

**Minutes of the Ordinary Meeting of
Kaipara District Council**

Date: Wednesday, 24 February 2021
Time: 9.30 am – 1.30 pm
Location: Bill Hyland Community Centre
52 Seaview Road
Baylys Beach

Members Present: Mayor Jason Smith
Deputy Anna Curnow
Councillor Jonathan Larsen
Councillor Karen Joyce-Paki
Councillor Victoria del la Varis-Woodcock
Councillor Mark Vincent
Councillor Peter Wethey
Councillor Eryn Wilson-Collins
Apologies: Councillor David Wills

1. Opening

1.1 Karakia

Mayor Smith opened the meeting with a Karakia.

The Council observed a moments silence for the passing of Richard Drake.

1.2 Apologies

Moved: Deputy Mayor Curnow

Seconded: Cr Wilson-Collins

That the Kaipara District Council:

- a) Accepts the apologies of Cr David Wills.

Carried

1.3 Confirmation of agenda

Moved: Mayor Smith

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Confirms the agenda for the meeting held Wednesday 24 February 2021.

Carried

1.4 Conflict of interest declaration

Item number	Elected member name
5.8 – Windfarm Project Commissioner appointment	Cr del la Varis-Woodcock
6.3 – Resolutions register	Cr Wilson-Collins

2. Presentations and petitions

A presentation was made by Democracy Northland representatives Craig Jepson and Ash Nayyar. They responded to questions put the Council.

2.1 Petition demanding a poll on the establishment of Māori Ward(s) in the Kaipara District

Moved: Mayor Smith

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Notes that a petition requesting the council conduct a poll on the establishment of a Māori ward in the Kaipara District (**Attachment A**) has been formally received by staff.
- b) Notes that the Electoral Officer is processing the petition by checking the signatories against the electoral roll.
- c) Notes that Council staff will report back to the 31 March 2021 Council Meeting.

Carried

3. Minutes

Moved: Cr Joyce-Paki

Seconded: Cr del la Varis-Woodcock

That the Kaipara District Council:

- a) Approves the Ordinary Council Minutes of 16 December 2020 as a true and accurate record.

Carried

4. Notice of motion

Nil.

5. Decision

5.1 Adoption of draft Financial Strategy

Moved: Cr Wethey

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Approves the draft Financial Strategy as supporting documentation to the consultation document for the Long Term Plan (Attachment A).
- b) Delegates the Mayor and Chief Executive the authority to approve minor editorial changes that do not alter the intent of the policy.

Carried

Cr del la Varis Woodcock voted against

5.2 Adoption of draft Development Contributions Policy

Moved: Mayor Smith

Seconded: Cr Wethey

That the Kaipara District Council:

- a) Adopt the draft Development Contributions Policy as supporting information for the LTP 2021-31 and for community consultation alongside the Long-Term Plan 2021-31 (Attachment A).
- b) Delegates the Mayor and Chief Executive the authority to approve minor editorial changes that do not alter the intent of the policy.

Carried

5.3 LTP Source Documents

Moved: Mayor Smith

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Notes that the following documents have previously been adopted by Council as part of the Long-Term Plan 2021-2031:
 - Vision and Community Outcomes
 - Significance and Engagement Policy
 - Revenue and Finance Policy
 - Remissions Policies (4)
 - Financial Contributions Policy
 - Treasury Policy
- b) Notes that reports seeking adoption of the Financial Strategy and the Development Contributions Policy as part of the Long-Term Plan 2021-2031 are part of this February meeting agenda
- c) Adopts the following additional source documents as part of the Long-Term Plan 2021-2031:
 - Significant Forecasting Assumptions
 - Infrastructure Strategy
 - Strategic Activity Management Plans (7) including Strategic Activity Management Overview
 - Activity Profiles (9) including Introduction to Activity Profiles
 - Environmental Scan 2020
- d) Delegates the Mayor and Chief Executive the authority to approve any changes in response to Auditors' feedback, and any minor editorial changes that do not alter the intent of the documents, made in consultation with the Auditors.

Carried

[Secretarial note: Cr del la Varis-Woodcock requested it be noted that she objected to the following source documents – Infrastructure strategy and Activity Profiles].

5.4 Long Term Plan 2021/2031 - Adoption of Consultation Document – Towards a Better Kaipara

Moved: Mayor Smith

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Adopts the Long-Term Plan (2021 – 2031) Consultation Document (Attachment A to this report) for community engagement.
- b) Delegates the Mayor and Chief Executive the authority to approve any minor editorial changes, in consultation with Deloitte if needed.

Carried

The Meeting adjourned at 11.15 am for morning tea

Cr del la Varis-Woodcock left the meeting at 11.15 am.

The Meeting reconvened at 11.32 am.

5.5 Fees and Charges 2021-2022

Moved: Cr Wethey

Seconded: Cr Vincent

That the Kaipara District Council:

- a) Approves the draft Fees & Charges for 2021/2022 (Attachment A of this report) for community consultation prior to formal adoption.
- b) Delegates the authority for the Mayor and Chief Executive to finalise and approve the schedule of fees and charges for consultation.

Carried

5.6 Waste Contract 706 Extension 21-22

Moved: Cr Wilson-Collins

Seconded: Cr Joyce-Paki

That the Kaipara District Council:

- a) Approves the extension of Contract 706 which provides “The Eastern and Western and Recyclables Collection, Disposal and Dargaville Transfer station operation” for a further 12-month period from 1 July 2021 to expiry on the 30 June 2022.

Carried

5.7 Submission on He Pou a Rangi Climate Change Commission Draft Advice Package

Moved: Mayor Smith

Seconded: Cr Wilson-Collins

That Kaipara District Council:

- a) Approve the submission 'cover letter' and the 'all council' submission points as outlined at Attachment B.
- b) Agree to provide feedback to staff by 2 March 2021 on specific Kaipara District Council subpoints to include in the submission (as outlined at Attachment B).
- c) Delegates the Mayor, Cr Wilson-Collins, and Chief Executive the authority;
 - i. To approve the specific Kaipara District Council subpoints to be included in the submission
 - ii. To approve any editorial changes if needed
 - iii. To sign the submission on behalf of council, prior to it being lodged with the Climate Change Commission.

Carried

5.8 Omamari Windfarm - Internal Hearing Commissioner

Moved: Cr Wethey

Seconded: Cr Larsen

That Kaipara District Council:

- a) Approves the appointment of Councillor del la Varis-Woodcock as an Internal Hearing Commissioner for the hearing panel deciding the resource consent application for Omamari Windfarm (reference RM200234).
- b) Notes that the two remaining Independent Hearing Commissioners will be selected using the Hearing Commissioners Policy.

Carried

5.9 Climate Adaptation Joint Committee - Iwi appointments

Moved: Cr Joyce-Paki

Seconded: Mayor Smith

That the Kaipara District Council confirms and appoints the following as the Kaipara District Council Iwi representatives on the Joint Committee on Climate Change Adaptation:

- a) Fiona Kemp of Te Uri o Hau as the primary representative.
- b) Taoho (Snow) Tane of Te Roroa as the alternate.

Carried

5.10 Dangerous, Affected, and Insanitary Buildings Policy

Moved: Cr Vincent

Seconded: Cr Larsen

That Kaipara District Council:

- a) Adopts the Dangerous, Affected, and Insanitary Buildings Policy as provided in Attachment A.
- b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.

Carried

5.11 Petitions Policy - adoption

Moved: Cr Wilson-Collins

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Adopts the amended Petitions Policy as provided in Attachment A.
- b) Authorises the Chief Executive to make minor edits or changes to the Policy to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.

Carried

5.12 BDO Tour of Northland Cycle Challenge Day 3 – Application for a temporary Road closure

Moved: Cr Wilson-Collins

Seconded: Cr Joyce-Paki

That Kaipara District Council:

- a) Approves the application for the temporary road closure which includes Victoria Street, Dargaville (between Edward Street and Normanby Street) as shown on the proposed Traffic Management Diagram (attachment A of this report) on Saturday 20 March 2021 from 9:30am to 01:00pm. A condition of approval being the event organiser to do a letter drop to all businesses/residents located within the road closure.

Carried

The Meeting adjourned for lunch at 12.21 pm.

The Meeting reconvened at 12.51 pm.

6. Information

6.1 Development Agreement - Mangawhai Central

Moved: Mayor Smith

Seconded: Cr Wethey

That the Kaipara District Council:

- a) Notes that a development agreement has been signed.

Carried

6.2 Debt Refinancing Maturing May 2021 Report

Moved: Cr Wethey

Seconded: Deputy Mayor Curnow

That the Kaipara District Council:

- a) Notes the Debt Refinancing Maturing May 2021 Report.

Carried

6.3 Resolutions register

Moved: Deputy Mayor Curnow

Seconded: Cr Wilson-Collins

That Kaipara District Council:

- a) Notes the Resolutions Register presented at 24 February 2021 Council Meeting.

Carried

6.4 Exceptions report

Moved: Mayor Smith

Seconded: Cr Wethey

That the Kaipara District Council:

- a) Notes the Exceptions Report presented at 24 February 2021 Council Meeting.

Carried

6.5 Quarterly report

Moved: Cr Vincent

Seconded: Cr Larsen

That Kaipara District Council:

- a) Notes the Quarterly Report presented at 24 February 2021 Council Meeting.

Carried

7. Closure

7.1 Karakia

Mayor Smith closed the Meeting with a Karakia.

The Meeting closed at 1.30 pm.