



# Revised Procurement Plan (> \$500,000)

## 964 Pahi Wharf Physical Works

**This document seeks approval from Council, as delegated financial authority holder to:**

- Undertake procurement processes for goods or services to an estimated value of \$700K

Once fully approved the project manager or business owner may procure goods and services according to the plan. Any material deviations from the plan must be reapproved by those who have endorsed and approved the plan.


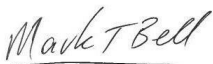
<b>Signed:</b> 	<b>Signed:</b> 
<b>Name:</b> Mark Bell	<b>Name:</b> Joanne Reid
<b>Role:</b> Project Manager	<b>Role:</b> Programme Manager
Statement: This procurement plan has incorporated objectives of the business owner and is designed to deliver best “whole of life” cost solution for TP and its customers.	Statement: This procurement plan has an approved business case and budget to cover this procurement.
<b>Date:</b> 18/05/2021	<b>Date:</b> 18/05/2021
<b>Signed:</b>	<b>Signed:</b>
<b>Name:</b> Jim Sephton	<b>Name:</b> John Burt
<b>Role:</b> General Manager	<b>Role:</b> Procurement Manager
Statement: I approve/recommend the CEO to approve this procurement plan.	Statement: This procurement plan meets all procurement policy requirements and approved procurement strategies.
<b>Date:</b>	<b>Date:</b>
<b>Signed:</b>	
<b>Name:</b> Louise Miller	
<b>Role:</b> CE	
Statement: I approve this procurement plan.	
<b>Date:</b>	

## 1 No Conflict of Interest Declaration

If you feel that you may have a conflict of interest then please email a Procurement representative immediately to formalise your declaration.

By signing below I hereby declare that to the best of my knowledge I do not have:

- any financial (shareholding or pecuniary) or other related interest in the supply of goods and services for the project named below;
- any relatives or friends with a financial interest in the goods and services to be supplied for the project named below; or,
- any personal obligation which would in any way affect my decisions in relation to the process I have been asked to undertake for Kaipara District Council.

Name	Role	Signature
Joanne Reid	Programme Manager	
Mark Bell	Project Manager	
Jim Sephton	General Manager	
John Burt	Procurement Manager	
Louise Miller	CE	

## 2 Project Related Information

<b>2.1 Project Name</b>	Pahi Wharf Physical Works
<b>2.2 Total Project Budget</b>	\$865,000
<b>2.3 Total Estimated Procurement Cost (BC1)</b>	\$845,000

### 2.4 Briefly describe the project this procurement relates to?

This procurement relates to the physical works component at Pahi, the scope of works includes improvements to the existing wharf, fabrication and installation of a new pontoon and a new gangway. These upgrades are in line with the approved Kaipara KickStart Programmed Business Case for the Wharves Programme.

This Procurement Plan includes separating the physical works into two Contracts.

#### 1) Head Contractor to provide physical works for the fabrication, supply and installation of a new gangway and pontoon at Pahi Wharf.

Con 964.02 was originally proposed to be a direct award to Bellingham's due to the fact that at the time they were operating within the Kaipara Harbour. As Bellingham's have now left the harbour there is now an opportunity to go to invited tender.

#### 2) Contractor to provide repairs and strengthening to the existing wharf structure including the supply and installation of a new landing which will connect the existing wharf structure to the new gangway.

Con 964.01: Measure and Value contract for the repairs to existing structure and small build out.

### 3 Procurement Streams

Name	Estimated Procurement Cost
3.1 CON 964.02 Pahi Wharf Upgrade – Pontoon System	\$625,000
3.2 CON 964.01 Pahi Wharf Upgrade -Timber Repairs and New Platform	\$220,000

## 4 Procurement Stream ONE – Contractor for Gangway and Pontoon (CON964.02)

### 4.1 What is being procured?

Head Contractor to provide physical works for the fabrication, supply and installation of a new gangway and pontoon at Pahi Wharf.

CON964:02 Pahi Wharf Upgrade – Pontoon System

### 4.2 Is this procurement subject to previously approved procurement strategy?

Yes

### 4.3 Is there an established panel of suppliers that can be used for this procurement?

No

### 4.4 What suppliers are capable of providing the goods or services required for this procurement stream?

Bellingham Marine Limited

STF Limited

United Civil Construction Limited

### 4.5 What type of tender is being recommended? (if applicable)

<b>Competitive (Open)</b>	
<b>Competitive but closed (Closed/Selective)</b>	Invited Tenders
<b>Non Competitive (Direct/Selective)</b>	

### 4.6 What is the nominated procurement approach and why this is the best procurement approach?

Bellingham Marine Limited was originally to be direct appointed. Due to wharf ownership issues the programme was delayed and the opportunity for Bellingham's to complete the Pahi works whilst in the Kaipara harbour never eventuated. Bellingham's submitted an initial estimate based on concept design, however as design progressed, and geotechnical information became available the cost of the initial estimate doubled.

This led the project team to test the value by opening the project to invited tenderers. In parallel, Bellingham's have been asked to run through a value and risk identification process to reduce project cost. Value is being sought through this revised procurement strategy by going out to market through invited tenders.

#### 4.7 What are the procurement/logistics risks related to this procurement stream, proposed mitigation measures and/or risk allowances?

Covid 19 has disrupted the current supply of concrete piles, these are now being made in NZ resulting in an increase in material costs.

NZ Government Covid stimulus packages are hitting the ground in Q1 and 2 of 2021, leading to a shortage of skilled resources. This is therefore increasing construction prices.

#### 4.8 What is the Procurement Policy exemption being proposed (if an Open Tender (Competitive) is not being utilised) and what is the justification for this exemption?

The nature of the works associated with CON 964.02 is such that there are a set number of contractors that have the capabilities to deliver a safe and quality end product. We propose to go to invited tender based on known market performers.

#### 4.9 Are there any specific contract terms applying to this procurement?

Defects Liability Period

Liquidated Damages

## 5 Procurement Stream ONE Method – Contractor for Gangway and Pontoon (CON 964.02)

If your project has multiple procurement streams replicate this section for each stream

### 5.1 Procurement Timelines

Include high-level activities for the procurement stream. This should consider the tender activities. Refer to the Procurement Guidelines for examples.

	Milestone Name	Start Date	End Date
1	Initial proposal from Bellingham's (based on preliminary design)	17/08/20	01/02/21
2	Consent and Detailed Design	17/08/20	01/04/21
3	Agreement for Sale & Purchase Signed	30/09/20	25/02/21
4	Proposal from Bellingham's (based on detailed design)	30/09/20	30/04/21
5	Open up to invited tenders and value engineering from Bellingham's	TBC	TBC
6	Tender Close	TBC	TBC
7	Tender evaluation (15 working day period)	TBC	TBC
8	Tender award	TBC	TBC
9	Contract start/completion	TBC	20/08/21

### 5.2 Evaluation Team (for both tenders and non-competitive procurement)

Role	Name	Group
Project Manager	Mark Bell	KDC - Infrastructure Delivery
Evaluation Team Member	Dewi Todd-Jones	WSP
Evaluation Team Member	Jagdeep Singh	KDC - Infrastructure Delivery

### 5.3 Evaluation Criteria and Scoring (See Guidelines for an example)

NON-PRICE CRITERIA	WEIGHTING
Proposed Methodology	Pass/Fail
Capability	Pass/Fail
Capacity	Pass/Fail
<b>NON-PRICE TOTAL</b>	
Price	Pass/Fail
<b>TOTAL</b>	<b>100%</b>

### 5.4 Identify the form of contract to be utilised for this procurement

NZS3916 Traditional Contract

### 5.5 Where is the contract located in P: drive

4107.964

### 5.6 Estimated Costs (modify to suit relevant costs)

Description	Cost
<b>Total procurement cost</b>	625,000

## 6 Procurement Stream TWO –Wharf Repairs and Landing (CON 964.01)

If your project has multiple procurement streams replicate this section for each stream

### 6.1 What is being procured?

Repairs and strengthening to the existing wharf structure including the supply and installation of a new landing which will connect the existing wharf structure to the new gangway.

CON 964.01 Pahi Wharf Upgrade -Timber Repairs and New Platform.

### 6.2 Is this procurement subject to previously approved procurement strategy?

Yes

### 6.3 Is there an established panel of suppliers that can be used for this procurement?

No

### 6.4 What suppliers are capable of providing the goods or services required for this procurement stream?

Hubands Contracting  
 Wilson Earthmovers  
 King Brothers Construction  
 United Civil Construction  
 STF Limited

### 6.5 What type of tender is being recommended? (if applicable)

<b>Competitive (Open)</b>	
<b>Competitive but closed (Closed/Selective)</b>	Invited tender
<b>Non Competitive (Direct/Selective)</b>	

### 6.6 What is the nominated procurement approach and why this is the best procurement approach?

Invited tender to selected contractors capable of performing this work.

### 6.7 What are the procurement/logistics risks related to this procurement stream, proposed mitigation measures and/or risk allowances?

N/A

### 6.8 What is the Procurement Policy exemption being proposed (if an Open Tender (Competitive) is not being utilised) and what is the justification for this exemption?

N/A

### 6.9 Are there any specific contract terms applying to this procurement?

Defects Liability Period

Liquidated Damages

## 7 Procurement Stream TWO Method –Wharf Repairs and Landing

If your project has multiple procurement streams replicate this section for each stream

### 7.1 Procurement Timelines

Include high-level activities for the procurement stream. This should consider the tender activities. Refer to the Procurement Guidelines for examples.

	<b>Milestone Name</b>	<b>Start Date</b>	<b>End Date</b>
1	Invite Kaipara Local Contractors (RFT)	09/04/21	09/04/21
2	Receive submissions (none received)	23/04/21	23/04/21
3	Invite Kaipara Local Contractors (RFT)	27/04/21	27/04/21
4	Receive submissions	12/05/21	12/05/21
5	Invite Contractors (RFT)	TBC	TBC
6	Receive submissions	TBC	TBC
7	Tender evaluation	TBC	TBC
8	Tender Award	TBC	TBC
9	Contract start/completion	TBC	20/08/21

### 7.2 Evaluation Team (for both tenders and non-competitive procurement)

<b>Role</b>	<b>Name</b>	<b>Group</b>
Project Manager	Mark Bell	Infrastructure Delivery
Evaluation Team Member	Dewi Todd-Jones	WSP

Evaluation Team Member	Jagdeep Singh	Infrastructure Delivery
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### 7.3 Evaluation Criteria and Scoring (See Guidelines for an example)

NON-PRICE CRITERIA	WEIGHTING
Proposed Methodology	Pass/Fail
Capability	Pass/Fail
Capacity	Pass/Fail
<b>NON-PRICE TOTAL</b>	
Price	Pass/Fail
<b>TOTAL</b>	<b>100%</b>

### 7.4 Identify the form of contract to be utilised for this procurement

NZS3910 standard contract

### 7.5 Where is the contract located in P: drive

4107.964

### 7.6 Estimated Costs (modify to suit relevant costs)

Description	Cost including internal costs
<b>Total procurement cost</b>	\$220,000

## 8 Relevant Reference Documentation

Source Name	Brief Description	Hyperlink/Location
Programme Business Case	Kaipara Water Transport Network & Wharves Feasibility Study / Programme Business Case	<a href="#">MS Teams file site.</a>