



Exceptions Report

For the month of September 2020

Financial Report

Activities Report

Capital Projects Update

September 2020 Financial Report

Statement of Operating and Capital Performance

	This Month 30 September 2020				Indicator	Year to 30 September 2020				Indicator	Whole Year	
	Actual \$'000	Annual Plan \$'000	Variance \$'000			Actual \$'000	Annual Plan \$'000	Variance \$'000			Annual Plan \$'000	Forecast \$'000
All												
Rates	3,456	3,148	308	●		10,378	9,897	481	●		38,780	38,780
Activity Revenue and Other Income	636	384	252	●		1,968	1,365	604	●		6,454	6,454
Subsidies and Grants - Operational	2,728	398	2,330	●		3,888	1,212	2,676	●		4,809	6,192
Total Operating Income	6,820	3,930	2,890	●		16,234	12,473	3,761	●		50,042	51,426
Employee Benefits	1,011	1,119	108	●		3,424	3,433	9	●		13,142	13,142
Contractors	133	141	8	●		378	477	100	●		1,888	1,888
Professional Services	928	367	(561)	●		1,676	1,229	(447)	●		4,724	4,863
Repairs and Maintenance	1,487	776	(711)	●		3,636	2,270	(1,366)	●		10,240	12,560
Finance costs	206	238	32	●		598	715	117	●		2,860	2,860
Other Operating Costs	690	456	(234)	●		2,022	2,363	341	●		7,040	7,070
Total Operating Costs	4,455	3,097	(1,358)	●		11,733	10,486	(1,246)	●		39,894	42,383
Operating Surplus/(Deficit) (before Depreciation)	2,365	833	1,532	●		4,501	1,987	2,514	●		10,148	9,042
Capital Subsidies	348	2,110	(1,762)	●		814	3,274	(2,460)	●		15,081	16,851
Contributions	257	254	3	●		949	763	186	●		3,046	3,046
Other Capital Revenue	0	0	0	●		11	0	11	●		0	0
Total Capital Revenue	605	2,364	(1,759)	●		1,774	4,037	(2,262)	●		18,127	19,898
Capital Expenditure	1,155	2,131	976	●		2,729	6,324	3,595	●		27,822	33,255
Total Capital Payments	1,155	2,131	976	●		2,729	6,324	3,595	●		27,822	33,255
Subtotal Capital	(549)	234	(783)	●		(955)	(2,288)	1,333	●		(9,695)	(13,358)
Surplus/(Deficit) - before Loan Payments and Depreciation	1,816	1,067	749	●		3,547	(301)	3,848	●		453	(4,316)

Key: ● Within 5% of budget

● Over or under budget by 5 - 10%

● Over or under budget by more than 10%

Statement of Operating and Capital Performance

Comments on major variances

Operating Income:

Account	Rationale	YTD Variance \$000
Rates Revenue	<p>Penalties are ahead of budget for the year to date due to arrears penalties applied (July 2020) and instalment penalties.</p> <p>Water by meter rates overall ahead of budget:</p> <p>This month: Water by meter rates are ahead of budget due to high water readings in Dargaville area – timing difference</p> <p>Targeted rates are overall ahead of budget, due to growth in Mangawhai area.</p>	162 178 155
Activity Revenue and Other Income	<p>Activity revenue:</p> <ul style="list-style-type: none"> • Increase in Building Control revenue year to date. • Increase in Resource consenting income year to date. • Increase in external recovery costs for the month and year to date. • Campground fee - Kai Iwi Lakes pre booking for the summers season 	204 108 76 75
Operating Subsidies and Grants	<p>Community activities</p> <p>This month: Te Tai Tokerau Redeployment Package the “Shovel Ready” project subsidies were invoiced in September, some of which is ahead of the work being completed.</p> <p>Operational subsidies from NZTA are ahead of budget year to date due to maintenance work completed earlier than scheduled.</p> <p>Revenue raised for PGF funding for Kaipara Kickstart Programme milestone claims.</p>	1,185 1,350 152

Operating Costs:

Account	Rationale	\$000
Employee Benefits	<p>Employee benefits costs are on budget for the year to date</p> <p>This month: The costs are lower than budget due to vacancies – timing difference</p>	
Contractors	Overall reduction of contractor's costs.	100
Professional Services	<p>The professional services costs are ahead of budget:</p> <p>This month: Increase of costs for the Kaipara Kickstart, Kaipara Kai and Kaipara Moana Investigation projects and Mangawhai Shared path project –work completed ahead of claim been raised - timing difference</p>	510

Repairs and Maintenance	<p>Community activities – Te Tai Tokerau Redeployment Package the “Shovel Ready” project started August 2020 - removal of trees at Mangawhai Community Park and design, build and construct 5 mountain bike tracks at Harding Park.</p> <p><i>This month:</i> The Te Tai Tokerau Redeployment Package project costs for the month of September are \$600,904. The total cost of this project is offset by the funding noted above under subsidies and grants.</p> <p>Roading works maintenance programme is ahead of budget – due earlier completion of scheduled unsealed roads maintenance work.</p> <p>Stormwater, Wastewater and Water Supply maintenance works completed ahead of schedule – the variance to budget due to timing difference.</p>	<p>847</p> <p>173</p> <p>250</p>
Finance Costs	Below budget due to lower inter-period loan balances.	117
Other Operating Costs	<p>Costs overall are lower than budget.</p> <ul style="list-style-type: none"> • Civic Grants not yet distributed to the community groups – timing difference <p><i>This month:</i></p> <ul style="list-style-type: none"> • Annual Software licenses cost was paid. • Library Grants was distributed to the community libraries 	323

Capital Revenue

Account	Rationale	\$000
Capital Subsidies	<p>Capital subsidies from NZTA are lower than budget year to date, due to projects work not started yet:</p> <ul style="list-style-type: none"> • Roothing – capital works is behind projected schedule – timing difference • District Leadership – PGF projects funding (project milestone to be completed before funding can be claimed) 	<p>(1,050)</p> <p>(1,410)</p>
Contributions	<p>The contributions are overall ahead of budget year to date.</p> <ul style="list-style-type: none"> • Development contributions are lower than budget for this month and year to date • Financial contributions are ahead of budget for the month and year to date 	186

Public Debt: The public debt position at 30 September 2020 is \$44 million and the net debt position (debt less cash) is \$34.8million.

Public Debt and Requirements			
	June 2020	30 September 2020	June 2021
	\$000's	\$000's	\$000's
Debt			
Public Debt	44,000	44,000	51,320
Cash in bank (overnight deposits)	(4,398)	(9,186)	(1,926)
Net Debt	39,602	34,814	49,393
Reserves (future obligations)			
Development Contribution Reserve	(24,702)	(24,702)	(25,415)
Other Reserves	17,848	17,849	13,021
Total reserves (future obligations)	(6,854)	(6,854)	(12,395)
Debt Requirements			
Public Debt	44,000	44,000	51,320
Future obligations	17,848	17,849	13,021
Gross Debt Requirement	61,848	61,849	64,340
Less cash in bank	(4,398)	(9,186)	(1,926)
Overall Debt Requirements	57,451	52,663	62,414

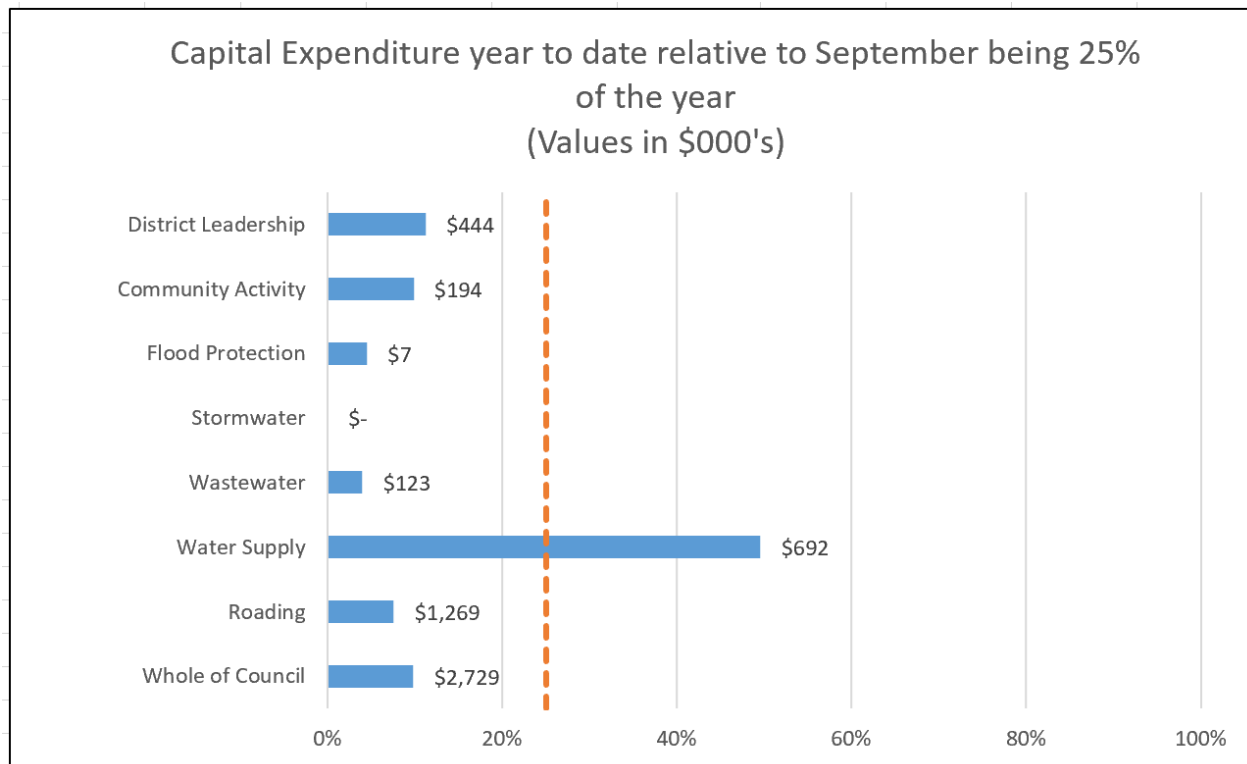
*Note: Reserves balances are only recalculated at end of year.

Activities Net Cost for the period to 30 September 2020

	Actual as at 30 September 2020			Whole Year Annual Plan
Activity	Operating Income \$000's	Operating Costs \$000's	Net Operating Surplus/(Deficit) \$000's	Net Operating Surplus/(Deficit) \$'000
Community Activities	2,608	2,109	499	199
District Leadership	2,335	2,672	(337)	(739)
Regulatory Management	1,970	1,662	308	49
Roads and Footpaths	5,203	3,069	2,134	4,427
Wastewater	2,046	911	1,135	3,083
Water Supply	1,094	742	352	1,614
Stormwater	497	225	272	917
Flood Control	196	73	123	293
Solid Waste	285	270	15	305
	16,234	11,733	4,501	10,148

Capital Expenditure for the period ended 30 September 2020

	Actual as at 30 September 2020				Whole Year
Activity - Capital Expenditure	Actual YTD \$000's	Annual Plan \$000's	Variance \$000's	Indicator	Annual Plan \$000's
Community Activities	194	558	364	●	1,972
District Leadership	444	1,671	1,227	●	3,960
Roads and Footpaths	1,269	2,940	1,671	●	16,748
Wastewater	123	353	230	●	3,096
Water Supply	692	521	(171)	●	1,396
Stormwater	0	126	126	●	496
Flood Control	7	155	148	●	155
Solid Waste	0	0	0	●	0
	2,729	6,324	3,595		27,823



Capital Expenditure 2020-2021 - Detailed projects list

	Year to date whole year		
	Actual (Year to date)	Annual Plan Budget (whole year)	Annual Plan Budgets + carryovers
Total Capital Expenditure	2,729,013	27,822,491	33,255,403
Community Activities	193,855	1,721,830	3,098,714
10179 Playgrounds New	0	25,000	25,000
10180 Playgrounds renewals	0	21,000	21,000
10513 Library redevelopment - digital growth	425	0	121,930
10704 Mangawhai Heads to Alamar Cres Walkway	675	23,830	58,255
11003 Cycleway/walkway - Implement strategy	65,144	60,000	60,000
11004 Parks and Reserves - hard surface renewal programme	0	50,000	50,000
11005 Elderly housing - Mangawhai	0	2,000	2,000
11006 Stage 1 Walkway Sellars reserve to Wintle Street (Pearl Street)	5,235	280,000	280,000
11017 Public Toilets - Renewal	0	49,000	49,000
11019 Implement Reserve Management Plan	14,570	100,000	100,000
11023 Pou Tu Te Rangi Harding Park	0	100,000	100,000
11024 Public Toilets - Mangawhai Heads Road	2,944	0	144,535
11032 Renew/Rectific/Seismic work Town Hall; Municipal Office Dargaville	0	150,000	150,000
11035 Playgrounds renewals	0	25,000	25,000
11053 Park Improvements (furniture/bollards/lighting/paths)	6,051	50,000	50,000
11055 Kai Iwi Campground Facilities	0	350,000	350,000
11056 Bayliss Beach boardwalk	4,513	0	313,451
11065 Mangawhai Community Park - implement Master Plan	10,526	100,000	130,761
11069 Library book replacement	10,925	66,000	66,000
11079 Thelma Rd to Thelma Rd link	17,000	0	0
11085 Mangawhai Coastal Tracks - links to existing network	15,342	125,000	188,626
11105 Playground - new	0	25,000	75,000
11153 Maungaturoto Toilet	3,383	0	188,122
12002 Public Toilets - Lincoln Street	0	0	146,500
12004 Community Infrastructure - District	6,908	30,000	30,000
12113 Rangiora Rd Reserve development	24,261	0	69,268
12116 Mangawhai Reserve Toilet	2,913	0	164,830
13023 Community Infrastructure - Dargaville	0	30,000	30,000
B11095 Community Infrastructure - Mangawhai - esplanade development	3,040	60,000	109,436
District Leadership, Finance and Internal Services	443,509	3,810,000	3,936,000
11013 IAAS and SAAS	0	30,000	30,000
11014 New equipment	481	30,000	30,000
11015 Replaced equipment	3,954	50,000	50,000
11031 Digital transformation	0	405,000	405,000
11032 Renew/Rectific/Seismic wrk Town Hall; Municipal Office Dargaville	54,727	0	0
11061 Replacement vehicles	32,205	120,000	120,000
11096 Digital Workplace	0	25,000	25,000

1122 New vehicles	72,692	0	0
12053 Flexible work space	0	0	0
12054 New IT Equipment	5,937	0	0
12055 Replacement IT Equipment	8,539	0	126,000
12090 Website Redesign	1,238	0	0
12092 MagiQ	7,415	0	0
12093 HRIS	16,742	0	0
12094 Digital Workspace	50,450	0	0
13021 Leasehold improvements - NRC building	0	150,000	150,000
PGF107 Kaipara Wharves Physical works	0	3,000,000	3,000,000
PGF110 Dargaville Pontoon	189,131	0	0
Flood Protection and Control Works	7,170	155,000	155,000
11052 LD General Beach Rd	7,170	0	0
13001 Land Drainage Improvements	0	30,000	30,000
13017 Bellamy F/G 48	0	65,000	65,000
13018 Double Gate F/G 44	0	35,000	35,000
13019 Whitcombe Road F/G 13	0	25,000	25,000
Sewerage and the Treatment and Disposal of Sewage	123,093	3,095,500	3,363,454
10543 MCWWS Resource Consent Variation 2016/17	0	0	81,000
10769 Upgrade PS-VA	-10	0	0
11000 Pipe Renewals from Condition assessment	627	100,000	100,000
11010 Renewals Including Pump Stations	19,903	45,000	45,000
11020 Pipe Renewal from Condition assessment	19,167	250,000	275,000
11027 Pump Stations and rising mains	0	20,000	20,000
11036 Environmental Compliance	0	2,500	2,500
11040 Upgrade WWTP	40,998	650,000	660,000
11041 Upgrade Existing Reticulation	21,229	1,000,000	1,000,000
11059 Pump Station 1 & 2 upgrade	46,959	208,000	311,954
11062 Environmental Compliance	0	2,500	2,500
11068 PS1/PS2 Rising main from Pump Station 2 to Pump Station 1	257	0	0
11072 Extend Irrigation System	12,213	0	0
11080 Environmental Compliance	0	5,000	5,000
11090 Environmental Compliance	0	2,500	2,500
11097 Treatment	428	0	48,000
12003 WTP	228	0	0
12019 Treatment Plant Modifications	0	10,000	10,000
12023 Safety Grills Pump Stations	0	0	0
12025 Treatment	0	50,000	50,000
12027 Pump Stations SCADA Upgrade	0	10,000	10,000
12029 Treatment*	-38,903	0	0
13016 Reticulation	0	20,000	20,000

Kaipara District Council - Current External Funded Projects - Status report

Up to 30 September 2020

Funding Stream	External Fund	Total Funding granted:	Project breakdown:	Contract progress	Total Individual Project Budget	Actual Total Subsidy Claimed to date	Total Actual Expenditure to date	Net Funding Balance to meet milestones	Progress/Next Milestone
Programme performance:									
Kaipara Kickstart - Growing the Kai	PGF	-\$ 980,000	Growing the Kai Investigation	Approved	-\$ 980,000	-\$ 964,156	\$ 765,556	-\$ 198,600	Remanding funding balance is fully committed to funding The Kai Hub support until June 2021
Kaipara Kickstart - Roothing (Agr 1)	PGF	-\$ 11,310,000	Roothing projects include: Waipoua River Road sealing Investigate Waipoua River Road sealing Implementation Pouto Road Phase 2 (Investigation) Capex/Opex Pouto Road Phase 1 (Physical works)- Capex Pouto Road Phase 2 Implementation - Capex 50 MAX HPMV Network Extension- Bridges 50 MAX HPMV -Tomarata Bridge - Opex Programme Support	Approved Approved Approved Approved Approved Approved Approved Approved	-\$ 25,088 -\$ 1,574,912 -\$ 330,000 -\$ 5,050,000 -\$ 2,800,000 -\$ 87,400 -\$ 142,600 -\$ 1,300,000	-\$ 26,550 -\$ 119,158 -\$ 61,431 -\$ 301,838 \$ - \$ - -\$ 142,600 -\$ 727,427	\$ 29,217 \$ 229,563 \$ 137,608 \$ 433,653 \$ 1,575 \$ - \$ 142,600 \$ 851,752	\$ 2,667 \$ 110,405 \$ 76,177 \$ 131,815 \$ 1,575 \$ - \$ - \$ 124,325	Balance to be transferred in Oct to Implementation budget portion below Finalising tenders Evaluating tenders Completed
Kaipara Kickstart -Wharves (Kaipara Moana Activation Plan) (Investigation & Physical works)	PGF	-\$ 4,950,000	Kaipara Wharves Investigation Kaipara Wharves Implemention Dargaville Pontoon - Physical works Pouto Wharf Pahi Beach Wharf Tipuna Marae Beach Landing	Approved Approved Approved Approved Approved	-\$ 950,000 -\$ 272,000 -\$ 654,000 -\$ 1,809,000 -\$ 865,000 -\$ 400,000	-\$ 420,001 \$ - \$ - \$ - \$ - \$ -	\$ 597,972 \$ - \$ 189,131 \$ - \$ - \$ -	\$ 177,971 \$ - \$ 189,131 \$ - \$ - \$ -	Next claim for subsidy will be made in October 2020 estimated at \$517K, underspend \$13K will be transferred to implementation budget Lump sum claimed on completion - construction starting Sept Lump sum claimed on completion - final site investigations in progress Lump sum claimed on completion - final site investigations in progress Lump sum claimed on completion - detailed investigations in progress
Kaipara Kickstart -Kaipara Water - Phase 1B	PGF	-\$ 740,000	Kaipara Water storage and horticulture sites	Approved	-\$ 740,000	-\$ 50,000	\$ 105,718	\$ 55,718	Council approved 30 Sept. Procurement and land owner negotiations in progress
Te Tai Tokerau Worker Redeployment Package (within Whangarei District Council contract)	PGF	-\$ 2,872,100	Urgent economic relief for regions workforce projects: Roading Grant 45% split -tree removal & upgrades Parks Grant 55% split -Vege Clearance and cleanups	 Approved Approved	 -\$ 1,272,100 -\$ 1,600,000	 -\$ 969,334 -\$ 1,184,742	 \$ 34,591 \$ 847,020	-\$ 934,743 -\$ 337,722	To receive 7 claim payments from WDC by end of December 2020, this Income will be received in advance of works done includes Income claimed in advance \$935,000 includes Income claimed in advance \$338,000
Maungaturoto toilets	TIF R2	-\$ 149,100	Total project cost \$292,450 TIF funded \$149,100	Approved	-\$ 149,100	-\$ 50,000	\$ 93,161	\$ 43,161	Milestone claims
Baylys Boardwalk and Toilet upgrade	TIF R2	-\$ 234,000	Total project cost \$325,000, TIF funded \$234,000	Approved	-\$ 234,000	-\$ 78,000	\$ 31,062	-\$ 46,938	Milestone claims
Alamar Crescent Toilet - Mangawhai	TIF R4	-\$ 119,704	Joint funded with Council	Approved	-\$ 119,704	\$ -	\$ 8,409	\$ 8,409	Milestone claims
Lincoln Street Reserve Toilet - Mangawhai	TIF R4	-\$ 131,704	Joint funded with Council	Approved	-\$ 131,704	\$ -	\$ 3,500	\$ 3,500	Milestone claims
Mangawhai Reserve Toilet	TIF R4	-\$ 179,220	Joint funded with Council	Approved	-\$ 179,220	\$ -	\$ 4,303	\$ 4,303	Milestone claims
"In Principle" Projects waiting to commence/ contract to be signed:									
Kaihu Valley Rail Trail	PGF/SR	-\$ 4,000,000	Shovel ready	"in principle"	-\$ 4,000,000	\$ -	\$ -	\$ -	"in principle" - contract to be signed
Kaipara Stopbank Enhancement	PGF/SR	-\$ 6,000,000	Shovel ready projects include: Raupo Water Storage Stop Banks - Te Kopuru to Dargaville	"in principle" "in principle"	-\$ 2,500,000 -\$ 3,500,000	\$ - \$ -	\$ - \$ -	\$ - \$ -	"in principle" -awaiting confirmation from MBIE on approval of projects "in principle" -awaiting confirmation from MBIE on approval of projects
8km shared pathway - MHeads to Village	PGF	-\$ 2,400,000	Shovel ready	"in principle"	-\$ 2,400,000	\$ -	\$ -	\$ -	"in principle" - contract to be signed
Kaiwaka footbridges	PGF	-\$ 750,000	Shovel ready	"in principle"	-\$ 750,000	\$ -	\$ -	\$ -	"in principle" - contract to be signed
Three Waters Review	DIA/CIP	-\$ 4,691,048	Addressing backlog of rehabilitation and emergency works for water and waste projects:	"in principle"	-\$ 4,691,048	\$ -	\$ -	\$ -	"in principle" - contract to be signed. (March 22 end date) Presented to Council Sept 2020 for approval of Funding agreement & Delivery Plan
Kaipara Kickstart (Roading) (Agr 2)	PGF/SR	-\$ 3,150,000	Unsealed Network improvements	Approved	-\$ 3,150,000	\$ -	\$ -	\$ -	Approval given and Investigation & design underway. Physical works due to start next month
Kaipara Kickstart (Roading) (Agr 3)	Covid Recovery fund	-\$ 4,910,000	Unsealed Network improvements	"in principle"	-\$ 4,910,000	\$ -	\$ -	\$ -	Funding agreement approved by MBIE and Contract to be signed and approval to go to Council Oct meeting
Total Externally Funded Projects		-\$ 47,566,876			-\$ 47,566,876	-\$ 5,095,237	\$ 4,506,391	-\$ 588,846	

Notation:

PGF = Provincial Growth Fund
 TIF = Tourism Infrastructure Fund R= Round of funding
 CIP= Crown Infrastructure Partnerships

SR = Shovel Ready
 DIA = Department of Internal Affairs

Activities Report

Key

	Budget	Scope	Programme
	Within budget	Scope clear and approved	On track or complete
	May exceed budget	Some scope changes required	Could be delayed
	EM approval of budget change likely required	EM approval of scope changes requires	Highly likely to be delayed
	N/A	N/A	N/A

General observations and comments

For the July – Sep quarter, spending is behind budget. There are two points to note;

- Budget phasing has not been correctly reflected in quarter one – for some activities the whole year budget has been included in July. As a result, it appears that the spend is lower than budget. This will be corrected for the next report.
- Typically, there is a build up to the construction season with greater levels of spend from October through to March.

The Tai Tokerau Redeployment contract was not included in the 2020/21 Budget and includes an upfront payment followed by monthly payments. The payments are generally ahead of work executed and the following observations are noted.

- Income (Parks and Roding) Subsidies and Grants – Ahead of budget and spend
- Expenditure (Parks and Roding) Opex – Repairs and Maintenance – Ahead of budget and will be corrected in Forecast 1.

Generally, this month there has been an increased in capital spend – for example we spent \$103k compared to a \$50k budget in wastewater – however we are still catching up in terms of year to date. The procurement measures that we have put in place (e.g the professional services panel and direct award of Separable Portions to contractors performing well) provide confidence that we will be able to accelerate spend.

A number of capital projects are now underway following engagement and contract negotiation.

- Baylys Beach Boardwalk

We have also seen completion of key projects;

- Dargaville Pontoon

Externally Funded Projects

Projects have been identified which are subject to MBIE funding and therefore carry different expectations than other externally funded projects – i.e. Tourism Innovation Fund (TIF) and National Land Transport Fund (NLTF).

	Budget	Scope	Programme	Comment
Kaipara Kickstart - Wharves				
Beach landing				
Dargaville Wharf				
Pahi Wharf				
Pouto Wharf				
Kaipara Kickstart - Roothing				
Waipoua River Road				
Pouto Phase 1				The tendered prices exceeded the approved budget. Value engineering is being undertaken to reduce quantities and it is expected that Phase 1 works will commence as programmed.
Pouto Phase 2				As above, tendered prices exceed the approved MBIE budget. The team are developing a proposal with MBIE on scope clarification.
50MAX Bridges				
Unsealed Network				
Kaipara Kickstart – Kai				
Kaipara Kai				
Kaipara Water				
Redeployment package				
Kaipara Parks				Programme intended to be complete by November. Some work will carry on into January/February due to Covid and flooding impacts. Confirmation with MBIE is being progressed.
Kaipara Roads				
Shovel Ready				
Raupo Water storage				Negotiating Contract with MBIE
Stop banks - Te Kopuru to Dargaville				Negotiating Contract with MBIE
MCP Shared Path				Budget flagged red as we are confirming construction funding with NZTA and MBIE.

				Scope flagged amber as the team are completing value engineering to ensure that the project remains within budget.
Kaiwaka Bridges				Negotiating Contract with MBIE
Kaihu Valley Trail				Negotiating Contract with MBIE

Kaipara KickStart Programme (PGF Funded)

The Kaipara Kickstart programme is now largely focused on delivering infrastructure projects – Kaipara Wharves and Roothing.

The Kaipara Wharves Investigations Final Report has been completed and submitted to MBIE, along with the regular monthly, quarterly and annual reports (Roothing only). These reports will be made available to elected members via the portal. A small underspend on the Wharves Investigation budget (\$950,000) of approximately \$15,000 will be confirmed once final adjustments have been processed and any underspend has been authorised by MBIE to be transferred to the physical works budget.

The Kaipara Water project is focused on completing landowner agreements and finalising site development procurement, as a result of Council resolution being passed 30 September.

Kaipara Roothing Package – IRG funding for the unsealed rooothing network of \$4.91m has been confirmed in writing, with a funding agreement currently being drafted. This funding agreement will be presented for a Council resolution at the October Council meeting for execution. This funding agreement is required to be executed by 30 October. Other rooothing projects are progressing as planned with a focus on implementation budgets being confirmed.

Kaipara Wharves – Dargaville Pontoon work is nearing completion. Discussions with Pahi Regatta Club are progressing, focused on finalising the design and the associated Memorandum of Understanding. Beach Landing opportunities are being further investigated with hapu, with a view to finalising the scope of works in the next two months. A procurement management plan for the Pouto Wharf physical works is expected to be presented to Council at the October Council meeting.

A Kaipara KickStart programme update will be provided at the Council Briefing session on 4 November.

Redeployment Package (former Forestry Redeployment Application)

Roading

- Removal of roadside and hazardous trees have continued on the Waihue and Paparoa Oakleigh Road Sites.
- Waihue Road has been identified as a primary site of focus for the removal of self-seeded trees. Local subcontractor Team Vegetation has been engaged to undertake a site assessment to identify the full scope of self-seeded pest plants in the area and formulate a targeted removal strategy.
- A crew of 4 has commenced the roadside litter collection programme with Baylys Coast, Awakino, Parore West, Opanake, and Waihue Roads being completed. 178 bags of rubbish has been collected and disposed of on Tangowahine Valley Road to date.
- Broadspectrum have been engaged to undertake construction of the Matakahe footpath.
- Improvements to Jude road were undertaken to enable the turning of truck and trailer units, providing easier access for future maintenance.

Three additional jobs have been created in the Tree felling crews and four short term positions have been filled for litter pick up, two of which are freshly employed. The women employed from AWF for the litter crew have proved their abilities, attitudes and willingness to work. As a result, Ventia have indicated that at the conclusion of this project they are intending to employ them as Traffic Controllers for their summer rehab and renewals programme.



Parks

Works have commenced and are progressing well;

- Mangawhai Community Park - Removal of Gum Trees and Wilding Pines completed. Mulching and preparation for revegetation underway.
- Mangawhai Park – Golf Course Area, Removal of Wilding Pines, Acacia and other pest Plant Species completed.
- Pou Tu o Te Rangi - Pest Plant Removal, clearance and implementation of pest plant plan significantly completed, with preparation for revegetation underway.
- Northern Wairoa Memorial Park - pest plant eradication through bush reserve area completed. Remediation of bush walking track underway.
- Kai-iwi Lakes – Taharoa Domain, area wide removal of pest plants and implementation of pest plant plan. – Focus on target species of Wilding Pines, Acacia, Pampas and Cotoneaster continuing.

Currently 43 people working including 23 previously unemployed.

KDC Park clean ups



Vegetation clearance/noxious plant removal and ground preparation in Mangawhai Park

Shovel Ready Projects

Contracts have been drafted and are with MBIE for consideration and approval.

Mangawhai Shared Path

- Design has been developed between Wood Street and the Village and the engineers estimate updated. The updated estimate will be submitted to NZTA to allow them to confirm construction funding.
- Council paper to be developed to set out adjusted costs including MBIE contribution.

Kaiwaka Footbridges

- Survey for southern bridge and car park undertaken.
- Key milestones to be communicated to the public once an MBIE agreement is in place.

Kaipara Stopbanks

- Awaiting MBIE confirmation.

Kaihu Valley Trail

- Engagement with landowners has commenced following mail out to all affected owners.
- Discussions with MBIE (Te Ara Mahi) and MSD regarding training opportunities.

Roading

	Budget (\$k)	Scope	Programme	Comment
Income				
Subsidies and Grants - Operational				Increased income due to Tai Tokerau Redeployment Package.
Expenditure - Opex				
Management Services				Over budget – This is primarily due to cost being allocated to the wrong code. Overall, we are within budget.
Repairs and maintenance				Spending is ahead of budget but behind for the quarter. Expect to spend total budget by year end.
Capex				
Bridges and Structures				
Roadworks unsealed				Later start to programme as it was drier than expected in July.
Low Cost Low Risk				Some projects carried over / forecast entirely in July. These should be executed this year. Additional funds from MBIE likely to result in roll over to next year for Mangawhai Shared Path.
Drainage				
Sealed resurfacing				
Sealed				
<i>Roading Infrastructure – New & Improved</i>				<i>Covered in Special Projects</i>

Parks and Recreation

	Budget	Scope	Programme	Comment
Income				Higher income partly due to redeployment package as well as prebooking for Kai Iwi.
Expenditure Operating				Repairs and Maintenance – indicates significant overspend (\$1,044 c.f \$224 budget) however this is due to redeployment not being forecast.
Expenditure Capex				
Kai Iwi Lakes				\$350k allocated in Annual Plan for security improvements. Independent Security report complete, and scope recommendation will be made to Governance Group.
Taharoa Domain				The priority this quarter has been utilizing the Redeployment package. As a result, some of the in the projects in the Annual Plan will be delayed until after summer season.
Pou Tu o Te Rangi Harding Park				Work programme changed due to Redeployment Programme. New programme approved by Governance and will be completed this year.
District Parks and Reserves				Baylys Beach Boardwalk now underway following negotiation of contract to come under budget and assessment of geotechnical risks.
Mangawhai Parks and Reserves				The team have undertaken extensive consultation on the Coastal Walkway to develop a good solution which is supported by the community. This has resulted in some delays.
Dargaville Parks and Reserves				
Mangawhai Public Toilets				Building consent now issued for Alamar Crescent so work can progress.
District Public Toilet				Delay to Maungaturoto programme due to planning requirements. Team are providing additional information.

Waters and Waste

Water Supply	Budget	Scope	Programme	Comment
Income				Dargaville income ahead of time.
Expenditure Opex				
Repairs and Maintenance				183k spent year to date relates to Rotu. Emergency Works which is not included in the budget.
Management Services				Not a significant budget issue. Costs associated with LTP/AP initially coded to water but will be distributed across all activities in October.
Expenditure Capex				
Dargaville - 939 Northern Raw Water Crossings				
Dargaville - 965 Northern Raw Water Renewals				
Ruawai - 937 Ruawai WTP				
Wastewater	Budget	Scope	Programme	Comment
Income				
Expenditure Opex				
Dargaville Wastewater Pond Desludging – 2019 - 2021				\$831k budget carried over to make \$1.8m total. Note carry over does not show in budget and op ex phasing for. No action required.
Management Services				Maungaturoto – overspend on CCTV due to an event occurring which required immediate investigation.
Expenditure Capex				
Maungaturoto Wastewater Treatment Plant Upgrade				
Mangawhai				
- 966 MCWWTP Upgrade Balance Tank				

- 935 Outfall Pump station				
- 967 Tirarau Street				
Mangawhai and Kaiwaka WW Renewals				Projects have not been identified as modelling has not been completed. Likely to push funding out to next financial year. Action – address in Forecast 1
Stormwater	Budget	Scope	Programme	Comment
Income				
Expenditure Opex				
Repairs and maintenance				Ahead of programme but comfortable that will deliver within budget.
Management Services				Underspend due to insufficient CCTV being carried out. The team are working with suppliers to address this.
Expenditure Capex				
Eveline Street Stormwater Construction				Delayed start of works to allow landowner to complete private works.
Chases Gorge				Carrying a \$41k accrual. Waiting on landowner approval before construction can commence.
Land Drainage	Budget	Scope	Programme	Comment
Income				
Expenditure – Opex				Slow start for the season however confident this will be on track by the end of the year.
Expenditure – Capex				Greater urgency to address has been identified by the working group to replace Gent Floodgate 33 this year. Reprioritising flood gates delay Bellamy and Double Gate. No change to budget and can be done this year.

Solid Waste	Budget	Scope	Programme	Comment
Expenditure – Opex Hakaru Management Costs				Only budgeted \$25k (General Rates) this year for operations as it was expected that the project would have been completed. Expect a total cost of \$103k. Looking at other areas to offset – possibly provision.

Tender Programme

The 2020/21 tender programme as issued to Civil Contractors NZ (CCNZ)

Awarded		Procurement process underway	
Month	Estimate	Procurement Method	Comment
Complete			
Dargaville Water Renewals – Package 1	\$450k	Open Market PQM	Awarded - Forte
Baylys Beach Boardwalk	\$200k	Selected LPC	Awarded - Robinsons
Dargaville Pontoon	\$350k	Selected LPC	Awarded – Bellingham Marine
Dargaville Water Renewals – Package 2	\$1.1m	Open Market PQM	Awarded – United Civil
Waihue Road Bridge	\$500k	Open Market	Awarded – United Civil
Rotu Water intake Slip Repair	\$590k	Selected ECI	Emergency works awarded UCCL
Kaipara Toilet Facilities Various Install only	\$150k	Selected PQM	Awarded - Wilsons Earthmoving.
Current			
Pouto Road Sealing - Quarry - Stage 1 (including Provisional Stage 2)	\$5m	- Closed - Open Market	Preferred Tenderer Broadspectrum
Waipoua River Road	\$1m	Direct Appointment	Preferred - Fulton Hogan and Te Roroa
MCP – Coastal Walkway Stage 2	tbc	Selected	Preferred Tenderer Broadspectrum
Pahi Wharf Upgrade	\$480k	Direct Appointment	Preferred Tenderer Bellingham
Hakaru Closed Fill Landfill Leachate	\$460k	Open Market PQM	ROI Issued
Kaihu Valley Trail - Head Contractor - Bridges	\$5m	Direct Appointment	Preferred - Wilson Earthworks
Mangawhai Community Plan - Insley Street Intersections - Shared Path 2021 phase 1 <i>Potential for future sections</i>	\$10m	Open Market PQM	ROI issued

Next quarter			
Chases Gorge Stormwater Improvements	\$200k	Open Market PQM	Tendered in one section
Pouto Wharf Design Build	\$1.3m	ROI October	Design build proposed
Mangawhai Waste Treatment Plant – Balancing Tank	\$1.5m	ROI October	
Eveline Street Stormwater	\$150k	Open Market PQM	
3 to 12 months			
Bridge Replacement and Renewals	\$1.2m		
MCP Future Packages	\$15.5m		
Ruawai watermain renewals	\$800k	Open Market PQM	
Maungaturoto raw watermain renewal	\$900k	Open Market PQM	
Hurndall Street watermain renewal	\$500k	Open Market PQM	3WR packaged
Maungaturoto reservoir replacement	\$500k	Open Market PQM	3WR packaged
Maungaturoto truck filler	\$450k	Open Market PQM	3WR packaged
Dargaville WW renewals	\$400k	Open Market PQM	3WR packaged
Kaiwaka WW renewals	\$400k	Open Market PQM	3WR packaged
Mangawhai WW renewals	\$200k	Open Market PQM	3WR packaged

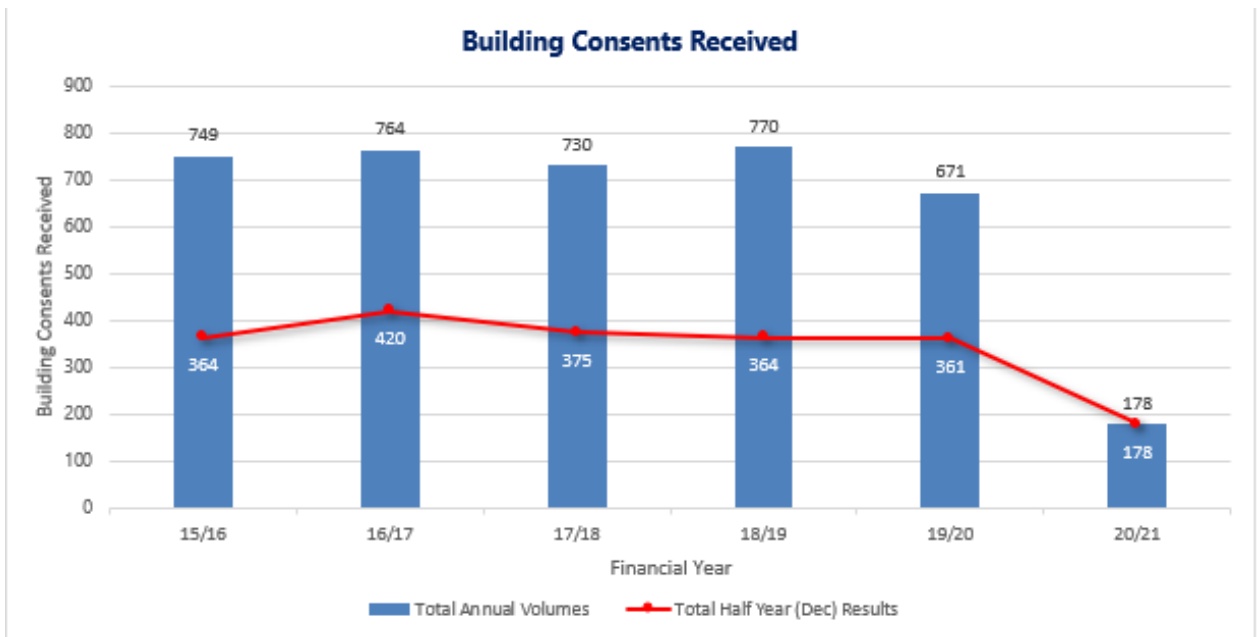
Building and Resource Consents

Building Consents Received Over the Past 3 Years



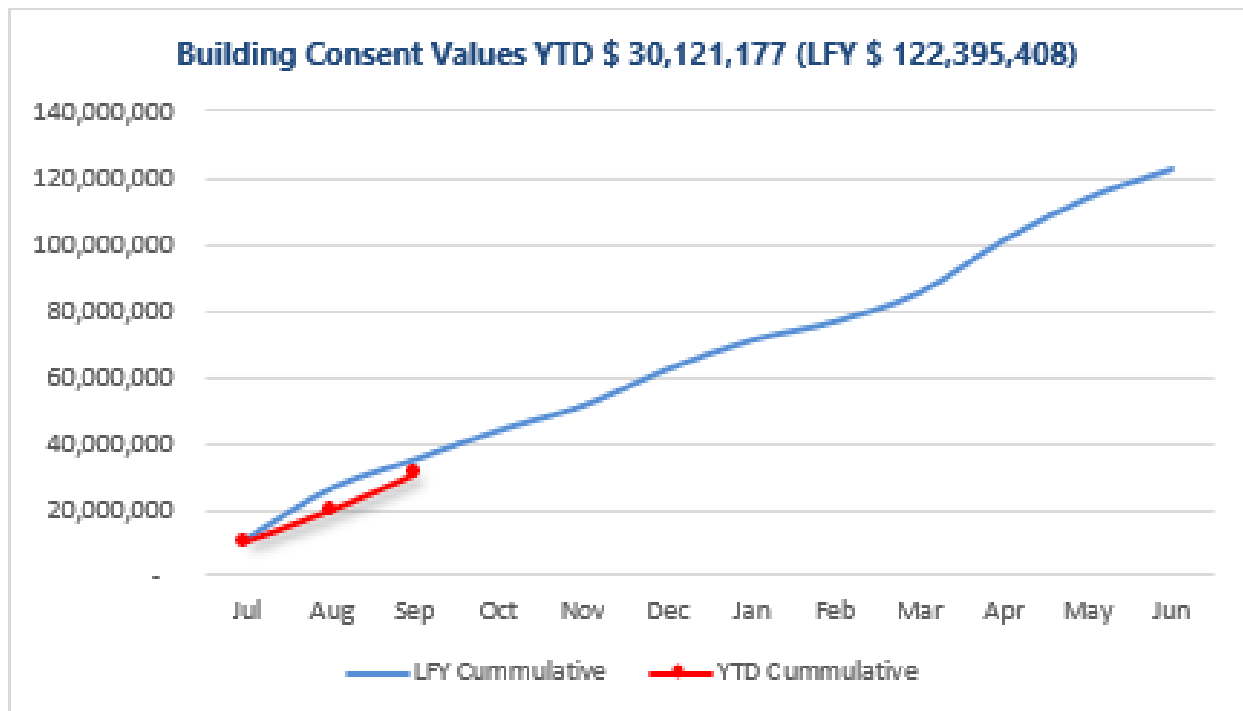
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
18/19	52	74	53	73	67	45	59	59	87	66	76	59
19/20	59	66	59	60	56	61	40	51	52	49	56	62
20/21	55	64	59									

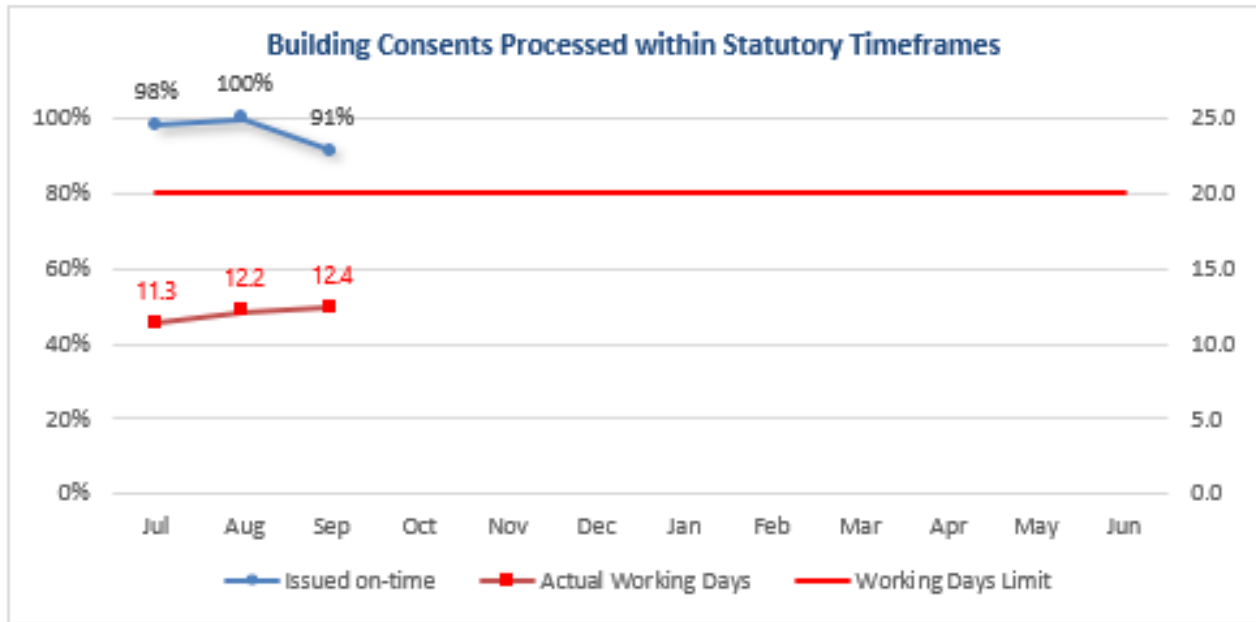
Variance 18/19 vs 19/20



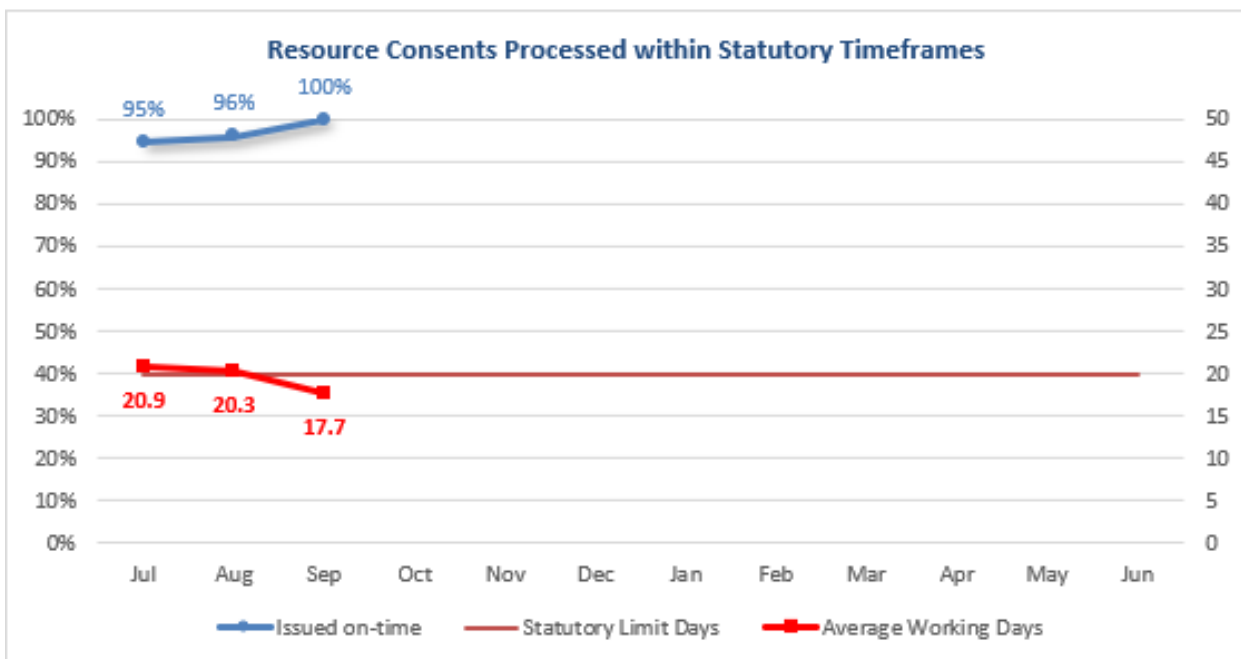
Building Consent Values YTD \$ 30,121,177 (LFY \$ 122,395,408)

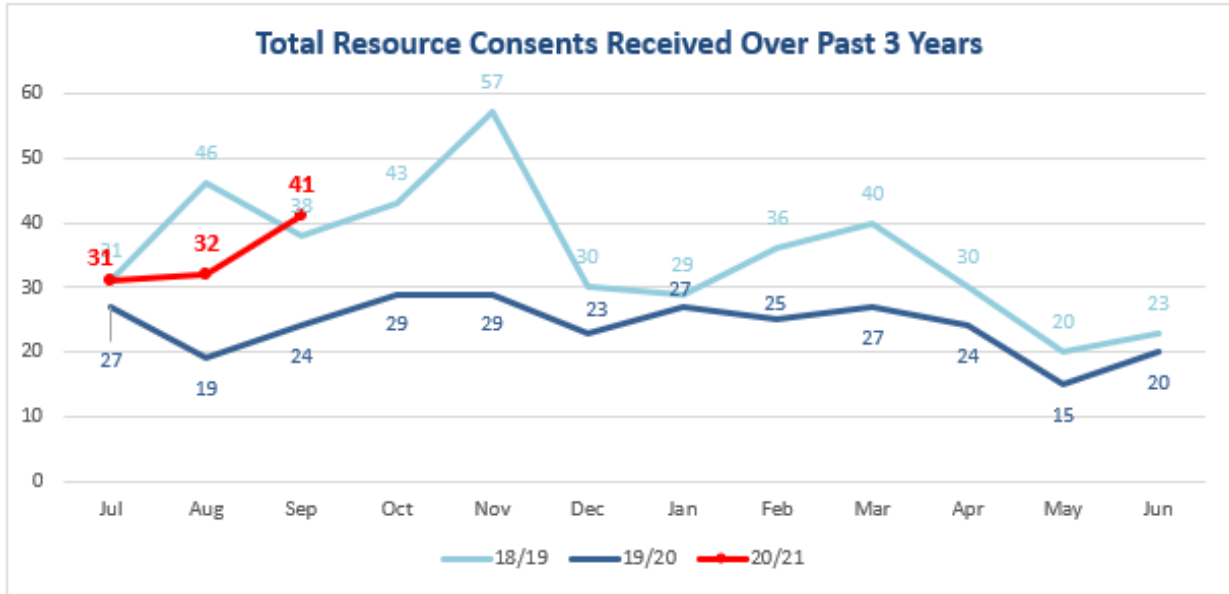
Month	Commercial	Other	New & Relocates	Mangawhai Value of New & Relocates	Total	YTD Cumulative
Jul	64,000	2,202,833	7,899,113	5,534,113	10,165,946	10,165,946
Aug	50,000	2,725,551	6,760,500	5,740,500	9,536,051	19,701,997
Sep	960,000	1,062,757	9,087,423	5,909,243	11,110,180	30,812,177
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
YTD BC Values	1,074,000	5,991,141	23,747,036	17,183,856	30,812,177	





Building consent target of 100% was not met for September 2020 with 3 Building Consents issued on day 21, 22 and 23 respectively due to late processing as a result of resourcing constraints.

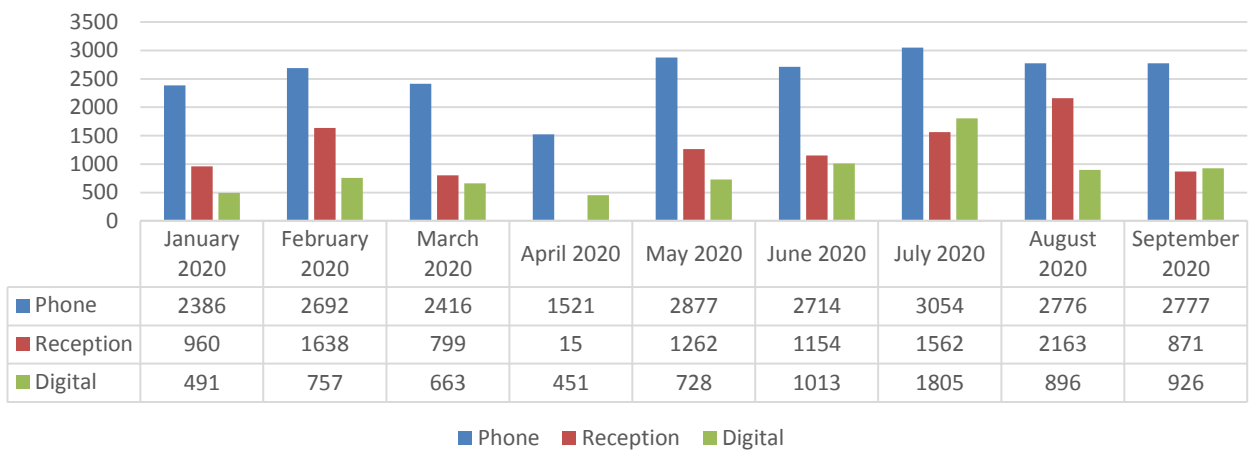




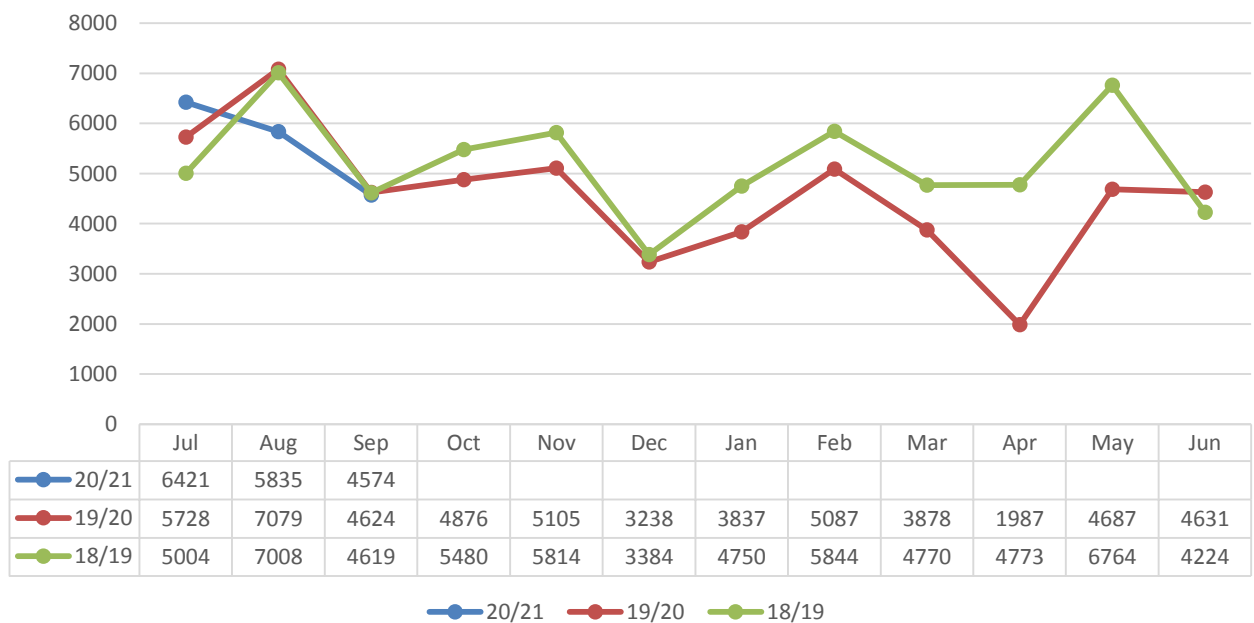
Customer Services – September 2020

Total Customer interactions	Digital	Reception	Total Calls	Average Speed Answer (min:sec)	Average call abandonment (%)	Calls FTE
4574	926	871	2777	2.16	14	2.34

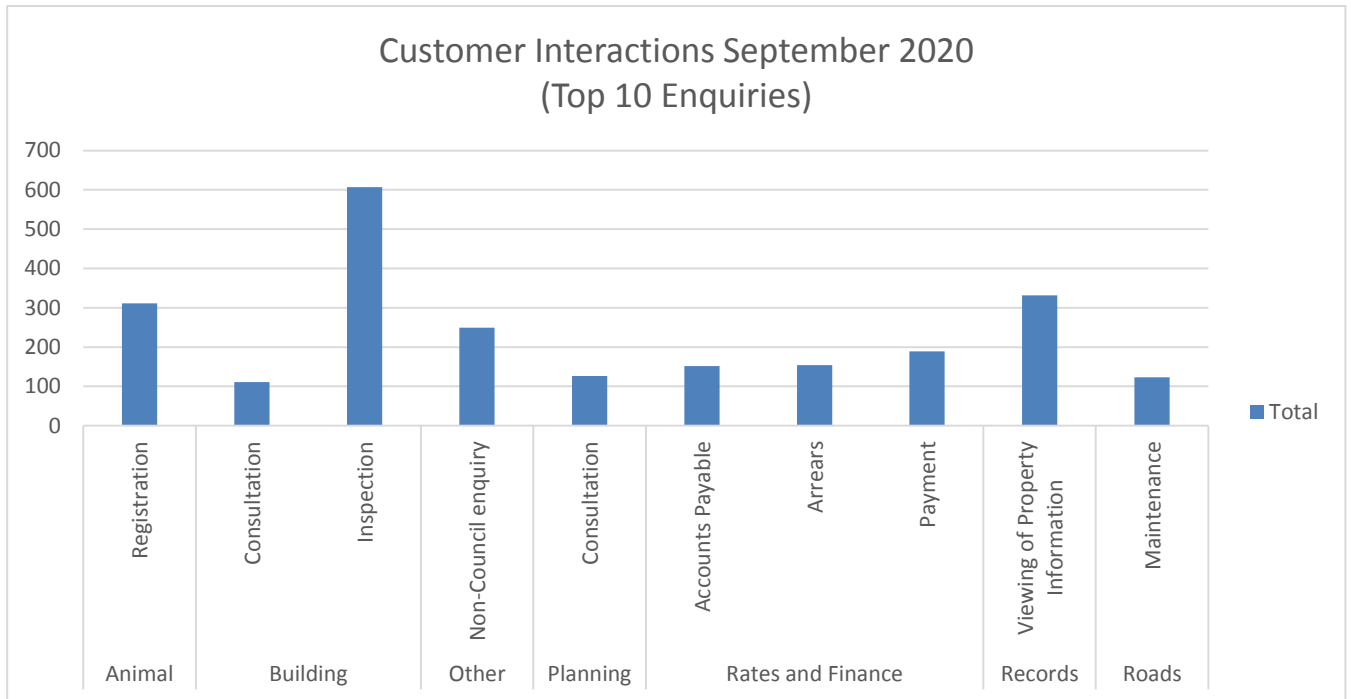
Customer Interactions 2020
Communication Channels



Customer Interactions Received Over Past 3 Years



* Digital – Email, Website, Social media



* Other – FENZ, NZTA, NRC, Utility Companies