

Attachment A

Policy Team work programme (excluding DP/RMA) - as at November 2020						
type	Task/project	item	Comment	status	due	Priority
Bylaw	project	Consolidated General Bylaw	Final Bylaw made at October 2020 Council meeting.	completed	na	na
non-statutory policy	project	Hearings Commissioners Policy	Adopted at May 2020 Council meeting.	completed	na	na
report	project	Effectiveness and Efficiency Report	Presented to Council at the July 2020 Council meeting.	completed	na	na
Mana Whenua Partnerships	task	Mana Whenua rohe tours	Three of the four planned days were delivered in November 2019. The final tour has now been re-scheduled twice due to Covid-19 and it is hoped that it will proceed early in 2021. Staff will develop an internal report once the last component of the tour has been completed.	in progress	Apr-21	medium
statutory policy	project	Earthquake Prone Building Policy	Policy no longer a legislative requirement. To be revoked in conjunction with the Dangerous and Insanitary Buildings Policy review.	in progress	na	low
statutory policy	project	Significance and Engagement Policy	Consultation, hearings and deliberations completed. Scheduled to be presented to Council for adoption at the November 2020 Council meeting.	in progress	Dec-20	high
statutory policy	project	Dangerous and Insanitary Buildings Policy	Statement of Proposal for consultation adopted October 2020. Final Policy expected to be adopted by March 2021.	in progress	Apr-21	medium
policy (internal)	project	Koha Policy (internal)	It has been identified that staff need assistance to determine how to provide appropriate and authorised koha when engaging with Mana Whenua and iwi and hapu. The policy is drafted and is proceeding through final checks before being implemented.	in progress	tbc	low
bylaw	project	Wastewater Drainage Bylaw	Review progress to commence December 2020, statutory review to be completed by December 2021. Research and internal workshopping with key staff is underway.	in progress	Sep-21	medium
bylaw	project	Stormwater and Land Drainage Bylaw	Development of a separate Bylaw based on Part 11 of the Consolidated General Bylaw to commence December 2020. Research and internal workshopping with key staff is underway.	in progress	Sep-21	medium
plan	project	District-wide (Omnibus) Reserve Management Plan	Initial direction received from Council at October 2020 Briefing. Staff to report back on identified options early in 2021.	in progress	tbc	medium
bylaw	project	Dog Management Policy and Bylaw - 12 Month review	Council requested a 12 month review of the Dog Control Policy and Bylaw at the end of the 2018 statutory review and amendment process. The review deferred to allow for a whole summer period with signage in place to allow for detailed assessments. Evidence will be collected on how the new rules are working. This includes recording the number of dog attacks, dog related complaints and animal control officer callouts. This information will be used to inform the review.	not started	tbc	medium
bylaw	project	Trade Waste Bylaw	Policy work on hold while confirmation of implementation and administration resource requirements being completed by business owners.	on hold	tbc	medium
policy (internal)	project	Te Reo Policy	This is a proposed internal policy to provide a consistent approach to how Council uses Te Reo to support Council's Mana Whenua partnerships and to acknowledge cultural identity and connections in the District. This project is currently on hold due to resource constraints.	on hold	tbc	low
Mana Whenua Partnerships	task	Quarterly work programme update hui with Mana Whenua Partners	The team is implementing a quarterly meeting schedule with our Mana Whenua partners to update them on our short term forward work programme to assist in delivering on our MOU/MEA responsibilities.	ongoing	na	medium
other work	task	Dune Lakes Galaxias Working Group	The Department of Conservation have set up a Dune Lakes Galaxias Recovery Group (Recovery Group) at the request of the Taharoa Domain Governance Committee. The next meeting of the Dune Lakes Galaxias Working Group will focus on meeting the Recovery Group and discussing alignment/hand over of projects.	ongoing	na	medium
other work	task	Northland Water Storage and Use	A Policy Team staff member continues to maintain a watching brief over this project, attending the six weekly Project Advisory Group meetings.	ongoing	na	high
Climate change	project	Climate change work programme	This project is undergoing LTP review and consultation. The majority of this work programme is in development phase and will formally commence in 2021/2022. This includes Climate Action Plan/s, Climate Smart Policy and Adaptive Pathways projects. Areas underway include Regional Adaptation Strategy participation, emissions inventory and footprint measurement, and communications platform. Separate updates will be provided as the work programme progresses through to full activation.	ongoing	na	medium
other work	task	Environmental Scanning	An Environmental Scan is prepared every three years to inform the LTP. The 2019 Scan required an unintended update in 2020 due to COVID-19 and is currently being finalised. The team also works with Infometrics to prepare population projections every three years. A team member continually monitors and analyses the trends affecting the district and reports on these as required to assist policy and strategic planning matters. Most recently the population and household projections for the District have been revisited and updated following Council becoming aware of new information. This work also includes attendance at the Auckland Forecasting network meetings.	ongoing	na	medium
other work	project	Freedom Camping	Reported to Council in August 2020. Policy or bylaw not recommended at this stage.	watching brief	na	low