoring
Project workstreams do not complete required tasks on time	Medium	Project Team	Regular project team meetings and clear milestones and timeframes
Mana whenua does not feel sufficiently engaged	Medium	Project Team	Identify best way to engage with mana whenua early on and through the development of a consultation and engagement strategy.
Other stakeholders or interest groups not identified and involved	Low	Project team	Development of a comprehensive consultation and engagement strategy. Monitor public responses and respond quickly.
Feedback and submissions on the RMP are not aligned or conflicting	Medium	Project team	Clear communication with parties Obtain specialist input if required.

Issues

Issues	Issue level (H/M/L)	Issue owner	Mitigation / Monitoring
None identified at this stage.			

Assumptions

Staff and financial resources are available to assist in the review and development of the RMP.

Restoration and Development of Pou Tu O Te Rangi Pa site.

Development of Pa site

There have been informal discussions about the restoration and development of the Pa site to enable its significant history to be recorded for future generations to gain knowledge and understanding of the historical nature of the Pa site.

Working Party

A Project Team needs to be established to commence the process for the various tasks required for the development.

Suggestions for working party membership:

- Representatives from Pou Tu O Te Rangi/Harding Park Committee, local Iwi, KDC, Dargaville Museum Committee and other interested parties.
- Independent formal group, existing Trust.
- Any other possibilities

Responsibilities of the Working Party

- Feasibility study
- Gather information that has already been written
- Establish time line
- Develop plans
- Seek funding
- Contractors
- Supervision

Other information

- Te Uri O Hau Taumata Kaunihera has already been given a heads up
- Need to have discussions with Te Roroa, Parawhau and Te Kuihi

Response required from Pou Tu o Te Rangi Pa/Harding Park Committee is

- a) To formally receive the proposal.
- b) Approve the Development and Restoration of the Pou Tu o Te Rangi Pa site.

Presented by Rex Nathan