

Kaipara District Council
Long Term Plan Briefing Minutes

Date: Tuesday 7 April 2020
Time: 9.30 am – 12.15 pm
Location: Online via Webex conferencing and Kaipara Facebook live

Members Present: Mayor Jason Smith
Deputy Mayor Anna Curnow
Cr Jonathan Larsen
Cr Karen Joyce-Paki
Cr Victoria del la Varis-Woodcock
Cr Mark Vincent
Cr Peter Wethey
Cr Eryn Wilson-Collins
Cr David Wills

The Mayor opened the briefing with a Karakia.

1. Long term Plan (LTP) activity profiles

Michaela Borich (Project Manager and Business Analyst) presented this item.

The following matters were raised:

- Background to the work completed to date was explained
- Activity profiles and categories and how they reflected the work delivered throughout the District were described and discussed
- Profile and category structure and contents were explained, and a rationale provided
- How the current and proposed template differed and intended to work
- Next steps for the process were outlined.

Council direction:

- Retain funding sources in template
- Risks and Issues can be incorporated in to Significant Negative Effects section
- Pensioner Housing name preferred over Social Housing
- Keep a separate activity for the Northern Wairoa Hall
- Look to include “well-beings” in the naming of Community Development.

2. Significance and Engagement Policy review

Shireen Munday (Senior Policy Analyst and Planner) presented this item.

The following matters were raised:

- Best practice and legal processes in relation to the contents of the Policy
- Drafting processes and contributing sources of the proposed Policy
- Current and future application of the Policy by Council staff and the public
- Clarification was provided on what made a strategic asset and how they impact on the Policy.

Council direction:

- Further discussion on strategic assets at a future council briefing.

3. Long Term Plan (LTP) briefing one – Infrastructure Strategy

Matthew Smith (Planning and Design Engineer) presented this item.

The following matters were raised:

- LTP legal frameworks and timeframes were outlined
- The need to co-ordinate and align the LTP with other statutory, strategic, and planning documents was emphasised
- Influencing factors and dynamics on the LTP and Infrastructure Strategy were described and discussed
- It was noted that a collaborative and joined up approach for the LTP and Infrastructure Strategy was needed between all levels of government and agencies when deciding the different types of activities, projects, and infrastructure modes.

Council direction:

- Continue with the timeframes and programme as outlined in the presentation.

4. Solid waste update

Donna Powell (Infrastructure and Technical Officer) presented this item.

The following matters were raised:

- Updates on the activities and trends in waste management and disposal were described and discussed
- Impact of central government policy and strategies on solid waste disposal in the District was discussed
- Current and possible future refuse and recycling collection charges were discussed
- Education opportunities and challenges in the area of waste management and minimisation were highlighted.

- It was noted that there is a need to have a waste management system which encourages sustainable and environmentally friendly methods of waste disposal.

The Mayor ended the meeting with a Karakia.

The briefing closed at 12.15 pm.

Kaipara District Council

Dargaville