

Reserve Contributions Contestable Fund 2019/2020: Summary of Applicants

Meeting: Awards and Grants Committee
Date of meeting: 10 December 2019
Reporting officer: Jenny Rooney, Community Funding Co-ordinator

Purpose/Ngā whāinga

To provide the relevant information to award Reserve Contributions Contestable Fund grants to community groups in the Kaipara District.

Executive summary/Whakarāpopototanga

Eight applications have been received from community groups seeking funding from the Reserve Contributions Contestable Fund. Two of these applications did not meet the criteria for funding. The amount the Committee has to distribute in the 2019/20 funding round is \$300,000.

Recommendation/Ngā tūtohunga

That Kaipara District Council:

- a) Awards grants to the following applicants:

Context/Horopaki

Eight Reserve Contributions fund applications were received for this funding round. Two of these applications did not meet the criteria for consideration.

There are three funding application options available: Expressions of Interest (for small local community projects); Applications not exceeding \$20,000; and Applications exceeding \$20,000.

The total value of the Reserve Contributions contestable fund applications received is \$1,152,351.97, with applications received that meet the criteria totalling \$1,136,326.53. The amount available for allocation is \$300,000. Ineligible applications totalled \$16,025.14.

A summary of the applications is set out in **Attachment 1**. The Reserve Contributions (Use of) Policy is set out in **Attachment 2**. Detailed Financial Sheet is set out in **Attachment 3**. All applications received are collated at **Attachment 4**. Table One, below, highlights the amounts each application has requested.

Table One: Eligible and Ineligible applications

Eligible applications	Type of Application	Amount
Baylys Beach Society Incorporated	Exceeding \$20,000	\$180,000.00
Kaipara Cycling Inc	Not exceeding \$20,000	\$20,000.00
Mangawhai Activity Zone (MAZ) #1	Exceeding \$20,000	\$391,326.53
Mangawhai Activity Zone (MAZ) #2	Exceeding \$20,000	\$170,000.00
Mangawhai Recreational Charitable Trust	Exceeding \$20,000	\$330,000.00
Paparoa Lions Club	Exceeding \$20,000	\$45,000.00
	Total Eligible	\$1,136,326.53

Ineligible Applications	Type of Application	Amount
Mangawhai Museum & Historical Society Inc	Not exceeding \$20,000	\$13,911.84
Pananawe Marae Committee	Expression of Interest	\$2,113.30
	Total Ineligible	\$16,025.14

Discussion/Ngā kōrerorero

Background

- 23 May 2018 Council adopted the Reserve Contributions (use of) Policy effective from 01 July 2018 and resolved a contestable funding round would be implemented. The objective of the Policy is to help create, improve and reprioritise how reserves and open spaces are used in communities.
- 30 July 2018 Newly developed processes for the contestable fund were approved at an extraordinary Reserve Contributions Committee meeting.
- 06 August 2018 Elected members informed of the process documentation, timeline and Policy implications.
- 30 August 2018 The Reserve Contributions Committee approved the following tiered application processes for the Reserve Contributions Contestable Fund:
- Expressions of Interest for Small Local Community Projects under \$2,000.00
 - Applications not exceeding \$20,000
 - Applications exceeding \$20,000
 - Application for Acquisition of Land.
- 02 May 2019 Council approved the following methodology for allocation of reserve contributions:
- 'One District Contestable Fund
- 80% is allocated to each catchment with 20% going to a district pool, which will be the contestable fund available throughout the district.
- Approved LTP projects are allocated out of each catchment and where there are insufficient funds in the catchment they are topped up from the district pool. The level of the district pool limits the distribution of contestable funds available for the district to around \$300,000 annually.
- The order for funding will be:
- Priority Parks
 - District Pool 20% (contestable fund from this)
 - LTP projects Years 1 to 3 (and where deficits occur reimbursed by District Pool)
 - Balance allocated to strategic projects in future e.g. MCP.'
- The Detailed Financial Sheet is set out in **Attachment 3**.

Eligibility Criteria

All applicants must be a legal not for profit entity and have a volunteer component to their project.

For projects exceeding \$20,000 the applicant is required to complete a Business Plan for which the template will be provided.

All applications will be assessed against the criteria set out in the Reserve Contributions (use of) Policy:

‘5.1 Criteria for eligibility for use of reserves contributions

When assessing proposals for the use of reserve contributions, Council will have regard to the following criteria:

- a) Creating public open spaces (including recreations areas, visual buffers and amenity)
- b) Adding capacity to or otherwise enhancing existing public open spaces (including recreation areas, visual buffers and amenity areas). This can include:
 - Bringing existing reserves up to a minimum standard for public use e.g. supplying public toilets in recreation reserves;
 - Landscaping; and
 - Providing equipment e.g. seats, barbeques, playgrounds
- c) Giving public access to coastal areas, reserves, bush areas or areas of special character. This is typically through;
 - The development of walking tracks; and
 - The purchase of land that connects to public areas otherwise not accessible to the public
 - Within each catchment, consideration will be given to the amount of funds collected in the locality of a proposed project
- d) Within each catchment, consideration will be given to the amount of funds collected in the locality of a proposed project
- e) Consideration will be given to projects that add amenity to the parks and reserves that are lacking in amenities.

All allocations will be judged against their fit with these criteria. The funds will not be used for normal asset management (maintenance, repairs and renewals).’

The 2019 funding round and timeline was amended to take into account the Local Body elections in October.

Options

1. Fully award grant funding as agreed by the Awards and Grants Committee in the meeting.
2. Award grants as agreed by the Awards and Grants Committee in the meeting but have funds remaining unallocated.

Policy and planning implications

Reserve Contributions grants are determined by criteria and processes defined in the Reserve Contributions (use of) Policy

Financial implications

The budget for the Reserve Contributions Contestable Fund is set at \$300,000 annually for the next two years. Any unallocated funds will roll over to the next financial year.

Significance and engagement/Hirahira me ngā whakapāpā

The decisions or matters of this report do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via agenda on the website.

Next steps/E whaiake nei

The applicants will be notified whether their application has been successful or unsuccessful. Agreements and terms and conditions will be put in place and funding will be provided and accounted for in due course.

Attachments/Ngā tapiritanga

Number	Title
1	Summary of Applicants
2	Reserve Contribution (use of) Policy
3	Detailed Financial Sheet
4	Applications

Jenny Rooney, 14 November 2019