

Delegations pursuant to section 34A of Resource Management Act 1991		
Pursuant to Section 34A(1) of the Act the Kaipara District		
Abbreviations: <del>General Manager Engagement and Transformation (GME&amp;T) Regulatory Planning and Policy (GMRPP)</del> , General Manager Sustainable Growth and Investment (GMSG&I), General Manager Customer Experience (GMCE), Policy Manager (PM), <del>Policy and</del> Planning Manager (PPM), Regulatory Manager (RM), <del>Major Projects Lead (MPL)</del> , Planning Team Leader (PTL), Principal Planner, Senior Planner, Senior Resource Planner, Planner, Graduate Planner (P), <del>Regulatory Officer or Post Approval Officer (PAO)</del> , Planning Technical Support Officer (PTSO), Land Information Memorandum Officer (LIMO), Monitoring and Compliance Team Leader (MCTL), Senior Policy Analyst (SPA), Senior Policy Planner (SPP), Policy Analyst (PA), Policy Planner (PP), District Planner (DP)		
Section	Description	Delegated to
10(2)	Grant an extension of time.	GMSG&I, PPM, <del>MPL</del> , PTL, P, PM
32(1) and (2)	Evaluate practical option, assess efficiency and effectiveness and reasons as well as benefit for economic social and cultural effects as well as economic growth and employment advantages.	GME&T, GMSG&I, PA, DP, SPA, SPP, PP, PPM, PM
32(3)	Carry out an evaluation (if a new proposal will amend an existing proposal) to examine the provisions and objectives of the amending proposal and the extent to which objectives of the existing proposal are relevant to the objectives of the amending proposal and would remain if the amending proposal were to take effect.	GME&T, GMSG&I, PA, DP, SPA, SPP, PP, PPM, PM
32(4)	Be satisfied that the evaluation has adequately taken into account the benefits and costs of policies, rules or other methods, and the risk of acting or not acting if there is uncertain or insufficient information about the subject matter of the policies, rules or other matters.	GME&T, GMSG&I, SPA, PP, DP, SPA, SPP PPM, PM
32(5)	Make evaluation report available for public inspection as soon as practicable after the proposal is made (in the case of a standard or regulation) or at the same time as document is publicly notified.	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM
34A (1) and (1A)	Delegation to employees Commissioners and Iwi consultation on commissioners	To be Determined
35(2)(b)	Gather information and undertake or commission research as necessary to monitor the efficiency and effectiveness of policies, rules, or other methods in the District Plan.	GME&T, GMSG&I, GMCE, GMC, SPA, SPP, PP, MRC, TLRC, RM, PM
35(2)(d)	Monitor the exercise of the resource consents that have effect in the Kaipara district.	GME&T, GMSG&I, GMCE, PA, DP, SPA, SPP, PPM, <del>MPL</del> , PTL, RM, PM, P, MCTL, PP
35(2A)	Compile and make available to the public a review of the results of monitoring under subsection (2)(b) at intervals of not more than five years).	GME&T, MCTL, PPM, <del>MPL</del> , PTL, P, PP
37(7), 36AAB(1)	Remit the whole or any part of a charge of the kind referred to in section 36.	GME&T, GMSG&I, GMCE, PPM, <del>MPL</del> , PTL, P, PA, DP, SPA, SPP, PM
36(5)	Require payment of additional charge where fixed charge inadequate to recover actual and reasonable costs.	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PM
	Provide an estimate of additional charge, on request.	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PTL, PP, RM
36AAB(2)	Ability not to perform an action to which a charge relates until charge has been paid	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PM
37(1)	Extend or waive compliance with a time limit specified in the Act or in regulations . Note: section 37A places constraints upon waivers and extensions of time.	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PTL, P, PTSO, RM
37(2)(a)	Waive compliance with procedural requirements and requirements to provide information where there are inaccuracies or omissions. Note: section 37A places constraints upon waivers and extensions of time.	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PTL, PA, PM
37A(6)	Determine and notify those persons who are directly affected by the extension or waiver of compliance with a time limit, method of service or service of a document.	GME&T, GMSG&I, GMCE, PAO, PPM, <del>MPL</del> , PTL, P, PA, PM
38	Authorise and supply a warrant to carry out the following functions and powers as an enforcement officer: 1. Direct a person to give his or her name and address; and to give the name and address and whereabouts of any other person on whose behalf the person is breaching or has breached the obligations under Part 3 of the Act – section 22. 2. Issue and serve an abatement notice – section 322. 3. If a person against whom an abatement notice is given under section 322(1)(c) fails to comply with the notice, exercise the powers of entry and enforcement conferred by section 323. 4. Issue an excessive noise direction pursuant to section 327. 5. Request a constable, pursuant to section 327, to issue an excessive noise direction. 6. If a person against whom an excessive noise direction is made fails to comply immediately with that notice, to enter (accompanied by a constable) the place without further notice and, with such assistance as is reasonably necessary, enforce compliance with the notice by any of the means specified in section 328(3), (4), (5), and (6). 7. Apply for a warrant pursuant to section 334, and execute any warrant issued pursuant to section 332. 8. Exercise the power of entry for inspection, and to take samples pursuant to section 332. 9. Exercise the power of entry for inspection, and to take samples pursuant to section 333. 10. Issue an infringement notice.	GME&T, GMSG&I, GMCE, MCTL, PPM, <del>MPL</del> , PTL, RM, P
41B	Authority to direct that evidence be provided before the hearing	GME&T, GMSG&I, PPM, <del>MPL</del> , PTL, RM, PM, DP, SPA, SPP
41C(1)	Authority to direct certain procedural aspects of the hearing before or at the hearing	GME&T, GMSG&I, PPM, <del>MPL</del> , PTL, RM, PM, DP, SPA, SPP Hearings Commissioners
41C(2)	Authority to request a party who made a submission to provide further evidence before or at the hearing	GME&T, GMSG&I, PPM, <del>MPL</del> , PTL, RM, PM, DP, SPA, SPP Hearings Commissioners

Section	Description	Delegated to
42D	The authority to strike out submissions	GME&T, GMSG&I, Hearings Commissioners
42(1)(a)	Protection of sensitive Maori information	GME&T, GMSG&I, GMCE, Iwi Liaison, IT GIS, PPM, RM, PM
42(1)(b)	Protection of sensitive information commercial	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM
42(2)(a)	Make an order that a hearing be held with the public excluded.	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM
42(2)(b)	Make an order prohibiting or restricting the publication or communication of any information supplied or obtained in the course of any proceedings.	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM
42A(1AA)	Require an officer or commission a consultant or any other person to prepare a report on information provided on any matter described in section 39(1) by the applicant or any person who made a submission.	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM, DP, SPA, SPP
42A(5)	Waive requirement to provide copy of report or give notice that it is available at the office.	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM, DP, SPA, SPP
86B(1)(b), (2)(b) and (4)	Notification of legal effect of rules or if rescinded through clause 10(4) of Schedule 1	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM
86C(2)	Notification of decision to rescind rules related to immediate legal effect	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM, DP, SPA, SPP
86D(2)	Make application to the Environment Court for a rule to have legal effect from a date other than the date on which the decision on submissions relating to the rule is made and publicly notified under clause 10(4) of Schedule 1.	GME&T, GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM, PM
87E	Make decision to return, decline or grant a request to transfer to the Environment Court an application for resource consent or application for a change or cancellation of consent condition.	GMSG&I, GMCE, MCTL, PPM, MPL, PTL, RM
88(3) & 149Z(2)	Determine that an application is incomplete and return the application to the applicant, with written reasons for the determination. However if the matter is referred under section 149Y(3), the application must be treated as if— (a) it had been made to the local authority under section 88(1); and (b) it had been lodged on the date that the local authority received notification from the EPA under section 149Y(3); and (c) section 88(3) did not apply to the application.	GMSG&I, PAO, PPM, MPL, PTL, P
87BA	Determine that activity meets the criteria for a consent exemptions for a permitted 'boundary activities' and issue notices for permitted 'boundary activities'.	GMSG&I, PAO, PPM, MPL, PTL, P
87BB	Determine that an activity meets the criteria for a consent exemption for a permitted 'marginal or Temporary activities' and issue notices for permitted 'marginal and temporary activities'.	GMSG&I, PAO, PPM, MPL, PTL, P
91(1)	Determine not to proceed with the notification or hearing on an application for a resource consent.	GMSG&I, PAO, PPM, MPL, PTL
91(2)	Notify the applicant of the determination.	GMSG&I, PA, PAO, PPM, MPL, PTL, P
92(1)	Request the applicant for the consent to provide further information relating to the application.	GMSG&I, PAO, PPM, PTL, P, PP
92(2)	Determine if the activity for which the resource consent is sought may have a significant adverse environmental effect. Commission a person to prepare a report on any matter relating to an application in particular circumstances.	GMSG&I, PAO, PPM, MPL, PTL, P
92(3)	Council must notify the applicant, in writing, of its reasons for:  (a) requesting further information under subsection (1); or (b) wanting to commission a report under subsection (2).	GMSG&I, PAO, PPM, MPL, PTL, P
92A(2)	Decide a reasonable time limit to provide the information and notify the applicant of it.	GMSG&I, PPM, MPL, PTL, P
92A(3)	Determine an application under section 104 even if applicant does not respond to section 92(1) request.	GMSG&I, PPM, MPL, PTL
92B(2)	Determine an application under section 104 even if applicant does not respond under subsection(1) or agree to commissioning of report.	GMSG&I, PPM, MPL, PTL
95	Determine whether to notify an application.	GMSG&I, PPM, MPL, PTL
95A & 95D	-Determine whether to publicly notify resource consent application; <sup>2</sup> and -Determine whether an activity will have or is likely to have adverse effects on the environment that are more than minor	GMSG&I, PPM, MPL, PTL, P
95B & 95E	Determine whether there are any affected persons in relation to an activity.	GMSG&I, PPM, MPL, PTL, P
95B & 95F	Determine whether there are any affected protected customary rights groups in relation to an activity.	GMSG&I, PPM, MPL, PTL, P
98	Provide the applicant with a list of all submissions received.	GMSG&I, PPM, PAO, PTSO, MPL, PTL, P
99	Determine if Council should have a pre-hearing meeting.	GMSG&I, PAO, PPM, MPL, PTL, P, PTSO
99(1)	Invite or require a consent applicant and some or all of the persons who have made submissions on the application to attend a meeting.	GMSG&I, PAO, PPM, MPL, PTL, P, PTSO
99(4)(a)	Determine if the person who has the power to make the decision on the application that is the subject of the meeting should be able to attend and participate.	GMSG&I, PAO, PPM, MPL, PTL, P
99A	Refer to mediation a resource consent applicant and some or all of the persons who have made submissions on the application.	GMSG&I, PAO, PPM, MPL, PTL, P
100	Determine if a hearing is required.	GMSG&I, PAO, PPM, MPL, PTL, P
101	Organise the commencement date and time and the place of the hearing and notify parties.	GMSG&I, PPM, PAO, MPL, PTL, P, PTSO
102(1)(a)	Determine (with the other authorities) whether a joint hearing is unnecessary.	GMSG&I, PAO, PPM, MPL, PTL, P

Section	Description	Delegated to
103(1)(a)	Determine if the applications are sufficiently unrelated so that it is unnecessary to hear and decide the applications together.	GMSG&I, PPM, MPL, PTL, P
104(6)	Decline an application for a resource consent where information is inadequate to determine application.	GMSG&I, PPM, MPL, PTL
104A-D, 105, 106, 107, 108, 108A, 149Z and 220	Decisions on applications for resource consents that are not notified under section 95A, and for which notice is not required to be served under section 95B; or for applications notified under section 95A, or where notice is required to be served under section 95B when: <ul style="list-style-type: none"> <li>• No submissions have been received, or</li> <li>• No request is made for a hearing, or</li> <li>• The need for a hearing has been averted by all submitters giving written agreement with conditions of consent proposed and, therefore, they no longer want to be heard.</li> </ul>	GMSG&I, PPM, MPL, PTL, P
108A(3)	Determine that an adverse effect may continue or arise after the expiration of a resource consent and require that the bond continue for a specified period.	GMSG&I, GMCE, PAO, PPM, MPL, PTL, MCTL, RM
109(4)	Extend bond period.	GMSG&I, GMCE, PAO, PPM, MPL, PTL, MCTL, RM
114	Serve notice of decision.	GMSG&I, PAO, PPM, MPL, PTL, P
115		
124(3)	Determine that holder of resource consent, who has applied for new consent, continue to operate under existing resource consent.	GMSG&I, PAO, PPM, MPL, PTL
125(1A)(b)	Determine an application for an extension.	GMSG&I, PPM, MPL, PTL
126	Cancel a resource consent by written notice served on the consent holder. Revoke a notice to cancel a resource consent and state a period after which a new notice may be served.	GMSG&I, PPM, MPL, PTL
127 & 149Z(8)	Determine an application to change or cancel a condition of a resource consent. However if the matter is referred under section 149Y(3), the application must be treated as if it had been— (a) made to the local authority under section 127; and (b) lodged on the date that the local authority received notification from the EPA under section 149Y(3).	GMSG&I, PPM, MPL, PTL
128	Serve notice of intention to review conditions of a resource consent.	GMSG&I, MCTL, PPM, MPL, PTL, RM
130	Determine whether a review needs to be notified.	
132	Change conditions of resource consent on a review.  Cancel a resource consent following a review.	GMSG&I, PPM, MPL, PTL, MCTL, RM
133A	Issue an amended consent that corrects minor mistakes or defects in the consent.	GMSG&I, PPM, MPL, PTL
138	Accept or refuse to accept the surrender of a resource consent.	GMSG&I, PPM, MPL, PTL
139	Issue or decline to issue a certificate of compliance. Determine that further information is necessary to determine whether the activity can be lawfully done in the particular location without a resource consent complies with the plan and requires an applicant for a certificate of compliance to provide further information relating to the request.	GMSG&I, PPM, MPL, PTL
139A	Issue existing use certificates. Determine information needed to decide whether to issue the certificate. Require an applicant to provide any further information needed. Revoke an existing use certificate.	GMSG&I, PPM, MPL, PTL
142(1)(b)	Request Minister to make a direction for a matter lodged with Council.	GME&T,
142(4)	Provide views to the Minister on a request for a matter of national significance to be called in and indicate Council's capacity to process the matter.	GME&T,
145(2), (3) or (4)	Lodge a matter with the Environmental Protection Authority	GME&T,
147(4)	Provide views to the Minister on a recommendation from the Environmental Protection Agency and indicate Council's capacity to process the matter.	GME&T,
149	Respond to request from Environmental Protection Authority for further information.	GME&T, GMCE, PA, DP, SPA, SPP, PP, PPM, PM
149B	Provide Environmental Protection Authority with required information.	GME&T, PA, DP, SPA, SPP, PP, PM
149E & 149F	Make submission and further submissions to the Environmental Protection Authority.	GME&T, PM
149G(3)	Prepare report when commissioned by Environmental Protection Authority.	GME&T, PA, DP, SPA, SPP, PP, PM
149I(1)	Withdraw a change or variation.	GME&T, GMSG&I, PA, DP, SPA, SPP, PM
149K(2)	Suggest members for a Board of Inquiry.	GME&T,
149M(3)	Provide Council views to Board of Inquiry on whether the Board ought to accept or reject a request.	GME&T,
149M(4)(b)	Prepare proposed plan or change.	GME&T, GMSG&I, PM
149O(3)(a)	Make submission on proposed plan or plan change.	GME&T, GMSG&I, PPM, PM
149Q	Make comments on minor or technical aspects of draft report from Environmental Protection Authority.	GME&T, GMSG&I, PPM, PM
149W(2)(a)	Implement decision of Board of Inquiry or Environment Court about proposed regional plan or change or variation (Note: section 149W(b) & (c) may only be delegated to a relevant Council committee).	GME&T, PM
149ZC	Make submission to Environmental Protection Authority.	GME&T, PM
149ZD(1)	Determine whether to recover from an applicant actual and reasonable costs incurred by Council in complying with Part 6AA of the Resource Management Act 1991.	GME&T, PM
149ZD(7)	Object to requirement to pay costs under section 149ZD.	GME&T, PM
168	Give notice of a requirement for a designation. Withdraw a requirement for a designation.	GM Infrastructure Services
168A & 149Z(4)	Process and decide on Notice of Requirement by Council when:	

Section	Description	Delegated to
	<ul style="list-style-type: none"> <li>No submissions have been received, or</li> <li>No request is made for a hearing, or</li> <li>The need for a hearing has been averted by all submitters giving written agreement with conditions of consent proposed, and therefore they no longer want to be heard.</li> </ul> <p>However if the matter is referred under section 149Y(3), the local authority must instead comply with section 168A or 181 (as the case may be), with all necessary modifications, as if it had decided to issue the notice of requirement under that section on the date that the matter was referred to it.</p>	GME&T, GMSG&I, DP, SPA, SPP, PA, PP, PPM, MPL, PTL, PM
168A	Notify a requirement in accordance with sections 95A to 95G.	GMSG&I, PA, PAO, PPM, MPL, PTL, PM
	Confirm, modify, impose conditions upon or withdraw a requirement.	
169	Process of further information requests, notification, submissions and hearing apply to the notice of requirement.	GMSG&I, PPM, MPL, PTL, P, PM
170	Consent to requirement being included in proposed plan.	GME&T, PM,
171	Recommend that a requirement be confirmed, modified, subject to conditions, or withdrawn.	GME&T, PM
172	Accept, modify or reject a recommendation under section 171 or modify a requirement	GME&T, PM
173(1)	Serve a notice of decision and a statement of the time within which an appeal against the decision may be lodged on	GME&T, GMSG&I, PPM, MPL, PTL, PM
	(a) persons who made a submission; and	
	(b) landowners and occupiers directly affected by the decision.	
174	Initiate an appeal against a decision of a requiring authority.	GME&T, PM
175(2)	Incorporate the designation into the District Plan without using Schedule 1	GME&T, PM, DP, SPA, SPP
176(1)(b)	Authority to provide written consent as Requiring Authority for Council designations	GM Infrastructure Services
176A	Consider an outline plan of any public work, project or work to be constructed on designated land and request changes before construction is commenced.	GMSG&I, PAO, PPM, MPL, PTL, P, PM
	Waive requirement for an outline plan.	
181 & 149Z(4)	Alter a designation in the district plan or a requirement in a proposed district plan. However if the matter is referred under section 149Y(3), the local authority must instead comply with section 168A or 181 (as the case may be), with all necessary modifications, as if it had decided to issue the notice of requirement under that section on the date that the matter was referred to it.	GME&T, DP, SPA, SPP, PP, PM
182(2) and (5)	Remove or to remove part of a designation or heritage order.	GME&T, GMSG&I, PPM, PM
184 and 184A	Consent to extension of designation.	GME&T, GMSG&I, PPM, PM
189	Give notice of a requirement for a heritage order.	GME&T, GMSG&I, PPM, PM
189A & 149Z	Process, determine notification and decide on notice of requirement for a heritage order by Council when: <ul style="list-style-type: none"> <li>No submissions have been received, or</li> <li>No request is made for a hearing, or</li> <li>The need for a hearing has been averted by all submitters giving written agreement with conditions of consent proposed, and therefore they no longer want to be heard.</li> </ul>	GME&T, GMSG&I, PA, DP, SPA, SPP, PP, PPM, PM
190	Decide on whether to notify a notice of requirement for a heritage order. Process further information requests, notification, submissions and hearing apply to the notice of requirement.	GME&T, PA, DP, SPA, SPP, PP, PPM, PM
190	Notify a requirement.	GME&T, PA, PM, DP, SPA, SPP
191	Recommend that a requirement be confirmed (with or without conditions) or withdrawn.	GME&T, PA, PM, DP, SPA, SPP
192	Powers under sections 172, 170, 173, 174, 175 and 180 which apply to designations apply in respect of notice of requirement for a heritage order.	GME&T, PA, PM, DP, SPA, SPP
193	Consent to do anything that would wholly or partly nullify the effect of the heritage order.	GME&T, PA, PM, DP, SPA, SPP
193A	As authority responsible for earlier order or designation, consent to heritage protection authority responsible for later heritage order to do anything in accordance with that heritage order. Authority responsible for earlier order or designation may do anything in accordance with earlier order or designation without prior consent.	GME&T, PA, PM, DP, SPA, SPP
195A & 149Z(6)	Alter heritage order (applies to both applications to and those by Council). However if the matter is referred under section 149Y(3), the local authority must instead comply with section 189A or 195A (as the case may be), with all necessary modifications, as if it had decided to issue the notice of requirement under that section on the date that the matter was referred to it.	GME&T, PA, PM, DP, SPA, SPP
198C	Determine request under section 198B.	GME&T, PA, PM, DP, SPA, SPP
198D (3)(4) & (5)	Prepare and serve report on requirement.	GME&T, PA, PM, DP, SPA, SPP
198E(4)	File section 274 notice in respect of a notice of motion lodged with the Environment Court.	GME&T, PM
198H	Decision to refer a requirement to the Environment Court for decision.	GME&T, PM
198J & 198M(1)(a)	Prepare report and suggested conditions and	GME&T, PA, DP, SPA, SPP, PPM, MPL, PTL, P, PM
	Serve submitters with report.	
198K(1)	Lodge notice of motion and supporting affidavit with the Environment Court and serve a copy of the notice of motion and affidavit on every person who made a submission.	GME&T, PA, PM, DP, SPA, SPP
220	Determine conditions on a subdivision consent.	GMSG&I, PAO, PPM, MPL, PTL, P
	Consult the Registrar-General of Land in relation to the practicality of any condition proposed under section 220(1)(b).	
221	Issue a consent notice.	GMSG&I, PAO, PPM, MPL, PTL, P
	Vary or cancel condition in a consent notice.	
222	Issue completion certificates.	GMSG&I, PAO, PPM, MPL, PTL, P
	Extend the period for completion of works or making a financial contribution.	
223	Approve or decline survey plans.	GMSG&I, PAO, PPM, MPL, PTL, P
224	Provide certificate under section 224(c) to Registrar-General of Land.	GMSG&I, PAO, PPM, MPL, PTL, P
	Provide certificate under section 224(f) to Registrar-General of Land.	

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226	Provide certificate under section 226(e) to Registrar-General of Land.	GMSG&I, PAO, PPM, MPL, PTL, P
234	Determine an application to vary or cancel an instrument creating an esplanade strip.	GMSG&I, PAO, PPM, MPL, PTL, P
235	Agree to creation of an esplanade strip.	GMSG&I, PAO, PPM, MPL, PTL, P
237	Approve a separate survey plan for an esplanade reserve or esplanade strip.	GMSG&I, PAO, PPM, MPL, PTL, P
237B	Agree to acquire an easement for access.	GMSG&I, PAO, PPM, MPL, PTL, P
	Agree to cancel or vary an easement for access.	
237C	Close an esplanade reserve or access strip during periods of emergency or public risk and adequately notify closure	GMCE, MCTL, RM
237D	Agree to an esplanade reserve being administered by the Minister of Conservation or regional council.	NOT DELEGATED
	Agree to the bed of any river or lake being vested in the Minister of Conservation or regional council.	
237H	Accept or object to registered valuer's determination of compensation.	GMSG&I, PPM
239(2)	pursuant to s239(2) of the Resource Management Act 1991 the [easement or other interest] specified in the attached Annexure Schedule, which affects an allotment to vest as reserve, shall remain with the land upon deposit of the plan	GMSG&I, PPM, PAO
240(4)	Cancel amalgamation covenant in whole or part.	GMSG&I, PPM, PAO, MPL, PTL, P
241(3)	Cancel an amalgamation condition.	GMSG&I, PAO, PPM, MPL, PTL, P
243	Grant or revoke an easement condition in whole or part.	GMSG&I, PAO, PPM, MPL, PTL
245	Approval of a plan of survey of reclamation.	GMSG&I, PAO, PPM, MPL, PTL
274(2) & (3)	Give notice of intention to become party to proceedings.	GME&T, GMSG&I, PPM, PM
292(2)	Remedying defects in plans	GME&T, PM, DP, SPA, SPP
294	Application to Environment Court to order rehearing of proceedings by the Court	GME&T, PM
311	Apply to the Environment Court for a declaration subject to advising Commissioners prior to actioning.	GME&T, PM
316	Apply for an enforcement order.	GMCE, MCTL, RM
320	Apply for an interim enforcement order.	GMCE, MCTL, RM
321	Apply to the Environment Court to change or cancel an enforcement order, if directly affected by it.	GMCE, MCTL, RM
325A	Change or cancel an abatement notice.	GME&T, GMSG&I, GMCE, MCTL, PPM, RM
330(2)	Determine that:  (a) any public work for which the Council has financial responsibility; (b) any natural and physical resource or area for which the Council has jurisdiction under the Act;  (c) any project or work or network utility operation for which any network utility operator is approved as a requiring authority under section 167; or (ca) any service or system that any lifeline utility operates or provides— is affected by or likely to be affected by - (d) an adverse effect on the environment which requires immediate preventive measures; or (e) an adverse effect on the environment which requires immediate remedial measures; or (f) any sudden event causing or likely to cause loss of life, injury, or serious damage to property.  and in such case, without prior notice, enter any place (including a dwelling house when accompanied by a constable) and take such action, or direct the occupier to take such action, as is immediately necessary and sufficient to remove the cause of, or mitigate any actual or likely adverse effect of, the emergency;	GME&T, GMSG&I, GMCE, COO, GM Infrastructure Services, WWM, RM, Water Services Manager  General Manager Infrastructure Services  Roading Manager
332	Authorise enforcement officer to enter for the purpose of inspection.	GMSG&I, GMCE, MCTL, PPM, RM
333	Authorise enforcement officer to carry out surveys, take samples and enter onto land.	GMSG&I, GMCE, MCTL, PPM, RM
334	Apply for warrant for entry and search of any place or vehicle (Note: Must be an enforcement officer authorised under section 38).	GMSG&I, GMCE, MCTL, PPM, RM
338	Initiate, conduct, settle and conclude any action for any breach of the District Plan or non-compliance with the terms of any resource consent, including laying an information in respect of an offence. Report to the next available Council or relevant Committee meeting.	GMSG&I, GMCE, MCTL, PPM, RM
343C	Issue an infringement notice.	GMSG&I, GMCE, MCTL, PPM, RM
	Deliver an infringement notice.	
352	Serve notice or other document as prescribed by the Act. Report to the next available Council or relevant Committee meeting.	GMSG&I, GMCE, MCTL, PPM, RM
353	Extend fixed period for service of notices under this Act on owners of Maori land. Report to the next available Council or relevant Committee meeting.	GME&T, GMSG&I, GMCE, MCTL, PPM, RM
356	Apply to the Environment Court for an order authorising a matter to be determined by arbitration subject to advising Commissioners prior to actioning.	GME&T, GMSG&I, GMCE, MCTL, RM
357C & 357D(1)	Authority to consider any objection (pursuant to this section) to an officer's decision where the objection can be dismissed, upheld in whole or in part or in the case of an objection under section 357B(a), as it relates to an additional charge under section 36(3), remit the whole or any part of the additional charge over which the objection was made.	GME&T, GMSG&I, GMCE, MCTL

Section	Description	Delegated to
388	Request information as to the nature and extent of the activities carried out under the consent and the effects of those activities upon the environment.	GME&T, GMSG&I, GMCE, MCTL
<b>Schedule 1 to the RMA</b>		
Schedule 1 Clause 1(2)	Power to grant extensions of timeframes in terms of sec 37	GME&T, GMSG&I, PPM, PM
Schedule 1 Clause 4(1A) and (7)	Notice to requiring authorities and notice to public	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 3(2)	Power to define who is to be consulted and which previous consultation will be accepted including Clause 3C	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 4(1A) and (10)	Pre-notification to Requiring Authorities	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 4A	Pre-notification to Iwi Authorities	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 5(1)(b)	Decision for full notification or limited notification	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 5(1A) and (1B)	Power to determine parties to be notified and notification of proposed plan	GME&T, DP, SPA, SPP, PM,
Schedule 1 Clause 5(2),(4) and 5(5)and 5A where applicable	Public notification as prescribed	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 6(2) and 6A(3)	Make a submission.	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 7	Summary of submissions and notification of summary of submissions as prescribed	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 clause 8(1)(c)	Make further submission.	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 8A(1)(b)	Forward Further Submission to submitter where Council made a further submission	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 8AA(1)	Invite anyone who has made a submission on the proposed policy statement or plan to meet for the purpose of clarifying or facilitating the resolution of any matter relating to a proposed policy statement or plan.	GME&T, PA, DP, SPA, SPP, PP, PM
Schedule 1 Clause 8AA(3)	With the consent of the parties, refer to mediation the issues raised by persons who have made submissions on the proposed plan or policy statement.	GME&T, PA, PP, DP, SPA, SPP, PM
Schedule 1 Clause 8B	Power to set hearing date and notice including reports	GME&T, DP, SPA, SPP, PM,
Schedule 1 Clause 8C	Determination that hearing is not needed	GME&T, DP, SPA, SPP, PM,
Schedule 1 Clause 8D	Withdrawal of proposed plan	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 8D(2)	Notice of decision to withdraw proposed plan	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 8B Hearing	<b>Hearing</b>	
Schedule 1 Clause 9 and 10	Preparation of documents reflecting the recommendations on requirements and decisions on submissions as well as hearings report according to prescriptions.	GME&T, DP, SPA, SPP, PM,
Schedule 1 Clause 10A	Request for extension of time beyond 2 years	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 11(1) and 11(2)	Notification of decisions according to prescriptions	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 13(4)	Notification of Requiring Authority decisions on the recommendations to submitters, owners and affected parties	GME&T, PA, PP, DP, SPA, SPP, PM,
Schedule 1 Clause 14(1) and 3(b)	Making an Appeal to the Environment Court	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 15	Hearing by the Environment Court	
Schedule 1 Clause 16(1)	Make an amendment, of minor effect, or correct any minor errors in a proposed policy statement or plan without using the process in this schedule or make an amendment to comply with a direction of the Environment Court. Make an amendment or correct any minor errors in an operative policy statement or plan without using the process in this schedule. Report to the next available Council or relevant Committee meeting.	GME&T, PA, DP, SPA, SPP, PP, PM, Authorised Password holder.
Schedule 1 Clause 16(2)	Authorise to make minor amendments/alterations or correction of minor errors	GME&T, PA, PP, DP, SPA, SPP, PM and report to the next Council meeting
Schedule 1 Clause 16A and 16B	Variations of Proposed Plans	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 17	Final Consideration of Plan	CAN NOT BE DELEGATED- COUNCIL ONLY
Schedule 1 Clause 20	Notification of Operative Plan according to the prescriptions	GME&T, DP, SPA, SPP, PM,
Schedule 1 Clause 20A	Authority to make minor amendments to correct minor errors on an Operative Plan	GME&T, DP, SPA, SPP, PM, and report to the next Council meeting
Schedule 1 Clause 21(3)	Request to change a regional plan by a territorial authority	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 23	Require further information about a proposed change under Clause 21, specifying reasons for requiring further or additional information or for commissioning a report under this clause.	GME&T, GMSG&I, PA, DP, SPA, SPP, PP, PPM, PM
Schedule 1 Clause 23(1), (2), (3) and (4)	Receiving a private plan change and request further information, commission a report and provide reasons for the request for further information	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM,

Section	Description	Delegated to
Schedule 1 Clause 23(6)	Reject the request for a private plan change before notifying	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 24	Modification of request for private plan change	GME&T, GMSG&I, DP, SPA, SPP, PPM, PM,
Schedule 1 Clause 25	Council decides to Adopt (take it over), Accept (remains a private PC) Reject the request (under limited grounds) or change it to a Resource Consent.	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 25(5)	Notification of the decision to process the Private Plan Change	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM,
Schedule 1 Clause 26	Prepare the Private Plan Change for notification and Notify the plan change	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM,
Schedule 1 Clause 28(2) and (6)	Withdrawal of private Plan Change and notification process	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM, and report to the next Council meeting
Schedule 1 Clause 29(1) (2), (5), (8A)	Processing of the private plan change is the same as for a council plan change with the necessary modifications	
Schedule 1 Clause 29(4)	Decision on the private Plan Change	NOT DELEGATED- COUNCIL ONLY
Schedule 1 Clause 32	Certification, production and availability of referenced material	GME&T, GMSG&I, DP, SPA, SPP, PPM, PM,
Schedule 34(2)(c), (3)	Notify the availability of the referenced material for inspection and comment.	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM,
Schedule 1 Clause 35	Access to material incorporated by reference	GME&T, GMSG&I, PA, PP, DP, SPA, SPP, PPM, PM,
<b>Delegations Pursuant to -</b>		
<b>Local Government Act 1974</b>		
Section		Delegated to
327A	Where a building-line restriction has been imposed under this Act or any former enactment, and Council subsequently determines that the building-line restriction be cancelled, Council shall send notice of cancellation to the District Land Registrar or Registrar of Deeds, as the case may require, who shall amend his or her records accordingly.	GMSG&I, PPM, MPL, PTL, PA, PAO, PTSO  In conjunction with Roading Manager for KDC controlled roads
348(1)	Give permission to lay out or form any private road or private way, or grant or reserve a right of way over any private way, in the district.	GMSG&I, PPM, MPL, PTL, PAO, PTSO
<b>Unit Titles Act 1972</b>		
25(5)	Unit title - deposit in stages.	GMSG&I, PAO, PPM, MPL, PTL, P
32(2)	Restriction on deposit unit title plan.	GMSG&I, PAO, PPM, MPL, PTL, P
5(1)	Building shown on plan has been erected and all other development work has been carried out to the extent necessary to enable all the boundaries of every unit and the common property shown on the plan to be physically measured.	GMSG&I, PAO, PPM, MPL, PTL, P
<b>General</b>		
A&I	Authorisation and Instruction form - isofar as it related to survey plans, easement and LINZ certificates.	GMSG&I, PAO, PPM, MPL, PTL