

Amended Significance and Engagement Policy

Meeting: Kaipara District Council
Date of meeting: 25 November 2020
Reporting officer: Shireen Munday, Policy Team Leader

Purpose/Ngā whāinga

To adopt the amended Significance and Engagement Policy (SEP).

Executive summary/Whakarāpopototanga

Council has now completed the statutory consultation process, after approving a Consultation Document and delegating the associated consultation activities to a Panel of Elected Members to report back to Council.

The Panel has completed the above process and has recommended no further changes are required as a result of the consultation process.

Recommendation/Ngā tūtohunga

That Kaipara District Council

- a) Adopts the amended Significance and Engagement Policy as provided in Attachment A.
- b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.

Context/Horopaki

Council approved a Consultation Document proposing an amended SEP at the 29 July 2020 Council meeting.

Council delegated to a Panel of Elected Members (The Panel) the authority to hear views and consider written and verbal submissions, and to make associated recommendations to Council. The Panel was chaired by Deputy Mayor Curnow and included Councillors Wilson-Collins and Vincent as members.

This report provides the recommendations of the Panel so Council can make a final determination.

Discussion/Ngā kōrerorero

During the consultation process only one written submission was received (which was in support of the proposed SEP). The submitter did not wish to be heard. As a result, the scheduled hearing was cancelled.

The Panel deliberated on the submission received on 29 October 2020. The relevant agenda item and minutes can be found [here](#). The decision of the Panel was to recommend that no further changes to the proposed amended SEP are required and that Council adopts the amended SEP as proposed.

Significance and engagement/Hirahira me ngā whakapāpā

Council has consulted with the community on the proposed amended SEP in accordance with sections 76AA (5) and 82 of the Local Government Act. The recommendations and associated decisions are made in accordance with the legislative requirements and are being made after appropriate consultation and engagement with the community.

Next steps/E whaiake nei

Council's website will be updated with the amended SEP, together with explanatory information and graphics, as well as operational documents to support staff understanding and implementation requirements.

Attachments/Ngā tapiritanga

	Title
A	Amended Significance and Engagement Policy