



Exceptions Report

For the month of June 2021

Final Covid Hardship Grant Figures

Financial Report

Capital Programme

Programme Exceptions

Procurement

Building and Resource Consents

Customer Services

Final Covid Hardship Grants Figures for Kaipara Businesses 2019-2021

Grant Type	Funds Approved	Funds allocated 2019/2020 (Ex Gst)	Funds allocated 2020/2021 (Ex Gst)	Number of Businesses	Total Funds allocated (Ex Gst)
Hospitality and other Licences Fund	200,000				
Food Licence		23,211.25	23,767.33	75	46,978.58
Alcohol Licence		6,040.13	4,412.90	25	10,453.03
Agility Fund	325,000				
Rates		17,000.00	19,500.00	73	36,500.00
Professional Advice		0.00	26,870.00	28	26,870.00
Leases	8,200				
		8,209.57	0.00	3	8,209.57

Only 40% of the food premises and 30% of the alcohol premises applied for credits. Each business was advised and there was a large amount of advertising. However, many businesses were classed as essential services and were not affected, or they didn't make the loss that they had originally thought.

Financial Report

Statement of Operating and Capital Performance

	This Month 30 June 2021				Indicator	Year to 30 June 2021				Indicator	Whole Year	
	Actual \$'000	Annual Plan \$'000	Variance \$'000			Actual \$'000	Annual Plan \$'000	Variance \$'000			Annual Plan \$'000	Forecast \$'000
Rates	2,887	3,148	(261)	●		39,002	38,780	223	●		38,780	39,400
Activity Revenue and Other Income	701	856	(155)	●		8,444	6,454	1,991	●		6,454	7,545
Subsidies and Grants - Operational	1,027	387	640	●		10,694	4,809	5,885	●		4,809	9,613
Total Operating Income	4,615	4,391	224	●		58,140	50,042	8,098	●		50,042	56,558
Employee Benefits	777	639	(138)	●		13,391	13,142	(249)	●		13,142	13,421
Contractors	161	272	111	●		1,600	1,888	288	●		1,888	1,754
Professional Services	1,070	440	(630)	●		6,726	4,724	(2,002)	●		4,724	6,454
Repairs and Maintenance	2,300	804	(1,496)	●		15,644	10,240	(5,404)	●		10,240	15,343
Finance costs	174	238	64	●		2,199	2,860	661	●		2,860	2,509
Other Operating Costs	743	845	770	●		6,523	7,040	1,185	●		7,040	6,651
Total Operating Costs	5,226	3,238	(1,320)	●		46,082	39,894	(5,520)	●		39,894	46,132
Operating Surplus/(Deficit) (before Depreciation)	(611)	1,153	(1,096)	●		12,058	10,148	2,578	●		10,148	10,426
Capital Subsidies	2,547	1,918	628	●		15,556	15,081	474	●		15,081	28,070
Contributions	499	252	247	●		4,637	3,046	1,591	●		3,046	4,305
Other Capital Revenue	45	0	45	●		69	0	69	●		0	11
Total Capital Revenue	3,091	2,171	921	●		20,262	18,127	2,134	●		18,127	32,386
Capital Expenditure	3,636	6,803	3,167	●		24,211	27,822	3,612	●		27,822	41,180
Total Capital Payments	3,636	6,803	3,167	●		24,211	27,822	3,612	●		27,822	41,180
Subtotal Capital	(545)	(4,633)	4,088	●		(3,949)	(9,695)	5,746	●		(9,695)	(8,794)
Surplus/(Deficit) - before Loan Payments and Depreciation	(1,155)	(3,480)	2,992	●		8,109	453	8,324	●		453	1,632

Key: ● Within 5% of budget

● Over or under budget by 5 - 10%

● Over or under budget by more than 10%

Statement of Operating Performance

Comments on major variances

Operating Income:

Account	Rationale	YTD Variance \$000
Rates Revenue	<p>Penalties are below budget for the year to date due to arrears penalties for the past seven years been written off, but it also means that the collection of rates is higher resulting in less penalties being charged.</p> <p>Targeted rates for wastewater are overall ahead of budget due to capital repayments for the Mangawhai scheme but recorded as revenue for accounting purposes.</p> <p>Water by meter revenue is on budget for the month and year to date.</p>	<p>(135)</p> <p>581</p>
Activity Revenue and Other Income	<p>Activity revenue:</p> <ul style="list-style-type: none"> Increase in Building Control revenue year to date. This month up \$97k on budget. Increase in Resource consenting income year to date. This month increase of \$41k. Increase in Licences, Registration's fee year to date. This month increase of \$23k. External recovery costs are ahead of budget for year to date. 	<p>662</p> <p>229</p> <p>111</p> <p>989</p>
Operating Subsidies and Grants	<p>Te Tai Tokerau Redeployment Package the "Shovel Ready" project subsidies were invoiced in the month of September.</p> <p>This month: Further monthly subsidies of \$39,491 received - claim 11.</p> <p>Operational subsidies from NZTA are ahead of budget year to date due to maintenance work completed earlier than scheduled.</p> <p>Revenue raised for PGF funding for Kaipara Kickstart Programme milestone claims.</p>	<p>1,580</p> <p>2,725</p> <p>942</p>

Operating Costs:

Account	Rationale	\$000
Employee Benefits	Employee benefits costs ended the year ahead of budget for the month and year to date. This is over as budgets have not accounted for the number of fixed term staff that have been appointed. There was a one-off payment to employees.	249
Contractors	The contractor's costs are below budget for the year to date offsetting some the increase in professional services.	288
Professional Services	<p>The professional services costs are ahead of budget for the year to date. Includes:</p> <ul style="list-style-type: none"> \$811k for Kaipara Kickstart work not budgeted for but funded by subsidies as above \$456k for addition planning services to support the Resource Management activity 	2,002

	<ul style="list-style-type: none"> \$576k for roading professional services but offset by NZTA subsidies as above. 	
Repairs and Maintenance	<p>Community activities – Te Tai Tokerau Redeployment Package the “Shovel Ready” project started August 2020 - removal of trees at Mangawhai Community Park and design, build and construct 5 mountain bike tracks at Harding Park.</p> <p>This month: The Te Tai Tokerau Redeployment Package project costs for the month of June are \$85,560. The total cost of this project is offset by the funding noted above under subsidies and grants.</p> <p>Roadings: - Roding works maintenance programme is ahead of budget because of the additional government funding for completion of unsealed roads maintenance work.</p> <p>Roding – Local Network improvements “Shovel Ready” project started – removal of hazardous trees and spot spraying noxious weeds, litter collection and clean-up.</p> <p>Waters: - Increase of cost due to Rotu Water Intake emergency slip repairs work undertaken and increase of plant operations.</p>	<p>1,596</p> <p>2,660</p> <p>686</p>
Finance Costs	Below budget due to lower inter-period loan balances.	501
Other Operating Costs	Costs overall are below budget for the month and year to date.	

Capital Revenue

Account	Rationale	\$000
Capital Subsidies	<p>Capital subsidies overall are ahead than budget year to date:</p> <ul style="list-style-type: none"> Roding – This month capital works are ahead of budget. District Leadership – PGF projects funding (project milestone to be completed before funding can be claimed) <p>The Kaipara District Council 3 Waters Stimulus Grant totalling \$4,691,048 with \$2,345,524 being the first instalment received in January 2021.</p> <p>Kaihu Valley Trail “Shovel Ready” project milestone claim.</p>	<p>238</p> <p>(2,343)</p> <p>2,233</p> <p>348</p>
Contributions	<p>The contributions are overall ahead of budget year to date.</p> <ul style="list-style-type: none"> Development contributions are lower than budget year to date. Financial contributions significantly are ahead of budget for the month and year to date. 	<p>(540)</p> <p>2,131</p>

Public Debt:

The public debt position as at 30 June 2021 is \$44 million and the net debt position (debt less cash) is \$31.8 million.

Public Debt and Requirements			
	June 2020 \$000's	30 June 2021 \$000's	June 2021 \$000's
Debt			
Public Debt	44,000	44,000	51,320
Cash in bank (overnight deposits)	(4,398)	(12,194)	(1,926)
Net Debt	39,602	31,806	49,393
Reserves (future obligations)			
Development Contribution Reserve	(24,702)	(27,236)	(25,415)
Other Reserves	17,848	17,849	13,021
Total reserves (future obligations)	(6,854)	(9,388)	(12,395)
Debt Requirements			
Public Debt	44,000	44,000	51,320
Future obligations	17,848	17,849	13,021
Gross Debt Requirement	61,848	61,849	64,340
Less cash in bank	(4,398)	(12,194)	(1,926)
Net Debt Requirements	57,451	49,655	62,414

*Note: Reserves balances are only recalculated at end of year.

Activities Net Cost for the period to 30 June 2021

Activity	Actual as at 30 June 2021			Whole Year Annual Plan
	Operating Income \$000's	Operating Costs \$000's	Net Operating Surplus/(Deficit) \$000's	Net Operating Surplus/(Deficit) \$'000
Community Activities	932	199	733	199
District Leadership	(680)	(740)	60	(739)
Regulatory Management	840	49	791	49
Roads and Footpaths	4,800	4,427	373	4,427
Wastewater	3,829	3,083	746	3,083
Water Supply	799	1,614	(815)	1,614
Stormwater	939	917	22	917
Flood Control	264	293	(29)	293
Solid Waste	335	306	29	305
	12,058	10,148	1,910	10,148

Capital Programme

General observations and comments

The June instance of the Exceptions Report has been refined and the 'Capital Programme Exceptions' table below now only includes those projects which are varying to the spend plan and tracking Amber or Red.

To avoid duplication across reports, those projects which are documented and reported through the externally funded projects committee (EFPC) are no longer included in the 'Capital Programme Exceptions' listed in the Exceptions Report.

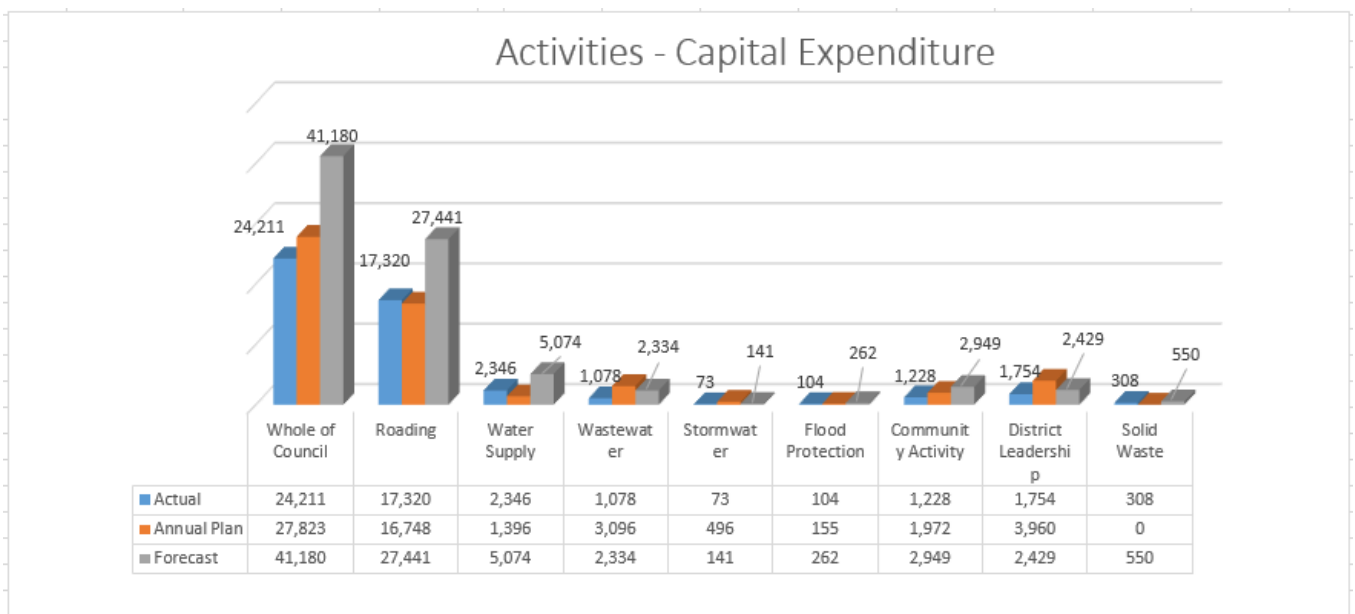
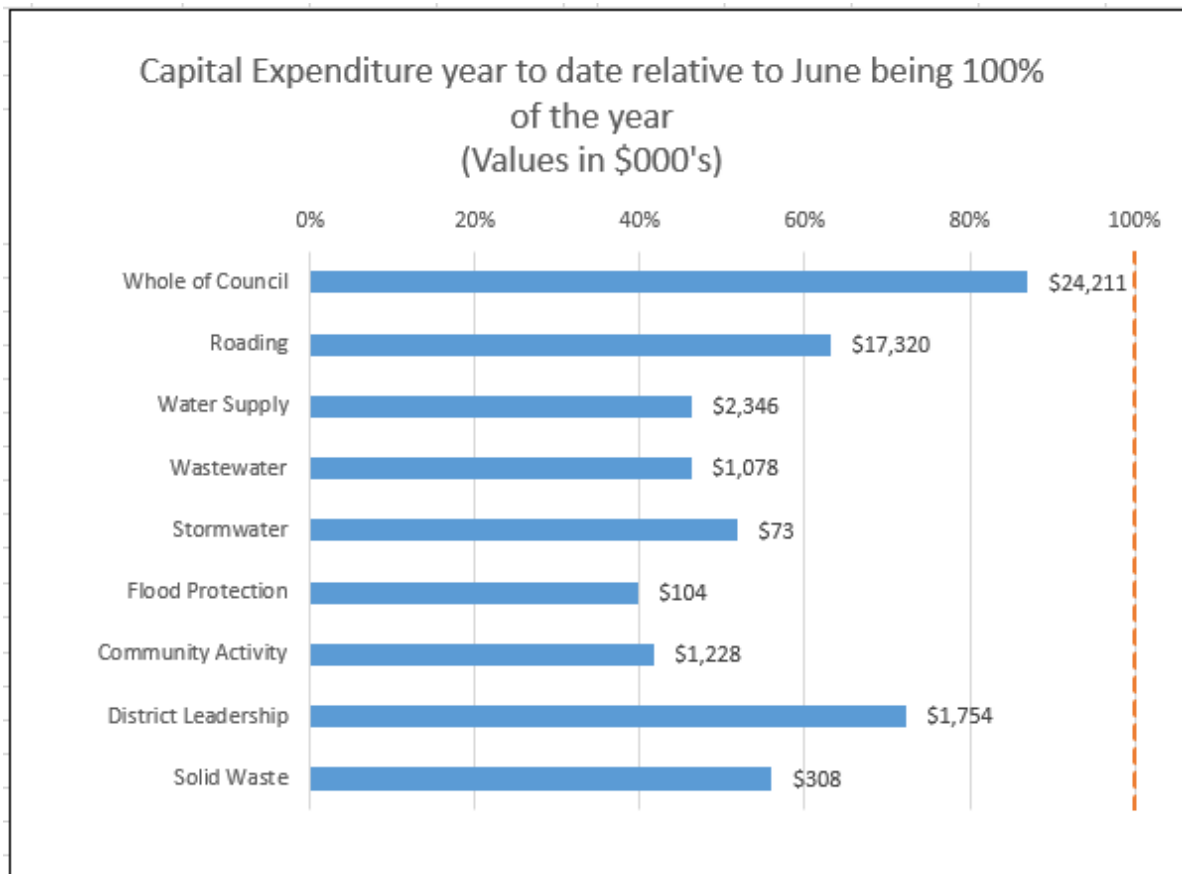
The themes relating to underspend for BAU projects are:

- Delays due to refinement of design and/or scope of the project
- Delays due to weather (predominantly impacting roading & footpath works)
- The planning phase of projects requiring more time (and/ or more design analysis) than initially anticipated.

Capital Expenditure for the period ended 30 June 2021

The capital expenditure completed year to date for Whole of Council is 87.0% against Annual Plan.

Activity - Capital Expenditure	Actual as at 30 June 2021				Whole Year	
	Actual YTD \$000's	Annual Plan \$000's	Variance \$000's	Indicator	Annual Plan \$000's	Forecast \$000's
Community Activities	1,229	1,722	493	●	1,722	2,949
District Leadership	1,752	3,809	2,057	●	3,809	2,429
Roads and Footpaths	17,320	17,148	(172)	●	17,148	27,441
Wastewater	1,079	3,096	2,017	●	3,096	2,334
Water Supply	2,346	1,396	(950)	●	1,396	5,074
Stormwater	73	496	423	●	496	141
Flood Control	103	155	52	●	155	262
Solid Waste	309	0	(309)	●	0	550
	24,211	27,822	3,611		27,822	41,180



A detailed capital expenditure report can be found in Attachment A

Capital Programme Exceptions

Community Activities	Actual Costs to date this year	Approved Full Year Budget	Comment
Total	1,118,054	2,523,783	
11055 Kai Iwi Campground Facilities	9,365	200,000	Procurement of security improvements underway. Invited tender issue now June. Carry over of these funds into 21/22
11065 Mangawhai Community Park - implement Master Plan	30,004	130,761	Costs for shared path have been allocated to 'MBIE redeployment' until end of May.
11105 Playground - new	-	75,000	No project identified.
11023 Pou Tu Te Rangi Harding Park	16,026	100,000	Remaining budget is for the toilets that will be deferred until next year.
11003 Cycleway/walkway - implement strategy	33,516	74,820	Investment in Kaihu Valley Trail transferred to MBIE project
13023 Community Infrastructure - Dargaville	-	30,000	Project scope to be confirmed
Roads & Footpaths	Costs to date	Approved Budget	Comment
Total	14,383,488	27,440,600	Annual Plan 17,148,000
106 Bridges and Structures		135,116	Budget to be spent between finishing Tomorata Bridge and undertaking next years designs.
120 Road Works - Unsealed	1,811,054	2,201,162	Drier weather over the summer period meant a delayed start. Works now underway and progressing well.
135 Road Works - Minor Improvements	2,256,260	3,475,232	Works will continue to end of June. Possible carry overs due to weather.
252 Road Works - Drainage	473,278	764,714	Reline a large culvert in Wintle Street. Delays experienced in sourcing materials and requirements Pohutukawa tree removal.
Wastewater	Costs to date	Approved Budget	Comment
Total	948,404	2,333,730	Annual Plan \$3,096,000
DIA - 13044 Dargaville Wastewater Renewals	42,381	198,000	Design underway by AWA. Works will carry over to next year. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).

DIA - 13045 Kaiwaka Wastewater Renewals	6,204	171,000	Detailed design underway. Works will carry over to next year. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).
280 Mangawhai WW Development			
DIA - 13028 Extend Reticulation (8 years)	89,047	250,000	Currently in Planning phase
DIA - 13047 MCWWS Balance Tank Stage 1 2020-2021	296,679	618,604	Procurement delay will result in construction starting next financial year.
Water Supply	Costs to date	Approved Budget	Comment
Total	2,004,008	5,074,149	1,403,000 approved in Annual Plan
DIA - 13040 Maungaturoto Raw Watermain Renewal	14,158	900,000	Out for tender. Slight delay due to design details needing to be confirmed. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).
DIA - 13041 Maungaturoto Water Reservoir Replacement	6,543	120,000	Investigation work (structural, material, and geotechnical engineering) to ascertain replacement or repair of existing reservoirs underway. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).
DIA - 13042 Maungaturoto Water Truck Filler and Main Upgrade	11,627	353,000	Negotiation for land with the Maungaturoto Country Club has resumed. AWA are carrying out detailed design. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).
DIA - 13043 Maungaturoto Hurndall Street Watermain Renewal	143	311,500	Modelling completed by AWA and detailed design underway. Remaining budget to be rolled over into next FY. Project will be completed by end of funding programme (DIA funded, end March 2022).
DIA - 13037 Ruawai Watermain Renewals	118,214	795,000	Contract awarded to Forte Civil. Slight delay in contract award. Remaining budget to be rolled over into next FY. Project will be

			completed by end of funding programme (DIA funded, end March 2022).
Stormwater	Costs to date	Approved Budget	Comment
Total	66,935	141,001	Annual Plan 496,000
11098 Dargaville SW	37,884	50,000	Will catch up to 50k by end of year.
13022 Mangawhai SW	25,807	76,757	\$50k budget allocation to be carried over to FY 21/22
Flood Protection (Land Drainage)	Costs to date	Approved Budget	Comment
Project List - Capex	105,595	262,170	Annual Plan 155,000
13017 Bellamy F/G 48	-	65,000	Moved to next year
13018 Double Gate F/G 44	-	35,000	
13019 Whitcombe Road F/G 13	-	25,000	

Procurement

In Process/ Awarded

Project	Estimate	Procurement Method	Comments
Pouto Wharf Design Build	\$1.8m	Open Market D&C	Contract awarded: STF LDE
MCWWTP New Balance Tank	\$1.9m	Open Market	RFP closed; evaluation underway
Pahi Wharf Pontoon	\$625k	Invited Tender (formerly direct appointment)	Contract awarded: Bellingham Marine
Pahi Wharf carpentry works	\$225k	Invited Tender	Contract awarded: Hubands Construction

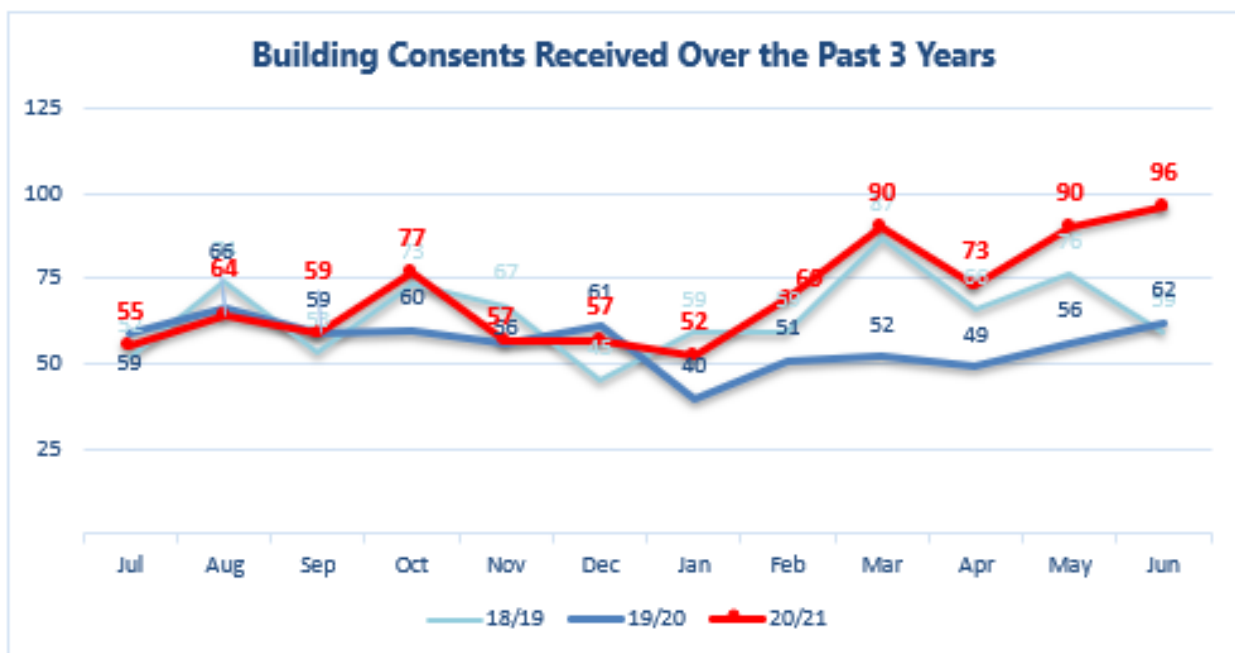
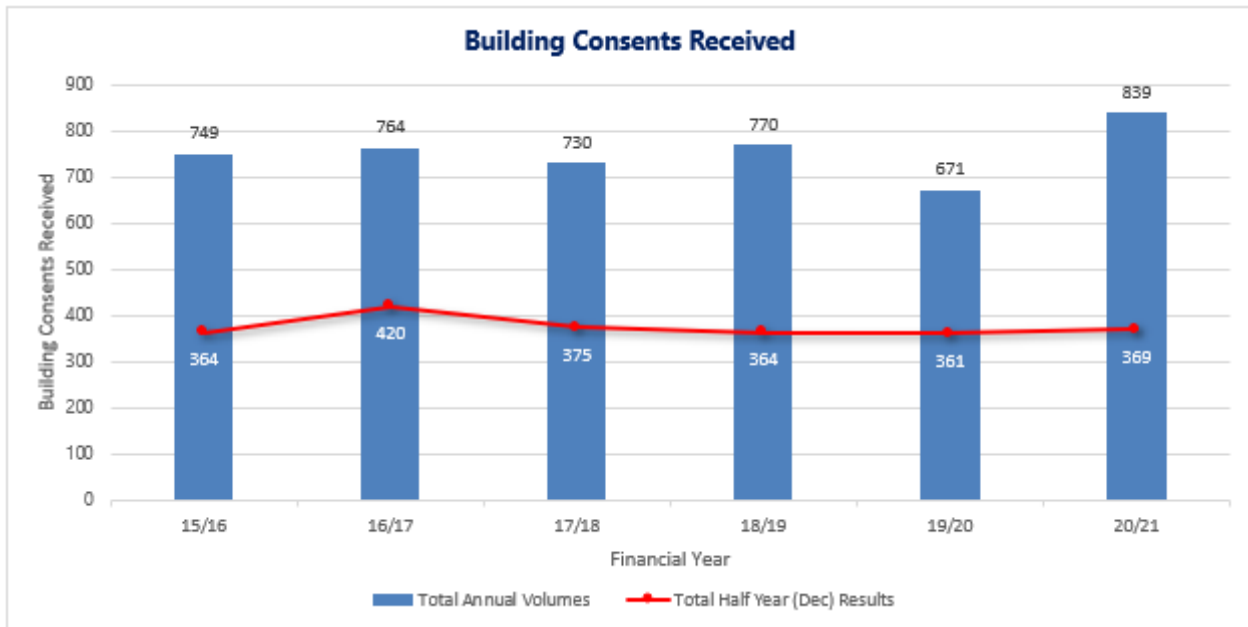
2021 Programme

July to December 2021			
Bridge Replacement and Renewals	\$1.2m		Three-year programmed.
Eveline Street Stormwater	\$150k	TBD	Planning stage recently finalized
Chases Gorge Stormwater Improvements	\$200k	TBD	In planning phase
Rangiora Road Carpark Improvements	\$200k	Open Market PQM	
Kaiwaka Wastewater	400k	Panel	Target: issue contract August
MGTO Truck Filler	510k	Panel	Target: issue contract August
Kaihu Valley Trail - Head Contractor <i>Bridges to be procured as D&C</i>	\$2m	Direct Appointment	Preferred - Wilson Earthworks
Waipoua River Road	\$1m	Direct Appointment	Preferred - Fulton Hogan and Te Roroa

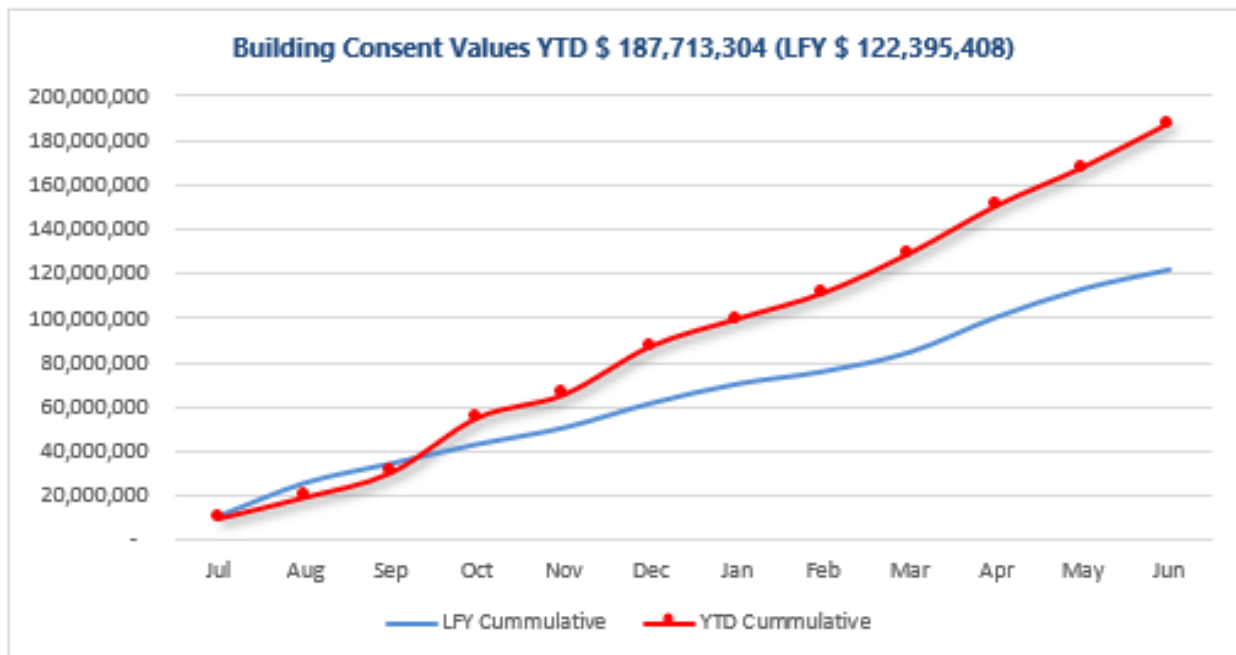
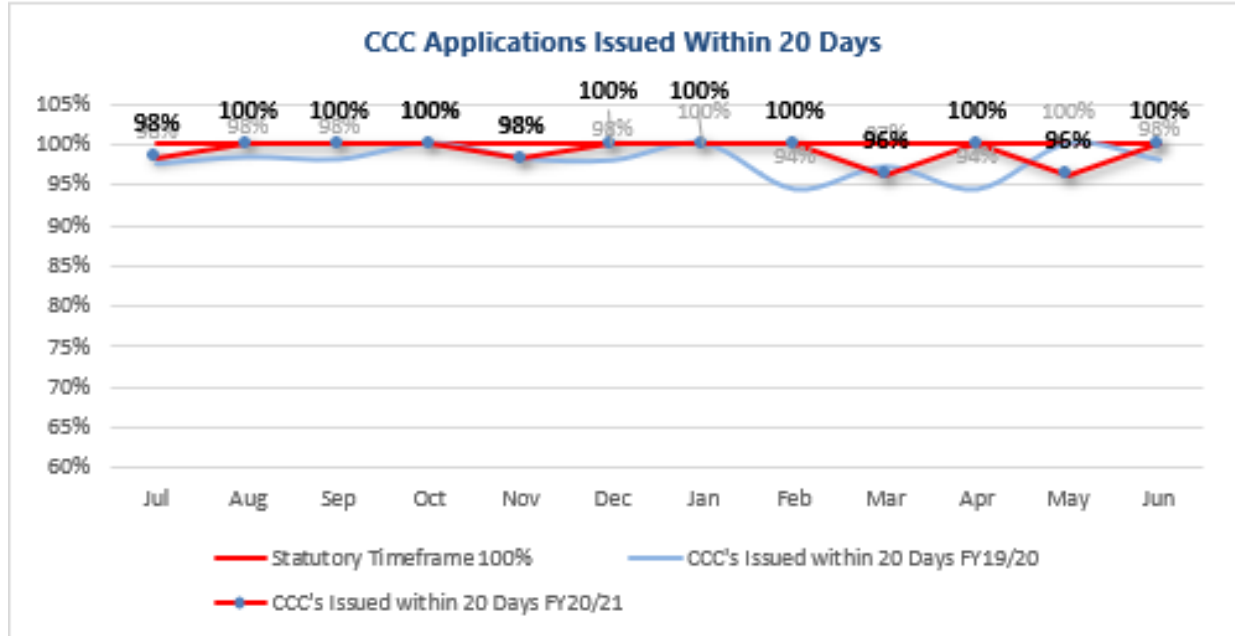
Building and Resource Consents

Building Consents

Building Consents issued 100% on time for the month of June.

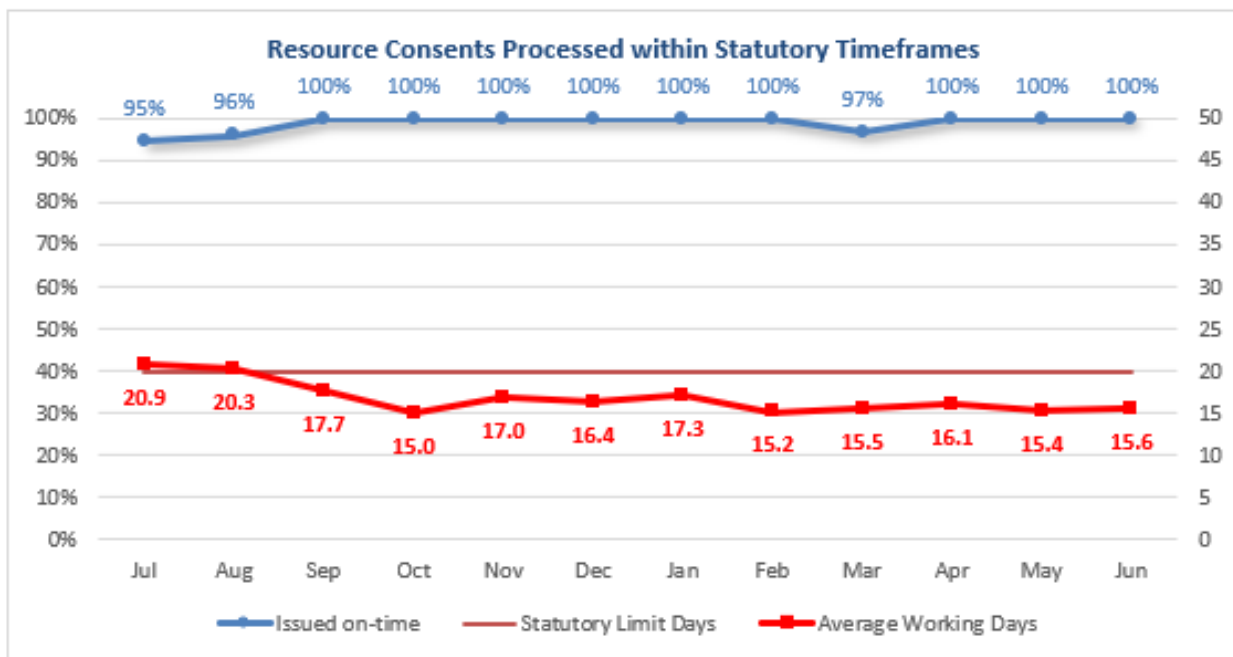
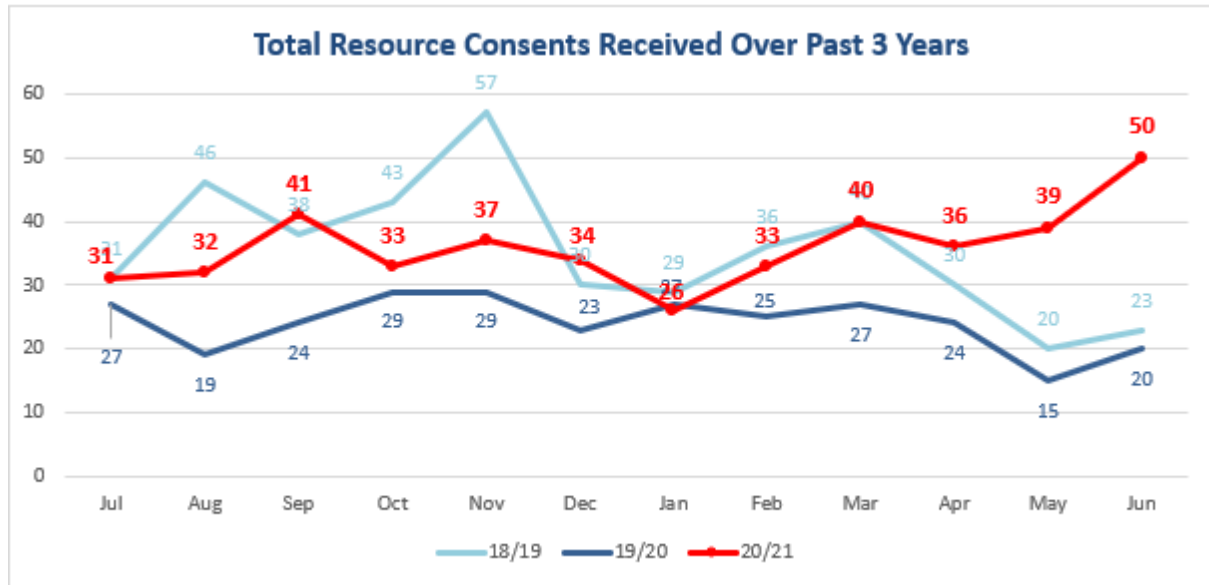


Building Code Compliance Certificates (CCC's) issued 100% on time for the month of June.



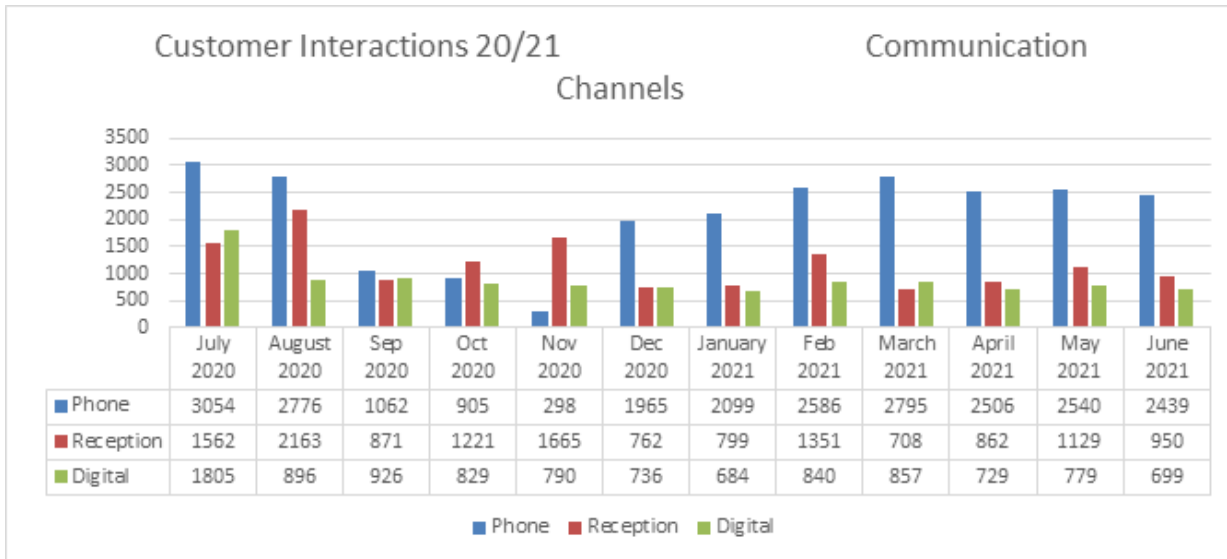
Resource Consents

Resource Consents issued 100% on time for the month of June.

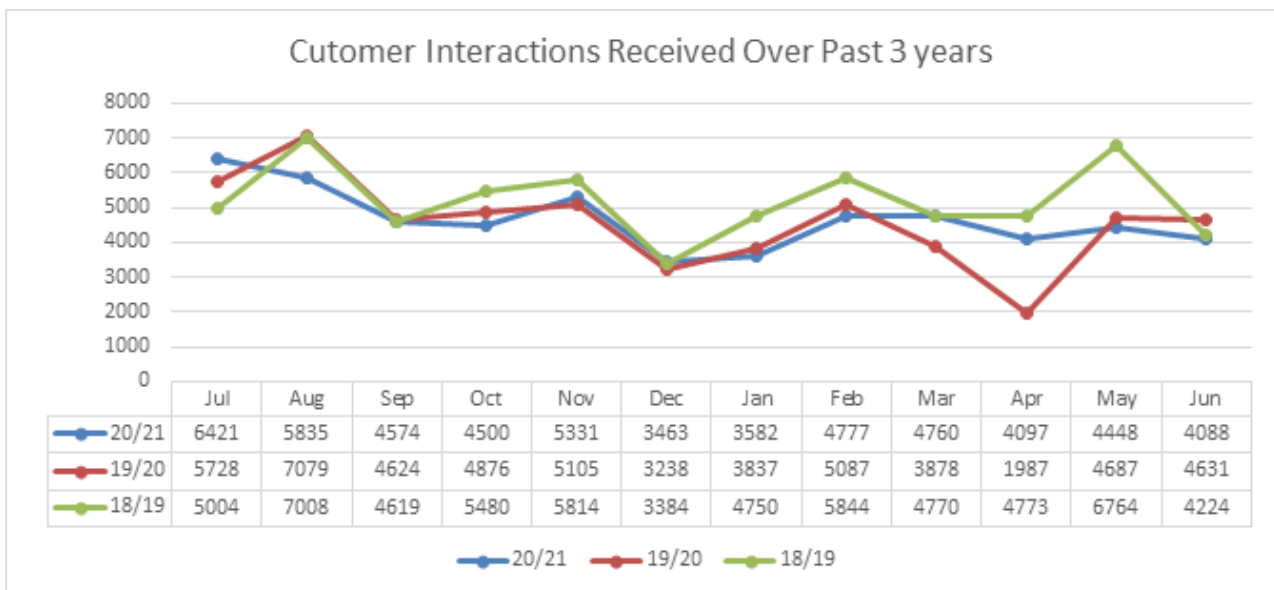


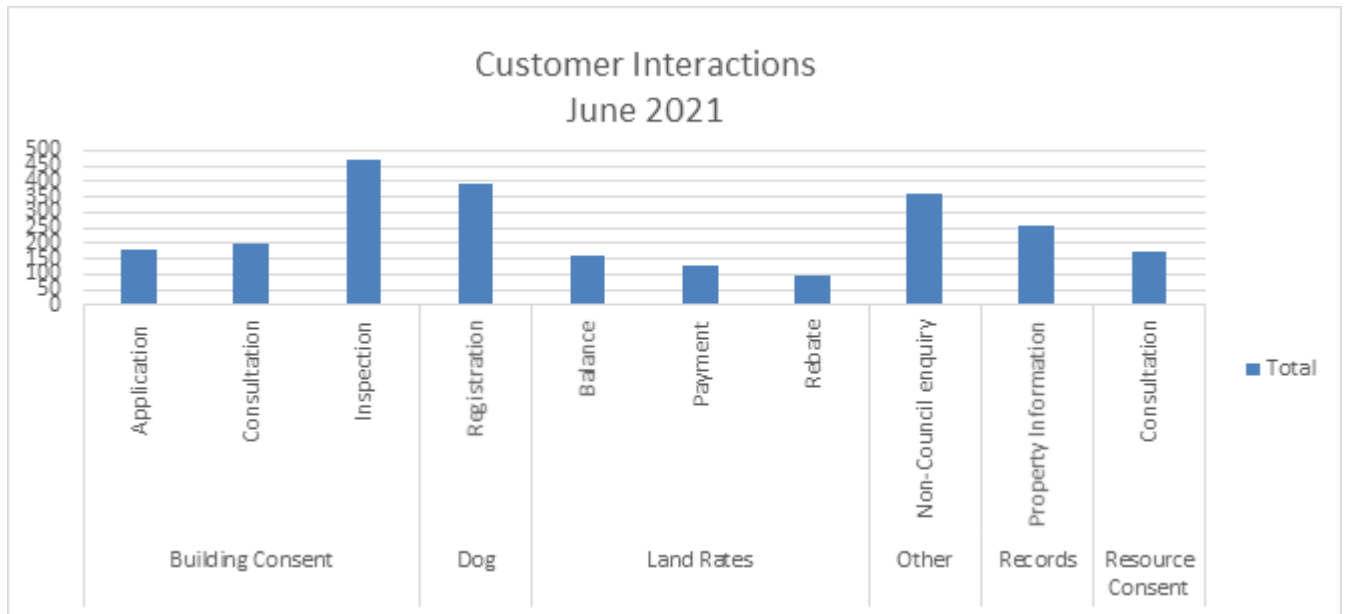
Customer Services

Month	Total Customer interactions	Digital	Reception	Total Calls	Average Speed Answer (sec)	Average call abandonment (%)	Calls FTE
June	4088	699	950	2439	154	15	1.19



* Digital – Email, Website, Social media





* Other – FENZ, NZTA, NRC, LINZ, CAB, Utility Companies