

Recognised Agency Assessment Report – Food Health

Meeting: Audit, Risk and Finance Committee
Date of meeting: 10 September 2020
Reporting officer: Dean Nuralli, Regulatory Manager

Purpose/Ngā whāinga

To have confidence that the Kaipara food health team is meeting its statutory obligations under the Food Act 2014 and meets the performance requirements as an agency to conduct verification services under the Food Act 2014.

Executive summary/Whakarāpopototanga

The successful outcome of the surveillance assessment audit report by the International Accreditation New Zealand (IANZ) confirms that the Kaipara District Council food health team continues to meet the requirements to be a recognised agency to conduct verification services under the Food Act 2014. This remote assessment and desktop review is a requirement of the Ministry of Primary Industries (MPI).

Recommendation/Ngā tūtohunga

That the Audit, Risk and Finance Committee:

- a) Notes the Recognised Agency Surveillance Audit Report from IANZ.

Context/Horopaki

This report is to inform the Audit, Risk and Finance Committee of the outcome of the desktop and remote assessment audit conducted by IANZ of the Quality Management System (QMS) with regard to the Food Act 2014 that was undertaken on 24 June 2020. This information is provided in order that the Committee is aware of the capacity and operational status of our food control team. The report also illustrates how the Council is performing in comparison to the audit criteria and any commentary by the auditors that may assist Council in future.

The original JAS-ANZ assessment audit of the QMS resulted in the initial recommendation to award Kaipara District Council as a Recognised Agency, whereas the IANZ surveillance assessments will now become an annual audit, in between the full technical assessment audits which are to be held every three years.

The following is an extract from the IANZ auditor commending the Recognised Agency for the speed in which it has closed both non-conformances;

“....I would really like to commend KDC on their approach to their QMS. They were a pleasure to deal with, provided me with the many records I requested in a systematic and thorough manner, and were very open to suggestions for improvement. They were extremely prompt in closing out the two non-conformances I raised, and submitted the material to clear these non-conformances in less than ten days post-assessment.....”

The IANZ report is attached as Attachment A.

Discussion/Ngā kōrerorero

The report covers the areas assessed. Council has 173 registrations.

Policy and planning implications

This is a statutory assessment which is completed annually.

Financial implications

The associated financial implications, IANZ fees, are estimated to be approximately \$20,000.

Risks and mitigations

This assessment aids in mitigating risks in the future, to ensure Council's verification process complies. This process helps ensure the health and well-being of persons purchasing prepared food.

Significance and engagement/Hirahira me ngā whakapapa

The decisions or matters of this report do not trigger the significance criteria outlined in council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

Attachments/Ngā tapiritanga

	Title
A	IANZ Report