

Legislative Compliance - Awareness of Obligations

Meeting: Audit, Risk and Finance Committee
 Date of meeting: 10 September 2020
 Reporting officer: Sue Davidson, GM Sustainable Growth and Investment

Purpose/Ngā whāinga

To detail the internal control steps undertaken to ensure staff are aware of the requirements and obligation as prescribed through Acts of Parliament, Regulations and Standards applicable for the local government environment.

Executive summary/Whakarāpopototanga

Simpson Grierson has reviewed new and amended legislation and council staff have been advised of the changes in **Attachment A**. Every six months, managers are asked to read and sign an Awareness of Obligations and Endeavour to Meet Statement (**Attachment B**).

Recommendation/Ngā tūtohunga

That the Audit, Risk and Finance Committee:

- Notes the 'Legislative changes relevant or potentially relevant to Kaipara District Council 1 April 2019 – 31 March 2020' (Attachment A to the report).
- Notes the Awareness of Obligations and Endeavour to Meet Statement (Attachment B to the report).

Context/Horopaki

Council has a system for requesting managers to acknowledge their awareness and endeavour to meet the requirements of the relevant Acts of Parliament, Regulations and Standards applicable to their duties. In this statement, managers are asked to verify that, to the best of their knowledge, they are complying and operating within the legislative requirements.

Council requests our solicitors to provide an annual summary of changes to legislation. This is part of the process to ensure managers are aware of the seriousness and commitment to compliance with legislation.

Significance and engagement/Hirahira me ngā whakapapa

The decisions or matters of this report do not trigger the significance criteria outlined in council's Significance and Engagement Policy, and the public will be informed via agenda on the website.

Attachments/Ngā tapiritanga

	Title
A	Legislative Changes April 2019 – March 2020
B	Awareness of Obligations and Endeavour to Meet Statement