

## **Awareness of Obligations and Endeavour to Meet Statement**

Kaipara District Council through its official Register of Delegations and in the definition of the functions of this Group, requires me and those reporting to me, to operate within the requirements and guidelines of the Acts, Regulations and Standards Applicable.

These requirements cover legislation and standards specifically applicable to my Group, and those applicable to Kaipara District Council generally relating to administration and employment.

I hereby confirm that to the best of my knowledge and endeavours these legislative requirements and standards have been complied with. I further verify that I have made and continue to make reasonable efforts to stay abreast of updated and new applicable legislation, and changing application.

Procedures are in place that ensure those within this Group are also aware of the impact of new legislation on their roles within Kaipara District Council.

Listed below are any matters involving known or threatened claims of non-compliance.

Also listed are instances of non-compliance with legislative requirements that my group has become aware of through the internal audit process.

Name  
(printed)

Signature

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Title

Date

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