



RESERVE CONTRIBUTIONS FUND

Application for Projects Not Exceeding \$20,000

Please indicate which community catchment this application relates to (see Reserves Contributions (use of) Policy map).

☐ Mangawhai & Surrounds ☐ Kaiwaka & Surrounds ☒ Dargaville & Surrounds

☐ Maungaturoto, Paparoa, Tinopai & Surrounds

1. Organisation Name Kaipara Cycling Inc

2. Organisation Postal Address 25 Charlotte St, Dargaville

3. Organisation Contact Person:

Name Sadie Logan Position Club Captain

Phone 022 453 4475 Email sadiebikes@gmail.com

4. Organisation Purpose:

To promote cycling to all ages + abilities in the Kaipara area.

5a. Is your organisation a Registered Incorporated Society?

☒ Yes ☐ No If yes, please supply your registration number.....

5b. Is your organisation registered with the Charities Commission?

☐ Yes ☒ No If yes, please supply your Charities Commission number.....

5c. If you have answered 'No' to questions 5a and 5b, is your organisation under an umbrella of another organisation that is a Registered Incorporated Society or registered with the Charities Commission?

Please provide the following umbrella organisation details

Name.....

Address.....

Registered Incorporated Society number 2589002

Charities Commission number.....

6. Is your organisation GST registered?

☐ Yes ☒ No If yes, please supply GST number.....

7. Describe the project you require funding for (please attach additional sheets)

Name of project Mountainbike trails at Harding Park Reserve

Address/location of project Mound Wesley Coast Road

Project description To design and build 5 trails (approx 2.4kms)
of trails to suit beginner intermediate and expert riders.
To beautify a park removing weed + scrub around trails.

8. What support do you have in the community for your project? (please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these)

Kaipara Cycling Club has 53 members who would like local
trails to ride rather than travelling to Whangarei. Visitors
to Time To (local/national)

9. How does the project meet the eligibility criteria in the Reserves Contributions (use of) Policy? The Policy is available on the Council's website and a hardcopy will be available upon request.

Providing trails for the community approx 2.5kms
clearing scrub, weed etc from a Reserve.
Planting/beautifying a Reserve (Harding Park)

10a. How much will your project cost? – Please provide all costs and all sources of income for the project you are planning. Please provide a breakdown on how you will spend the funding.

Item	Cost*	Funding Source/in Kind
Design build construct	65 550	
Total	65 550	

* Please provide at least two quotes for each item. If your organisation is GST registered, please use GST exclusive pricing. If your organisation is not GST registered, please use GST inclusive pricing.

10b. What is the amount you are applying for in this funding application?

Item	Cost*
Design build construct approx 5 trails.	20 000
Total	\$20 000.00

11. Does anyone in your organisation have a conflict of interest with any of the contractors providing the quotes? If yes, please complete the table below. **No**

Name of person in your organisation and his/her role	Contractor	Relationship

12. Does your project require a Resource Consent and if yes, how will this be funded?

No

13. Do you receive any funding from a central government agency?

☐

Yes

☒

No

If yes, which Agency(ies) and how much?

.....

14. What other sources of funding have you gained and what funding do you intend to apply for in order to complete your project? (include any current funding applications for Council grants i.e. MELA, Community Grants) **Local business sponsorship.**

.....

15. Will ongoing funding be required for your project?

☒

Yes

☐

No

If yes, how will this funding be obtained? **Club member fees. Honesty box at park perhaps. Fundraising events.**

16. What part of this project will be undertaken by volunteers? **Clearing of trails / trees blackberry, weeds. Planting.**

.....

17. What part of this project has donated materials?.....

The project may have donated machinery and manpower and possibly plants. Opportunity to have features donated and also drainage.....

Please include the following information to support your application:

- ☒ Constitution, Rules or Trust Deed
- ☒ Meeting minutes/standalone resolution (if applicable)
- ☒ Reviewed or audited financial statement for the previous year
- ☒ Project Plan
- ☒ Quotes
- ☒ Budget
- ☒ Maintenance Plan (if applicable)
- ☒ Any other supporting documents.....Combined Pou Tu Te Rangi Joint Management and Harding
Park Committee Minutes.....

Contact person.....Sadie Cogan

Position in organisation.....Club Captain

Address.....45 Normanby Street, Dargaville 0310

Telephone (home).....(work).....

Mobile.....0224534475.....**Email**.....kaiparacycling@gmail.com

Signature of contact person.....

Name of person completing this application.....Sadie Cogan

Position in organisation.....Club Captain

Contact – phone.....0224534475.....**Email**.....kaiparacycling.com

Signature (if different to contact person)

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<p align="center">Meeting Kaipara Cycling Sunday 1st September 2019 4.30pm 5 Reeve Street Ruawai</p>			
Attendees: Roxanne Kelly, Des and Sadie Cogan, Rob and Carol Donovan, Kim and Cooper Hill, Mike Fowlie, Kasey Wynyard, Colin Jaques, Jason and Max Dassler, Nicky Reid, Rob and Fiona Wadmore			
Apologies: Carol Henwood,			
Chair:	Des	Minutes: Roxanne	
Minutes from meeting held first set of minutes true and correct			Moved / Seconded
Correspondence			Key Decisions / Action
Inwards			Nil
Outwards			
Financial Report			\$4075.22
Topic	Discussions		Key Decisions / Action
Change of Name for club	Name to be changed to Kaipara Cycling		Moved Des seconded Carol Carried Roxanne to go ahead with name change through the incorporated societies
MTB Park	Sadie spoke in regard to the Harding Park MTB park. She is in contact with the park governance board and is waiting on their decision to go ahead with the project. She asked if the club would support a funding application if necessary with the KDC community fund.		It was moved Nicky seconded Jason that the club would apply for funding if necessary
Mill Road	The mill road currently is very over grown and it was discussed that the club would have a working bee to make it more		Rob to let NRC know that the club will be up there on Saturday 19 th October to do a clean up Meet Time To 9am to carpool

	accessible	Bring a shared lunch
Kai Iwi Lakes MTB trails	Roxanne has been speaking to Lee Greer a farm owner and Triathlete at the lakes. He is keen to see more tracks in the forest. A small working group of Rob, Nicky, Roxanne, Sadie, Colin and Jason to connect with Lee and investigate options	A club ride to happen on 5 th October leaving 9am time to carpool and shared lunch
Kaihu Rail trail	Des is meeting with a consultant in regard to a bridge to connect Ahikiwi Road and Kaihu Wood Road. He feels that it will be a quicker solution for riders to connect to Donnelly's crossing without need to go over the main highway	Des to keep everyone informed
Next Meeting: TBA Meeting closed 5pm	Venue: TBA	

From: Andrew Younger messaging-service@post.xero.com 
Subject: Quote QU-0027 from Andrew Younger Contracting Limited for Sadie Parker
Date: 17 July 2019 at 1:04 AM
To: Sadiebikes@gmail.com



Hi,

Thank you for your enquiry.

Here's an estimate QU-0027 for \$NZD 104,019.80.

View your estimate online: <https://in.xero.com/2GwxzO44jSkLFVME9PEYE5EGP6IDUf-f8tChk5PAM>

From your online estimate you can accept, decline, comment or print.

If you have any questions, please let us know.

Thanks,
Andrew Younger Contracting Limited

Terms

Prices are valid for 30 days and are based on the information provided at the time of estimate.

Prices may change due to any unforeseen circumstances upon job commencement.

Meeting	Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee
Date	Tuesday 05 March 2019
Time	Meeting commenced at 2.05pm Meeting concluded at 3.22pm
Venue	Lighthouse Function Centre – 32 Mount Wesley Coast Road, Dargaville
Status	Unconfirmed

Minutes

Membership

Chair: Rex Nathan

Members: Robert Harding, Matiu Wati and Willie Wright
Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Parks and Recreation Manager, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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**Minutes of the Combined Pou Tu Te Rangi Joint Management Committee
and Harding Park Committee meeting
Tuesday 05 March 2019, Dargaville**

1 Opening

1.1 Karakia

Rex Nathan opened the meeting with a karakia. The committee welcomed its newest member Robert Harding.

1.2 Present

Rex Nathan (Chair), Councillor Victoria del la Varis-Woodcock (4.2—close), Robert Harding, Councillor Karen Joyce-Paki and Willie Wright

Attendance

Name	Designation	Item(s)
Hamish Watson	Parks and Recreation Manager	All
Shelley Paniora	Infrastructure Officer	All
Francis Toko	Iwi Relations Manager	All
Tanya Wilson	Governance Advisor	All
Lisa Hong	Governance Advisor	All (Minute-taker)

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

The committee confirmed the agenda.

1.5 Conflict of Interest Declaration

Nil.

2 Deputations and Presentations

Nil.

3 Confirmation of Minutes

3.1 Minutes of the committee meeting held 05 December 2018

General Manager Governance, Strategy and Democracy 1607.13

Moved Joyce-Paki/Nathan

That the minutes of the meeting of the combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee held 05 December 2018 be confirmed as a true and correct record.

Carried

4 Decision

4.1 Historic River Walk – inclusion of Pou Tu Te Rangi Harding Park into walk

[Secretarial Note: A new sign design was tabled. The new design matches existing signs at the park in terms of sizing, frame and post. The committee requested the final draft be brought back to the committee for final approval before the signs are placed in the park.]

Parks and Recreation Manager 4702.06

Moved Wright/Joyce-Paki

That Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee:

- a) *directs the Chief Executive to develop an agreement with Amber Threads Tales and Trails regarding their Historic River Walk project for the installation of three signs within Pou Tu Te Rangi Harding Park.*

Carried

Councillor del la Varis-Woodcock joined the meeting at 2.24pm.

4.2 Mountain Bike Trail – Pou Tu Te Rangi Harding Park

Parks and Recreation Manager 4702.06

Moved Wright/del la Varis-Woodcock

That the Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee:

- a) *approves the establishment of a mountain bike trail in Pou Tu Te Rangi Harding Park, in principle.*
- b) *directs the Chief Executive to provide a scoping and feasibility report for a mountain bike trail in Pou Tu Te Rangi Harding Park which, when completed, is to be brought back to the committee to make a recommendation to the Kaipara District Council.*

Carried

5 Information

5.1 Pou Tu Te Rangi Harding Park Operations Update - December 2018 to February 2019

Parks and Recreation Manager 4702.06/OR

[Secretarial Note: The Parks and Recreation Manager tabled a letter from Ministry of Business, Innovation and Employment dated 04 March 2019ⁱ.]

Moved Joyce-Paki/Harding

That the Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee:

- a) *notes the Parks and Recreation Manager's report 'Pou Tu Te Rangi Harding Park Operations Update - December 2018 to February 2019'.*
- b) *directs the Chief Executive to review funding options for the Pou Tu Te Rangi Harding Park.*

Carried

Closure

Meeting closed at 3.22pm.

Confirmed.....

Chair.....

Kaipara District Council
Dargaville

ⁱ Ministry of Business, Innovation and Employment letter dated 04 March 2019

Mangawhai Rayders Cycle Club Incorporated
Financial Statement for 2019
Financial Year April 2018 to 31 March 2019

INCOME	2019	2018	2017
Membership and t shirt purchases			
membership	145.00	1056.00	1530.00
Sponsorship/ Funding		0.00	825.00
Junior Term fees for coach	1654.00	2968.00	2165.00
cycle shirt sales		300.00	500.00
Total income	1799.00	4324.00	5020.00

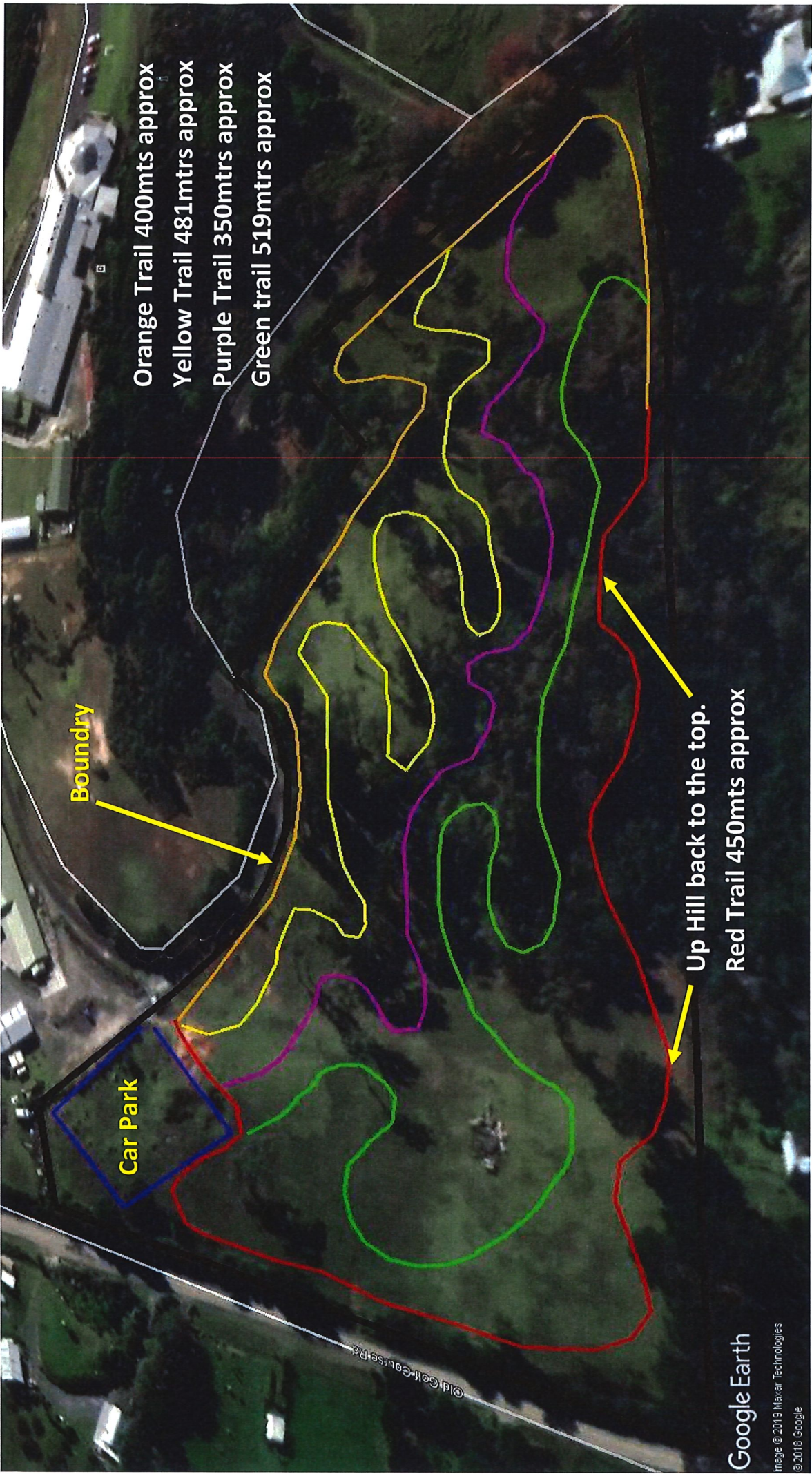
EXPENSES			
T-shirt manufacture		1201.75	
Hall hireage		60.00	
Cycling New Zealand Sub		375.00	
Rayders Stickers			
Bike Northland Subs		975.00	
Engraving and trophies		268.00	
Incorporated Society			
Stationery			22.00
Art work for logos			
Coach Fees	1294.00	3543.00	2165.00
Resources (camel bak)		535.37	
Total expenses	1294.00	6958.12	2187.00

Total income	1799.00	4324.00	5020.00
Less total expenses	1294.00	6958.12	2187.00
Gross surplus for year ended 31.3.2019	505.00	-2634.12	2833.00

ASSETS			
Camel Back and tools for coach	535.37	535.37	179.00
cycle shirts (43 Junior Shirts)	3313.15	3313.15	3313.15
Total Assets	3848.52	3492.15	3492.15

RECONCILIATION			
Closing Bank Balance 31.3.19	3,905.22	3,400.22	5,924.34
Less Sundry Creditors	690.00	330.00	905.00
Accounts receivable			
Funds Available 31.3.2019	3,215.22	3,070.22	5,019.34

Cash book Balance 1/4/2018	3400.22	5924.34	2186.34
Plus Income	1799.00	4434.00	5020.00
	5199.22	10358.34	7206.34
Less Expenses	1984.00	-6958.12	-2187.00
Cash Book Balance as at 31/3/2019	3215.22	3400.22	5019.34



Andrew Younger Contracting Ltd

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andrew@earth-movers.co.nz

Website:

PROJECT:
HARDING PARK
DARGAVILLE

CLIENT:

**FOCUS
PAIHIA**

DRAWING:

Harding Park
Dargaville

DRAWING NO:

