

**Minutes of the Ordinary meeting of  
Kaipara District Council**

**Date:** 27 November, 2019  
**Time:** 9:30 a.m  
**Location:** Conference Room, Northern Wairoa Memorial Hall, Dargaville

Member Present Mayor Jason Smith  
Deputy Mayor Anna Curnow  
Cr Jonathan Larsen  
Cr Karen Joyce-Paki  
Cr Victoria del la Varis-Woodcock  
Cr Mark Vincent  
Cr Peter Wethey  
Cr David Wills  
Cr Eryn Wilson-Collins

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**1. Opening**

**1.1 Karakia**

Cr Karen Joyce-Paki opened with a Karakia

**1.2 Apologies**

None

**1.3 Confirmation of agenda**

The Council to confirm the Agenda.

**Moved By:** Mayor Smith

**Seconded By:** Deputy Mayor Curnow

That the Kaipara District Council confirms the agenda for the meeting held  
Wednesday 27 November 2019.

**Carried**

#### 1.4 **Conflict of interest declarations**

The following declarations were made:

Cr Karen Joyce – Paki declared she was a staff member of the Department of Conservation/interested party in item 5.8 and Cr Eryn Wilson-Collins declared an interest in item 6.5.

#### 2. **Confirmation of open Council minutes 25 October 2019**

**Moved By:** Mayor Smith

**Seconded By:** Cr Wethey

That the unconfirmed Open minutes of the Kaipara District Council meeting held 25 October 2019 be confirmed as a true and correct record, with the following amendments: the removal of 'Conference Room' in the meeting location title.

**Carried**

#### 3. **Presentations and petitions**

- 3.1 Dr Damian Wojcik – presented on potential health and safety issues with street lighting.

#### 4. **Maiden speeches**

Cr Mark Vincent, Cr David Willis, and Cr Eryn Wilson-Collins delivered their maiden speeches.

#### 5. **Decisions**

##### 5.1 **Committee structure, membership and outside appointments for the 2019-2022 triennium**

**Moved By:** Mayor Smith

**Seconded By:** Cr Wills

That Kaipara District Council:

- a) Notes the committee structure, chairs and members of those committees, for the 2019—2022 triennium as listed in the revised Mayor's memo tabled at the meeting (attached)
- b) Notes the appointment of Brenda Jackson as the Council's West Coast Ward representative on the Kaipara Community Health Trust for the term ending 30 November 2022.
- c) Nominates Rob Harding, Councillor Karen Joyce-Paki and Councillor Peter Wethey as Council representatives to be appointed to the Pou Tu Te Rangi Joint Management Committee by the Minister of Conservation.

- d) Appoints Kaipara District Council representatives to outside organisations as recommended in the revised Mayor's memo tabled at the meeting (attached).

**Carried**

## **5.2 Committee Terms of Reference for the 2019-2022 triennium**

**Moved By:** Mayor Smith

**Seconded By:** Deputy Mayor Curnow

That Kaipara District Council:

- a) Adopts the Committee Terms of Reference for the 2019—2022 triennium as attached to this report as Attachment A.
- b) Delegates the Chief Executive to update Council policies to reflect the new committee structure and delegations.
- c) Delegates the Mayor and Chief Executive the authority to make minor editorial changes that do not alter the intent of the Committee Terms of Reference for the 2019—2022 triennium.

**Carried**

## **5.3 Elected member remuneration**

**Moved By:** Mayor Smith

**Seconded By:** Cr Wills

That the Kaipara District Council recommends to the Remuneration Authority that the following remuneration structure be applied:

### **Option one**

<b>Role / Name</b>	<b>Base annual payment</b>	<b>Description</b>
Deputy Mayor – Anna Curnow	\$55,000	To provide leadership, assist with duties and responsibilities of the Mayor, as determined by the Mayor and Deputy Mayor.
Councillors (7)	\$43,489	No additional responsibilities.

**Carried**

#### 5.4 Code of conduct - list of investigators

**Moved By:** Cr Joyce-Paki

**Seconded By:** Cr Wilson-Collins

That Kaipara District Council:

- a) Approves Code of Conduct Investigators for the Kaipara District Council as follows: John Laws, Paul Sill, Lynn Booker, Campbell Gourlay, Margaret Robins, LGNZ Equip Ltd.

**Carried**

Meeting adjourned for morning tea at 10.50am

Meeting reconvened at 11.05am

#### 5.5 Dargaville de-sludging contract

**Moved By:** Deputy Mayor Curnow

**Seconded By:** Cr Wethey

That Kaipara District Council:

- a) Awards contract 928.02 to Hydra-Care (NZ) Ltd (Option 2 Geotextile dewatering) – Contract Price \$1,472,935.14 + GST
- b) Delegates to the Chief Executive the authority to negotiate the terms and conditions of the contract

A division was called.

Result:

Councillor name	Vote (for / against / abstain)
Deputy Mayor – Cr Anna Curnow	For
Cr Karen Joyce-Paki	For
Cr Jonathan Larsen	For
Cr Mark Vincent	For
Cr Peter Wethey	For
Cr David Wills	For
Cr Eryn Wilson-Collins	For
Mayor – Dr Jason Smith	For

**Carried**

[Secretarial note: Cr del la Varis-Woodcock declared a conflict and did not vote on this item].

## 5.6 Northern Bass temporary road closure

**Moved By:** Cr Larsen

**Seconded By:** Cr Wethey

That Kaipara District Council:

- a) Approves the application for the temporary road closure, which includes Settlement Road, Kaiwaka as shown on the proposed Traffic Management Diagram (attachment A of this report) from 7:00am on Sunday 29 December 2019 to 12:00pm on Wednesday 1 January 2020.
- b) Notes that a condition of approval being the event organiser to do a letter drop to all businesses/residents located within the road closure.

**Carried**

## 5.7 Partial Road Stopping & Disposal – 35d Taranga View Road, Mangawhai.

**Moved By:** Deputy Mayor Curnow

**Seconded By:** Cr Wethey

That Kaipara District Council:

- a) Agrees that the subject land is not required for further public works.
- b) Agrees to investigate the road stopping application in terms of the Local Government Act 1974 (LGA) of part of Seacoast Road (0.1014 ha) approximately for potential sale and amalgamation to the adjoining property Owner at 35d Taranga View Road, Mangawhai.
- c) Requests Council staff seek an appropriate bond from the Applicant to cover initial Council processing costs and commence LGA stopping process
- d) Confirms that the applicant is to meet all costs involved with road stopping application.
- e) Requests Council staff firstly seek Ministerial approval for the partial stopping in accordance with Sec 342 pf the LGA and if Ministerial approval granted;
  - i. Authorise Council officers to initiate the road stopping process for the road land in accordance with Section 342 and the Tenth Schedule of the Local Government Act 1974.
  - ii. Approve the disposal of the (subject land) to the Owners of 35d Taranga View Road subject to a successful road stopping process.
- f) Delegates the Chief Executive the authority to negotiate the terms of sale, impose any reasonable covenants, and enter into a sale and purchase agreement in respect of the road land with the adjoining owner, 35d Taranga

View Road, Mangawhai, provided any such agreement is conditional upon the road being stopped.

**Carried**

[Secretarial note: Cr del la Varis-Woodcock declared a conflict and did not speak or vote on this item].

## **5.8 Taharoa Domain Bylaw**

**Moved By:** Mayor Smith

**Seconded By:** Deputy Mayor Curnow

That Kaipara District Council:

- a) Adopts the Taharoa Domain Bylaws as presented in Appendix B of this report.

**Carried**

Meeting adjourned for lunch at 12.15pm

Meeting reconvened at 12.45pm

## **6. Information**

### **6.1 Mangawhai Community Plan Report**

**Moved By:** Cr Larsen

**Seconded By:** Cr Wethey

That Kaipara District Council:

- a) notes the report on the planning and implementation of the Mangawhai Community Plan

**Carried**

### **6.2 Mangawhai summer management plan**

**Moved By:** Cr Wethey

**Seconded By:** Deputy Mayor Curnow

That Kaipara District Council:

- a) Notes the Mangawhai Summer Management Plan report

**Carried**

### 6.3 Decisions made under temporary delegation

**Moved By:** Deputy Mayor Curnow

**Seconded By:** Cr Wilson-Collins

That Kaipara District Council:

- a) Notes the decision made by Mayor Jason Smith and Deputy Mayor Peter Wethey under temporary delegation during the election period in 2019.

**Carried**

### 6.4 Exceptions and Quarterly Report

Cr Larsen left at 1.55pm.

Cr Larsen re-entered the room at 1.57pm.

**Moved By:** Mayor Smith

**Seconded By:** Cr Wethey

That Kaipara District Council:

- a) Notes the September 2019 Quarterly report.
- b) Notes the October 2019 Exceptions report.

**Carried**

### 6.5 Pending resolutions from the 2016-2019 triennium

**Moved By:** Mayor Smith

**Seconded By:** Deputy Mayor Curnow

That the Kaipara District Council:

- a) Notes the pending council resolutions from the 2016-2019 triennium.

**Carried**

### 7. Closure and karakia

Cr Joyce-Paki closed the meeting with a Karakia.

**The meeting closed at 2.05pm.**

**Kaipara District Council  
Dargaville**