

## Resolutions Register update – February 2025

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	24/11/2021	6.2	Baylys Beach storm events report	<p>a) Notes the Report on Baylys Beach Storm Events.</p> <p>b) Requests the Chief Executive report back to the March 2022 Council Meeting with a comprehensive report detailing issues and options at Baylys Beach.</p>	GM Service Delivery	In progress	<p><b>March update 2022:</b> Eros Foschieri leading meeting with community and report going to April Council Meeting April update: Further meeting with community and now prioritising a list and timeline for Council.</p> <p><b>September update 2022:</b> Abatement notice regarding sandbags – consultants have identified options and discussion will be held with the community. Likely report to Council in November 2022.</p> <p><b>November 2022:</b> Meeting with community regarding sandbags.</p> <p><b>February 2023:</b> Rock armouring along the watercourse completed. Design and consent underway to refurbish the toilet block. Work continues with the local community to jointly derive a long-term solution to the sandbags.</p> <p><b>March 2023:</b> No further update.</p> <p><b>June 2023:</b> Geotechnical investigations completed. Meeting scheduled in 3-4 weeks with residents to discuss options.</p> <p><b>July 2023:</b> Discussions continue with residents to work through options.</p> <p><b>August 2023:</b> The removal of the failed bags and reinstatement of the bank is planned for February 2024.</p> <p><b>September 2023:</b> No further update</p> <p><b>October 2023:</b> Works are still scheduled for February 2024.</p> <p><b>November 2023:</b> Works are still scheduled for February 2024.</p> <p><b>February 2024:</b> With staff changes at the NTA, the sandbag remedial works have been delayed. NTA are identifying a Project Manager to plan and complete the necessary works. A new toilet block located opposite the Community Hall and a new board walk is planned and scheduled for completion by June 2024.</p> <p><b>March 2024:</b> No further update.</p> <p><b>April 2024:</b> No further update.</p> <p><b>May 2024:</b> Planning Assessments has confirmed that resource consents from the NRC are required. Have engaged Stellar to prepare the resource consents application.</p>

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2	23/02/2022	5.9	Dargaville Water Storage – Indicative Business Case	<p>a) Accepts the findings of the Indicative Business Case (<b>Attachment A</b>) that the Waitatua Reservoir option as detailed in that indicative business case is the most appropriate for the needs of the Dargaville Community.</p> <p>b) Directs staff to further advance the Waitatua option (as detailed in <b>Attachment A</b>) through the development of a business case.</p>	GM Service Delivery	In progress	<p><b>April update:</b> report likely to be completed around August 2022.</p> <p><b>July update:</b> A draft report has been prepared and is currently being reviewed by staff.</p> <p><b>August update:</b> Report to be discussed at the February 2023 Council Briefing.</p> <p><b>December update:</b> A report will be presented to the February 2023 Council briefing.</p> <p><b>February 2023:</b> Discussions continue with the Te Tai Tokerau Water Trust and a presentation will be provided to the Councils April 2023</p>

						<p>briefing.</p> <p><b>March 2023:</b> A presentation was provided to Council at their April briefing. Direction was provided to continue reviewing the scheme and discussions with the Te Tai Tokerau Water Trust.</p> <p><b>April 2023:</b> Site visit of the scheme scheduled for mid-May 2023, discussion continue with the Te Tai Tokerau Trust.</p> <p><b>June 2023:</b> Discussion with Te Tai Tokerau Trust continues.</p> <p><b>July 2023:</b> A revised proposal has been provided by the Te Tai Tokerau Trust. Staff are reviewing the proposal and will brief Council in September on the next steps.</p> <p><b>August 2023:</b> A briefing to Council is planned for September.</p> <p><b>September 2023:</b> A briefing to Council is planned for October.</p> <p><b>October 2023:</b> Discussions continue with the Te Tai Tokerau Trust.</p> <p><b>November 2023:</b> No further update.</p> <p><b>February 2024:</b> Options can be further defined once the 2024-2027 LTP is confirmed.</p> <p><b>March 2024:</b> Currently this has been excluded from the 2024-27 LTP however the Te Tai Tokerau Trust are looking to present options to Council.</p> <p><b>April 2024:</b> No further update.</p> <p><b>May 2024:</b> Awaiting further information from the Te Tai Tokerau Trust. Funding for the project has also been included in the regional infrastructure funding process.</p> <p><b>June 2024:</b> No further update.</p> <p><b>July/August 2024:</b> Still awaiting further information from the Te Tai Tokerau Water Trust.</p> <p><b>September 2024:</b> Discussion continuing the Te Tai Tokerau Water Trust, the GM Service Delivery can provide an update on discussion in the PEX session.</p> <p><b>October 2024:</b> Ongoing discussions continuing with Te Tai Tokerau Water Trust.</p> <p><b>November 2024:</b> Discussion's continuing with Te Tai Tokerau Water Trust and settlement on Waiatua Dam is continuing.</p> <p><b>February 2025:</b> This was progressed at the Extraordinary Council Meeting held on 29 January 2025, where a council decision was</p>
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							made. Elected Members can refer to the Public Excluded (PEX) Resolutions Register for more details.
3	27/07/2022	5.4	Mangawhai Museum Loans – July 2022	a) offers to renew the loans as interest only with the interest rate set at council's annual average cost of borrowing for a term of two years while a formal policy is developed on the provision of loan funding by Council to community organisations.	GM Corporate Services	In progress	<p><b>August 2022:</b> Museum advised.</p> <p><b>September 2022:</b> Finance and Risk Manager developing loan funding policy to go to sept 2023 Council Meeting.</p> <p><b>June 2023:</b> No progress as recruiting staff.</p> <p><b>July 2023:</b> Still on list to be completed.</p> <p><b>August 2023:</b> Treasury Policy underway and museum meeting scheduled.</p> <p><b>September 2023:</b> Museum have said they will come to Council to apply for a targeted rate.</p> <p><b>October 2023:</b> Discussed proposed Targeted rate with Council and gave guidance would go out for consultation.</p> <p><b>November 2023:</b> Museum targeted rate going out for consultation. Loans documentation to be revised by June 24.</p> <p><b>February 2024:</b> Put new targeted rate up for consultation which will help payment of loan. Looking at new agreement July.</p> <p><b>March /April /May 2024:</b> No change.</p> <p><b>June 2024:</b> Council has not approved targeted rate and museum have advised they can't repay loan principal at this stage.</p> <p><b>July 2024:</b> Paper presented to July Council Meeting. Council approved deferring repayment.</p> <p><b>August 2024:</b> Council will advise the museum and investigate potential solutions for longer term support.</p> <p><b>September / October</b> No change likely until June 2025.</p> <p><b>February 2025:</b> Museum met with GM Corporate Services in Nov 24. Paper presented to December Briefing. % options to go out to Community.</p>
4	14/12/2022	4.3	Pouto Recreation Facility Improvements	a) Approves funding of \$228,347 from the District-wide Reserve Contribution Fund to increase the budget for Pouto amenity improvements, supporting the set-up of the car park sealing, and pathway connection project, and extending the length of Pouto wharf to meet the pathway.	GM Strategic Improvement	In progress	<p><b>February 2023:</b> Design is underway and will be completed as the Pouto wharf works, scheduled for completion in April 2023.</p> <p><b>March:</b> Works are scheduled to start in November 2023.</p> <p><b>April 2023:</b> No further update.</p> <p><b>June 2023:</b> No further update.</p> <p><b>July 2023:</b> No further update.</p> <p><b>August 2023:</b> No further update.</p>

							<p><b>September 2023:</b> Works are scheduled to take place once the wharf is completed. Car park sealing scheduled for November/December.</p> <p><b>October 2023:</b> No further update.</p> <p><b>November 2023:</b> Car park sealing scheduled for early March 2024, to align with the full completion of the wharf.</p> <p><b>February 2024:</b> Car park sealing scheduled for April 2024, to align with the full completion of the wharf.</p> <p><b>March 2024:</b> The Resource Consent application has been submitted. A date for sealing Pouto carpark will be confirmed once the RC has been approved.</p> <p><b>April 2024:</b> Wharf has been scheduled for construction at the end of April, with completion by late May. Working on finding a contractor for the car park sealing before the end of June, no luck yet, however.</p> <p><b>May 2024:</b> Official opening for wharf planned for 7 June. Resource consent for concrete ramp down to the beach has been submitted. Price for all work above the ramp (sealing and footpaths) received. Price was over budget, reviewing whether scope can be reduced, or budget increased.</p> <p><b>June 2024:</b> Opening has happened and design and procurement of the sealing of the carpark in is in progress.</p> <p><b>July 2024:</b> No further update.</p> <p><b>August 2024:</b> No further update.</p> <p><b>September 2024:</b> Engineers estimate above budget - to be revisited once tender prices received with a possible budget request or reduction in scope at that stage. Tender process begins.</p> <p><b>October/November 2024:</b> Tender process underway.</p> <p><b>February 2025:</b> Contractor awarded - construction started on 10 February 2025. Completion date June 2025.</p>
5	26/07/23	5.3	Kaiwaka Can McCleans Park Gibbons Road Development Agreement	<p>a) Approves a Development Agreement/License to Occupy (LTO) for Kaiwaka Can develop McClean Park, Gibbons Road</p> <p>b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the</p>	GM Service Delivery	Completed	<p><b>August 2023:</b> Document preparation underway.</p> <p><b>September 2023:</b> Staff working on the Development Agreement, currently waiting on the surveyor to complete their works and then draft to be sent to the group in October.</p> <p><b>October 2023:</b> Staff are still working on</p>

				Development Agreement/Licence To Occupy documents.			<p>finalising the Development agreement.</p> <p><b>November 2023:</b> Development Agreement has been sent to Kaiwaka Can for review and signing.</p> <p><b>February 2024:</b> The Development Agreement is with the Kaiwaka Can committee, awaiting their sign off.</p> <p><b>March 2024:</b> Progressing. Kaiwaka Can due to submit resource consent application. Meeting to be arranged with CE regarding sign off for Development Agreement soon. Community meeting took place 20/3 for feedback.</p> <p><b>April 2024:</b> Development Agreement due to be signed end of April.</p> <p><b>May – September 2024:</b> Development Agreement is still with Kaiwaka Can.</p> <p><b>October 2024.</b> No change but with expected update in the coming months.</p> <p><b>November 2024:</b> No change but with expected update in the coming months.</p> <p><b>February 2025:</b> Development Agreement has been signed. Plans have been developed for the park and skatepark. The community group are going through the consenting process and seeking further funding.</p>
6	27/09/2023	5.8	Engineering Standards Working Party	<p>a) Constitutes an Engineering Standards Working party to work in conjunction with staff to review the engineering standards.</p> <p>b) Appoints Chair Mayor Jepson, Cr Manderson, Cr Lambeth, Deputy Mayor Larsen to the Engineering Standards Working Party.</p>	GM Service Delivery	In progress	<p><b>October 2023:</b> The first meeting is scheduled for 26 October 2023.</p> <p><b>November 2023:</b> The first meeting is scheduled for 22 November 2023.</p> <p><b>February 2024:</b> Feedback from the industry is being sought. A workshop will be convened in March to work through the feedback.</p> <p><b>March 2024:</b> In progress. The Working Party met in March and a review of the KDC Standards is ongoing.</p> <p><b>April 2024:</b> Review Session is booked for Monday 22<sup>nd</sup> April, for the Officers to work through the Transport Section of the Engineering Standards to then report back to the working party.</p> <p><b>May 2024:</b> Next Engineering Standards meeting scheduled for Monday 20 May to finalise reviewing the Transport Chapter.</p> <p><b>June 2024:</b> Due to staff being on leave, the Engineering Standards Working Party will reconvene end of July.</p> <p><b>July 2024:</b> Meeting scheduled for end of July.</p> <p><b>August 2024:</b> The working party will reconvene in September to progress the</p>

							<p>transport section of the standards.</p> <p><b>September 2024:</b> We await the appointment of a roading manager, and the interim GM SD will progress this task</p> <p><b>October 2024:</b> Engineering Standards Working Party meetings to resume in November once GM Service Delivery has returned from leave.</p> <p><b>November 2024:</b> No further update.</p> <p><b>February 2025:</b> Engineering Standards Working Party meetings to commence, as permanent GM Service Delivery (Nick Bennetts) has started. Placeholder will be sent for the next meeting to re-start in March.</p>
7	29/11/2023	4.1	NoM - Deputy Mayor Larsen - Northern Wairoa War Memorial Hall Complex Working Group	<p>a) Appoints a Northern Wairoa War Memorial Hall Complex Working Group comprised of Deputy Mayor Jonathan Larsen (Chair), Councillor Gordon Lambeth, and Councillor Eryn Wilson-Collins;</p> <p>b) Agrees to the following terms of reference for the Northern Wairoa War Memorial Hall Complex Working Group;</p> <ol style="list-style-type: none"> <li>I. Work with key Dargaville community groups including but not limited to the ANZAC Theatre, Muddy Waters Gallery, Dargaville Arts Association, Citizens Advice Bureau, DCDB, and other town hall users to optimise the solution to building issues for the Dargaville community;</li> <li>II. Consider a range of funding options for providing a new purpose-built annex to serve all Northern Wairoa War Memorial Hall Complex users.</li> <li>III. Consider design options for the replacement of the Northern Wairoa War Memorial Hall complex annex.</li> <li>IV. Consider how the new annex may be integrated with the proposed future community hub building and any other related matters.</li> <li>V. Report findings and recommendations of the Working Group back to Council.</li> </ol>	GM Strategic Improvement	In progress	<p><b>February 2024:</b> Working Group met to set expectations and to provide understanding of Project scope and budget.</p> <p>KDC staff to investigate WG ideas for site development post demolition to provide WG high level cost estimates for consideration in LTP.</p> <p><b>March 2024:</b> KDC Staff &amp; Councillors meeting 27 March to discuss a High-Level project breakdown and temporary alternative locations for The Arts Association.</p> <p><b>April 2024:</b> Staff and EM meeting Thursday 18<sup>th</sup> April to discuss next steps. - No additional funding available for THWG development suggestions.</p> <p><b>May 2024:</b> Staff, EMs and community stakeholders meeting Tuesday, 14<sup>th</sup> May 2024 to provide update and next steps.</p> <p><b>June 2024:</b> Procurement Plan to be presented to Council 26 June for review and approval. REOI process to begin - evaluation process and preferred supplier presented to KDC for feedback and approval. (July/August 24). Next THWG hui planned for July/August communicating successful contractor, timeframes and cost. Communicating and collaborating on impacts, access and conditions.</p> <p><b>July 2024:</b> Procurement Plan underway – tendering for main contractor. Once awarded, THWG will reconvene to identify priority works.</p> <p><b>August 2024:</b> Tender process to close this</p>

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8	28/2/2024	4.6	Waimatenui Farms Limited - Road Stopping	<p>a) Approves the stopping and subsequent sale to Waimatenui Farms Limited of the part of Waiotekumurau Road that is not maintained by Kaipara District Council and parts of Waiowhata Road and all of Pakotai Road and another unnamed road adjacent to land owned by Waimatenui Farms as detailed in Attachment A of the Waimatenui Farms Limited Road stopping application.</p> <p>b) Delegates the Chief Executive responsibility for preparation of the survey plan and the public notification of the Road stopping proposal.</p> <p>c) Notes that the sale of the land at a valuation of \$670,000 will not proceed until the Road stopping has been publicly notified and any submissions or objections received have been considered and resolved by Council or the environment court.</p>	GM Corporate Services	In progress	<p><b>March 2024:</b> Sitting with applicant to complete survey plan.</p> <p><b>April / May June 2024:</b> No change.</p> <p><b>July / August / September 2024:</b> No further update.</p> <p><b>October 2024:</b> No further update.</p> <p><b>November 2024:</b> Awaiting survey data.</p> <p><b>February 2025:</b> Negotiations continue with the applicant. Once Agreement for Road Stopping and Sale (MOA) is finalised, public notification can occur. Resultant submissions will then be brought back to Council for decision.</p>
9	29/5/2024	4.4	Recommendation from Taharoa Domain Campground Operations - Registration of Expressions of Interest	<p>a) Notes the Taharoa Domain Governance Committee endorsement and recommendation to begin a Registration of Expressions of Interest (REOI) for the operations of the Taharoa Domain campgrounds to gauge interest from the market.</p> <p>b) Requests the Chief Executive operate a Registration of Expressions of Interest (REOI)</p>	GM Strategic Improvement	Completed	<p><b>June 2024:</b> Document creation underway. Plan for release to GETs and public first week of July.</p> <p><b>July 2024:</b> Document creation delayed due to restructure. Resourcing being identified to support document creation.</p> <p><b>August 2024:</b> REOI Underway.</p> <p><b>September 2024:</b> No further update.</p> <p><b>October 2024:</b> REOI complete assessment and analysis underway. Outcome and report to Council planned for November Briefing.</p>

				process for the operations of the Pine Beach and Promenade Point campgrounds.			<p><b>November 2024:</b> Decision at November Meeting.</p> <p><b>February 2025:</b> REOI process complete. Refer to PEX Resolutions register for update.</p>
10	26/6/2024	4.4	Local Water Done Well – Overview of the Local Government (Water Services Preliminary Arrangements) Bill	<ul style="list-style-type: none"> <li>a) Notes the Local Water Done Well – Overview of the Local Government (Water Services Preliminary Arrangements) Bill report.</li> <li>b) Notes information regarding the Local Government (Water Services Preliminary Arrangements) Bill, and the objectives of Local Water Done Well.</li> <li>c) Supports the overall direction of Council individually, and jointly with other councils, investigating service delivery options that may meet the overall objectives of Local Water Done Well.</li> <li>d) Supports regional collaboration with this initiative through the Mayoral Forum, with regular reporting to Council.</li> </ul>	GM Service Delivery	Completed	<p><b>July 2024:</b> Three councils have engaged Rationale to undertake financial modelling of KDC including other NTH councils. An update will be provided at the September briefing.</p> <p><b>August 2024:</b> Two councils have engaged Rationale to undertake financial modelling of KDC including other NTH councils. An update will be provided at the September/October briefing.</p> <p><b>September 2024:</b> An update will be provided at the 16 October Briefing</p> <p><b>October 2024:</b> A presentation will be provided to Elected Members at the November Briefing.</p> <p><b>November 2024:</b> Advancing feedback received from Elected Members at the November briefing.</p> <p><b>February 2025:</b> Complete. The Council decision on the LWDW update and future options made at the December 2024 Council Meeting has superseded this resolution. For an update, please refer to line item 29 on this register.</p>
11	26/6/2024	4.6	Construction Panel – Storm Damage Emergency Works Programme	<ul style="list-style-type: none"> <li>a) Endorses the establishment of a combined construction panel between Kaipara District Council and Whangarei District Council for the completion of the Phase 3 Emergency Works Programme.</li> <li>b) Approves delegating to the Chief Executive the authority to approve the Procurement Plan.</li> <li>c) Approves increasing the Chief Executive's delegated financial authority to \$1.5M for Phase 3 Emergency Works Programme delivered by the panel.</li> </ul>	GM Service Delivery	Completed	<p><b>July 2024:</b> Expressions of Interest for the panel is underway.</p> <p><b>August 2024:</b> A procurement plan has been submitted to NZTA for approval. Following approval, EOI will be sorted by panel members.</p> <p><b>September 2024:</b> NZTA approved the Panel Procurement Plan in August KDC/WDC. Registration of Interest went live on 30 August, and closes on 26 September.</p> <p><b>October 2024:</b> Tender has closed and the submissions are being evaluated. Recommendation report expected soon.</p> <p><b>November 2024:</b> The tender evaluation has been completed with a recommendation submitted to the WDC CE for approval. Once approved the Panel will be available to procure</p>

							the various projects on the emergency works programme.  <b>February 2025:</b> Panel has been established, two contracts have been tendered using the panel
12	26/6/2024	4.8	Dargaville Town Hall procurement plan approval – June 2024	<ul style="list-style-type: none"> <li>a) Approves the procurement plan for the Dargaville Town Hall partial demolition and reclad project (Attachment A).</li> <li>b) Delegates authority to the Chief Executive to manage the procurement process detailed in the procurement plan.</li> </ul>	GM Strategic Improvement	In progress	<p><b>July 2024:</b> The ROI &amp; Project Specifications will be on Tenderlink for the lead contractor &amp; local channels are being used as well.</p> <p><b>August 2024:</b> The ROI (Registration of Interest) has been out to the market and is now closed &amp; the next step will be the RFP (Request for Proposals) process.</p> <p><b>September 2024:</b> The RFP process is underway for the Lead Contractor.</p> <p><b>October 2024:</b> Request for Proposals (RFP) in process with two respondents, closing the 1<sup>st</sup> Nov. Report will go to the Council meeting in Nov with staff recommendations.</p> <p><b>November 2024:</b> The RFP has closed, two submissions. Staff are evaluating and a report to Council will follow.</p> <p><b>February 2025:</b> Two tenderers have responded to additional RFP information requests. These are being assessed by a procurement panel to discuss and provide a recommendation on a tenderer. Further information to be brought to March Council Workshop.</p>
13	31/07/2024	4.11	Mangawhai Heads Reserve Concept Plan	<ul style="list-style-type: none"> <li>a) Agrees to prepare a Reserve Concept Plan for the Mangawhai Heads Reserve.</li> <li>b) Appoints a working group consisting of [Deputy Mayor Larsen (Chair), Mayor Jepson, Cr Howard and Cr Williams] to progress the development of a Mangawhai Heads Reserve Concept Plan.</li> <li>c) Notes the intention to undertake informal community and stakeholder engagement prior to developing a draft Reserve Concept Plan.</li> <li>d) Notes that once finalised, the draft Reserve Concept Plan will be subject to formal public consultation.</li> </ul>	GM Service Delivery	In progress	<p><b>August 2024:</b> Meetings due to be scheduled to begin in September for the full working party.</p> <p><b>September 2024:</b> Following public notification of Council's intention to prepare a concept plan for the Mangawhai Heads Reserve, 170 respondents have provided suggestions for consideration. A Working Group meeting is scheduled for Tuesday 17 September 2024 to discuss these suggestions and direct staff as to the form the Concept Plan should take. A preliminary draft of the concept plan will be presented to the 16 October 2024 Council Briefing so that the full Council can provide feedback. Following any required amendments, it will go to the 30</p>

							<p>October 2024 Council meeting to be adopted for public consultation.</p> <p><b>October 2024:</b> The Working Group met on 17 September 2024 and discussed the feedback from the community. They determined that they would need longer to develop a draft Concept Plan than previously thought, including requiring a site visit. This site visit was held on 30 September 2024. Because of this need for additional meetings, the Working Group were not able to seek feedback from the other Council members at their 16 October 2024 Council Briefing. At its 25 September 2024 Meeting, the Council resolved to give the Working Group delegated authority to adopt a draft Concept Plan for public consultation, effectively making it a committee of Council. This allows this step to be taken outside of the Council meeting schedule and is intended to help realign the project with its intended schedule.</p> <p>An Extraordinary Meeting of the Working Group is scheduled for 4 November to Consider adopting the draft Concept Plan for public consultation.</p> <p><b>November 2024:</b> Plan to launch on 25 November however waiting for the revised concept plan and Legal advice RE surf club consultation and whether we can include it in this piece of work.</p> <p><b>February 2025:</b> Concept plan consultation ended early Feb. Hearings scheduled for 24 Feb, Deliberations 24 March 2025.</p>
14	25/09/2024	5.1	Mana Enhancing Agreement and Memorandum of Understanding	<p>a) Agrees to work with Te Roroa and Te Uri o Hau on replacement relationship agreements; and</p> <p>b) As a result of (a) above, terminates the Mana Enhancing Agreement with Te Roroa and Memorandum of Understanding with Te Uri o Hau in accordance with clause 15.0 of the Mana Enhancing Agreement and 14 of the Memorandum of Understanding; and</p>	GM Strategic Improvement	In progress	<p><b>October 2024:</b> Correspondence initiated with Te Roroa and Te Uri o Hau, both iwi indicating they will be prepared to discuss next steps and accept meeting invites and dates post Board meetings early/mid-October.</p> <p><b>November 2024:</b> Proposed initial discussions end of November. At the time of writing no confirmed meeting.</p> <p><b>February 2025:</b> Governance to Governance hui held 29 November 2024 – Te Kuihi in attendance. Clear direction given to focus on</p>

				<p>c) Notes that the consultation regarding this was completed between the parties on 12 July 2024 (Te Roroa) and 15 April 2024 (Te Uri o Hau); and</p> <p>d) Ceases the bulk funding provided in the agreements effective from 30 June 2024 and works with Te Roroa and Te Uri o Hau to provide payment for their services on an ad hoc basis.</p>			<p>Mana whakahono a rohe agreement in the first instance, then focus on relationship agreement. Outcome communicated to Te Roroa and Te Uri o Hau.</p>
15	30/10/2024	4.6	Mangawhai Historical Village License to Occupy Variation	<p>a) Approves the variation to the License to Occupy for the Mangawhai Historical Village, as outlined in red at Figure 1 of this report.</p> <p>b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the LTO documents.</p>	GM Service Delivery	In progress	<p><b>November 2024:</b> Elected Members approved the proposed changes to the Licence to Occupy to allow an increase in their existing footprint. Staff are working with the Mangawhai Historical Village committee to ensure the additional buildings going onto site are done so safely.</p> <p><b>February 2025:</b> The MHV LTO Variation has been sent to the Mangawhai Historical Village for signing. The three additional dwellings (Merz hut, rotunda and church) are expected to be added to the site in the coming months.</p>
16	27/11/2024	4.1	Annual Report 2023/2024 Adoption	<p>a) Notes that the Audit, Risk and Finance Committee has reviewed Part Two of the Annual Report 2023/2024 (financial information) and has recommended for Council to adopt it.</p> <p>b) Notes that an audit report will be provided upon adoption of the Annual Report 2023/2024.</p> <p>c) Adopts the Annual Report 2023/2024 provided at Attachments A and B, including an additional note - Note 21; Disclosure of breach of statutory deadline (tabled at this meeting).</p> <p>d) Delegates the Mayor and Chief Executive the authority to approve minor editorial changes that do not alter the intent of the information in the Annual Report 2023/2024.</p>	GM Strategic Improvement	Completed	<p><b>February 2025:</b> Adopted December.</p>

				e) Delegates the Chief Executive the authority to approve the Annual Report Summary 2023/2024.			
17	27/11/2024	4.2	Kaipara District Council unsubsidised transport budget final allocation	<p>a) Approves allocating a sum of \$2,400k over three years to low-cost/low-risk projects.</p> <p>b) Approves allocating a sum of \$133k in the 2024/25 year to the Cove Rd Under slip project.</p> <p>c) Approves allocating the sum of \$300k over three years for Road Safety Education.</p> <p>d) Approves allocating the sum of \$234k in the 2024/25 year for the Kaiwaka Footpath-joining 2 bridges project.</p> <p>e) Approves allocating the sum of \$2,790k in the 2025/26 and 2026/27 years for the Wood Street (full scope) project.</p> <p>f) Approves allocating the sum of \$2,000k in the 2026/27 year for the district-wide road drainage and footpaths works.</p> <p>g) Approves allocating the sum of \$1,522k in the 2026/27 year for the Phase 3 cyclone recovery projects.</p> <p>h) Approves allocating the sum of \$550k in the 2026/27 year to Dargaville urban roading and footpath revitalisation projects to be determined.</p>	GM Service Delivery	Completed	<b>February 2025:</b> Now put in Annual Plan 25/26 and 26/27.
18	27/11/2024	4.3	Mangawhai Heads Volunteer Lifeguard Service Incorporated – Public notice of intention to grant lease	<p>a) Resolves to give public notice in accordance with section 119 of the Reserves Act 1977 of its intention to grant a lease to the Mangawhai Heads Volunteer Lifeguard Service Incorporated pursuant to section 54(1)(b) of the Reserves Act 1977 for an area of the Mangawhai Heads recreation reserve, for a term of five years with a further five rights of renewal, each for a term of one year.</p> <p>b) In accordance with section 120 of the Reserves Act 1977, invites any persons to</p>	GM Strategic Improvement	In progress	<p><b>February 2025:</b> Mangawhai Heads Reserve Concept Plan Working Group received 85 submissions for the Mangawhai Heads Volunteer Lifeguard Service Inc new lease.</p> <p>Staff are currently contacting those submitters who have indicated they wish to be heard and booking them into allocated slots in the scheduled hearing date.</p> <p>Following hearings, council staff will prepare a report to assist the Working Group in deliberations in March.</p> <p>The hearing panel will then proceed to give full</p>

				<p>make written objections and submissions on the proposal.</p> <p>c) Appoints Deputy Mayor Larsen (Chair), Mayor Jepson, Cr Howard and Cr Williams to be the hearing panel with respect to this proposal, to give full consideration in accordance with section 120 of the Reserves Act 1977 to every objection or submission received before making a recommendation(s) to Council on whether to proceed or not with the proposal.</p>			consideration to all written objections and submissions and views expressed at hearing before recommending a decision to Council.
19	27/11/2024	4.4	Resolving appeals on Private Plan Change 84 (PPC84) – Mangawhai Hill	<p>a) Delegates the authority to resolve the appeal on Private Plan Change 84 to the Kaipara District Plan (Mangawhai Hills) to [Cr Howard, Deputy Mayor Larsen and Cr Vincent].</p> <p>b) Delegates the Chief Executive (or his delegate) to attend Court-assisted mediation on behalf of Kaipara District Council and to represent Council's position during mediation with the parties.</p>	GM Planning and Development	Completed	<b>February 2025:</b> The sole appeal was resolved via direct mediation. Complete.
20	27/11/2024	4.5	Temporary road closure request – Northern Bass Music Festival 2024-25	a) Approves the application for the temporary road closures which includes Settlement Road, Valley Road (from Settlement Road to Pritchard Road) and Lawrence Road (from Valley Road to Cames Road), Kaiwaka, on Sunday 29 December 2024 from 6.00 am until Wednesday 1 January 2025 at 11:59 pm (midnight).	GM Service Delivery	Completed	<b>February 2025:</b> Completed.
21	27/11/2024	4.6	Temporary road closure – Dargaville Christmas Market 2024	<p>a) Approves the application for the temporary road closure of lower Hokianga Road, Dargaville between Victoria Street and Parenga Street (refer Attachment A) on Saturday 7 December 2024, from 7:30 am to 3:00 pm for the Christmas Street Market.</p> <p>b) Notes that the organiser (Dargaville Community Development Board) has completed the mandatory letter drop to all businesses and residents located within the road closure as a requirement for this approval.</p> <p>c) Notes anyone selling comparable products at the market will be sited as far away as</p>	GM Service Delivery	Completed	<b>February 2025:</b> Completed.

				possible from the Dargaville businesses as a requirement of this approval.			
22	27/11/2024	4.7	Temporary road closure – Dargaville Christmas Parade 2024	a) Approves the application for a temporary road closure to allow the Dargaville Christmas Parade 2024 to take place on Saturday 7 December 2024 from 07:30am to 03:00pm and includes parts of Victoria Street, Edward Street, Poto Street, Totara Street, Parore Street, Hokianga Road, Parenga Street and Kapia Street as outlined in Attachment A to this report.	GM Service Delivery	Completed	February 2025: Completed.
23	27/11/2024	4.8	Road naming application for approval – November 2024	a) Approves the following road name for the application from Cabra Developments Ltd and Cabra Properties Limited (Attachment A) – Sandspit Avenue (public road to be vested to Council).  b) Approves the following road name for the application from Cabra Developments Ltd and Cabra properties Limited (Attachment A) – Dunes Drive (public road to be vested to Council).  c) Approves the following road name for the application from Cabra Developments Ltd and Cabra Properties Limited (Attachment A) – Mitimiti Lane (private accessway).	GM Planning and Development	Completed	February 2025: Completed.
24	27/11/2024	4.9	Application for road legislation through stopping, exchange and vesting – Ball and Gillon Roads	a) Approves the road realignment of parts of Gillon and Ball Roads by way of legalisation, exchange and road stopping as described the three agreements pursuant to the PWA with Matakohe Estates Property Development LP, AF Marketing and PB & JM Leaf Family Trust which are attached to this report.  b) Approves the vesting of the road severances of the parts of Gillon and Ball Road that are no longer required because of the road realignment to Matakohe Estates Property	GM Service Delivery	In progress	February 2025: Received a signed agreement for Gillon & Ball Road.

				<p>Development LP, AF Marketing and PB &amp; JM Leaf Family Trust.</p> <p>c) Delegates authority to the Chief Executive to execute the three agreements pursuant to the Public Works Act between Council and Matakohe Estates Development, AF Marketing Ltd and PB &amp; JM Leaf Family Trust.</p> <p>d) Notes that the three agreements, once executed on behalf of Council, will be forwarded to LINZ for final approval and process completion on behalf of the Minister of Lands.</p> <p>e) Notes that all costs associated with the proposed roads and realignment and legislation will not be borne by Council.</p>			
25	27/11/2024	4.10	Urgent decision-making over the Christmas-New year recess period 24-25	<p>a) Delegates the power to make urgent decisions on behalf of the Council or its committees between the last scheduled meeting in December 2024 and the first meeting of Council or relevant committee in 2025 (the recess period) to any two of either the Mayor or Deputy Mayor and one other Councillor.</p> <p>b) In the event the Mayor and Deputy Mayor are both absent at the same time, delegates the power to make urgent decisions on behalf of Council or its committees over the recess period to any two Councillors.</p> <p>c) Notes that, if it is considered necessary, an extraordinary or emergency meeting of the Council will be called during the recess period.</p> <p>d) Notes that if the urgent decision-making process is exercised, the instances will be reported to the first Council or relevant committee meeting in 2025.</p> <p>e) Delegates Councillor Lambeth the authority under section 25(5) of the Civil Defence Emergency Management Act 2002 to declare a state of local emergency in the event the Mayor is unavailable over the recess period.</p>	GM Corporate Services	Completed	<b>February 2025:</b> Any urgent decisions made under this delegation will be presented to the February Council Meeting.

26	11/12/2024	3.1	Petition – Completion of public walkway (Weka Street and Ulrich Drive, Mangawhai)	<ul style="list-style-type: none"> <li>a) Notes the Statement of Petition and supporting signatures (Attachment A).</li> <li>b) Notes that staff will prepare a report to address the petition matter for the Council Meeting on the 26 February 2025.</li> </ul>	GM Service Delivery	In progress	<b>February 2025:</b> Petition response report being presented to February Council Meeting.
27	11/12/2024	5.1	Notice of Motion - Mayor Craig Jepson - Mangawhai and the mangroves 2024	<ul style="list-style-type: none"> <li>a) Approves making available on all council media channels the documentary Mangawhai and the Mangroves.</li> </ul>	CE	Completed	<b>February 2025:</b> The video was provided on our council media platforms soon after the November Meeting. Complete.
28	11/12/2024	6.1	Private Plan Change PPC84 (Mangawhai Hills) - Final decision	<ul style="list-style-type: none"> <li>a) Notes the Environment Court's decision (at Attachment A) NZEnvC317 2024 on Private Plan Change 84 Mangawhai Hills.</li> <li>b) Approves Private Plan Change 84 Mangawhai Hills, including the provisions outlined at Attachment B, the Structure Plan at Attachment C and the District Plan maps Attachment D, pursuant to Schedule 1, Clause 17, Resource Management Act 1991.</li> <li>c) Delegates authority to the Chief Executive to affix the seal of the Kaipara District Council to the private plan change.</li> <li>d) Delegates authority to the Chief Executive to publicly notify in accordance with Schedule 1, Clause 20, Resource Management Act 1991 that the 'operative date' will be 21 January 2025.</li> </ul>	GM Planning and Development	Completed	<b>February 2025:</b> Plan change became operative 21 January 2025. Complete.
29	11/12/2024	6.2	Government Local Water Done Well update and future options	<ul style="list-style-type: none"> <li>a) Notes the information regarding the Local Government Water Services Preliminary Arrangements) Act 2024.</li> <li>b) Agree that the current preferred options and the options being modelled for consultation are shared services arrangements with single or multiple Councils, or a Northland multi-council Council Controlled Organisation (CCO).</li> <li>c) Supports regional collaboration with this initiative through the Mayoral Forum, with regular reporting to Council.</li> </ul>	CE	In progress	<b>February 2025:</b> Further analysis work is being undertaken. LWDW was an item at the 10 February Chief Executive Forum for discussion/direction. Currently planned to consult on the options presented to Council at this report in conjunction with the Annual Plan.

				<p>d) Agrees that the Chief Executive continue investigations and identification of the two preferred options for consultation, to occur in conjunction with the 2025/26 Annual Plan, if time allows, or at a later date, before September 2025.</p> <p>e) Agrees the use of the Department of Internal Affairs to assist with completing a high-level analysis of the Northland Waters Council Controlled Organisation (CCO) option.</p> <p>f) Agrees on the use of consultants to provide a more detailed analysis suitable for consulting with the community, funded by the previously approved Better Off and Transition pool.</p> <p>g) Notes that significant engagement and collaboration will be necessary by all the participating Northland Councils (Whangarei District Council, Far North District Council and Kaipara District Council) for a Northland Waters Council Controlled Organisation (CCO) option to be fully explored.</p>			
30	11/12/2024	6.3	Response to Regional Deals Invitation	<p>a) Approves the preparation of a Regional Deal proposal for submission to central government.</p> <p>b) Agrees to collaborate with the other three Northland local authorities, Far North District Council, Whangārei District Council, and Northland Regional Council, as a single “region” for the purpose of the Regional Deal.</p> <p>c) Approves Northland Inc as the lead organisation responsible for coordinating the development of the Regional Deal proposal, with support from all four councils.</p> <p>d) Approves the Joint Regional Economic Development Committee as the governance entity responsible for the proposal</p> <p>e) Approves the amendment to the Joint Regional Economic Development Committee Terms of Reference as provided in Attachment D of this agenda item.</p> <p>f) Agrees that the Chair of the Northland Mayoral Forum be the spokesperson of the</p>	CE	In progress	<p><b>February 2025:</b> All Northland Council’s agreed with the approach in December. NInc are leading this work with a staff operational team which met regularly in December and January to progress a draft. The registration form was submitted prior to due date. A JREDC workshop was held on 31 January to discuss the draft proposal. KDC elected members were provided this for info. The operational team are updating the draft based on feedback. Next steps; JREDC to meet on 21 February to agree the proposal ahead of lodging prior to 28 February.</p>

				<p>Regional Deal programme on behalf of the region.</p> <p>g) Notes that the Joint Regional Economic Development Committee may be required to meet outside of the normal council meeting cycle during the traditional Christmas recess period.</p> <p>h) Approves the Registration form being submitted by Northland Inc. on behalf of Northland Local Authorities (by 18 December 2024), following review by the Chief Executive.</p> <p>i) Notes that similar recommendations are being presented to Far North District Council, Whangārei District Council, and Northland Regional Council at their December 2024 meetings to ensure regional alignment and collaboration.</p>			
31	11/12/2024	6.4	Progressing the Multi-Agency Joint Emergency Coordination Centre	<p>a) Approves the Chief Executive entering into a Heads of Agreement (provided at Attachment A) with Northland Regional Council, Whangārei District Council and Far North District Council for a Multi-Agency Joint Emergency Coordination Centre, subject to satisfaction that:</p> <ul style="list-style-type: none"> <li>i. Council has complied with all statutory, regulatory (and policy) obligations that relate to the Agreement; and</li> <li>ii. The Agreement includes any conditions deemed to be reasonable and appropriate in his view, having taken legal or other professional advice, if required.</li> </ul> <p>b) Notes that the Kaipara District Council contribution of \$100,000 plus GST has been previously approved by Council and incorporated in budgets.</p> <p>c) Approves the \$100,000 + GST being transferred to the Northland Regional Council project budget as per the Agreement.</p>	GM Corporate Services	Completed	February 2025: Signed at regional forum February. Complete.

32	11/12/2024	6.5	Road naming applications for approval – December 2024	<ul style="list-style-type: none"> <li>a) Approves the following road name for the application from Mangawhai Heads Holdings Ltd (Attachment A) – Panorama Rise (private accessway).</li> <li>b) Approves the following road name for the application from Mangawhai Heads Holdings Ltd (Attachment A) – Scenic Way (private accessway).</li> <li>c) Approves the following road name for the application from Helno Holdings Trust (Attachment B) – Little Lane (private accessway).</li> </ul>	GM Planning and Development	Completed	February 2025: Complete.
33	11/12/2024	6.6	Application for Road Legalisation through Stopping, Exchange and Vesting – Pinaki Road	<ul style="list-style-type: none"> <li>a) Approves the road realignment of a small section of Pinaki Road by way of legalisation, exchange and road stopping as described in the agreement pursuant to the PWA with Te Atarangi Trust which is attached to this report.</li> <li>b) Approves the vesting of the road severance of the part of Pinaki Road that is no longer required to Te Atarangi Trust.</li> <li>c) Delegates the Chief Executive responsibility for execution of the agreement pursuant to the PWA between Council and Te Atarangi Trust.</li> <li>d) Notes that the agreements once executed on behalf of Council will be forwarded to LINZ for final approval and process completion on behalf of the Minister of Lands.</li> </ul>	GM Service Delivery	In progress	February 2025: Owner & CE signed MOU. The Property Group Finalising with land owners – survey plans and sign off.