

Long Term Plan Activity Profiles

Meeting: Long Term Plan Briefing
Date of meeting: 09 September 2020
Reporting officer: Michaela Borich, Strategic Planning Advisor

Purpose/Ngā whāinga

To discuss the 'performance measures' and 'what we will deliver' sections for the District Leadership, Finance and Internal services, Waste minimisation, Open Spaces and Facilities, Transportation, Flood protection and land drainage, Wastewater, Water supply and Stormwater activity profiles in the Long Term Plan 2021/2031 (LTP).

Context/Horopaki

An LTP must outline the activities Council undertake, these sections are called Activity profiles. Each Activity profile should set out what makes up the group of activities, explain the rationale for service delivery and outline significant negative effects that any activity within the group of activities may have on the local community. Activity profiles advise the community what each Activity at Council does so is important the information is clear and meaningful.

At the briefing today, the general changes to the activity profiles and templates will be discussed as well as the Building, Resource consents and Compliance Activity profile. The remaining nine other profiles will be reviewed at the August and September LTP briefings. This is to ensure suitable time is given to review these and make any changes prior to their adoption.

Discussion/Ngā kōrerorero

Groups of Activities

The groups of Activities outline the major functions we undertake at Council. According to the LGA section 10, Roading, Wastewater, Stormwater, Flood protection and Water supply are mandatory groups, all others are at the discretion of Council.

At the LTP briefing on 7 April 2020, the layout of the activity profiles, the activity group names and the activities within them were discussed and direction given from Council. Based on this feedback the following changes have been made:

Groups of activities

- 1- District Leadership, Finance and Internal services name remains as per LTP 2018/28
- 2- Pensioner Housing remains as an activity as per LTP 2018/28
- 3- Northern Wairoa War Memorial Hall remains as an activity as per LTP 2018/28

A final proposed list of the groups of activities can be found in **Attachment A**.

Layout of activities

- 1- Keep sources of funding, risks and issues and significant negative effects in the template.
- 2- Wharves sits within Open Spaces rather than Transportation, as Open Spaces is the activity which will manage the asset
- 3- Economic development will be its own activity within District Leadership, Finance and Internal Services. This is to keep the current structure of the budgets as well as identifying this as a key activity for Council
- 4- District Planning is moved back to Policy under District Leadership, Finance and Internal Services. This again is to keep the current structure of the budgets.

Further discussion around names of other activities is required today. These include but are not limited to:

1. Naming of the activity Community development. Other proposed names include Community development and well-beings and Community Planning

2. Naming of the group Open Spaces and facilities. Other proposed names include Community Spaces and facilities, Open spaces, facilities and community participation and Our places, spaces and people.

It is important that the names of activities are consistent throughout the LTP and its documentation.

Each section of the activity profile has been reviewed and updated where appropriate, this has included updates to what we will deliver, amendments to the performance measures and content changes throughout. Key changes included are:

1. Internal Services is now outlined as an activity within the group District Leadership, Finance and Internal services. This was done to highlight these areas within Council and how they support the running of Council and the community.

The activity profiles are still subject to change as project priorities, AMPs and budgets are developed.

At the briefing today, District Leadership, Finance and Internal services, Waste minimisation and Open spaces and Facilities profiles will be discussed. Staff would like feedback on the **proposed performance measures** and the **what we will deliver** sections. It is important to note that the “what we deliver section” is only draft and will be amended and align with budgets as these become available. This means some of the deliverables proposed may be removed or put into later years. The remaining Activity profiles will be presented at the next LTP briefing in September.

The activity profiles can be found in **Attachment B**.

Next steps/E whaiake nei

- Update activity profiles from feedback
- Update design and graphics
- Capex and Opex budgets to be added to the Profiles
- Adopt activity profiles as a source document for consultation

Attachments/Ngā tapiritanga

	Title
A	Activity profiles - Groups
B	Activity profiles
	1 – Open Spaces and Facilities
	2 – District Leadership, Finance and Internal Services
	3 – Flood Protection and Control Works
	4 – Transportation
	5 – Waste Minimisation
	6 – Water Supply
	7 – Stormwater
	8 – Wastewater