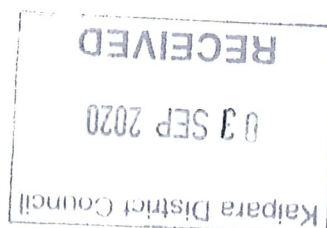


Chief Executive
Kaipara District Council
Private Bag 1001
Dargaville 0340


Important Notes

- 1 For local closures Council is required to advertise these at least **42 days** in advance of the event. Therefore applications will only be actioned if they are received a **minimum of 3 months prior to the event**, to allow time for the required Council approval procedures and advertising.
- 2 This application for temporary road closure will be dealt with in terms of the Transport (Vehicular Traffic Road Closure) Regulations 1965, a copy of which is attached.
- 3 The applicant's attention is specifically drawn to Clause 7 of the Regulations relating to the provisions of adequate insurance.

I/WE Dargaville Lions being the
organiser of the Dargaville Christmas Parade event
hereby apply for Council's permission to close part of the road/roads, as shown on the attached plan
and subject to the conditions listed below, which are unreservedly agreed to.

Reason for closure: Dargaville Christmas Parade

Date: 5th December

Time: 7am – 1pm

Road(s)/Street(s) Victoria Street Dargaville

Contact phone number: 0276014558

Contact address: 68 VICTORIA ST DARGAVILLE

(MOANA'S BOOKSHOP)

Notes for the Applicant

The following conditions shall apply in respect of the road/street closing approval for your organisation.

- 1 All signs and barricades are to be placed out as per the Temporary Traffic Management Plan submitted.
- 2 Council no longer has signs or drums available so it is the responsibility of the applicant to obtain the correct signs and the drums to use as barricades. These can be hired from Broadspectrum SH14 Dargaville.
- 3 Barricades are to be constructed so as to prevent traffic from entering into the closed road area.
- 4 A Marshall is to be stationed at each barricade to direct traffic, and to let through emergency vehicles.
- 5 All barricades are to be removed prior to the advertised opening time.
- 6 All signs are to be removed within one hour of the completion of the advertised opening time.
- 7 In the case of temporary road/street closures associated with car rallies, hill climbs etc. the roads/streets involved will be inspected prior to, and immediately after, the event and any damage which has occurred will be charged to the applicant together with full costs associated with the inspections.
- 8 ***The application fee is enclosed with this application.***

Schedule of Fees	
Hill Climbs, Car Rallies, etc	\$ 600 Application Fee \$5,825 Bond
Processions etc in urban areas and special events	\$ 290 Application Fee

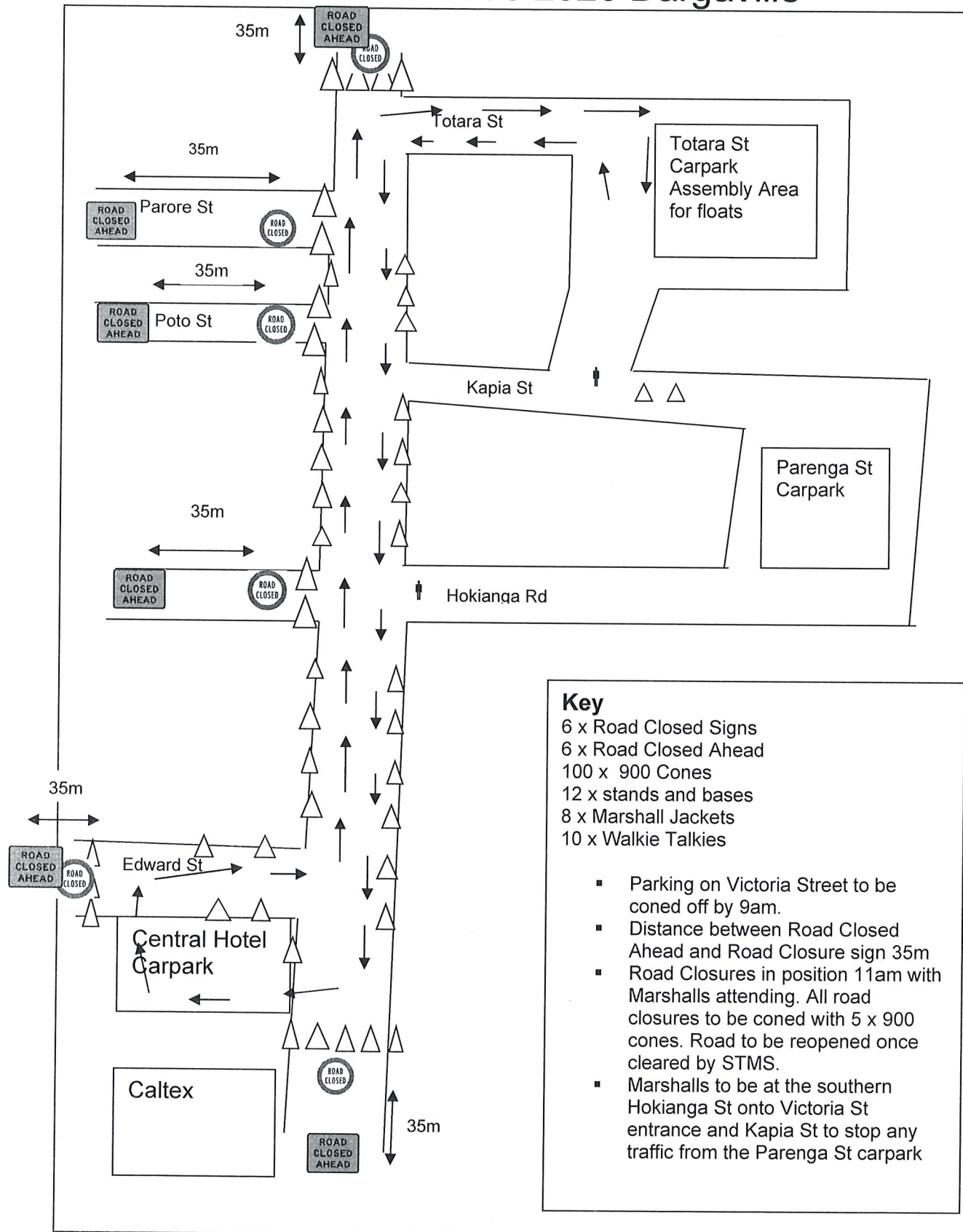
Signature of Applicant

Date

Chief Executive

Date

Christmas Parade 2020 Dargaville



Duties

- Cones to restrict parking to be placed by 9am
- All Road Closures to be in place and manned by 11am. Communication via Walkie Talkies.
- Road to remain closed until STMS has cleared parade.
- All roading signs and cones to be picked up after parade finishes
- All Marshalls to wear High Visibility Jackets at all times and ensure the safety of all participants.
- All Marshalls responsible to STMS (Roxanne Kelly) contact 0274 771 752

RCA consent (eg CAR/WAP) and/or
RCA contract reference

TRAFFIC MANAGEMENT PLAN (TMP) – SHORT FORM

Complete **short form** if simple activity and RCA permits. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.

Organisation/ TMP reference	TMP reference:	Contractor (Working space): Dargaville Lions Club	Principal (Client): Noel Moran				
		Contractor (TTM): Roxanne Kelly	RCA:				
Location details and road characteristics	Road names and suburb		House no. / RPs (From and to)	Road level	Permanent speed	AADT/Peak flows	
	<ul style="list-style-type: none"> Victoria Street from Totara and including Totara Street to West side of the Central Hotel Carpark. All of Parenga St, Totara St, Kapia St. All of Hokianga Rd South of Victoria St. Edward St from Victoria St to North side of the Central Hotel Carpark 			Level one	N/A		
Description of work activity	Road Closure for Dargaville Christmas Parade 7 th December						
Planned work programme							
Start date	5 December 2020	Time	7am – 1pm	End date	5 December	Time	7am – 1pm
Consider significant stages, for example: <ul style="list-style-type: none"> road closures detours no activity periods. 	Total Road Closure						
Alternative dates if activity delayed	N/A						
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	No	Property access affected?	Yes	Traffic lanes affected?	Yes		
Cyclists affected?	No	Restricted parking affected?	No	Delays or queuing likely?	No		
TSL/ Diagram (see TSL decision matrix for guidance)	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 6 of Land Transport Rule: Setting of Speed Limits 2017, Rule 54001/2017 (List speed, length and location)		Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or TMDs)		

RCA consent (eg CAR/WAP) and/or RCA contract reference						
Attended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)					
Unattended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)					
TSL duration	Will the TSL be required for longer than 12 months? <i>If yes, attach the completed checklist from section I-18: Guidance on TMP Monitoring Processes for TSLs to this TMP.</i>				Yes No	
Contingency plan						
If long queues form or delays exceed 5mins (or any other period required by RCA), site to be disestablished or additional lanes made available.		Adjust TMD to suit unforeseen circumstances (eg weather or site overlaps with another work site).		Emergency services will be accommodated, and access provided through the site as required.		
Add additional contingencies:						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	Noel Moran	0276014558				
TMC						
Engineers' representative						
Contractor						
STMS	Roxanne Kelly	0225679880	12930	L1 STMS	29/5/2023	
TC						
Others as required						
TMP preparation (or approval if STMS delegated authority to approve TMPs)						
<i>Delete the option that does not apply (either prepared or approved)</i>						
Prepared / Approved						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
This TMP meets CoPTTM requirements			Number of diagrams attached			
TMP returned for correction						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC or engineer (delete one)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC (only required if TMP						

RCA consent (eg CAR/WAP) and/or RCA contract reference						
<i>approved by engineer)</i>	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						

TMP or generic plan reference	
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ON-SITE RECORD			Today's date
On-site record must be retained with TMP for 12 months.			2/9/2020
Location details	Road names(s): <ul style="list-style-type: none"> Victoria Street from Totara and including Totara Street to West side of the Central Hotel Carpark. All of Parenga St, Totara St, Kapia St. All of Hokianga Rd South of Victoria St. Edward St from Victoria St to North side of the Central Hotel Carpark 	House number/RPs:	Suburb: Dargaville

Working space	
Person responsible for working space	<div> <div>Noel Moran</div> <div>Name</div> </div> <div> <div></div> <div>Signature</div> </div>
Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below	

TTM					
STMS in charge of TTM	Roxanne Kelly	12930	29/5/2023		7am – 1pm
	Name	TTM ID Number	Warrant expiry date	Signature	Time
Worksite handover accepted by replacement STMS					
	Name	ID Number	Warrant expiry date	Signature	Time
	Tick to confirm handover briefing completed				

Delegation					
Worksite control accepted by TC/STMS-NP					
	Name	ID Number	Warrant expiry date	Signature	Time
	Tick to confirm briefing completed				

Temporary speed limit						
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					

TMP or generic plan reference	
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Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				

Worksite monitoring

TTM to be monitored and 2 hourly inspections documented below.

Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
Add others as required							
Time inspection completed:							
Signature:							
Comments:							
Time	Adjustment made and reason for change						

Certificate of Currency

CHUBB

To Whom It May Concern

This certificate hereby certifies that cover has been granted subject to the exceptions, terms and conditions and definitions of the Policy (as amended from time to time, including after the date of this Certificate of Currency).

Details of Insurance

Issuing Office:	New Zealand
Insured:	Lions Multiple District 202 NZ
Class:	Public & Products Liability
Policy Period:	From: 30 June 2020 at 4.00pm To: 30 June 2021 at 4.00pm
Policy Territory:	Worldwide as defined by wording
Policy Number:	NZCASA00837
Limit of Liability:	\$10,000,000 any one Occurrence and in the aggregate in respect of the Products Hazard

Please refer to your agent, broker or the relevant Chubb office for further information or a copy of the Policy.

Chubb Insurance New Zealand Limited has an "AA-" insurer financial strength rating given by Standard & Poor's (Australia) Pty Limited.

Signed at Auckland on behalf of Chubb Insurance New Zealand Limited:


CHUBB
Chubb Insurance
New Zealand Limited
Company No. 35924

Authorised Representative
Chubb Insurance New Zealand Limited

24.06.2020
Date of Issue