Resolutions Register update – July 2021

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	3 Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice 4 Notes that the works are to be funded by Raupo Drainage Targeted Rate	GM IS	In Progress	Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. May update – PEX report was discussed at Raupo Committee
2	11/12/2017	6.5	Mangawhai Museum Partial Surrender of Lease	3 Approves the Partial Surrender of the Lease by the Mangawhai Museum 4 Approves the grant to the Mangawhai Museum of a non-exclusive licence to use the surrendered area for the use permitted in its lease 5 Delegates to the Acting Chief Executive responsibility for the finalisation of the Deed of Partial Surrender of Lease	GM IS	In Progress	The Deed of Partial Surrender can be finalised now with updated plans. However, the Museum has since advised they now want a new lease rather than a partial surrender. The Museum agreed to sign the new lease if Council seals carpark area they are surrendering. This was reported to the Mangawhai Community Park Governance Committee on 15 July 2019. The Committee deferred making a decision until more information on stormwater implications was known. The Museum is currently reconsidering its position and appears more open to proceeding with the surrender. May 2021 update —Daring now in 'temporary' location June 2021 update — Finalization on the surrendered land is with Council staff and Surveyors. The variation to the lease will then be presented to the museum for signing this week.

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3	5.1	1.7 Issues and Options:	6 5 Notes that investigations of future disposal	GM IS	In	Staff are looking to amend existing consent to
		Mangawhai Community	options to provide additional disposal capacity will be undertaken concurrently and a preferred option		progress	increase capacity for future disposal as an initial option (estimate existing farm has 8-10
		Wastewater Scheme	recommended to Council for approval			years' capacity).
						The preferred long term disposal option in the Draft Infrastructure Strategy is to continue disposal to land through increased efficiencies and disposal to land options.
						Council has approved the development of the retention/CASS tank. This will be taken as part of the Do Minimum assumption for disposal options.
						The Preferred Option was presented to Elected Members at the January LTP Briefing together with proposed capital expenditure.
						Disposal options to adjacent land, including the golf course are being developed.
						A Mangawhai Community Waste Water Scheme Advisory Group has been established
						April update – Projects included in Draft LTP includes \$1.5m in year 1 for implementation of the golf course project. Business Case will be completed and brought to Council when completed.

4	26/07/2018	4.11	Mangawhai golf course Reserve status exchange and Golf Club surrender of lease / variation of lease or grant of new licence	3 Approves the surrender of the Mangawhai Golf Club lease on Lot 33 DP 185449 and the driving range Licence to Occupy and agrees in principle to approve a new Licence to Occupy for the Mangawhai Golf Club in accordance with the Community Assistance Policy 7 Directs the Chief Executive to publically notify Council's intention to grant the Mangawhai Golf Club a new Licence to Occupy as required in section 119 of the Reserves Act 1977, and to report back to Council on the results of this consultation so that Council can consider any submissions received in accordance with section 120 of the Reserves Act 1977	GM IS	In Progress	Public notification was done in August 2018, with no objections received. Staff are in negotiation with the Golf Club on terms and conditions of the surrender and Licence to Occupy (LTO). Council's lawyers drafted an LTO for the Golf Club's consideration. Revised LTO was sent in May 2019. Meeting was held with the Golf Club in June 2019 to discuss the last remaining substantive issue, which is related to the rent review clause. The Club to provide a proposed revision in near future. August 2020 update - Further meeting was held in July 2020 and some progress was made towards resolution. May 2021 update - no progress has been made on the Licence to Occupy.
5	20/11/2018	4.7	Murphy Bower Stopbank Options Report	stopbank as highlighted by the area marked under Option 2 as per Fig 1 in Appendix A of the aforementioned report, without associated ground improvements i.e. construct the proposed stopbank to a standard no less than the existing stopbanks within the Raupo Drainage District at an estimated cost of \$375,000 + GST 4 Resolves to defer the following Raupo Drainage District capital works and operational projects to fund the proposed stopbank: a) \$128,000 to come from financial year capital works projects; b) \$50,000 from Management services (identified to start hydraulic modelling); c) \$42,000 from the stopbank maintenance budget 8 5 Resolves to approve an additional Raupo Drainage District capital budget of \$45,000 to be loan funded	GM IS	In Progress	See Ref 1
6	29/08/2019	4.1	Independent Planning Functions Review	b) Requests the Chief Executive implement the recommendations provided by Barker & Associates and set out in Appendix 7 of the above report	CE	In Progress	A further update was report to the June 2021 Audit, Risk and Finance Committee Only 4 items left still in progress, the remaining completed and/or ongoing. Implementation remains on the Executive Team's priority list and was reported to the 10 September 2020 Audit, Risk and Finance Committee. 33 items completed 24 items in progress 8 items not started

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							A further progress report is being collated by Resource Consents Manager
7	27/11/2019	5.7	Partial Road Stopping & Disposal – 35d Taranga View Road, Mangawhai	a) Agrees that the subject land is not required for further public works. b) Agrees to investigate the road stopping application in terms of the Local Government Act 1974 (LGA) of part of Seacoast Road (0.1014 ha) approximately for potential sale and amalgamation to the adjoining property owner at 35d Taranga View Road, Mangawhai. c) Requests Council staff seek an appropriate bond from the Applicant to cover initial Council processing costs and commence LGA stopping process d) Confirms that the applicant is to meet all costs involved with road stopping application. e) Requests Council staff firstly seek Ministerial approval for the partial stopping in accordance with Sec 342 pf the LGA and if Ministerial approval granted; i. Authorise Council officers to initiate the road stopping process for the road land in accordance with Section 342 and the Tenth Schedule of the Local Government Act 1974. ii. Approve the disposal of the (subject land) to the Owners of 35d Taranga View Road subject to a successful road stopping process. f) Delegates the Chief Executive the authority to negotiate the terms of sale, impose any reasonable covenants, and enter into a sale and purchase agreement in respect of the road land with the adjoining owner, 35d Taranga View Road, Mangawhai, provided any such agreement is conditional upon the road being stopped.	GM IS	In Progress	April update - The road stopping has been approved by LINZ. Now an agreement needs to be prepared by Council and Council Lawyers for the sale & purchase of this land.
8		4.6	Extension of Wastewater System to Spring Street	a) Approves, in principle, the extension of the Dargaville Wastewater Scheme (DWWS) to include the Springs Street residential area and for engagement and preparatory works to be continued in the 2020/21 financial year.	GM IS	In Progress	Project included in Draft 2021 LTP. Consultation with affected landowners held and strong preference for Council funding of connection raised. May Update – Issues and Options paper provided for Council Deliberations

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9	5.4	Contract 963 - Waipoua River Road Sealing Physical Works delegation to award	a) Delegates authority to the Mayor and Chief Executive to approve the award of Contract 963 for Waipoua River Road sealing works subject to Te Roroa approving the award of the contract, and subject to the contract price being within the approved project budget of \$1,600,000 + GST. a) Notes that the project is 100% externally funded.	GM IS	In progress	There insufficient contingency to allow the contract to be awarded. Negotiations with Te Roroa and DoC will be developed. May Update – Continuing to push for contingency funding through DoC. Workshop arranged for end of May				
10	5.5	Alamar boat ramp and carpark improvements	a) Approves the allocation of Financial Contributions up to \$900k for the design and construction of the boat ramp car park. b) Approves the Procurement Plan for the construction of the car park. b) Delegates award of Contract to the CEO subject to the price being within the approved budget	GM IS	In progress	Procurement approach amended so that it can be advanced without the coastal walkway. This will avoid unnecessary delays May 2021 Update – Value engineering being undertaken to minimise loss of parking due to stormwater works.				
11	5.7	Mangawhai Wastewater Treatment Plant Balance Tank	a) Approves the Mangawhai Wastewater Treatment Plant Balance Tank Project with a total budget spend of \$2,100,000. b) Approves to bring forward the Mangawhai Wastewater Development Plant Upgrades budget totalling \$1,450,000 into Year 2021/2022. This will reduce expenditure of \$500,000 from Year 2024/2025 and \$950,000 from Year 2025/2026. c) Delegates the Chief Executive to approve the contract for award up to a contract price of \$2,100,000 (excluding GST) once the tender process has been concluded.	GM IS	In progress	Expression of Interest stage has been undertaken and design developed. Paper to be presented to March Council Briefing regarding scope clarification following Safety in Design and Operations review. May Update – Procurement Plan approved at the April Council Meeting for approval. Tender is underway. Issues and Options paper presented to Deliberations to confirm scope and budget.				

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12		5.13	Speed Limit Review Consultation	a) Adopt the attached "Statement of Proposal – Proposed Amendments to the Speed Limits Bylaw 2018" for consultation. b) Confirms that the submission period for the speed limit review will open on 29th October and close on 18th December, with hearings to be scheduled in February 2021. c) Undertakes consultation on the proposed changes to speed limits set out in the attached Statement of Proposal in accordance with the Special Consultative Procedures set out in Section 83 of the Local Government Act 2002. d) Agrees to establish a Speed Limit Review Panel to receive and hear submissions and make a recommendation to the Kaipara District Council. It shall be made up of Cr Larsen, Cr Wethey, and Cr Wills. e) Delegates the Chief Executive to make any necessary minor drafting or presentation amendments to the attached Statement of Proposal and to approve the final design and layout of the documents prior to final c) printing and publication.	GM IS	In Progress	Hearings took place at Mangawhai on 9 March 2020. May update – Paper to be presented at the Council briefing in June.
13		5.4	Pouto wharf physical works procurement plan	a.) Approves the procurement approach for the Pouto Wharf Physical Works, as being a 3-staged open tender and advertised on Tender-link. 1. Expression of Interest 2. Non-price (weighted) attributes (40%) 3. Price (60%) d) b.) Notes the project is entirely PGF funded up to a maximum of \$1,809,120.	GM IS,	In progress	Procurement Plan approved at February EFP Committee. May Update - Evaluation currently underway
14	31/03/2021	5.3	Pahi Wharf Physical Works Procurement Strategy	a) Approves the Pahi Wharf physical works procurement plan.	GM IS	progress	May update – Procurement exercise was undertaken however the proposals received were not acceptable. A revised procurement plan will be presented to Council at the May Council Meeting.
15	28/04/2021	5.4	Mangawhai shared path – Delegation to award Contract	a) Delegates authority to the Mayor and Chief Executive to approve the award of Contract 972: Mangawhai Shared Path and Intersections Improvements, subject to the Contract Price being within the approved project budget of \$5,300,000 + GST.	GM IS	In progress	Procurement exercise has been completed and a preferred tenderer identified.

16	28/04/2021	5.5	Mangawhai WWTP Balance Tank Procurement Plan Decision Report	a) Approves the Procurement Plan for the Mangawhai WWTP Balance Tank Project (Attachment A). b) Delegates the Chief Executive to approve the contract for award subject to it being within the budget of \$2.1 million.	GM IS	In progress	Procurement in process
17	26/05/2021	5.3	Pahi Wharf revised physical works procurement plan approval	Approves the Pahi Wharf revised physical works procurement plan.	GM IS		
18	30/05/2021	4.1	Notice of Motion from Mayor Smith	a) Opposes, in principle, the Auckland Regional Landfill at Dome Valley. b) Agrees NOT to initiate a direct appeal to the Environment Court against the Auckland Council Resource Consent decision about the Auckland Regional Landfill at Dome Valley. c) Agrees, in principle, to become a s. 274 (1)(e) party (as defined in the Resource Management Act 1991) to proceedings before the Environment Court in the event of there being a suitable Appellant to the Resource Consent decision about the proposed Auckland Regional Landfill at Dome Valley. d)Delegates to the Mayor, Deputy Mayor and Chief Executive the authority to progress this matter and in the first instance decide which (if any) Appellant Kaipara District Council will follow, and report progress on this to the August 2021 Council meeting following any decision.	GM T&E	Completed	Staff have assessed the appeals and have received approval to join on to an appeal from the delegated elected members and the Chief Executive. The s274 applications and associated paperwork have been lodged with the Environment Court.
19	30/05/2021	5.2	Setting of Rates, Due Dates and Penalties Regime 2021/2022	a) Notes that the following policies and strategies are included in the final Long-Term Plan 2021/31; i. Financial Strategy ii. Significant Forecasting Assumptions iii. Revenue and Finance Policy iv. Treasury Policy v. Financial Contributions Policy vi. Development Contributions Policy vii. Early Payment of Rates Policy viii. Remissions Policies (4) ix. Maori Freehold Land Rates Postponement and Remission Policy x. Infrastructure Strategy 2021/2051 xi. Activity Profiles. b) Notes that the Strategic Activity Management Plans are supporting documents of the LTP and are not part of the LTP document. c) Adopts the Strategic Activity Management Plans (Attachment C to this report); and	GM SG & I	Completed	Reconciliations and processes have been put in place to effect this

d) Adopts the Long-Term Plan 2021/2031 (Attachment A to this report); and

e) Delegates the Chief Executive and Mayor the authority to approve minor typographical changes that do not alter the intent of the information in the Long-Term Plan 2021/2031.

The Meeting adjourned at 11.04 am. The Meeting reconvened at 11.17 am.

5.2 Setting of Rates, Due Dates and Penalties Regime 2021/2022

Moved: Mayor Smith

Seconded: Deputy Mayor Curnow That Kaipara District Council:

- a) Receives the report from the General Manager Sustainable Growth and Investment, "Setting of Rates, Due Dates and Penalties Regime 2021/2022", meeting date 30 June 2021.
- b) Notes that it is required to make the resolution publicly available on the Council's internet site.
- c) Notes that the Setting of Rates Due Dates and Penalties Regime 2021/2022 report has been reviewed by Council's lawyers.
- d) Sets the rates, due dates for payment and penalties regime for the 2021/2022 financial year, as follows:

Rates resolution for the 2021/2022 financial year The following rates are set for the period commencing on the first day of July 2021 and ending on the last day of June 2022. All rates and amounts are GST inclusive unless otherwise stated.

A. General rate

Under Section 13 of the Local Government (Rating) Act 2002 (the Act), a General Rate set for all rateable land within the district based on the land value of the land and at different rates in the dollar for different categories of land as set out in the table below.

* The definitions of these differential categories can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2021/2031.

B. Uniform Annual General Charge

Under Section 15 of the Act, a uniform annual general charge on all rateable land within the district of \$764.00 (including GST) per Rating Unit.

C. Targeted rates for Wastewater – networks
Under Section 16 of the Act, targeted rates for
Wastewater in the networks referred to in the table below,

for operating and maintaining Wastewater treatment plants and pump stations and reticulation repairs and minor upgrades, including renewals and extensions of the respective systems.

The rates are set on a differential basis based on the use to which the land is put and the provision or availability to the land of the Wastewater service provided by, or on behalf of, Council.

Each targeted rate is calculated as:

- 1. Properties not connected to the Wastewater network as at 30 June 2021, but capable of being connected (being situated within 30 metres of a public sewerage drain to which it is capable of being effectively connected, either directly, or through a private drain) "serviceable":
- a. A fixed amount per Separately Used or Inhabited Part of a Rating Unit (SUIP) for all units used primarily as a residence; and
- b. A fixed amount per Rating Unit for all other units. 2. Properties that are connected to the Wastewater network as at 30 June 2021 "connected":
- a. A fixed amount per SUIP for all units used primarily as a residence; and
- b. For all other units:
- i. A fixed amount per Rating Unit; and
- ii. A charge per pan (urinal or water closet) for each pan after the second.
- * The definition of a SUIP, the networks and differential categories can be found in the Funding Impact Statement Rating Tools section of Council's Long Term Plan 2021/2031.
- D. Targeted rates for Wastewater capital contributions Under Section 16 of the Act, targeted rates for all rateable land connected or capable of connection to the Mangawhai wastewater network as at 30 June 2013, based on where the land is situated, as defined on maps in the Appendix of the Long Term Plan 2021/2031. The targeted rates for each of the four defined areas (A, D, E and F) are as follows:
- * The definitions of the land subject to each targeted rate can be found in the Funding Impact Statement Rating Tools section of Council's Long Term Plan 2021/2031. E. Targeted rates for Stormwater networks Under Section 16 of the Act, targeted rates for Stormwater in each of the following networks, for the purpose of running and maintaining each Stormwater network. The rate is the amount per dollar of the land value for all land situated in the respective Stormwater network.

*The definitions of the land subject to each targeted rate

can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2021/2031. F. Targeted rate Land Drainage – Raupo Under Section 16 of the Act, a targeted rate for all rateable land within the Raupo Land Drainage scheme, at different rates in the dollar for different categories of land based on where the land is situated. The rate is an amount per dollar of the land value of the land. This rate is to fund work undertaken to maintain and improve the current capacity of the land drainage network and stop banks. * The definitions of the land subject to each targeted rate can be found in the Funding Impact Statement – Rating Tools section of Council's Long Term Plan 2021/2031. G. Targeted rates for Land Drainage – other schemes Under Section 16 of the Act, targeted rates for Land Drainage in each of the following schemes, for the purpose of maintaining and improving the capacity of the land drainage network and stop banks. The rate is an amount per dollar of the land value for all land situated in the respective Land Drainage scheme. * The definitions of each land drainage scheme can be found in the Funding Impact Statement – Rating Tools section of Council's Long Term Plan 2021/2031. H. Targeted rates for Water Supply Under Sections 16 and 19 of the Act, targeted rates for Water Supply in each of the networks referred to in the table below, for operating and maintaining the Water Supply network. In particular, the costs associated in treating the water for domestic consumption. The rates are set on a differential basis based on the provision or availability to the land of the water supply service provided by, or on behalf of, Council. Each targeted rate is calculated as: Metered properties as at 30 June 2021: 1.A scale of charges based on the per cubic metre amount of water consumed. Other properties (except in the Mangawhai water supply network, where there is no rate set for "other properties"): 2.A fixed amount per rating unit. * The definitions of the network can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2021/2031.

I. Targeted rate for Mangawhai Harbour Restoration Under Section 16 of the Act, a targeted rate for all rateable land within the Mangawhai Harbour Restoration area of \$80.00 (including GST) per Rating Unit. An indicative map of the Mangawhai Harbour Restoration area can be found in the Appendix of Council's Long-Term Plan 2021/2031.

J. Targeted rate for Closed Circuit Television (CCTV) Under Section 16 of the Act, a targeted rate for all rateable land within the Dargaville, Central, West Coast and North areas, and land located within the Ruawai Tokatok Hall Targeted Rate area of \$10.35 (including GST) per Rating Unit. Indicative maps of the areas can be found in the Appendix of Council's Long-Term Plan 2021/2031.

K. Targeted rate for Ruawai Tokatoka Hall Under Section 16 of the Act, a targeted rate for all rateable land within the Ruawai Tokatoka Hall targeted rate area of \$37.26 (including GST) per Rating Unit. An indicative map of the Ruawai Tokatoka Hall targeted rate area can be found in the Appendix of Council's Long Term Plan 2021/2031.

L. Targeted rate for Forestry Roading
Under Section 16 of the Act, a targeted rate for all
rateable land within the Forestry Roading targeted rate
area of 0.007558 (including GST) per dollar of the land
value for all land situated in the area. An indicative map
of the Forestry Roading targeted rate area can be found
in the Appendix of Council's Long Term Plan 2021/2031.
M. Due dates

Under Section 24 of the Act, the rates, except targeted rates for metered water supply, will be payable in four equal instalments with the following due dates:

Instalment 1 - 20 August 2021

Instalment 2 - 20 November 2021

Instalment 3 - 20 February 2022

Instalment 4 - 20 May 2022

Metered water rates will be billed twice during the year. The due date for each billing is the 20th of the month following the delivery of the invoice. The billing and due dates for each area are:

N. Penalties

Under Sections 57 and 58 of the Act:

a) A penalty of 10% of the rates (other than waterby-meter rates) assessed in the 2021/2022 financial year that are unpaid after the due date for each instalment will be added on the relevant penalty date for each instalment stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, and honours that arrangement. For each instalment, the date the penalty will be added is as follows:

Instalment 1 - 21 August 2021

Instalment 2 - 21 November 2021

Instalment 3 - 21 February 2022

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20	30/05/2021	5.3	Regional Economic	Instalment 4 - 21 May 2022; and b) A penalty of 10% of the amount of all rates (including any penalties) other than water-by-meter rates from any previous financial years that are unpaid on 07 July 2021 will be added on 08 July 2021; and c) A penalty of 10% of the amount of all rates to which a penalty has been added under b) and which remain unpaid on 10 January 2022 will be added on 11 January 2022; and d) A penalty of 10% of the amount outstanding for water by meter rates charged per invoice will be added on the relevant penalty date for each billing month and area stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, and honours that arrangement. For each billing month and area, the date the penalty will be added is as follows: Delegates authority to the Revenue Manager and the Revenue Operations Officer to apply penalties to unpaid rates according to the resolutions above. a) Agrees to purchase 40 shares in Northland Inc Limited	GM T&E	Completed	All paperwork and necessary administrative
			Development CCO – Northland Inc. Shareholding	from Northland Regional Council at a value of \$2 per share and authorises the Chief Executive to sign the Share Sale and Purchase Agreement (Attachment One) and Share Transfer Form (Attachment Two) to execute the purchase on 1 July 2021. b) Authorises the Mayor to sign the Northland Inc Limited Shareholder Agreement (Attachment Three) which includes the Constitution of Northland Inc Limited. c) Authorises the establishment of a Joint Regional Economic Development Committee with Northland Regional Council and Far North District Council, pursuant to clause 30(1)(b) and 30A of Schedule 7 of the Local Government Act 2002. d) Adopts the Terms of Reference for the Joint Regional Economic Development Committee (Attachment Four) and delegates those responsibilities and duties to the Joint Regional Economic Development Committee. e) Appoints Deputy Mayor Curnow and Cr Wethey as Council's representatives on the Joint Regional Economic Development Committee and appoints Mayor Smith as the alternative elected member. f) Appoints Mayor Smith as the shareholder representative for Northland Inc Limited delegating all necessary authority to represent the council's interest including but not limited to exercising the council's vote as a shareholder of Northland Inc Limited at all			procedures have been completed to enact this decision.

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21	30/05/2021	5.4	Statement of Proposal - Easter Sunday Shop Trading Policy	a) Approves the legislative process, analysis and consultation approach outlined in Attachment A. b) Adopts the Statement of Proposal provided in Attachment B for the Easter Sunday Shop Trading Policy for public consultation. c) Delegates the following three Elected Members Cr Vincent (Chair), Cr Wilson-Collins, Cr Larsen to form the Easter Sunday Shop Trading Hearing Panel, to hear views, to consider both written and verbal submissions and to make recommendations on the Policy to Council. d) Authorises the Chief Executive to make any necessary minor drafting amendments to the Statement of Proposal prior to final printing and consultation.	GM T&E	In progress	Public consultation closes 12 August. Final report for adoption will go to council in October.
22	30/05/2021	5.5	Policy on Dogs and Dog Management Bylaw		GM T&E	Completed	Staff will complete the necessary operational activities to improve signage, provide more education and will commence enforcement of the dog access rules.
23	30/05/2021	5.6	Response to Notice of Motion regarding Vehicle Use on Ripiro Beach	a) Notes the feedback from the community about Ripiro Beach. b) Notes the regulatory options available to Council. c) Agrees that staff continue to work with the community to progress a collective approach to management of Ripiro Beach and the issues being encountered.	GM T&E	Completed	An internal project team will be stood up to continue this work with the community and stakeholders with the LTP funding provided. Council will be updated via regular reporting to briefings or meetings.