

Resolutions Register update November 2020

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	3 Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice 4 Notes that the works are to be funded by Raupo Drainage Targeted Rate	GM IS	In Progress	Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. February update – Council Briefing being held to review legal feedback and assessment of alternative option
2	11/12/2017	6.5	Mangawhai Museum Partial Surrender of Lease	3 Approves the Partial Surrender of the Lease by the Mangawhai Museum 4 Approves the grant to the Mangawhai Museum of a non-exclusive licence to use the surrendered area for the use permitted in its lease 5 Delegates to the Acting Chief Executive responsibility for the finalisation of the Deed of Partial Surrender of Lease	GM IS	In Progress	The Deed of Partial Surrender can be finalised now with updated plans. However, the Museum has since advised they now want a new lease rather than a partial surrender. The Museum agreed to sign the new lease if Council seals carpark area they are surrendering. This was reported to the Mangawhai Community Park Governance Committee on 15 July 2019. The Committee deferred making a decision until more information on stormwater implications was known. The Museum is currently reconsidering its position and appears more open to proceeding with the surrender. February 2021 update – The incorporation of the Daring 'temporary' location is the current focus of discussions.

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3		5.1.7	Issues and Options: Mangawhai Community Wastewater Scheme	5 Notes that investigations of future disposal options to provide additional disposal capacity will be undertaken concurrently and a preferred option recommended to Council for approval	GM IS	Completed	<p>Staff are looking to amend existing consent to increase capacity for future disposal as an initial option (estimate existing farm has 8-10 years' capacity).</p> <p>The preferred long term disposal option in the Draft Infrastructure Strategy is to continue disposal to land through increased efficiencies and disposal to land options.</p> <p>Council has approved the development of the retention/CASS tank. This will be taken as part of the Do Minimum assumption for disposal options.</p> <p>February 2021 update – The Preferred Option was presented to Elected Members at the January LTP Briefing together with proposed capital expenditure.</p> <p>Disposal options to adjacent land, including the golf course are being developed.</p> <p>A Mangawhai Community Waste Water Scheme Advisory Group has been established</p>
4	26/07/2018	4.11	Mangawhai golf course Reserve status exchange and Golf Club surrender of lease / variation of lease or grant of new licence	<p>3 Approves the surrender of the Mangawhai Golf Club lease on Lot 33 DP 185449 and the driving range Licence to Occupy and agrees in principle to approve a new Licence to Occupy for the Mangawhai Golf Club in accordance with the Community Assistance Policy</p> <p>4 Directs the Chief Executive to publically notify Council's intention to grant the Mangawhai Golf Club a new Licence to Occupy as required in section 119 of the Reserves Act 1977, and to report back to Council on the results of this consultation so that Council can consider any submissions received in accordance with section 120 of the Reserves Act 1977</p>	GM IS	In Progress	<p>Public notification was done in August 2018, with no objections received.</p> <p>Staff are in negotiation with the Golf Club on terms and conditions of the surrender and Licence to Occupy (LTO). Council's lawyers drafted an LTO for the Golf Club's consideration. Revised LTO was sent in May 2019. Meeting was held with the Golf Club in June 2019 to discuss the last remaining substantive issue, which is related to the rent review clause. The Club to provide a proposed revision in near future.</p> <p>August 2020 update - Further meeting was held in July 2020 and some progress was made towards resolution.</p>
5	20/11/2018	4.7	Murphy Bower Stopbank Options Report	3 Resolves that the Murphy Bower stopbank located on SECT 73 75 PT 44 BLK XV TOKATOKA SD is remediated as per Option C of the aforementioned report – the remediation of the stopbank along the approximately 300m long section outlined under New Stop Bank and the upgrade of the existing section of the	GM IS	In Progress	See Ref 1

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				<p>stopbank as highlighted by the area marked under Option 2 as per Fig 1 in Appendix A of the aforementioned report, without associated ground improvements i.e. construct the proposed stopbank to a standard no less than the existing stopbanks within the Raupo Drainage District at an estimated cost of \$375,000 + GST</p> <p>4 Resolves to defer the following Raupo Drainage District capital works and operational projects to fund the proposed stopbank:</p> <p>a) \$128,000 to come from financial year capital works projects;</p> <p>b) \$50,000 from Management services (identified to start hydraulic modelling);</p> <p>c) \$42,000 from the stopbank maintenance budget</p> <p>5 Resolves to approve an additional Raupo Drainage District capital budget of \$45,000 to be loan funded</p>			
6	27/06/2019	4.4	Policy on Dogs and Dog Management Bylaw 2019 – Adoption	<p>a) Adopts the Policy on Dogs and Dog Management Bylaw 2019 as presented in Attachment C to the circulated "Policy on Dogs and Dog Management Bylaw 2019 – Adoption" report</p> <p>b) Directs the Chief Executive to undertake a review of the effectiveness of the Policy on Dogs and Dog Management Bylaw 2019, 12 months after its adoption and to report back to Council on the review findings</p>	GM T&E	In Progress	Bylaw implementation was delayed by 6 months, so 12 months of evidence not yet collected to provide robust and sufficient information. Will report to Council following the completion of 12 months of the bylaw being implemented, in March/April 2021.
7	29/08/2019	4.1	Independent Planning Functions Review	b) Requests the Chief Executive implement the recommendations provided by Barker & Associates and set out in Appendix 7 of the above report	CE	In Progress Updated JW 27Jan21	Implementation remains on the Executive Team's priority list and was reported to the 10 September 2020 Audit, Risk and Finance Committee. 33 items completed 24 items in progress 8 items not started A further progress report is being collated by Resource Consents Manager
8	26/09/2019	5.5	Development contributions for first response or community organisations	<p>a) Notes the status quo with regard to development contributions charged to a first response or community organisation and that, in this instance, no remission been given and they be directed to apply for the applicable grant on their building and resource consent</p> <p>b) Requests the Chief Executive review the Development Contributions Policy for consistent approaches for both first response services; and community organisations</p>	GM SGI	In Progress	<p>Fire Service has been contacted and understands it can apply for grants.</p> <p>Review of Development Contributions will be part of the 2021/2031 Long Term Plan process.</p>

9	27/11/2019	5.7	Partial Road Stopping & Disposal – 35d Taranga View Road, Mangawhai	<p>a) Agrees that the subject land is not required for further public works.</p> <p>b) Agrees to investigate the road stopping application in terms of the Local Government Act 1974 (LGA) of part of Seacoast Road (0.1014 ha) approximately for potential sale and amalgamation to the adjoining property owner at 35d Taranga View Road, Mangawhai.</p> <p>c) Requests Council staff seek an appropriate bond from the Applicant to cover initial Council processing costs and commence LGA stopping process</p>	GM IS	In Progress	Bond received and agreement signed. Staff are finalising road stopping.
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				<p>d) Confirms that the applicant is to meet all costs involved with road stopping application.</p> <p>e) Requests Council staff firstly seek Ministerial approval for the partial stopping in accordance with Sec 342 of the LGA and if Ministerial approval granted;</p> <p>i. Authorise Council officers to initiate the road stopping process for the road land in accordance with Section 342 and the Tenth Schedule of the Local Government Act 1974.</p> <p>ii. Approve the disposal of the (subject land) to the Owners of 35d Taranga View Road subject to a successful road stopping process.</p> <p>f) Delegates the Chief Executive the authority to negotiate the terms of sale, impose any reasonable covenants, and enter into a sale and purchase agreement in respect of the road land with the adjoining owner, 35d Taranga View Road, Mangawhai, provided any such agreement is conditional upon the road being stopped.</p>			
10	26/02/2020	4.5	Kaihu raw water supply	<p>a) Approves that financial assistance by way of loan be given to identified affected dwelling owners in the Kaihu area to allow them to install water tanks on their property.</p> <p>b) Notes that statutory land charge will not be required where the land is Maori land.</p>	GM SGI	In Progress	Loan documentation being prepared now that new quotes have been confirmed. Iwi liaison Manager reports that Iwi have agreed to supply first tankful of water. Two households have signed and are making payments. # still left to negotiate with.
11		4.6	Extension of Wastewater System to Spring Street	a) Approves, in principle, the extension of the Dargaville Wastewater Scheme (DWWS) to include the Springs Street residential area and for engagement and preparatory works to be continued in the 2020/21 financial year.	GM IS	In Progress	February 2021 Update – Project included in Draft 2021 LTP. Consultation with affected landowners scheduled for March
12	24/06/2020	4.1	Long Term Plan 2021/2031: Vision and Community Outcomes	<p>a) Adopts the Vision, Mission and Community Outcomes (located at Attachment A) for inclusion in the 2021/31 Long Term Plan.</p> <p>b) Delegates the Mayor and Chief Executive the authority to make minor editorial changes to the Vision, Mission and Community Outcomes for the Long Term Plan 2021/2031.</p>	GM T&E	In Progress	All LTP preparation and planning work will be aligned to the vision, mission and outcomes.

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13	01/07/2020	2.1	Rotu intake slip repair	<p>a) Approves a total budget of \$665,280 which includes \$90,480 for Contingency, Project Management and Monitoring, Surveillance and Quality Assurance (MSQA).</p> <p>b) Approves the award of the Rotu Intake Slip Repair Contract to United Civil Limited for \$574,799.99 plus GST.</p> <p>c) Approves the additional expenditure</p> <p>i. to be loan funded in 2020-2021 with a subsequential recovery from an increase in the general rate of \$99,792 in 2021-2022 and a \$188,496 increase in the water charges in each of the 2021-2022, 2022-2023 and 2023-2024 years.</p> <p>d) Notes that the additional unbudgeted operational expenditure of \$665,279.99 exceeds the guidelines (\$300,000) when assessing significance under the Significance and Engagement Policy.</p> <p>e) Agrees that although the decision is significant, due to the urgent nature of this work Council will not engage with the community but inform the public of the decision.</p> <p>f) Delegates the Chief Executive to inform United Civil of the Council decision and execute the contract.</p>	GM IS	Completed	<p>Project not funded as part of the 3 Waters reform. Will continue to be part funded through loan recovered over next 3 years.</p> <p>February 2021 Update – Project completed on budget and on schedule.</p>
14	29/07/2020	5.1	Mangawhai Community Plan funding	<p>a) Notes the report Mangawhai Community Plan – Funding for 2020/21.</p> <p>b) Notes that with the receipt of the PGF grant of \$2.4m, and pending the NLTF subsidy being received, sections 11, 12, 13, & 14 will now be able to be progressed. A paper outlining the impact of these funding streams will be presented to Council at its September Meeting.</p> <p>c) Approves allocation of an additional \$654,419 from Financial contributions.</p> <p>d) Supports the Chief Executive to commence the procurement of physical works as per the procurement business case which has previously been approved by Council.</p>	GM IS	In Progress	<p>February 2021 Update - Business Case has been supported at the NZTA delegations committee. It is now with the CFO to endorse and prioritise within remaining limited funding envelope.</p> <p>EOI has been completed for physical works and we are awaiting funding confirmation before progressing next stage.</p>
15		5.2	Private Plan Change 78: Internal Hearing Commissioner	<p>a) Approves the appointment of Deputy Mayor Curnow as an Internal Hearing Commissioner for the Private Plan Change 78 hearing panel.</p> <p>b) Approves the appointment of Councillor Del la Varis-Woodcock as an Internal Hearing Commissioner for the Private Plan Change 78 hearing panel only for the circumstance that Deputy Mayor Curnow becomes unavailable.</p> <p>c) Notes that the two remaining Independent Hearing Commissioners will be selected using the Hearing Commissioners Policy.</p>	GM T&E	Completed	<p>The PPC 78 hearing was held 23-25 November and was reconvened on 3 February 2021. The hearing has now closed and council is awaiting the recommendation from the panel.</p>

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16	30/09/2020	5.1	Three Waters Review – Delivery plan and funding agreement	<p>a) Notes that the Funding Agreement cannot be amended or modified by either party and doing so would void the document.</p> <p>b) Delegates the Mayor the authority to sign the Funding Agreement located (at Attachment A) on behalf of the Council, for submission to the Department of Internal Affairs and Crown Infrastructure Partners.</p> <p>c) Notes that the Delivery Plan shows that the funding is to be applied to operating and/or capital expenditure relating to three waters infrastructure and service delivery, which:</p> <ol style="list-style-type: none"> I. supports economic recovery through job creation; and 	GM IS	Completed	<p>The final Delivery Plan was negotiated and presented to Council.</p> <p>3 Waters Update at Council Briefings will provide an overview of progress.</p>

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				<p>II. maintains, increases, and/or accelerates investment in core water infrastructure renewal and maintenance.</p> <p>d) Approves the Delivery Plan located (at Attachment B) for submission to the Department of Internal Affairs.</p> <p>e) Delegates the Chief Executive the authority to finalise the Delivery Plan, if any feedback from central government is received, in order to obtain approval and release funding</p> <p>f) Notes that the agreed share of the regional pool is \$2,345,524 in accordance with the regional national formula, bringing the total available pool to \$4,691,048.</p>			
17		5.3	Contract 888 variation - Kaipara unsealed roading network improvements	<p>a) Approves a contract variation of \$3,150,000 + GST to Contract 888 Road Maintenance And Renewals to implement the Unsealed Roding Network programme of works, as detailed in the Kaipara Roding Package Agreement 2 with the Ministry of Business, Innovation and Employment.</p> <p>b) Approves a contract variation of \$4,910,000 + GST to Contract 888 Road Maintenance And Renewals to implement the Unsealed Roding Network programme of works, subject to Council approval of a new funding agreement with the Ministry of Business, Innovation and Employment.</p>	GM IS	Completed	February 2021 Update - Contract awarded and works have commenced. Progress to be reported at Externally Funded Projects Committee
18		5.4	Contract 963 - Waipoua River Road Sealing Physical Works delegation to award	<p>a) Delegates authority to the Mayor and Chief Executive to approve the award of Contract 963 for Waipoua River Road sealing works subject to Te Roroa approving the award of the contract, and subject to the contract price being within the approved project budget of \$1,600,000 + GST.</p> <p>b) Notes that the project is 100% externally funded.</p>	GM IS	In progress	February 2021 Update - There insufficient contingency to allow the contract to be awarded. Negotiations with Te Roroa and DoC will be developed.
19		5.5	Alamar boat ramp and carpark improvements	<p>a) Approves the allocation of Financial Contributions up to \$900k for the design and construction of the boat ramp car park.</p> <p>b) Approves the Procurement Plan for the construction of the car park.</p> <p>c) Delegates award of Contract to the CEO subject to the price being within the approved budget</p>	GM IS	In progress	February 2021 Update - Design is being completed. Proposed procurement approach is to incorporate the car park and coastal walkway (for this section) into one contract.
20		5.6	Hakaru Closed Landfill leachate treatment improvements.	<p>a) Approves the allocation of \$550,000.00 from the Hakaru Leachate Provisioning Reserve and approves the tender and contract award process to complete the physical works for the Hakaru Closed Landfill Leachate Treatment.</p> <p>b) Approves the attached Business Case/Procurement Plan.</p> <p>c) Delegates the Chief Executive to approve the contract for award once the tender process is completed.</p>	GM IS	Completed	Contract Awarded to United Civil

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21		5.7	Mangawhai Wastewater Treatment Plant Balance Tank	<p>a) Approves the Mangawhai Wastewater Treatment Plant Balance Tank Project with a total budget spend of \$2,100,000.</p> <p>b) Approves to bring forward the Mangawhai Wastewater Development Plant Upgrades budget totalling \$1,450,000 into Year 2021/2022. This will reduce expenditure of \$500,000 from Year 2024/2025 and \$950,000 from Year 2025/2026.</p> <p>c) Delegates the Chief Executive to approve the contract for award up to a contract price of \$2,100,000 (excluding GST) once the tender process has been concluded.</p>	GM IS	In progress	<p>February 2021 Update - Expression of Interest stage has been undertaken and design developed.</p> <p>Paper to be presented to March Council Briefing regarding scope clarification following Safety in Design and Operations review.</p>
22		5.11	Climate Adaptation Joint Committee establishment and appointments	<p>a) Agrees to establish the Joint Committee on Climate Change Adaptation under clauses 30 and 30A of Schedule 7 of the Local Government Act 2002, using the Terms of Reference (Attachment B of this report).</p> <p>b) Appoints Mayor Dr Smith to be the Kaipara District Council representative on the Joint Committee on Climate Change Adaptation.</p> <p>c) Appoints Cr Wilson Collins to be the alternate representative on the Joint Committee on Climate Change Adaptation.</p> <p>d) Agrees that Te Roroa and Te Uri o Hau will be engaged, to provide nominations for, the roles of primary Mana Whenua / Iwi representative and alternate Mana Whenua / Iwi representative, with a final recommendation to come to the Kaipara District Council for a decision by 16 December 2020.</p>	GM T&E	In Progress	Staff have advised the NRC of the agreed KDC appointments. Nominations from Te Roroa and Te Uri o Hau for Council to confirm are on this council agenda for confirmation. NRC have scheduled the Joint Committee meetings.

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23		5.13	Speed Limit Review Consultation	<p>a) Adopt the attached "Statement of Proposal – Proposed Amendments to the Speed Limits Bylaw 2018" for consultation.</p> <p>b) Confirms that the submission period for the speed limit review will open on 29th October and close on 18th December, with hearings to be scheduled in February 2021.</p> <p>c) Undertakes consultation on the proposed changes to speed limits set out in the attached Statement of Proposal in accordance with the Special Consultative Procedures set out in Section 83 of the Local Government Act 2002.</p> <p>d) Agrees to establish a Speed Limit Review Panel to receive and hear submissions and make a recommendation to the Kaipara District Council. It shall be made up of Cr Larsen, Cr Wethey, and Cr Wills.</p> <p>e) Delegates the Chief Executive to make any necessary minor drafting or presentation amendments to the attached Statement of Proposal and to approve the final design and layout of the documents prior to final printing and publication.</p>	GM IS	In Progress	Hearings scheduled to take place at Mangawhai on 9 March 2020.
24		5.3	Dangerous, Affected, and Insanitary Buildings Policy	<p>a.) Approves the legislative process, analysis and consultation approach outlined in Attachment A.</p> <p>b.) Adopts the Statement of Proposal provided in Attachment B for the draft Dangerous, Affected, and</p>	GM T&E	In progress	Draft policy being presented to this Feb 2021 Council Meeting.

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				<p>Insanitary Buildings Policy for community consultation (Option 1).</p> <p>c.) Delegates Cr del la Varis Woodcock (Chair), Cr Vincent, Cr Larsen to form the Dangerous, Affected and Insanitary Buildings Panel to hear and consider community views, consider written submissions and make recommendations to Council on a final replacement Dangerous, Affected and Insanitary Buildings Policy.</p> <p>d.) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the Statement of Proposal prior to consultation</p>			
25		5.4	Pouto wharf physical works procurement plan	<p>a.) Approves the procurement approach for the Pouto Wharf Physical Works, as being a 3-staged open tender and advertised on Tender-link.</p> <ol style="list-style-type: none"> 1. Expression of Interest 2. Non-price (weighted) attributes (40%) 3. Price (60%) <p>b.) Notes the project is entirely PGF funded up to a maximum of \$1,809,120.</p>	GM IS, SG&I	In progress	February 2021 Update - Detailed Procurement Plan to be approved at February EFP Committee.
26	28/10/2020	5.5	Externally funded project agreements	<p>a) Approves signing of the Kaihu Valley Rail Trail Funding Agreement, Mangawhai Shared Path Funding Agreement and Kaiwaka Footbridges and Linked Pathways Funding Agreement with the Ministry of Business, Innovation and Employment that would enable Council to uptake \$7.15m funding for the delivery of shovel ready projects.</p> <p>b) Delegates authority to the Chief Executive Officer to execute the Kaihu Valley Rail Trail, Mangawhai Shared Path and Kaiwaka Footbridges and Linked Pathways Funding Agreements.</p>	GM IS & TE	Completed	February 2021 Update - Funding Agreements completed and contracts with MBIE in place.
27	25/11/2020	4.1	Vehicle use on Ripiro Beach - Councillor David Wills	<ol style="list-style-type: none"> 1) Requests the Chief Executive prepare a report about vehicle use on Ripiro Beach, including the adjoining sand hills and access ways onto the beach. 2) That the report includes, but is not limited to; <ol style="list-style-type: none"> a) The environmental impact of vehicles upon; <ol style="list-style-type: none"> i) Native fauna ii) Man-made plantings for erosion control and soil conservation iii) Bird life and native animals iv) Disturbance of culturally sensitive sites including burial sites v) Historical sites such as the Pouto Light House. b) The interaction between the various means of transportation; walkers and hikers, drivers, cyclists, horse riders. c) Options for regulatory levers that council may have/use. 3) That the report be presented to the June 2021 Ordinary Council Meeting 	GM TE	In progress	Staff are working on a plan based on the discussion at the Council meeting and will report back to the June 2021 council meeting as requested.

28	25/11/2020	5.1	Three Waters Reform Update	<p>a) Notes the 3 Waters Reform Update report.</p> <p>b) Notes the conditional approval of the Funding Agreement and the Delivery Plan (Attachments: G and H).</p> <p>c) Notes that the Delivery Plan will continue to be refined to align milestones with the Department of Internal Affairs requirements.</p>	GM IS	Completed	
29	25/11/2020	5.2	Three Waters Reform Programme Procurement Plan	<p>a) Approves the 3 Waters Reform Specific Procurement Strategy for the delivery of projects funded through DIA. The Strategy comprises:</p> <p>I. The allocation of design and MSQA services to the Professional Services Panel</p> <p>II. The creation of a panel for physical works delivery consisting of Ventia, United Civil, and Forte</p> <p>III. The direct award of specific projects where there is a compelling value proposition.</p> <p>a) Delegates the Chief Executive to approve the award of contracts up to the allocated funding of \$4,691,048 (excluding GST) once the procurement processes have been concluded.</p>	GM IS	Completed	February 2021 Update - Panel has been created with the first package of work being tendered in February.
30	16/12/2020	5.1	Report on Petition in support of the Kaihu Valley Trail	<p>a) Notes that a Kaihu Valley Trail project team has been set up with project governance provided by the newly established Externally-Funded Projects Committee.</p> <p>b) Notes that council staff will engage further with the community about the project.</p>	GM IS	Completed	
31	16/12/2020	5.7	Adoption of draft Financial Contributions Policy for inclusion in Long Term Plan	<p>a) Approves the draft Financial Contributions Policy for inclusion in the draft Long Term Plan (Attachment A).</p> <p>b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.</p>	GM SGI	In progress	This will form part of the final Long Term Plan.

32	16/12/2020	5.8	Rates Postponement and Remission Policy Adopt for Consultation	<p>a) Approves the draft Rates Postponement and Remission Policy for consultation (Attachment A).</p> <p>b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or to make typographical edits, and/or to reflect decisions made by Council at this meeting.</p>	GM SGI	In progress	This will form part of the final Long Term Plan.
33	16/12/2020	5.9	Adoption of Revenue and Financing Policy for inclusion in the Long Term Plan	<p>Approves the draft Revenue and Financing Policy for inclusion in the draft Long Term Plan (Attachment A), and incorporates the feedback outlined in the report and presented at the meeting.</p> <p>b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.</p>	GM SGI	In progress	This will form part of the final Long Term Plan.
34	16/12/2020	5.10	Recruitment of the Independent Chairperson of the Audit, Risk and Finance Committee	<p>a) Notes that the current Chairperson of the Audit, Risk and Finance Committee has resigned from the role, effective 1 February 2021.</p> <p>b) Delegates the authority to shortlist, interview and recommend to Council the appointment of a preferred candidate to be the Independent Chair of the Audit, Risk and Finance Committee to with Deputy Mayor Curnow, Cr Wilson-Collins, and Cr Wethey acting Chairperson.</p> <p>c) Notes the draft recruitment process to be undertaken as follows:</p> <p>a. Advertising will occur via seek/website and other professional forum in late January 2021 for 3 to 4 weeks</p> <p>b. Shortlisting and interviews by the delegated panel in February</p> <p>c. Panel recommends the preferred candidate to the March Council meeting for appointment.</p>	GM TE	In progress	The position is currently advertised and closes on February 11. Shortlisting and interviews will occur after that, with a recommendation planned to be presented to the March Council Meeting.
35	16/12/2020	5.11	Urgent decision-making over the Christmas-New year recess period	<p>a) Delegates the power to make urgent decisions on behalf of the Council or its committees between the last scheduled meeting in December 2020 and the first meeting of Council or relevant committee in 2021 (the recess period) to any two of either the Mayor or Deputy Mayor and one other Councillor.</p> <p>b) In the event the Mayor and Deputy Mayor are both absent at the same time, delegates the power to make urgent decisions on behalf of Council or its committees over the recess period to any two Councillors.</p> <p>c) Notes that if it were to be considered necessary, an extraordinary or emergency meeting of the Council would be called during the recess period.</p> <p>d) Notes that if the urgent decision-making</p>	GM TE	In progress	These powers end at the start of the Feb 2021 Council Meeting. No urgent decisions have been made using this delegation.

				<p>process is exercised, the instances will be reported to the first Council or relevant committee meeting, in 2021.</p> <p>e) Delegates Councillor Curnow the authority under section 25(5) of the Civil Defence Emergency Management Act 2002 to declare a state of local emergency in the event the Mayor is unavailable over the recess period.</p>			
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