

OHS Communication and Consultation

Commitment

Kaipara District Council Management and Elected Members are committed to planning for and providing a Safe and Healthy Working Environment for all Workers, as defined in the Health and Safety at Work Act 2015.

KDC's Communication and Consultation Procedure recognises that a **Safe and Healthy Working Environment** can only be achieved through effective, robust Worker Engagement and Participation, where Workers, Contractors, Visitors or their Representatives are provided with a reasonable and genuine opportunity to share ideas and participate in the Health and Safety decision-making processes, which may affect them.

Objectives

- Ensure KDC's Safety Management System aligns with legislative requirements
- Provide guidance that reflects, so far as reasonably practicable, Workers and/or their Representatives are consulted in decisions that may affect their Health and Safety
- Provide a mechanism that enables KDC to Consult with other Organisation's or Businesses, where KDC's duties may overlap
- Ensure communication practices are in place for all Health and Safety Matters
- Identify the information that needs to be communicated in support of KDC's Safety Management System and obligations under the Health and Safety at Work Act

Principles

1. Provide Workers with a genuine opportunity to express their views in order to contribute to all Health and Safety decision making processes
2. Identify what Internal/External information needs to be communicated.
3. Identify who will be KDC's Employer Nominated Representatives/Subject Matter Experts during Health and Safety decision-making processes
4. Identify who will be KDC's Employee Nominated Representatives/Subject Matter Experts during Health and Safety decision-making processes.
5. Identify which Organisations/PCBU's are affected by the risk at the centre of the Consultation/Decision-Making process

Louise Miller
Chief Executive