

Minutes of Mangawhai Community Park Governance Committee

Date: Monday 08 June 2020
Time: 10.00 am – 12.25 pm
Location: Ground Floor Meeting Room
Kaipara District Council
The Hub, Mangawhai

Members Present: Deputy Mayor Anna Curnow (Chairperson)
Councillor Jonathan Larsen
Councillor Victoria del la Varis-Woodcock
Maurice Langdon
Jim Wintle

Apologies: Councillor Eryn Wilson-Collins
Mayor Dr Jason Smith
Georgina Connelly

1. Opening

1.1 Karakia

Deputy Mayor Curnow opened the meeting with a karakia.

1.2 Apologies

Moved By: Deputy Mayor Curnow

Seconded By: Cr Larsen

That the Mangawhai Community Park Governance Committee:

- a) Accept the apology from Councillor Eryn Wilson-Collins, Mayor Dr Jason Smith and Georgina Connelly.

Carried

1.3 Confirmation of agenda

Moved By: Deputy Mayor Curnow

Seconded By: Cr del la Varis-Woodcock

That the Mangawhai Community Park Governance Committee:

- a) Confirms the agenda for the meeting held Monday 8 June 2020 with the following amendments:
 - Agenda item 6 moved to agenda item 3.

Carried

1.4 Conflict of interest declaration

Nil.

2. Mangawhai Community Park Master Plan Operations Update - July 2019 to May 2020

Moved By: Cr del la Varis-Woodcock

Second By: M Langdon

That the Mangawhai Community Park Governance Committee:

- a) Notes the Parks and Recreation Manager's operations report update on the Mangawhai Community Park Master Plan from July 2019 to May 2020.

Carried

3. Mangawhai Community Park Urban Landscape Design Plan Report

Moved By: Cr del la Varis-Woodcock

Second By: M Langdon

That the Mangawhai Community Park Governance Committee:

- a) Approves the draft discussion Urban Landscape Design Report with the amendments:
 - Emphasise track number 28
 - Ground truth the wetlands, streams, and other items in the park
 - Include carparking zones
 - Remove the Phoenix Palms.
- b) Delegates the Chief Executive to start formal consultation on the report.

Carried

4. **Mangawhai Community Park Forward Works Plan LTP 2021-2031**

Moved By: Cr Larsen

Second By: Deputy Mayor Curnow

That the Mangawhai Community Park Governance Committee:

- a) Recommends the works in **minutes attachment A** be included for consideration in the draft Long Term Plan, with the addition of budget for the implementation of the Urban Landscape Plan, investigation and implementation of alternative access points and parking off Thelma Rd, and continuation of in depth master planning for the whole park.
- b) Notes that the final decision will be made by Council.

5. **Mangawhai Club and Golf Club Access Traffic Review Report**

Moved By: Cr del la Varis-Woodcock

Seconded By: Deputy Mayor Curnow

That the Mangawhai Community Park Governance Committee:

- a) Agrees to pursue Option 2 as per the report.
- b) Delegates the Chief Executive to engage Stellar Projects to continue with the agreed option and bring a report back to the Committee with Computer aided design (CAD) plans and costs.

Carried

6. **Mangawhai Community Park Work Plan 2020/2021**

Moved By: Cr del la Varis-Woodcock

Seconded By: Deputy Mayor Curnow

That the Mangawhai Community Park Governance Committee:

- a) Approves the indicative 2020-21 work plan as below:
 - Develop wetland pan - \$30,000.00
 - Develop cleared area behind St John/Fire Station – \$30,000.00
 - Resource consent and bridge above historic village - \$40,00.00.
- b) Requests the Chief Executive to implement the works as above.

Carried

7. **Closure**

7.1 Deputy Mayor Curnow closed the meeting with a karakia.

The meeting closed at 12.35 pm.

**Minutes of the meeting of the
General Bylaws Hearing Panel**

Date: Tuesday 30 June, 2020
Time: 1:00 p.m. - 2.00 p.m.
Location: Kaipara District Council Offices
The Hub
6/6 Molesworth Drive
Mangawhai

Members present: Deputy Mayor Anna Curnow (**Chair**)
Councillor Jonathan Larsen
Councillor Mark Vincent

1. Opening and Karakia

The Deputy Mayor opened the Hearing with a Karakia.

2. Introductions and Hearing process information

The Hearing Panel and Council staff were introduced. Processes and guidelines for the Hearing were explained.

3. Submissions

Moved By: Cr Larsen

Seconded By: Cr Vincent

That the General Consolidated Bylaw Panel:

- a) Receives the submissions as attached in Attachment A.
- b) Hears the individuals or organisations who have requested to present their views in person.

Carried

The following submitters presented at the Hearing.

| Name | Organisation |
|------------------------------------|----------------------------|
| Ayla Wiles (by video conferencing) | Department of Conservation |
| Reg Whale (in person) | |
| Rachel Williams (in person) | |

3. Next steps

It was explained that an informal Public Excluded deliberations workshop would take place on Monday 20 July, followed by a final deliberation hearing on Wednesday 6 August, where final recommendations would be made to the Kaipara District Council.

4. Closure and Karakia

The Deputy Mayor closed the Hearing with a Karakia.

The hearing closed at 2.00 pm.

Kaipara District Council

**Open minutes of the Ordinary meeting of the
Awards and Grants Committee**

Date: 09 July 2020
Time: 10:03 a.m. – 10:55 a.m.
Location: Tokatoka Room, KDC Dargaville Office

Members present: Councillor Peter Wethey (Chair, via audio visual link)
Councillor Karen Joyce-Paki
Councillor Mark Vincent

[Secretarial note: The venue was changed from Northern Wairoa War Memorial Hall to the KDC Dargaville Office on the day of the meeting to better accommodate audio visual link to the meeting. A sign was posted at the original venue and at KDC Dargaville Office reception to redirect the public. No members of the public attended the meeting.]

1. Opening

1.1 Opening karakia

Cr Joyce-Paki opened the meeting with a karakia.

1.2 Apologies

Nil.

[Secretarial note: Pursuant to section 8 of the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, members who attend meetings by means of audio visual link is counted for the purposes off quorum while an epidemic notice is in force. At the time of the meeting, the epidemic notice had been extended to 24 September 2020.

Two members of this Committee attended the meeting physically and the Chair attended via audio visual link. The quorum of members was present.]

1.3 Confirmation of agenda

Moved: Cr Vincent

Seconded: Cr Joyce-Paki

That the agenda for the 09 July 2020 meeting be confirmed.

Carried

1.4 Conflict of interest declaration

Nil.

2. Presentations

Nil.

3. Confirmation of minutes

3.1 Awards and Grants Committee meeting 29 June 2020

Moved: Cr Joyce-Paki

Seconded: Cr Vincent

That the Awards and Grants Committee:

- a) Confirms that the minutes of the Awards and Grants Committee meeting held 29 June 2020 are a true and correct record.

Carried

4. Recommendation to move into public excluded session

That the following items are considered with the public excluded:

| Item | Grounds for excluding the public |
|---------------------------------------|---|
| Citizens Awards Nominations 2020 | To protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a)) |
| Environmental Awards Nominations 2020 | To protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a)) |

Carried

Meeting went into public excluded session at 10:07 a.m.

Meeting returned to open session at 10:51 a.m.

5. Closure

5.1 Closing karakia

Cr Joyce-Paki closed the meeting with a karakia.

Meeting closed at 10:55 a.m.

Confirmed **27 August 2020**

Chair **Cr Peter Wethey**

Kaipara District Council

Confirmed

**Minutes of the first meeting of the
Combined Pou Tu O Te Rangi Joint Management Committee
and Harding Park Committee**

Date: 19 May 2020
Time: 2:00 p.m. - 3:24 p.m.
Location: Conference Room, Northern Wairoa Memorial Hall,
Dargaville

Member present Rex Nathan (Chair)
Georgina Connelly
Rob Harding
Councillor Karen Joyce-Paki
Councillor Peter Wethey
Willie Wright

1. Opening

[Secretarial note: At COVID-19 Alert Level 2, additional precautions were observed for this meeting, including contact tracing and social distancing.

The venue was changed after the publication of the agenda. Due to technical difficulties, virtual meeting could not be held and livestreamed. The public was informed by on the Council Facebook page and website.]

1.1 Karakia

Rex Nathan opened the meeting with a karakia.

1.2 Apologies

Nil.

1.3 Confirmation of agenda

The agenda for the 19 May 2020 meeting was confirmed with no changes.

1.4 Conflict of interest declaration

| Member | Item |
|---------------|--|
| Cr Joyce-Paki | Cr Joyce-Paki disclosed an interest as an employee of the Department of Conservation (DOC). The Pou Tu O Te Rangi Harding Park land is owned by DOC and vested to Te Uri o Hau and Kaipara District Council. |

2. Public input

Nil.

3. Decision

3.1 Reserve Management Plan Review

Moved: Cr Wethey

Seconded: Wright

That the Pou Tu O Te Rangi Harding Park Committee:

- a) Approves the review of the current Reserve Management Plan as part of the complete update process.
- b) Requests the Chief Executive to engage Stellar Projects to complete a review of the Reserve Management Plan and provide recommendations on next steps.

Carried

3.2 Traffic Flow Feasibility Report

Moved: Cr Joyce-Paki

Seconded: Connelly

That the Pou Tu O Te Rangi Harding Park Committee:

- a) Delegates the Chief Executive to include the review of the traffic flow options as part of the Reserve Management Plan review [Option 3 in the report].

Carried

3.3 Pou Tu o Te Rangi Harding Park Work Plan 2020/2021

Moved: Cr Wethey

Seconded: Wright

That the Pou Tu O Te Rangi Harding Park Committee:

- a) Approves the indicative 2020-21 work plan as below:

| Project | Budget |
|--|------------------|
| RMP review and update (including cultural impact assessment or engaging mana whenua) | \$60,500 |
| Planting | \$10,000 |
| Landscaping | \$9,500 |
| Develop weed management plan | \$5,000 |
| Pā site pest control/landscaping | \$15,000 |
| Total | \$100,000 |

- b) Requests the Chief Executive to implement the works as above.

Carried

3.4 Pou Tu o Te Rangi Harding Park Forward Works Plan LTP 2021-2031

Moved: Wright

Seconded: Connelly

That the Pou Tu O Te Rangi Harding Park Committee:

- a) Recommends the works in Attachment B of the report be included in the draft Long Term Plan for Council's consideration, noting that the final decision will be made by Council and depend on the budget available.

Carried

4. Information

4.1 Operations Update

Moved: Wright

Seconded: Connelly

That the Pou Tu O Te Rangi Harding Park Committee:

- a) Notes the Parks and Recreation Manager's report 'Pou Tu o Te Rangi Harding Park Operations Update'.

Carried

5. Closure

5.1 Karakia

Rex Nathan closed the meeting with a karakia.

Meeting closed at 3:24 p.m.

Confirmed 18 August 2020

Chair Rex Nathan

Kaipara District Council

**Minutes of the first meeting of the
Taharoa Domain Governance Committee**

Date: 28 May 2020
Time: 2:00 p.m. - 4:21 p.m.
Location: Conference Room, Northern Wairoa Memorial Hall,
Dargaville

Member Present Councillor Jonathan Larsen (Chair)
Councillor Karen Joyce-Paki
Sonny Nesbit (Te Roroa)
Ric Parore (Te Kuihi)

1. Opening

1.1 Opening karakia

Sonny Nesbit opened the meeting with a karakia.

1.2 Apologies

Nil.

1.3 Confirmation of agenda

Moved: Cr Joyce-Paki

Seconded: Cr Larsen

That the agenda for 28 May 2020 be confirmed.

Carried

1.4 Conflict of interest declaration

| Member | Item |
|---------------|--|
| Cr Joyce-Paki | Cr Joyce-Paki disclosed that she is an employee of the Department of Conservation. |

2. Presentations

2.1 Freshwater Improvement Fund Dune Lakes Project update - Jackie Byrd, Biodiversity Advisor, Northland Regional Council

Jackie Byrd spoke in the public forum.

2.2 Animal and pest control update - Megan Topia, Biosecurity Officer, Northland Regional Council

Megan Topia spoke in the public forum.

2.3 Taharoa Research Partnership proposal - Taoho Patuawa, Te Roroa

Taoho Patuawa spoke in the public forum.

3. Decision

3.1 Taharoa Domain Fish and Game Trout Release May 2020

Moved: Cr Joyce-Paki

Seconded: Cr Larsen

That the Taharoa Domain Governance Committee:

- a) Approves the release of trout into Lake Taharoa and Lake Waikare in 2020.

A division was called, and voting was as follows:

| For | Against |
|------------|----------------|
| Cr Larsen | Cr Joyce-Paki |
| | Nesbit |
| | Parore |

The motion was declared lost.

3.2 Taharoa Domain Work Plan 2020/2021

Moved: Cr Larsen

Seconded: Cr Joyce-Paki

That the Taharoa Domain Governance Committee:

- a) Approves the 2020/2021 work plan as below, noting that
 - some costs will be externally funded and
 - the total budget available for 2020/2021 year is \$100,000:

| Project | Budget |
|---|------------------|
| Bollards along road entrance to Lake Waikare | \$15,000 |
| Day visitor toilet Pine Beach (refit of old changing rooms) | \$85,000 |
| Total | \$100,000 |

- b) Requests the Chief Executive to implement the works as agreed.
- c) Requests the Chief Executive investigate security issues and electronic gate options, and report back to the Committee with the results.

Carried

3.3 Taharoa Domain Forward Works Plan for Long Term Plan 2021-2031

Moved: Cr Larsen

Seconded: Cr Joyce-Paki

That the Taharoa Domain Governance Committee:

- a) Recommends the works in Attachment B of the report be included in the draft Long Term Plan for Council's consideration, noting that the final decision will be made by Council and depend on the budget available from general rates and external funding.

Carried

4. Information

4.1 Taharoa Domain operations update for August 2019 to March 2020

Moved: Parore

Seconded: Nesbit

That the Taharoa Domain Governance Committee:

- a) Notes the Taharoa Domain operations update report for August 2019 to March 2020.

Carried

4.2 Financial report at 31 March 2020

Moved: Nesbit

Seconded: Parore

That the Taharoa Domain Governance Committee:

- a) Notes the financial report as at 31 March 2020.

Carried

4.3 Kai Iwi Lakes Dune Lakes Galaxias Working Group update

Moved: Cr Larsen

Seconded: Parore

That the Taharoa Domain Governance Committee:

- a) Notes the report 'Kai Iwi Lakes Dune Lakes Galaxias Working Group update, and its Attachment A.

Carried

5. Closure

5.1 Closing karakia

Iwi Relations Manager Francis Toko closed the meeting with a karakia.

Meeting closed at 4:21 p.m.

Confirmed 11 August 2020

Chair Ric Parore

Kaipara District Council

Confirmed

Kaipara District Council

Raupo Drainage Committee Minutes

Date: Thursday 21 May 2020
Time: 10:00 am
Location: Ruawai Tokatoka War Memorial Hall
16 Ruawai Wharf Road
Ruawai

Members Present: Ian Beattie (**Chair**)
Deputy Mayor Cr Anna Curnow
Cr David Wills
David Hart
Greg Gent
Grace Le Gros
Brian Madsen
Ross McKinley
Mayor Dr Jason Smith

1. Opening

1.1 Karakia

Grace Le Gros opened the meeting opened with a Karakia.

1.2 Apologies

There were no apologies.

1.3 Confirmation of agenda

Moved: I Beattie

Seconded By: G Le Gros

That the Raupo Drainage Committee confirms the agenda for the meeting held 21 May 2020.

Carried

1.4 Conflict of interest declaration

No conflicts were declared.

2. Raupo drainage management and performance report**Moved: I Beattie****Seconded: G Le Gros**

That the Raupo Drainage Committee:

- a) Receives the Raupo Drainage Management and Performance Report.
- b) Receives the report tabled by the Chair (Minutes attachment A).
- c) Establish the Raupo Drainage Operations Working Group to report to the Raupo Drainage Committee, with a purpose limited to the oversight of operational maintenance work for the Raupo Drainage District, subject to the drafting of terms of reference and the approval of the Committee and Council.
- d) Delegates authority to the Chair of the Raupo Drainage Committee to represent, consider, negotiate, and agree to matters and projects for inclusion into the Kaipara District Council Long Term Plan.
- e) Notes that the Chair will report back to the next Raupo Drainage Committee and Raupo Drainage Operations Working Group which follows any decision made under the delegation granted in (d).

Carried**3. Closure**

Grace Le Gross closed the meeting with a Karakia.

The meeting closed at 12.15 pm.