



Exceptions Report

For the month of April 2020

Financial Report

Activities Report

Capital Projects Update

April 2020 Financial Report

Statement of Operating and Capital Performance

	This Month 30 April 2020				Indicator	Year to 30 April 2020				Indicator	Whole Year	
	Actual \$'000	Annual Plan \$'000	Variance \$'000			Actual \$'000	Annual Plan \$'000	Variance \$'000			Annual Plan \$'000	Forecast \$'000
Whole of Council												
Rates	3,080	3,077	3	●	31,646	30,709	937	●	36,884	36,884		
Activity Revenue and Other Income	83	575	(492)	●	5,798	5,758	40	●	6,839	6,839		
Subsidies and Grants - Operational	643	564	79	●	4,913	5,402	(489)	●	8,786	8,786		
Total Operating Income	3,806	4,216	(410)	●	42,357	41,870	487	●	52,508	52,508		
Employee Benefits	1,095	1,048	(48)	●	10,518	10,552	34	●	12,683	12,683		
Contractors	66	194	128	●	1,318	2,049	731	●	2,448	2,448		
Professional Services	353	839	486	●	5,794	6,986	1,192	●	8,356	8,356		
Repairs and Maintenance	418	857	440	●	7,182	8,593	1,411	●	11,861	11,861		
Finance costs	183	232	48	●	1,939	2,317	378	●	2,780	2,780		
Other Operating Costs	301	450	149	●	4,731	5,261	529	●	6,004	6,004		
Total Operating Costs	2,416	3,619	1,204	●	31,482	35,758	4,276	●	44,133	44,133		
Operating Surplus/(Deficit) (before Depreciation)	1,391	597	794	●	10,875	6,112	4,763	●	8,375	8,375		
Capital Subsidies	551	228	323	●	5,483	6,582	(1,099)	●	23,219	23,219		
Contributions	96	243	(147)	●	1,759	2,430	(671)	●	3,019	3,019		
Other Capital Revenue	0	0	0	●	28	0	28	●	175	175		
Total Capital Revenue	646	471	175	●	7,270	9,012	(1,742)	●	26,413	26,413		
Capital Expenditure	613	1,859	1,246	●	13,644	15,210	1,566	●	38,936	41,556		
Total Capital Payments	613	1,859	1,246	●	13,644	15,210	1,566	●	38,936	41,556		
Subtotal Capital	33	(1,388)	1,421	●	(6,374)	(6,198)	(176)	●	(12,523)	(15,143)		
Surplus/(Deficit) - before Loan Payments and Depreciation	1,424	(791)	2,215	●	4,501	(86)	4,587	●	(4,148)	(6,768)		

Key: ● Within 5% of budget

● Over or under budget by 5 - 10%

● Over or under budget by more than 10%

Statement of Operating and Capital Performance

Comments on major variances

Operating Income:

Account	Rationale	\$000
Rates Revenue	Penalties are ahead of budget for the year to date due to arrears penalties applied (July and January) and instalment penalties.	603
Activity Revenue and Other Income	Tourism Infrastructure Funds received from Ministry of Business, Innovation and Employment – Matakohe Toilets & Footpath and Bayly's Beach. Increase in Kai Iwi lakes bookings for summer season. Mangawhai Campground revenue share. Additional revenue received for vehicle crossing permits, discharge fees, water rates penalties and reimbursement of costs from previous year. Regulatory activity revenue: <ul style="list-style-type: none"> Decrease in Building Control revenue – April low. Decrease in Monitoring and enforcement fees – April Covid-19. Decrease in Resource consenting income. 	150 96 71 492 (84) (25) (660)
Operating Subsidies and Grants	Operational subsidies from NZTA are lower than budget – April Covid-19. PGF funding for Kaipara Kickstart Programme not received yet – can only claim at milestones.	(432) (306)

Operating Costs:

Account	Rationale	\$000
Contractors	Overall reduction of contractor's costs. New contract for Mangawhai wastewater treatment plant operations and maintenance started in October 2019. The contract was negotiated at lower cost than budgeted.	530
Professional Services	Costs overall are lower than budget. Regulatory is ahead of budget: <ul style="list-style-type: none"> Resource consenting activity costs (but off set by reduction in employee costs of \$569k) Building consenting activity costs Roading professional services costs are ahead of budget (NTA). Budget is offset by Provincial Growth Fund and District Plan costs not committed yet – timing difference Stormwater, Wastewater and Water supply work schedule planning not started yet – timing difference	(473) (122) 1,023 463
Repairs and Maintenance	Overall costs are lower on budget year to date for all activities. Dargaville wastewater desludging work is not started yet – timing difference. Roading works maintenance programme is lower than budget for the month – due to Covid-19 lockdown	816 442
Finance Costs	Below budget due to lower inter-period loan balances.	378
Other Operating Costs	Costs overall are lower than budget year to date.	536

Capital Revenue

Account	Rationale	\$000
Capital Subsidies	Capital subsidies from NZTA are lower on budget for the month due to capital projects paused due to Covid-19 lockdown.	(1,179)
Contributions	The financial and development contributions are lower than budget for year to date as less subdivisions.	(671)

Statement of Financial Position

	Actual	Annual Plan	Annual Report
As at	30 April 2020	June 2020	June 2019
Accumulated comprehensive revenue and expense	410,064	425,697	401,364
Asset revaluation reserves	268,601	245,084	268,601
Restricted reserves	5,574	5,389	5,574
Council created reserves	(14,777)	(14,550)	(14,777)
Total net assets/equity represented by	669,462	661,620	660,762
Current assets			
Cash and Cash Equivalents	1,220	563	1,926
Trade and Other Receivables	14,946	6,548	8,317
Accrued Revenue	679	3,438	1,641
Other Financial Assets - Current	115	115	115
Non Current Assets Held for Sale	186	186	186
LGFA Borrower notes	32	0	32
Total current assets	17,179	10,849	12,217
<i>less</i>			
Current liabilities			
Trade and Other Payables	12,704	13,329	11,219
Provisions	135	148	135
Employee Entitlements	990	1,111	905
Public debt	0	600	1,000
Total current liabilities	13,829	15,188	13,258
Working capital/(deficit)	3,350	(4,340)	(1,042)
<i>plus</i>			
Non current assets			
Property, plant, equipment	718,711	720,724	714,402
LGFA Borrower notes	672	704	672
Biological Assets	1,045	1,017	1,045
Other financial assets	279	278	279
Total non current assets	720,707	722,723	716,398
<i>less</i>			
Non current liabilities			
Public debt	44,000	47,657	44,000
Provisions	4,599	4,679	4,599
Derivative Financial Liabilities	5,995	4,427	5,995
Total non current liabilities	54,594	56,763	54,594
Net assets	669,462	661,620	660,762

Public Debt: The public debt position at 30 April 2020 is \$44 million and the net debt position (debt less cash) is \$42.8 million.

Public Debt and Requirements			
	June 2019	30 April 2020	June 2020
	\$000's	\$000's	\$000's
Debt			
Public debt	45,000	44,000	48,257
Cash in bank (overnight deposits)	(1,926)	(1,220)	(563)
Net Debt	43,074	42,780	47,694
Reserves (future obligations)			
Development Contribution Reserve	(24,395)	(24,395)	(26,341)
Other reserves	15,192	15,192	17,180
Total reserves (future obligations)	(9,203)	(9,203)	(9,161)
Debt Requirements			
Public debt	45,000	44,000	48,257
Future obligations	15,192	15,111	17,180
Gross Debt Requirement	60,192	59,111	65,437
Less cash in bank	(1,926)	(1,220)	(563)
Net Debt Requirement	58,266	57,891	64,875

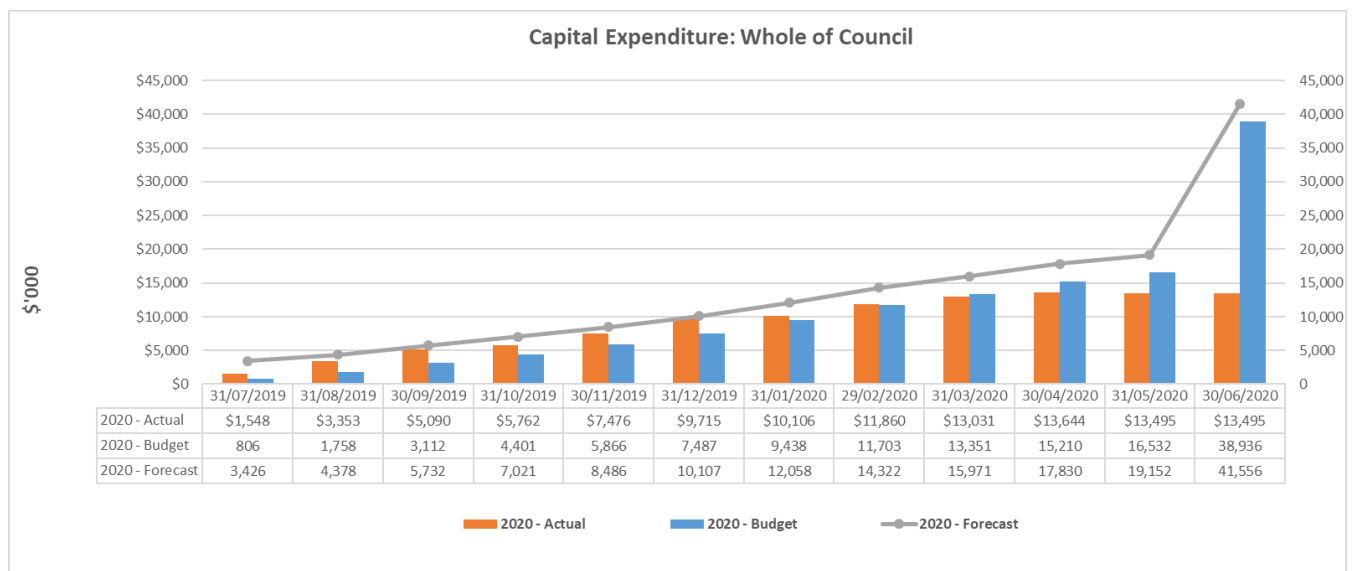
*Note: Reserves balances are only recalculated at end of year.

Activities Net Cost for the period to 30 April 2020

Activity	Actual as at 30 April 2020			Whole Year Annual Plan
	Operating Income \$000's	Operating Costs \$000's	Net Operating Surplus/(Deficit) \$000's	Net Operating Surplus/(Deficit) \$'000
Community Activities	5,163	4,189	973	150
District Leadership	6,447	6,869	(422)	(1,738)
Regulatory Management	5,705	6,003	(298)	51
Roads and Footpaths	12,492	8,772	3,720	4,116
Wastewater	6,495	2,318	4,177	2,970
Water Supply	2,866	1,742	1,124	1,540
Stormwater	1,514	387	1,126	836
Flood Control	596	438	158	143
Solid Waste	1,079	764	316	307
	42,357	31,482	10,875	8,375

Capital Expenditure for the period ended 30 April 2020

Activity - Capital Expenditure	Actual as at 30 April 2020			Whole Year	
	Actual \$000's	Annual Plan \$000's	Variance \$000's	Annual Plan \$000's	Forecast \$000's
Community Activities	1,001	1,296	296	2,643	3,184
District Leadership	1,566	1,437	(129)	6,175	6,407
Regulatory Management	0	0	0	0	0
Roads and Footpaths	8,515	8,705	190	24,618	25,276
Wastewater	1,871	2,049	178	2,911	3,835
Water Supply	544	1,201	657	1,952	2,068
Stormwater	68	216	148	216	316
Flood Control	57	306	249	421	421
Solid Waste	22	0	(22)	0	50
	13,644	15,210	1,566	38,936	41,556



Significant Capital projects for the period ended 30 April 2020

	Year to Date	Full Year
	Actual	Annual Plan
Roads Resurfacing 2019/2020	1,151,970	2,288,276
Tomorata Bridge Repairs	2,108,323	1,450,000
Upgrade Mangawhai Wastewater Existing Reticulation	36,900	1,000,000
Upgrade Mangawhai Wastewater Treatment Plant	663,178	800,000
Drainage Renewals 2019-2020	480,046	784,000
MCP Paths - Walkways and Cycleways 2019-2020	596,269	560,000
Insley/Moir Intersection (Intersection 1)	56,391	540,000
Moir/Molesworth Intersection (Intersection 2)	37,512	540,000
Matakohe West Rd - Road works sealed	335,109	520,000
Flexible workspace	425,689	480,000
Wood Street - Main street redevelopment	68,639	400,000
Racecourse SH14 watermain	15,691	400,000
Ararua Rd - Road works sealed	33,411	400,000
Total Significant Projects	6,009,128	10,162,276

Provincial Growth Fund

Programme performance:

	Actual from February 2019 to April 2020	Budget from February 2019 to April 2020	Forecast (All programme)
Operating Income	1,400,618	340,050	5,160,000
PGF100 Kaipara Kickstart Programme	596,362	340,050	1,300,000
PGF101 Kaipara Kickstart Kai	500,000	-	980,000
PGF102 Kaipara Kickstart Moana Investigation	150,000	-	950,000
PGF103 Kaipara Kickstart Waipoua River Road Investigation	25,088	-	120,000
PGF104 Kaipara Kickstart Waipoua Road Implementation	-	-	1,480,000
PGF105 Pouto Road Phase 2 (Investigation)	-	-	330,000
PGF108 Pouto Road Phase 1 (Physical Works)	79,168	-	-
PGF111 Kai Water	50,000	-	-
Operating costs	1,028,955	673,671	5,170,000
PGF100 Kaipara Kickstart Programme	356,846	673,671	1,300,000
PGF101 Kaipara Kickstart Kai	294,135	-	980,000
PGF102 Kaipara Kickstart Moana Investigation	318,565	-	950,000
PGF103 Kaipara Kickstart Waipoua River Road Investigation	25,088	-	130,000
PGF104 Kaipara Kickstart Waipoua Road Implementation	7,073	-	1,480,000
PGF105 Pouto Road Phase 2 (Investigation)	25,760	-	330,000
PGF108 Pouto Road Phase 1 (Physical Works)	1,488	-	-
Internal charges and recoveries	339,829		
PGF100 Kaipara Kickstart Programme	239,516	-	-
PGF101 Kaipara Kickstart Kai	51,233	-	-
PGF102 Kaipara Kickstart Moana Investigation	43,995	-	-
PGF105 Pouto Road Phase 2 (Investigation)	5,085	-	-
Capital expenditure	2,269,641	1,580,000	14,000,000
11152 Tomorata Bridge Repairs	2,108,323	1,450,000	2,150,000
9999 120 PGF Heavy metalling	-	-	-
PGF100 Kaipara Kickstart Programme	750	-	-
PGF103 Kaipara Kickstart Waipoua River Road Investigation	-800	-	-
PGF104 Kaipara Kickstart Waipoua Road Implementation	8,011	-	-
PGF105 Pouto Road Phase 2 (Investigation)	101,378	130,000	7,850,000
PGF107 Kaipara Moana Physical works	-	-	4,000,000
PGF108 Pouto Road Phase 1 (Physical Works)	51,921	-	-
PGF109 Pouto Road Phase 2 (Physical Works)	58	-	-
Grand Total	2,237,807	1,913,621	14,010,000

Please note these financials have been put together with a view of the Programme to Date. This programme of works officially commenced on 3 February 2019.

Activities Report

Kaipara KickStart Programme (PGF)

The overall programme is 3% behind the baseline schedule due to procurement and physical work delays impacting both Kaipara Wharves and Roothing projects.

The team are managing this slippage and at this stage indicate that there are no long-term impacts on delivery timeframes.

The programme continues to be delivered within scope, budget and meeting all contractual obligations.

Two programme risks have been escalated to a 'High' level, which requires escalation to the Programme Steering Group, who meet 19 May. These risks are: -

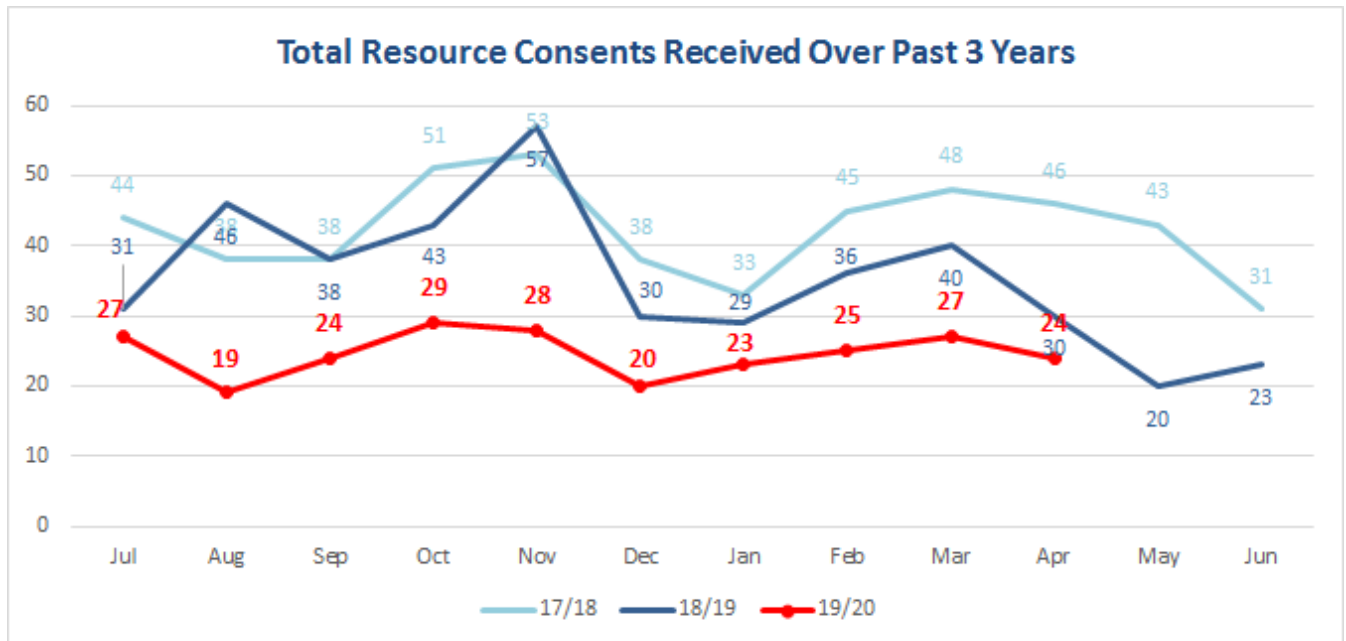
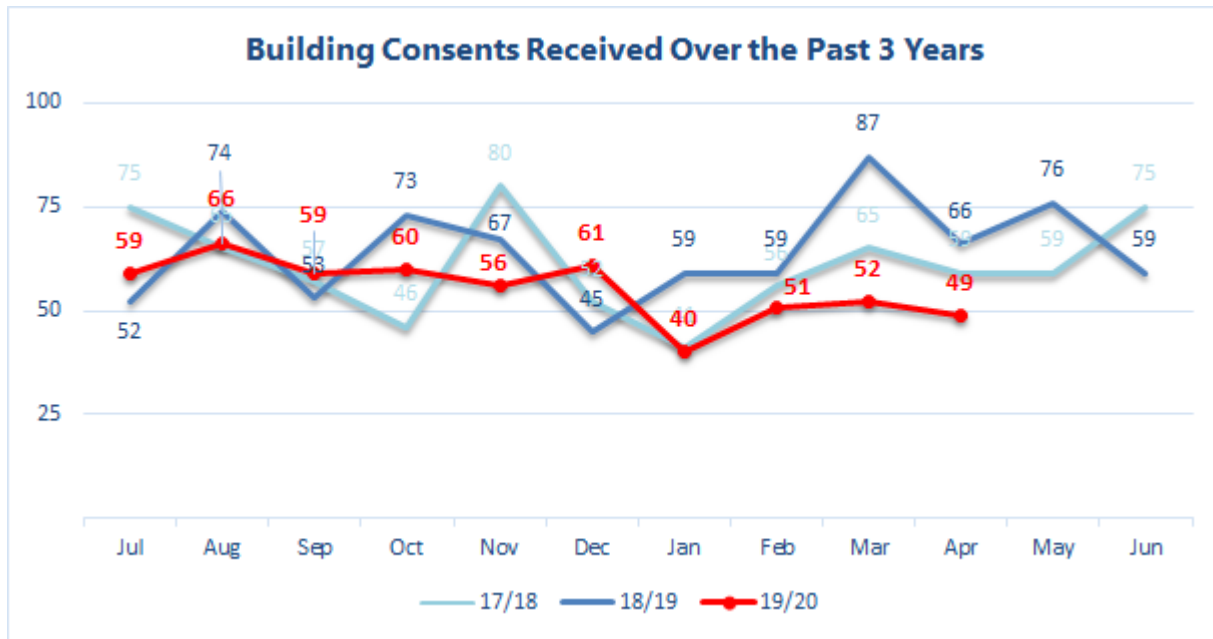
1. 'Increased capital costs' – Two recent procurement processes have indicated increased costs over those estimated pre COVID19 in capital costs. With limited PGF funding limits, additional financial management will be required. Also, the team are reviewing contingencies for roading and wharves capital projects.
2. 'Securing the Unsealed Network Funding' - with the prioritised list of roads developed, the focus of the Roothing team is to work with NZTA to determine NLTF funding available. This is the next agreed step in securing this funding, however with the additional central government funds to support COVID19 stimulus packages for infrastructure projects, a focus is required to confirm this funding urgently.

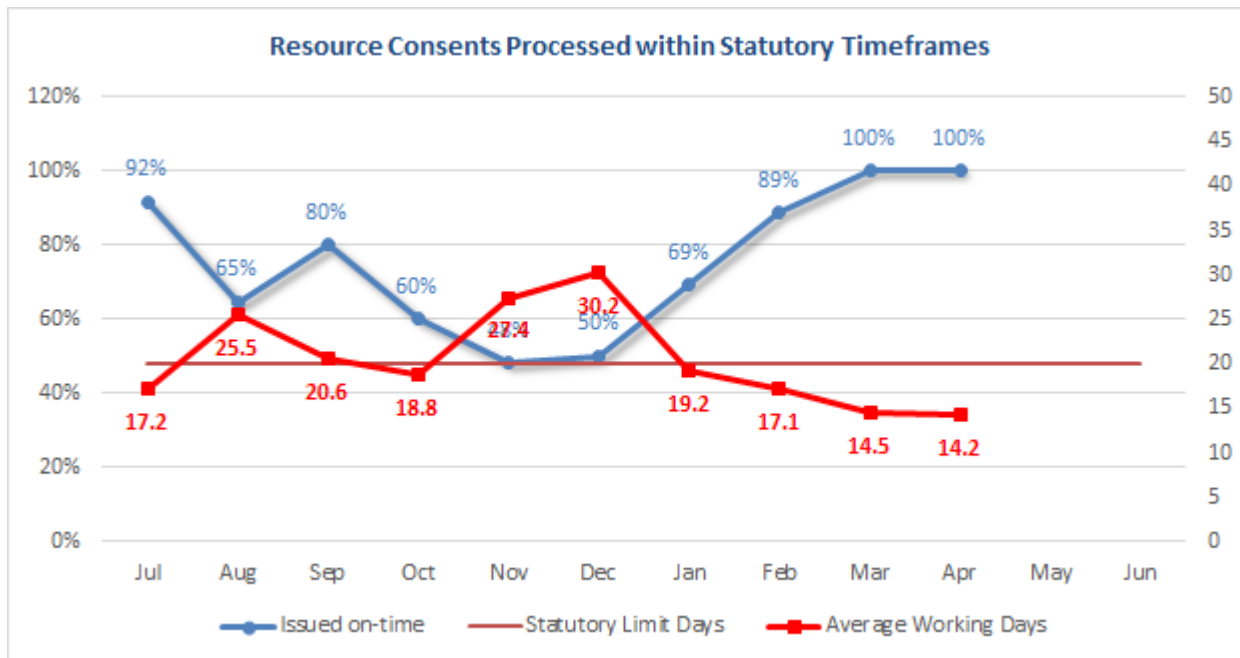
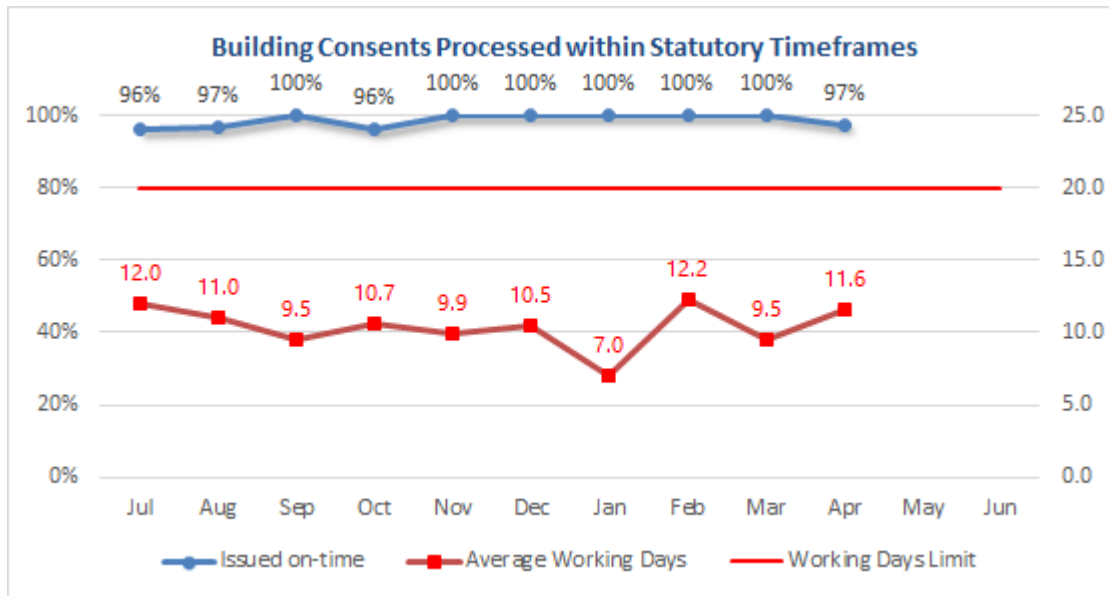
Building and Resource Consents

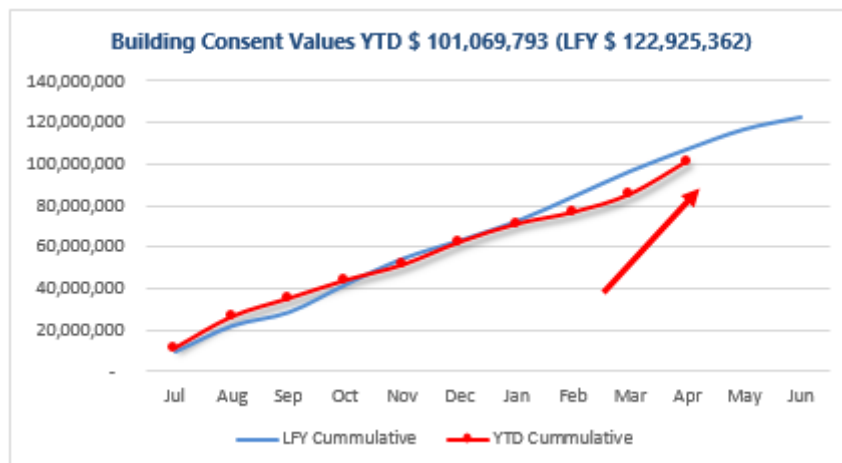
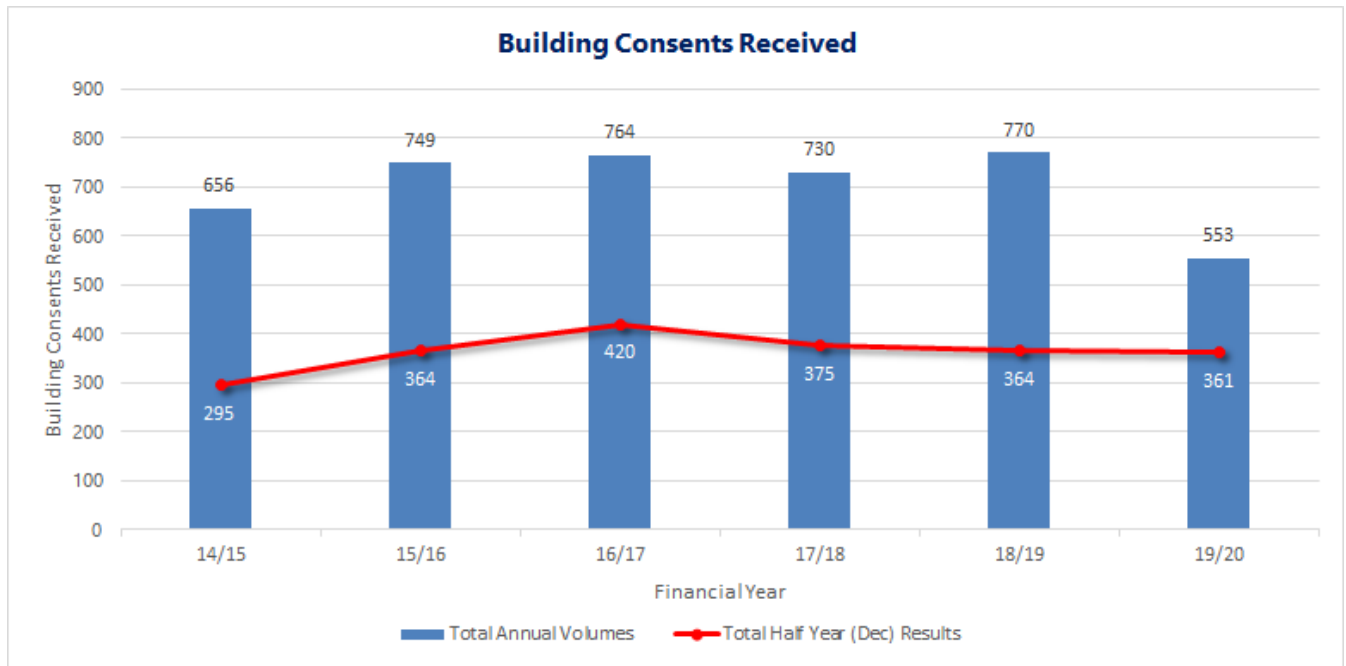
Note: Tables containing shaded cells do not contain calculations as these are not currently measured.

Consents	Received		% On Time	Average Working Days	YTD % On Time
	2019	2020			
Resource Consent Applications	30	24	100%	14.2	75%
224 Applications	6	6	100%	1	
Building	Received		% On Time	Average Working Days	YTD % On Time
	2019	2020			
Building Consent Applications	66	49	97%	11.6	98%
CCC Applications	45	17	100%	2.06	98%

1 x Building Consent was overdue in completion as a result of COVID-19 Alert Level 4.





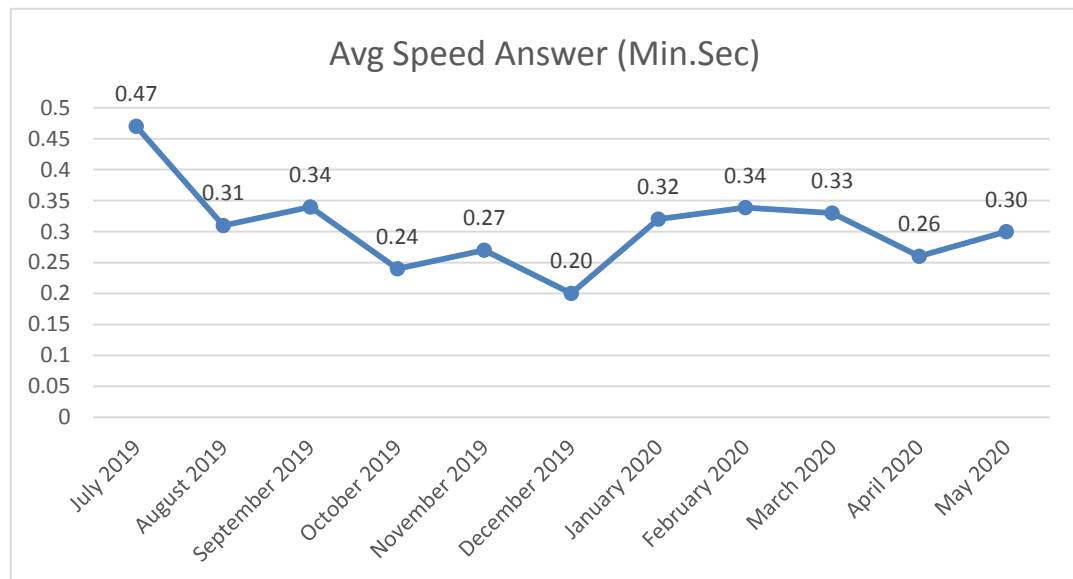
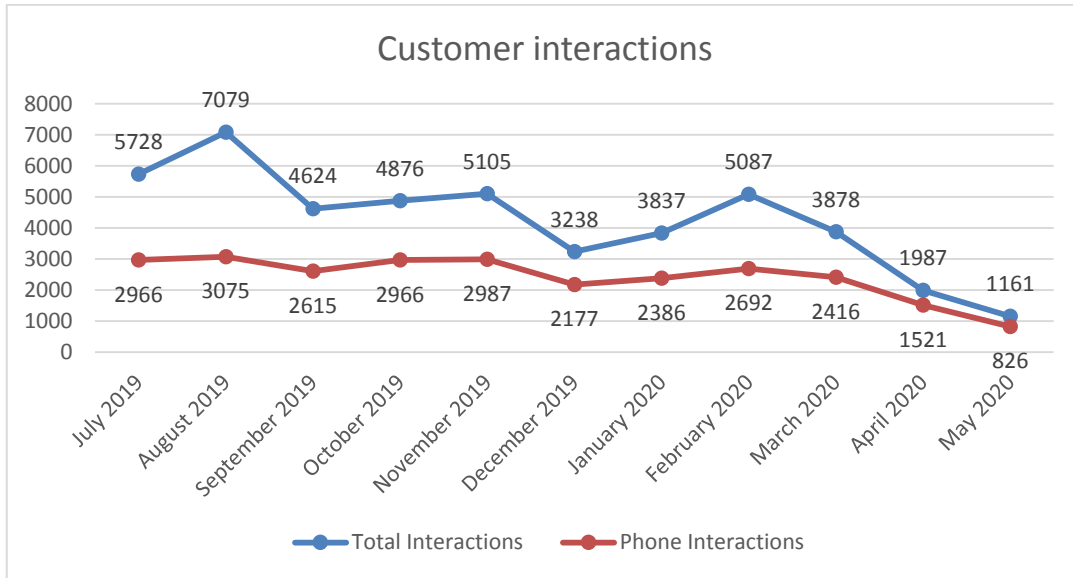


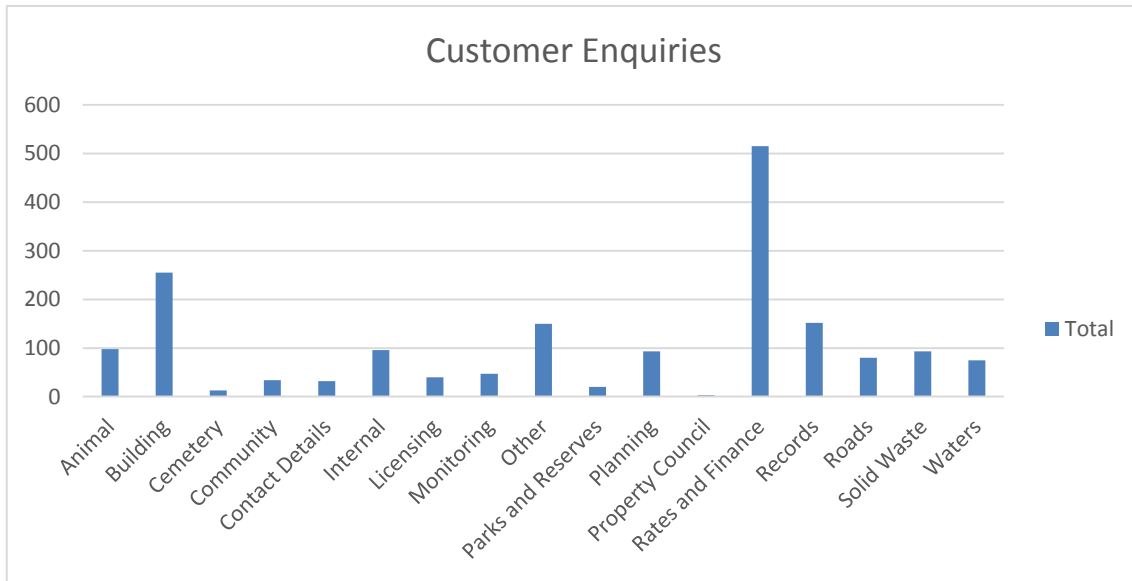
Building Consent Values YTD \$ 101,069,793 (LFY \$ 122,925,362)							
Month	Commercial	Other	New & Relocates	Mangawhai	Total	YTD Cumulative	LFY Values/Month
Jul	110,000	2,335,713	8,853,750	6,767,994	11,299,463	11,299,463	9,977,484
Aug	2,735,000	1,409,264	10,903,400	8,192,400	15,047,664	26,347,127	12,456,542
Sep	630,000	4,347,175	3,772,299	3,150,299	8,749,474	35,096,601	6,578,964
Oct	32,500	2,291,748	6,438,800	5,438,800	8,763,048	43,859,649	13,390,000
Nov	755,000	2,682,929	3,937,999	2,647,999	7,375,928	51,235,577	12,353,027
Dec	80,000	1,641,368	9,256,327	7,024,327	10,977,695	62,213,272	8,770,000
Jan	600,000	399,917	7,717,856	7,292,356	8,717,773	70,931,045	9,240,000
Feb	-	1,697,371	3,936,970	3,461,970	5,634,341	76,565,386	11,944,134
Mar	-	1,940,823	6,774,660	6,565,611	8,715,483	85,280,869	12,234,902
Apr	8,963,000	1,488,498	5,337,426	3,092,460	15,788,924	101,069,793	10,542,323
May							9,586,331
Jun							5,851,655
YTD BC Values	13,905,500	20,234,806	66,929,487	53,634,216	101,069,793		122,925,362

53%

Customer Services

Total Customer interactions	Emails	Reception	Total Calls	Average Speed Answer (min:secs)	Average call abandonment (%)	Calls FTE	Longest Wait Time (min:secs)
1987	451	15	1521	0.26	4	2	12.01





Tender Programme

The 2020 tender programme was originally issued to Civil Contractors NZ (CCNZ) and now modified with updates.

Month	Estimate	Procurement Method	Comment
Quarter 1			
Dargaville Water Renewals – Package 1	\$450k	Open Market PQM	Awarded – Forte
Baylys Beach Boardwalk	\$200k	Selected LPC	Preferred Contractor – Robinsons
Dargaville Pontoon	\$350k	Selected LPC	Tender closed
Dargaville Water Renewals - Package 2	\$1.1m	Open Market PQM	Awarded – United Civil
Quarter 2			
Hakaru Closed Fill Landfill Leachate	\$460k	Open Market PQM	
June			
MCP Package 1 – Mangawhai Village - Shared Path, Intersections, stormwater and wastewater renewals	\$10m	Open Market PQM	
Pouto Road Sealing – Provisional stage 2	\$5m	Open Market PQM	
Waipoa River Road	\$1m	Open Market PQM	
MCP – Coastal Walkway	??	Open Market PQM	
Kaipara Toilet Facilities Various Install only	\$150k	Selected PQM	
Chases Gorge Stormwater Improvements	\$200k	Open Market PQM	
Ancient Kauri Coast <ul style="list-style-type: none"> - Township Improvements - Wharfs - Cycleways 	\$10m		
2021			
Bridge replacements and renewals	\$1.2m		
MCP future package	\$15.5m		
Eveline Street Stormwater	\$150k	Open Market PQM	

Capital Projects Update

	Complete
	In progress
	Not yet started

Roading

Programme for the 2019/20 year	Stage	% Complete/ Status
Bridges and structures	Construction	100%
Reseals	Construction	70%
Rehabilitations	Construction	66%
Low Cost Low Risk		
➤ Associated improvements	Construction	70%
➤ Bridges		
• Tara Road Culvert	Construction	100%
• Waihue Rd Bridge	Design	100%
➤ Walking and cycling improvements	Construction	100%
➤ High risk curve roads	Design	68%
➤ Network Improvements - LEDs	Construction	80%
➤ Mangawhai community plan intersections	Design	70%
➤ Resilience	Construction	85%
➤ School Zones Safety	Construction	84%

Parks and Reserves

Programme for the 2019/20 year	Stage	% Complete/ Status
Taharoa Domain/Kai Iwi Lakes	No additional work due to Covid 19.	50%
Pou Tu Te Rangi Harding Park	New walkway around pa site has been approved but due to Covid 19 work was unable to be started.	80%
Mangawhai Community Park	Urban landscape design plan has gone to the Governance Committee for feedback and approval to proceed with the shared path as part of the accelerated work plan.	60%
Mangawhai Coastal Walkway and Linkages	The Coastal Walkway and Connections Reports have been shared electronically with the Advisory group. They are now due to go on the website for public information.	65%
Mangawhai Esplanade Development	Waiting on the Coastal Walkway Advisory Group to confirm development stages, this will then allow us to install the tables previously purchased.	50%
Toilet Amenities	Toilets have been ordered from Permaloo, waiting on delivery. Planning and consultation is ongoing. Staff are working on the Procurement Plan for installation.	50%
Walking/Cycling Strategy Implementation	Hoskin Civil are arranging Geotech and investigating funding options for the walking and cycling strategy projects.	50%
Playgrounds	No update due to Covid 19	30%
Baylys Beach Boardwalk	New revised tender has been received. We will now go back to the community to inform them of changes to the scope of work, then we will look to award.	40%
Community Infrastructure Dargaville	Designs for an additional car parking area at Memorial Park have been approved. Waiting on contractor for construction. No change due to Covid 19.	35%
Community Infrastructure District	No update.	40%
Park Improvements	No update.	45%
Hard Surface Renewal	Commencing stage 2 at Memorial Park. No action due to Covid 19.	70%
Rangiora Road	Proceeding with design documents, engaging with community	55%

Reserve Development Plans	representatives.	
Kaiwaka Fitness Trail equipment	Completed	100%

Four Waters**Water Supply**

Programme for the 2019/2020 year	Stage	% Complete/ Status
946 Dargaville CBD Watermain Renewal 19.20	Mobilising	20%
947 SH14 Watermain Renewal	Awarded	15%
Northern Raw Water Crossings	Design	10%

Wastewater

Programme for the 2019/2020 year	Stage	% Complete/ Status
Dargaville Wastewater Pond Desludging	Design and Consent	25%
Maungaturoto Wastewater Treatment Plant Upgrade	Construction	95%
Kaiwaka Wastewater Treatment Plant Upgrade	Construction	95%
Mangawhai Wastewater Treatment Plant Upgrade, Aeration	Construction	95%

Stormwater

Programme for the 2019/2020 year	Stage	% Complete/ Status
Eveline Street Stormwater Control	Design, Consent	90%
Eveline St Stormwater Construction	Tender Prep	20%

Land Drainage

Programme for the 2019/2020 year	Stage	% Complete/ Status
Beach Road Floodgate	Construction	100%
Kaihu Valley Floodgate 49 Replacement	Sourcing Materials	15%
Raupo Drainage Board Stopbank Upgrade, Donovans Bluff to K Canal	Planning	80%