

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
Administrative	n/a	Authority to co-sign documents under seal		CE
	n/a	Authority to approve access to records and archives for people wanting to carry out research	Finance	GM Risk, IT and Finance General Managers
Amusement Devices Regulations 1978	11	Responsibilities in relation to local authority permits		
	13	Duty to inform inspector if local authority permit is cancelled	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	15	Power to inspect an amusement device register	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	18	Power to undertake enquiries in relation to amusement devices accidents	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	19	Power to undertake enquiries in relation to amusement devices incidents	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	23	Power to enter property, inspect machinery and documents	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
Building ( Accreditation or Building Consent Authorities ) Regulations 2006	7	Duty to put in place policies and procedures for performing building consent authority's building control functions	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	8	Duty to put in place a system for ensuring that building consent authority has enough employees and contractors to perform its building control functions	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	9	Duty to put in place a system for allocating building control function work to competent employees or contractors	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	10	Duties in relation to establishing and assessing competence of employees performing building control functions	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	11	Duties in relation to training employees who perform the authority's building control functions by doing a technical job	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	12	Duty to put in place a system for choosing and using contractors to perform building consent authority's building control functions	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	13	Duties in relation to ensuring technical leadership	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	14	Duties in relation to ensuring necessary technical resources	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	15	Duties in relation to keeping organisational records	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	16	Duty to put in place a system for the filing of applications for building consents	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	17	Duties in relation to assuring quality of performance	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
	18	Duty to put in place a system requiring appropriate qualifications for employees and contractors performing building control functions	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader
Building Act 2004	19, 20, 21 and 22	Authority to establish compliance with Building Code compliance documents	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	31	Apply for project information memorandum (PIM) on receiving building consent application and provide copy of it to owner	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Technical Support Officer,
	33	Authority to determine information required for an application for a PIM	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, , Building Technical Support Officer, Principal Planner,
	34	Authority to issue a PIM	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, , Building Technical Support Officer, Principal Planner, Planner
	35	Authority to determine the content of a PIM	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Control Officer, , Building Technical Support Officer, Principal Planner, Planning Team Leader
	36	Authority to issue a development contribution notice	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, , Building Technical Support Officer,
	37	Authority to issue certificates regarding resource consents	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	38	Duty to provide copy of PIM to a network utility operator or statutory authority as required	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	39	Duty to advise the New Zealand Historic Places Trust	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	45	Authority to determine information required in an application for a building consent	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	46	Duty to provide copies of applications to the Fire Service Commission as required	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	48	Duty to process an application within the time limits specified	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	49	Authority to grant a building consent	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	50	Authority to refuse to grant a building consent	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	51	Authority to issue building consents	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	52	Power to extend the time permitted to activate a building consent	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader,
	54	Duty to advise applicants the amount of the levy for which they are liable	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader, Building Technical Support
			Regulatory	
	59	Duty to pay levy which is certified, to chief executive of MBIE	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader,
	64	Duty to keep in safe custody all records of building consents issued including the estimated value of the building work	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader,
	67	Authority to grant a consent subject to waiver or modification of the building code	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer
	68	Duty to notify the chief executive of MBIE if a consent is granted subject to waiver or modification of the building code	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer
	70	Duty to meet requirements for building consent applications relating to energy work	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	71	Authority to refuse any building consent in relation to land with natural hazards	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	72	Authority to grant any building consent in relation to land subject to natural hazards in circumstances described in subsection (1)	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	73	Duty to notify building consent granted in relation to land subject to natural hazards	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	74	Duty to notify where a previous entry is no longer required	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	75	Duty to issue certificate regarding condition of grant of consent relating to building on two or more allotments	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	83	Authority to authenticate a certificate for the construction of a building on two or more allotments	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	90	Authority to inspect any land and building work	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	91	Authority for another building consent authority to issue code compliance certificate	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	93	Authority to determine whether to issue a code of compliance certificate within the prescribed time	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	94	Authority to determine that building work and performance standards comply with building consent and duty to consider specified matters in its decision	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,
	95	Authority to issue a code compliance certificate	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer,

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	96	Authority to issue certificate of acceptance for completed building work in certain circumstances	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	97	Authority to determine information required and further information required for application for certificate of acceptance	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Compliance Officer
	98	Authority to grant or refuse a certificate of acceptance or require further reasonable information in respect of the application	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Compliance Officer
	99	Authority to issue a code compliance certificate and authority to qualify code compliance certificate to the effect that only parts of the building work were able to be inspected	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Compliance Officer
	102	Authority to issue a compliance schedule	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	106, 107 and 109	Authority to amend and refuse to amend a compliance schedule	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	108	Duty to receive a building warrant of fitness	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	111	Authority to inspect buildings	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	112	Duty to assess impact of alterations on the building and authority to allow alteration of a building	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	113	Authority to determine conditions of and grant a building consent in relation to alteration of buildings with specified intended lives	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer, Building Control Officer, Building Compliance Officer
	115	Authority to determine the change of use of buildings	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer
	116	Authority to determine an extension of the life of a building with a specified intended life	Regulatory	Building Control Manager, Building Control Team Leader, Senior Building Control Officer
	124	Powers in relation to a building determined to be dangerous, affected, earthquake-prone, or insanitary, subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	Building Control Manager, Building Control Team Leader, Building Compliance Officer, Senior Building Control Officer
	126	Authority to apply to the District Court for an order authorising building work subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader, Building Compliance Officer
	129	Authority to cause any action to be taken to avoid immediate danger or to fix unsanitary conditions subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader, Building Compliance Officer
	164	Duty to issue notices to fix and authority to notify other responsible authority to issue notice to fix subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager, Building Control Team Leader, Building Compliance Officer
	212	Duty to act as building consent authority	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager
	215	Duty to obtain accreditation and be registered as a building consent authority to ensure compliance with section 212(1)	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	216	Duty to keep reasonably available information relevant to the administration of the Building Act	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	217	Duty to provide access to the information referred to in section 216 to the public	Regulatory	GM Sustainable Growth & Investment, Planning Manager, Building Control Manager, Quality Assurance Manager
	219	Authority to impose fees or charges and collect levy under section 53 and to refuse to perform function or service where fees or charges are not paid	Regulatory	Building Services Team Leader, Building Control Team Leader, Senior Building Control Officer, Building Control Manager
	222(1)(a)	Authority to inspect land, building work and any building while building work is being carried out	Regulatory	Building Services Team Leader, Building Control Team Leader, Senior Building Control Officer, Building Control Manager, Building Control Officer
	222(1)(b)	Authority to enter premises for the purpose of inspection while building work is being carried out	Regulatory	Building Services Team Leader, Building Control Team Leader, Senior Building Control Officer, Building Control Manager, Building Control Officer
Building Research Levy Act 1969	7	Duty, when required, to provide information necessary to enable association to assess amount of levy payable to it	Regulatory	Building Control Manager, Quality Assurance Manager, Building Control Team Leader,
	9	Authority, as an appointed agent, to receive levies payable under this Act	Regulatory	Building Control Manager, Quality Assurance Manager, Building Control Team Leader
Burial and Cremation ( Removal of Monuments and Tablets ) Regulations Act	3	Duty to give notice to person entitled to maintain monument or tablet	Community	GM Infrastructure, Parks and Recreation Manager
	4	Duty to advertise proposal if person entitled to maintain cannot be identified or found	Community	GM Infrastructure, Parks and Recreation Manager
	5	Power of appropriate authority to remove dilapidated or neglected monument or tablet	Community	GM Infrastructure, Parks and Recreation Manager
Burial and Cremation Act 1964	5	Authority to control and manage certain cemeteries and exercise rights, powers and duties conferred by section 7 to 21 in relation to those cemeteries	Community	GM Infrastructure, Parks and Recreation Manager
	8	Authority to manage cemeteries in specified ways	Community	GM Infrastructure, Parks and Recreation Manager
	9	Authority in relation to digging, making, erection, placing and maintenance of graves, vaults monuments and tablets	Community	GM Infrastructure, Parks and Recreation Manager
	10	Authority to sell the exclusive right of burial and right of constructing any place of burial with the exclusive right of burial therein	Community	GM Infrastructure, Parks and Recreation Manager
	11	Authority to set apart permanently a portion of the cemetery to be used for the burial of the bodies of members of a denomination upon application	Community	GM Infrastructure, Parks and Recreation Manager
	12	Duty to define by suitable marks and allow consecration of portions of cemeteries set apart for denominations and authority to permit suitable church or chapel in cemetery for denominations	Community	GM Infrastructure, Parks and Recreation Manager
	18	Duty to separately account for cemeteries	Community	GM Infrastructure, Parks and Recreation Manager
	19	Authority to appoint officers and servants as necessary	Community	GM Infrastructure, Parks and Recreation Manager
	20	Authority to clear disused cemeteries	Community	GM Infrastructure, Parks and Recreation Manager
	50	Duty to register burial and maintain a register of burials	Community	GM Infrastructure, Parks and Recreation Manager
Bylaws Act 1910	12(8)	Duty to give public notice of any quashing or amendment of a bylaw before it is published	Regulatory	GM Sustainable Growth & Investment, GM Engagement & Transformation, Planning Manager, Policy Manager
Camping-Grounds Regulations 1985	3	Power to refuse to issue certificate of registration under the Health (Registration of Premises ) Regulations 1966 and to refuse to permit the use of an existing camping ground	Regulatory	General Manager Sustainable Growth and Investment, Planning Manager, General Manager Customer Experience, Regulatory Manager
	4	Power to require copies of camp plan to be lodged with Council	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	8	Power to determine satisfactory lighting for camping ground	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	9	Power to determine acceptable standards regarding cleanliness and fire safety for camping ground	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	11	Powers in relation to site requirements of relocatable home parks	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	12	Power to determine satisfactory standard of all-weather access	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	14	Power to grant exemption from requirements of regulations 3 and 13	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	15	Duties in relation to enforcement of regulations and inspections	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
	Schedule	Power to determine acceptable standards regarding water supply and drainage for camping grounds	Regulatory	Building Control Manager, Senior Building Control Officer, Regulatory Manager, Monitoring & Compliance Team Leader
Copyright Act 1994	51	Authority as librarian of prescribed library to copy parts of published works	Community	GM Customer Experience, Library Manager
	52	Authority as librarian of prescribed library to copy articles in periodicals	Community	GM Customer Experience, Library Manager
	53	Authority as librarian of prescribed library to copy parts of published works and articles for users in other prescribed libraries	Community	GM Customer Experience, Library Manager

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	54	Authority as librarian of prescribed library to copy published works for collections of other libraries	Community	GM Customer Experience, Library Manager
	55	Authority as librarian of prescribed library or archivist to copy any item of the library for the purpose of preserving or replacing that item	Community	GM Customer Experience, Library Manager
	56	Authority as librarian of prescribed library or archivist to copy certain unpublished works	Community	GM Customer Experience, Library Manager
	56B	Duty to supply terms of use of copy of work in digital format and to destroy any additional copies made	Community	GM Customer Experience, Library Manager
Cremation Regulations 1973	3	Power to request that Minister close a crematorium	Regulatory	GM Customer Experience, Regulatory Manager, Team Leader Regulatory
	11	Power to impose conditions in respect of cremations in cemeteries or burial grounds	Regulatory	GM Customer Experience, Regulatory Manager, Team Leader Regulatory
Dispute Tribunal Act 1988	13	Power to agree to an extension of jurisdiction of Tribunal by agreement with the other party subject to Mayor and Deputy Mayor being advised prior to actioning	Finance	GM Sustainable Growth & Investment, Revenue Manager
	14	Power of abandonment so much of a claim as exceeds \$15,000 to bring claims within jurisdiction of a Tribunal subject to Mayor and Deputy Mayor being advised prior to actioning and to a limit of \$30,000.	Finance	GM Sustainable Growth & Investment, Revenue Manager
Dog Control (Prescribed Forms) Regulations 1996	3	Power to alter forms prescribed by these regulations	Regulatory	Regulatory Manager, Team Leader Regulatory
Dog Control Act 1996	10A	Duty to annually report on the administration of its dog control policy and practices and publicly notify the report	Regulatory	Regulatory Manager, Team Leader Regulatory
	11	Power to appoint dog control officer	Regulatory	Regulatory Manager, Team Leader Regulatory
	12	Power to appoint dog rangers	Regulatory	Regulatory Manager, Team Leader Regulatory
	13(1)	Duty to supply every dog officer and ranger with a warrant of appointment	Regulatory	Regulatory Manager, Team Leader Regulatory
	14	Power to authorise entry into dwelling house	Regulatory	Regulatory Manager, Team Leader Regulatory
	21	Power to classify probationary owners and duty to give written notice of that decision	Regulatory	Regulatory Manager, Team Leader Regulatory
	23A	Power to require probationary owner to undertake approved training	Regulatory	Regulatory Manager, Team Leader Regulatory
	25	Power to disqualify a person from being an owner of a dog and duty to give written notice of that decision	Regulatory	Regulatory Manager, Team Leader Regulatory
	30	Duty to maintain records and provide information to other territorial authorities	Regulatory	Regulatory Manager, Team Leader Regulatory
	30AA	Power to retain records relating to infringement notices until the fee or fine has been fully paid	Regulatory	Regulatory Manager, Team Leader Regulatory
	31	Power to classify dangerous dogs and to form a view under subsection (1)(b)	Regulatory	Regulatory Manager, Team Leader Regulatory
	33	Duty to be satisfied as to certain conditions before giving consent to dispose of dangerous dog	Regulatory	Regulatory Manager, Team Leader Regulatory
	33A	Power to classify certain dogs as menacing and duty to give written notice of that decision	Regulatory	Regulatory Manager, Team Leader Regulatory
	33C	Duty to classify certain breeds as menacing and duty to give written notice of that decision	Regulatory	Regulatory Manager, Team Leader Regulatory
	33EB	Power to require neutering of menacing dogs classified as menacing by another territorial authority	Regulatory	Regulatory Manager, Team Leader Regulatory
	33ED	Power to decide not to classify a dog as dangerous or menacing if satisfied that the circumstances of the attack or rush were exceptional and do not justify such a classification subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	Regulatory Manager, Team Leader Regulatory
	34	Duty to keep and maintain a register of dogs	Regulatory	Regulatory Manager, Team Leader Regulatory
	35	Power to provide certain register information	Regulatory	Regulatory Manager, Team Leader Regulatory
	39	Power to make refunds and reduce fees	Regulatory	Regulatory Manager, Team Leader Regulatory
	40	Power to require written statement regarding working dogs and certificate from vet regarding neutered dogs	Regulatory	Regulatory Manager, Team Leader Regulatory
	42(2)	Power to seize and impound unregistered dogs and enter land or premises occupied by owner of the dog for those purposes	Regulatory	Regulatory Manager, Team Leader Regulatory
	50	Power to seize and impound dogs not wearing label or disc with current registration	Regulatory	Regulatory Manager, Team Leader Regulatory
	66	Authority to issue infringement notices	Regulatory	Regulatory Manager, Team Leader Regulatory
	66(5)	Power to commence proceedings under Summary Proceedings Act 1957, section 21 when an infringement notice has been issued	Regulatory	Regulatory Manager, Team Leader Regulatory
Electricity Act 1992	24	Power to set reasonable conditions for construction and maintenance works including a condition requiring reasonable costs and expenses of the local authority to be met	Infrastructure	GM Infrastructure
Employment	n/a	Authority to hire staff in accordance with Council HR policies	All	All General Managers, HR Business Partner
	n/a	Authority to performance manage staff in accordance with Council HR policies	All	All Managers
	n/a	Authority to terminate staff in accordance with HR policies	All	All General Managers, HR Business Partner
Employment Relations Act 2000	34	Duties relating to information in bargaining for collective agreement	Human Resources	GM People & Capability, HR Business Partner
	40 and 41	Power to initiate bargaining for a collective agreement and timeframes within which bargaining must be initiated	Human Resources	GM People & Capability, HR Business Partner
	42	Power to issue notice to initiate bargaining for collective agreement	Human Resources	GM People & Capability, HR Business Partner
	43	Duty to draw employees attention to initiation of bargaining	Human Resources	GM People & Capability, HR Business Partner
	49	Power as bargaining party to consent to new parties joining bargaining after it	Human Resources	GM People & Capability, HR Business Partner
	50(2)	Power to request consolidation of bargaining	Human Resources	GM People & Capability, HR Business Partner
	50J	Power to apply for remedy for serious and sustained breach of duty of good faith in relation to bargaining for a collective agreement subject to Mayor and Deputy Mayor being advised prior to actioning	Human Resources	GM People & Capability, HR Business Partner
	59B and 59c	Power to, in good faith pass on, in certain circumstances, in individual employment agreements terms and conditions or in collective agreement provisions agreed in collective bargaining or in collective agreement	Human Resources	GM People & Capability, HR Business Partner
	62(2)	Duty to provide information to new employee who is not member of union and enters individual employment agreement with an employer that is party to a collective agreement that covers the work to be done by the employee	Human Resources	GM People & Capability, HR Business Partner
	66	Power to agree to fixed term employment contracts	Human Resources	GM People & Capability, HR Business Partner
	69AAE	Duty to notify decision as soon as possible in respect of application for flexible	Human Resources	GM People & Capability, HR Business Partner
	69AAF	Power to refuse request of employee for flexible working	Human Resources	GM People & Capability, HR Business Partner
	69Q	Power to agree to a bargaining fee clause	Human Resources	GM People & Capability, HR Business Partner
	87	Power to suspend striking employees subject to Mayor and Deputy Mayor being advised prior to actioning	Human Resources	GM People & Capability, HR Business Partner
	88	Power to suspend non-striking employees where work not available during strike subject to Mayor and Deputy Mayor being advised prior to actioning	Human Resources	GM People & Capability, HR Business Partner
	97	Power to employ or engage another person to perform the work of a striking or locked out employee subject to Mayor and Deputy Mayor being advised prior to actioning	Human Resources	GM People & Capability, HR Business Partner
	98	Duty to keep records of strikes and lockouts	Human Resources	GM People & Capability, HR Business Partner
	120	Duty to provide a statement in writing of the reasons for the dismissal	Human Resources	GM People & Capability, HR Business Partner
	130	Duty to keep, maintain and provide access to a wages and time record	Human Resources	GM People & Capability, HR Business Partner

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
Fencing of Swimming Pools Act 1987	6	NOT DELEGATED - COUNCIL ONLY-Power to grant exemption from some or all of the requirements of this Act and to impose other conditions		
	11	Issue warrant of authority to enter land and premises to carry out inspections. Authority to inspect Swimming Pool Fencing	Regulatory	GM Customer Experience, Regulatory Manager, Team Leader Regulatory
Finance	n/a	Authority to correct mistakes (for example invoices) that have a financial implication (for the avoidance of doubt).	CE	
	n/a	Authority to prepare and sign statutory tax returns, including Fringe Benefit Tax, Goods and Services Tax, Pay As You Earn Tax (PAYE) and withholding tax.	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	n/a	Subject to expenditure being budgeted for in the Long Term Plan, Annual Plan or approved forecast financial statements, compliance with the Procurement Policy and any other applicable policies or procedures, and the reporting of all expenditure more than \$100,000 approved by the Chief Executive under delegated authority to the next meeting of the appropriate Committee: • Capital expenditure on roading: authority to commit Council to financial transactions (or projects consisting of multiple transactions) relating to capital expenditure for new assets up to \$500,000 and capital expenditure for the renewal of assets up to \$1,000,000. This includes authority to vary or terminate such transactions. • Capital expenditure on assets classes other than roading: authority to commit Council to financial transactions (or projects consisting of multiple transactions) relating to capital expenditure for new assets up to \$250,000 and capital expenditure for the renewal of assets up to \$500,000. This includes authority to vary or terminate such transactions. • Operational expenditure: authority to commit Council to financial transactions (or projects consisting of multiple transactions) relating to goods, services, guarantees, indemnities and the disposal of assets up to \$250,000 in any one year for operational expenditure matters. This includes authority to vary or terminate such transactions.	Finance	Budget Managers (up to \$50,000) and General Managers (up to \$100,000) or in accordance with the CE Financial Delegations
	n/a	Authority to execute contracts that have been approved pursuant to a resolution of Council or authorised under delegation	CE	
	n/a	Authority to approve contract price variations of up to 20% of the contract price, subject to a maximum of \$100,000, provided that it is fiscally neutral and is either within budget or a substitution can be made.	CE	General Managers
	n/a	Authority to approve small contract extensions of up to \$25,000 where it is efficient to do so, provided that it is fiscally neutral and is either within budget or a substitution can be made	CE	General Managers
	n/a	Authority to approve contract progress claims for authorised contracts	CE	General Managers
	n/a	Authority to reallocate, within total budget, funds that relate to expenditure of up to \$250,000. Authority is conditional on being fiscally neutral and being reported to the Audit & Risk (A&R) Committee as part of the forecast process.	Finance	Budget Managers (up to \$50,000) and General Managers ( up to \$100,000) in accordance with the CE Financial Delegations
	n/a	Authority to write off outstanding accounts (excluding rates) and wholly or partly remit fees and charges of up to \$25,000 or where they are statute barred. Authority is conditional on being fiscally neutral and being reported to the A&R Committee as part of the forecast process. Reporting is to be for each period and for year to date.	Finance	General Managers
	n/a	Authority to write off property rents up to a maximum of \$5,000. Authority is conditional on being fiscally neutral and being reported to the A&R Committee as part of the forecast process. Reporting is to be for each period and for year to date	Finance	GM Infrastructure to \$1,000
	n/a	Authority to settle insurance claims up to \$50,000. Reported to the next A&R Committee.	Finance	General Managers
	n/a	Authority to settle uninsured claims for compensation or damages up to \$25,000. Reported to the next A&R Committee. Reporting is to be for each period and for year to date.	Chief Executive	General Managers
	n/a	Authority to be the authorised signatory on behalf of the council in matters relating to financial investments, debt and liability management. Authority is subject to being compliance with council's Investment and Liability Management Policies.	Finance	GM Sustainable Growth & Investment, Financial and Corporate Planning Manager, Financial Services Manager, and Revenue Manager
	n/a	Authority to enter approved transactions into the financial systems	Finance	GM Sustainable Growth & Investment, Financial and Corporate Planning Manager, Financial Services Manager, Revenue Manager and the finance, revenue and administration teams
	n/a	Administer rating policies (in accordance with council policy and delegations)	Finance	In accordance with rating protocols
	n/a	Authority to change signatories to Council bank accounts. Reported to the next A&R Committee.	Chief Executive	GM Sustainable Growth & Investment
	n/a	Initiate legal proceedings to recover rates arrears subject to reporting to the next appropriate Committee. Note: For the duration of the Crown Manager's appointment, this is subject to the decisions of the Crown Manager under the Crown Manager's Terms of Reference (NZ Gazette, No.61 - 7 July 2016)	Finance	GM Sustainable Growth & Investment and Revenue Manager
Fire services Act 1975	46B-46F	Power to apply for grants from the Rural Fire Fighting Fund	Property	Property and Commercial Advisor
Food Act 2014 Section 354 Subpart (2)	1	refuse, under section 27, to include a person's winemaking operations under the person's registered food control plan or under a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer
	2	refuse, under section 57, to register an amended food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	3	refuse, under section 57, to register a food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	4	impose or vary, under section 60, conditions on the registration of a food control plan, unless the variation is made on the application of the operator of the food control plan in accordance with the terms of that application; or	Regulatory	Regulatory Manager, Environmental Health Officer
	5	refuse, in accordance with Part 2 of Schedule 4, to renew the registration of a food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	6	suspend, under section 62, all or any operations under a registered food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	7	extend, under section 63, the period of suspension of operations under a registered food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	8	cancel, under section 67, the registration of a food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	9	remove, under section 70, a food business from the coverage of a registered food control plan; or	Regulatory	Regulatory Manager, Environmental Health Officer
	10	refuse, in accordance with section 87, to register a food business that is subject to a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer
	11	refuse, in accordance with Part 2 of Schedule 4, to renew the registration of a food business that is subject to a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer
	12	impose or vary, under section 89, conditions on the registration of a food business that is subject to a national programme, unless the variation is made on the application of the operator of the food business in accordance with the terms of that application; or	Regulatory	Regulatory Manager, Environmental Health Officer
	13	suspend, under section 90, all or any operations of a registered food business that is subject to a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer
	14	extend, under section 91, the period of suspension of operations of a registered food business that is subject to a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	15	cancel, under section 95, the registration of a food business that is subject to a national programme; or	Regulatory	Regulatory Manager, Environmental Health Officer
	16	refuse, under section 117, to register a person as an importer; or	Regulatory	Regulatory Manager, Environmental Health Officer
	17	refuse, in accordance with Part 2 of Schedule 4, to renew the registration of an importer; or	Regulatory	Regulatory Manager, Environmental Health Officer
	18	suspend, under section 122, all or any specified part of a registered importer's operations; or	Regulatory	Regulatory Manager, Environmental Health Officer
	19	extend, under section 123, the period of suspension of a registered importer's operations; or	Regulatory	Regulatory Manager, Environmental Health Officer
	20	cancel, under section 127, the registration of an importer; or	Regulatory	Regulatory Manager, Environmental Health Officer
	21	refuse, under section 145, an application to recognise an agency under section 135, a person under section 139, or a class under section 141; or	Regulatory	Regulatory Manager, Environmental Health Officer
	22	exclude, under section 146, any members, or categories of members, from the recognition of a class under section 141(5); or	Regulatory	Regulatory Manager, Environmental Health Officer
	23	vary, under section 147, conditions of recognition, unless the variation is made on the application of the recognised agency, the recognised person, or a member of the recognised class in accordance with the terms of that application; or	Regulatory	Regulatory Manager, Environmental Health Officer
	24	suspend, under section 158, all or part of the recognition of an agency, a person, or a class; or	Regulatory	Regulatory Manager, Environmental Health Officer
	25	extend, under section 159, the period of suspension of the recognition of an agency, a person, or a class; or	Regulatory	Regulatory Manager, Environmental Health Officer
	26	withdraw, under section 162 or 163, all or part of the recognition of an agency, a person, or a class; or	Regulatory	Regulatory Manager, Environmental Health Officer
	27	conclude that a problem referred to in section 272(2) has not been remedied; or	Regulatory	Regulatory Manager, Environmental Health Officer
	28	suspend or cancel, under section 277, a person's appointment as a food safety officer; or	Regulatory	Regulatory Manager, Environmental Health Officer
	29	suspend or withdraw an approval under section 291.	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 54 Subpart (1)	(1)	Power to refuse to process an application for registration	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 56	a	Register a Food Control Plan that complies with the applicable requirements of the Act	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 57	(1),(2)	Power to refuse registration of a Food Control Plan	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 60	(1),(2),(3),(4),(5)	Power to impose conditions on the registration of a Food Control Plan	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 62 (& 65)	(1),(2)	Power to suspend all or any operations under a registered Food Control Plan	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 63	(1),(2)	Power to extend the period of suspension under Section 62 if considered necessary	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 67	(1),(2)	Power to cancel a registration of a Food Control Plan	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 70	(1),(2),(3)	Power to remove a food business from coverage of Food Control Plan	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 84		Power to refuse to process an application for registration	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 86	a	Register a National Programme that complies with the applicable requirements of the Act	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 87	(1),(2)	Power to refuse registration of a National Programme	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 89	(1),(2),(3),(4)	Power to impose conditions on the registration of a National Programme	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 90	(1),(2)	Power to suspend all or any operations under a registered National Programme	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 91	(1),(2)	Power to extend the period of suspension under Section 90 if considered necessary	Regulatory	Regulatory Manager, Environmental Health Officer
Food Act 2014 Section 95	(1),(2)	Power to cancel a registration of a National Programme	Regulatory	Regulatory Manager, Environmental Health Officer
Gambling Act 2003	100	Duty to consider consent applications pursuant to the policy and power to determine application	Regulatory	Regulatory Manager, Team Leader Regulatory
Gas Act 1992				
	25	Power to set reasonable conditions over the construction, placement and maintenance of fittings on roads and power to recover reasonable costs and expense in certain circumstances	Infrastructure	GM Infrastructure
	33	Power to require fittings to have their position altered	Infrastructure	GM Infrastructure
Goods and Services Tax Act 1985	Part 3	Power to sign any return requires to be furnished under part 3 of this Act	Finance	Financial and Corporate Planning Manager / Financial Services Manager
Hazardous substances and New Organisms Act 1996	97	Powers of enforcement of this Act. Actions are to be reported to the Council or relevant Committee meeting	Regulatory	Regulatory Manager, Team Leader Regulatory
		Undertake the Council's responsibilities in relation to dangerous goods under the Hazardous Substances and New Organisms Act 1996 and Regulations, and take such actions as are required to deal with any emergency arising from the spillage of hazardous or toxic substances in a public space. Actions are to be reported to the next Council or relevant Committee meeting	Regulatory	Regulatory Manager, Team Leader Regulatory
Health ( Hairdressers ) Regulations Act 1980	4	Power to grant exemption from minimum standards for hairdressing shop and set period of exemption	Regulatory	Regulatory Manager, Team Leader Regulatory
Health (Burial) Regulations 1946	14	Duty to maintain register of funeral directors and to record details of compliant applications	Regulatory	Regulatory Manager, Team Leader Regulatory
	16	Duty to issue certificate of registration upon registration of an applicant	Regulatory	Regulatory Manager, Team Leader Regulatory
	19	Duty to make new entry in register and issue new certificate when funeral director makes new application in respect of additional or substituted place	Regulatory	Regulatory Manager, Team Leader Regulatory
Health (Registration of Premises) Regulations Act 1966	5	Power to register premises and duty to issue certificate of registration	Regulatory	Regulatory Manager, Team Leader Regulatory
	8	Duty to keep record of registrations, certificates of registration and renewals	Regulatory	Regulatory Manager, Team Leader Regulatory
	9	Powers to require remedial action and to revoke registration subject to Mayor and Deputy Mayor being advised prior to actioning	Regulatory	Regulatory Manager, Team Leader Regulatory
Health Act 1956	23	General powers and duty to improve, promote and protect public health within the district	Regulatory	Regulatory Manager, Team Leader Regulatory
	28	Duty to appoint one or more environmental health officers	Regulatory	Regulatory Manager, Team Leader Regulatory
	33	Power to cause the abatement of nuisance at the cost of the owner or occupier and power to dispose of all things removed	Regulatory	Regulatory Manager, Team Leader Regulatory
	34	Power to abate nuisance without notice and to recover costs from owner or occupier	Regulatory	Regulatory Manager, Team Leader Regulatory
	41	Power to require owners or occupiers to cleanse property or to cause the property to be cleansed at cost of owner or occupier	Regulatory	Regulatory Manager, Team Leader Regulatory

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	42	Power to issue a repair notice to require works or a closing order to prohibit use of premises for human occupation	Regulatory	Regulatory Manager, Team Leader Regulatory
	54	Power to grant consent for offensive trade	Regulatory	Regulatory Manager, Team Leader Regulatory
	81	Power to authorise an environmental health officer to enter premises to cleanse and disinfect the premises or an article	Regulatory	Regulatory Manager, Team Leader Regulatory
	83	Power to destroy articles that cannot be effectively disinfected	Regulatory	Regulatory Manager, Team Leader Regulatory
	84	Power to establish mortuaries and disinfecting stations	Regulatory	Regulatory Manager, Team Leader Regulatory
	128	Power to authorise entry and inspection of specified facilities and the execution of works	Regulatory	Regulatory Manager, Team Leader Regulatory
Health and Safety at Work Act 2015	30	Duty to eliminate risks to health and safety so far as it reasonably practicable; and if not to minimise those risks so far as is reasonably practicable.	CE/All GMs	
	34	Duty to consult, co-operate and co-ordinate activities with all other PCBU's who have a duty in relation to the same matter so far as is reasonably practicable.	CE/All GMs	
	36	Duty to ensure the health and safety of workers who work for Council or whose work is influenced or directed by Council so far as is reasonably practicable. Help text: Activities include: - Provision and maintenance of a safe work environment; - provision and maintenance of safe plant and structures; - provision and maintenance of safe systems of work; - provision for safe use, handling, and storage of plant, substances and structures; - provision of adequate facilities for the welfare of workers; - provision of information, training, instruction supervision and safe systems of work; - Provision for monitoring the conditions at the workplace for the purpose of preventing injury or illness.	CE/All GMs	
	39, 40 and 42	Duty to so far as is reasonably practicable ensure that plant, substance or structures are designed, manufactured or supplied to be without risks to the health and safety of persons at a workplace. Help text: - Duty includes any activity (such as inspection, cleaning, maintenance, or repair) at a workplace including storage, decommissioning, dismantling or disposal; - Duty includes those in the vicinity of a workplace who are exposed to the plant, substance, or structure.	CE/All GMs	
	43	Duty to so far as is reasonably practicable ensure the way in which plant or structures are installed, constructed, or commissioned is without risks to the health and safety of persons. Help text: Duty includes ensuring that the way in which these are installed, constructed or commissioned is without risks to the health and safety of those who install, use, decommission, dismantle, demolish or who are or in the vicinity of these workplaces.	CE/All GMs	
	44	Duty to exercise due diligence to ensure that Council complies with that duty or obligation. Help text: This includes taking reasonable steps- (a) to acquire, and keep up to date, knowledge of work health and safety matters; (b) to gain an understanding of the nature of the operations of Council and generally of the hazards and risks associated with those operations; (c) to ensure that Council has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of Council; (d) to ensure that Council has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information; (e) to ensure that Council has, implements and verifies processes for complying with any duty or obligation under the Health and Safety at Work Act.	Mayor/ Elected Members/CE/All GMs	
	55	Duty to take all reasonable steps to ensure a site where a notifiable event occurred is not disturbed until authorised by a Worksafe inspector.	CE/All GMs	
	56	Duty to ensure that a notifiable event arising out of the conduct of Council is notified to Worksafe as soon as possible after becoming aware that the event has occurred.	CE/All GMs	
	57	Duty to keep a record of each notifiable event for at least five years from the date on which notice of the event is given to WorkSafe.	CE/All GMs	
	58, 59, 60	Duty to so far as is reasonably practicable, engage with workers who carry out work for Council or who are likely to be, directly affected by a matter relating to work health or safety.	CE/All GMs	
	61	Duty to have practices that provide reasonable opportunities for workers who carry out work for the business or undertaking to participate effectively in improving work health and safety at Council on an ongoing basis.	CE/All GMs	
	62	Duty to support the election of health and safety representatives.	CE/All GMs	
	64	Duty to support the establishment of appropriate work groups that most effectively enable the health and safety interests of the workers to be represented.	CE/All GMs	
	66	Duty to support the establishment of a health and safety committee for the business or undertaking.	CE/All GMs	
Holidays Act 2003	19	Power to require employee to take annual holidays	Human Resources	In consultation with employee's manager
	20	Power to allow employee to take annual holidays in advance	Human Resources	In consultation with employee's manager
	27(1)(a)	Power to agree with employee to make holiday payment in the pay that relates to the period during which holiday is taken	Human Resources	In consultation with employee's manager
	36	Authority to allow employee taking annual holidays to take sick leave	Human Resources	In consultation with employee's manager
	39	Power, if requested, to allow employee to take leave as annual holidays if sick leave or bereavement leave is exhausted	Human Resources	In consultation with employee's manager
	47	Power to require an employee to work on a public holiday	Human Resources	In consultation with employee's manager
	69	Power to allow bereavement leave, with regard to relevant factors, in cases not automatically covered	Human Resources	In consultation with employee's manager
	71(4)	Power to agree with employee to arrangements to deduct from the employees current sick leave entitlement in specified circumstances	Human Resources	In consultation with employee's manager
	72(2)	Power to refuse to pay the employee for any sick leave in respect of which proof is required until the employee complies with that requirement	Human Resources	In consultation with employee's manager
	74	Authority to enforce provisions of the Act	Human Resources	In consultation with employee's manager
Infrastructure	n/a	Engineering standards - Use of "Paper Roads" - Authority to allow the formation and use of an unformed legal road ("Paper Roads") to provide access or service to an existing property or new subdivision	Infrastructure	GM Infrastructure



Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
Impounding Act 1995	3	Duty to provide and maintain a public pound to provide for separate holding of infected stock	Regulatory	Regulatory Manager, Team Leader Regulatory
	4	Duty to make contributions in accordance with an agreement for joint pound administration	Regulatory	Regulatory Manager, Team Leader Regulatory
	5	Duty to give public notice of establishment, change of location or abolition of any pound	Regulatory	Regulatory Manager, Team Leader Regulatory
	6	Duty to erect and maintain a notice board providing certain particulars of the pound	Regulatory	Regulatory Manager, Team Leader Regulatory
	8	Duty to appoint pound keeper and rangers	Regulatory	Regulatory Manager, Team Leader Regulatory
	9	Power to appoint deputy pound keeper	Regulatory	Regulatory Manager, Team Leader Regulatory
	10	Power to remove or suspend the pound keeper, deputy pound keeper or any ranger	Regulatory	Regulatory Manager, Team Leader Regulatory
	11	Duty to publically notify the appointment, suspension or removal of any pound keeper or deputy pound keeper	Regulatory	Regulatory Manager, Team Leader Regulatory
	12	Duty to keep pounds clean and in good order and stock to be provided with sufficient food, water and necessary care and attention and to keep stock infected with contagious disease in separate enclosure	Regulatory	Regulatory Manager, Team Leader Regulatory
	13	Duty to keep Pound Book and Impounding Register and to keep it open for inspection	Regulatory	Regulatory Manager, Team Leader Regulatory
	14	Power to set reasonable poundage fees by resolution and power to recover actual costs of providing sustenance to impounded stock	Regulatory	Regulatory Manager, Team Leader Regulatory
	32	Power to declare any fenced paddock a temper pound with the consent of the occupier and to appoint a keeper to fix a notice setting out specified information	Regulatory	Regulatory Manager, Team Leader Regulatory
	34	NOT DELEGATED- COUNCIL ONLY- Power to allow stock to wander over infrequently used roads by resolution		
	38	Power to issue notice regarding wild stock trespassing on land and sell the stock if not removed	Regulatory	Regulatory Manager, Team Leader Regulatory
	42	NOT DELEGATED- COUNCIL ONLY- Power to dispose of wild stock straying on roads upon the authorisation of two member of the Council		
	46	NOT DELEGATED- COUNCIL ONLY- Duty to give notice that stock has been impounded and unless claimed by owner, will be sold		
	50	NOT DELEGATED- COUNCIL ONLY- Power to authorise person to act as auctioneer for sale of impounded stock		
	52	Power to destroy worthless or suffering animal and dispose of its carcass and duties in relation to destruction. Report actions to the next available Council or relevant Committee meeting	Regulatory	General Manager Customer Experience, Team Leader Regulatory
	53	Power to dispose of unsold stock	Regulatory	General Manager Customer Experience, Team Leader Regulatory
	56	Power to recover deficiency of fees, charges and trespass rates from the owner of the stock	Regulatory	General Manager Customer Experience, Team Leader Regulatory
Income Tax Act 2007	RP8	Duty to keep a record of the gross salary or wages of an employee for a pay period, the amounts of tax withheld by the employer for the pay period, the amount of any payroll donations for the pay period, the amount of any tax credit under section LD4 and provide information a PAYE intermediary seeks in the time agreed by the employer and PAYE intermediary	Finance	Finance Administrator, Finance Manager Financial and Corporate Planning Manager, Financial Services Manager
	RP9	Duty to ensure, at a time fixed by the PAYE intermediary, that the bank account has sufficient funds available for transfer	Finance	Financial and Corporate Planning Manager / Financial Services Manager
	RP12	Power to make payments directly to employees	Human Resources	GM People & Capability, Human Resources Manager
Insolvency Act 2006	13	Power, as creditor, to apply for debtors adjudication subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	50	Power, as creditor, to apply to the Court for an order appointing the Assignee as receiver and manager of all part of the debtors property subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	79	Duty, as creditor, to attend meetings of the creditors and submit proofs of the debts of the bankrupt subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	100	Power, as creditor, to inspect and take extracts or copies of certain documents subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	233	Power to submit creditor's claim form if there is a wish to claim in the bankruptcy subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	243	Power to realise the property subject to a charge or value the property subject to the charge; and prove in the bankruptcy as an unsecured creditor for the balance due; or surrender the charge to the Assignee; and prove in the bankruptcy as an unsecured creditor for the whole debt. Subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	341	Power, as creditor, to apply to the Assignee for a summary instalment order with the debtor's consent subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	376	Power to apply to Assignee for termination subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
	381	Power, as creditor, to make application for order that estate of a deceased be administered subject to Mayor and Deputy Mayor being informed prior to actioning	Finance	General Manager Sustainable Growth & Investment
Kiwi Saver Act 2006	20	Power to refund any deduction to the employee, rather than pay it to the Commissioner	Human Resources	
	23	Duty to give information to the Commissioner if satisfied that new employee is subject to the automatic enrolment rules	Human Resources	GM People & Capability, HR Business Partner
	39(a)	Duty to commence deductions of contributions from each payment of the person's salary or wages that is calculated by the employer after the date on which the employer receives notice, upon receiving notice from the Commissioner	Human Resources	GM People & Capability, HR Business Partner
	42	Duty to supply information pack to certain employees	Human Resources	GM People & Capability, HR Business Partner
	43	Duty to supply investment statement for employee's chosen KiwiSaver scheme and a statement that, if the employee does not choose his or her own KiwiSaver scheme, the employee will be allocated to the employer's chosen KiwiSaver scheme	Human Resources	GM People & Capability, HR Business Partner
	46	Power for employer to chose KiwiSaver scheme for employees if all permanent employees are eligible to be members of the same scheme	Human Resources	GM People & Capability, HR Business Partner
	64	Power to agree to change employee's level of contribution rate	Human Resources	GM People & Capability, HR Business Partner
	66	Duty to make deductions of contributions from each payment of the employee's gross salary or wages of an amount equal to the contribution rate		
	114	Power to refund contributions that were deducted from the employee's salary or wages before the employee complied	Human Resources	GM People & Capability, HR Business Partner
Land Drainage Act 1908	61	Power, as local authority not within drainage or river district, to exercise powers of Boards under part 1 in regard to cleansing, repairing or maintaining watercourses or drains	Infrastructure	GM Infrastructure, Land Drainage Co-ordinator, Waters & Waste Manager
	62	Power to order removal of obstruction from watercourse or drain	Infrastructure	GM Infrastructure, Land Drainage Co-ordinator
	63A	Power to make advance funds to landowners for maintenance or improvement of any watercourse or drain on the banks of which that land is situated	Infrastructure	GM Infrastructure
Land Transfer Act 1952	20	Power to make application to bring alienated land under the Act	Property	Property and Commercial Advisor
	70	Power to make application for statement on register that an easement or profits a prendre is redundant	Property	Property and Commercial Advisor

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	71	Power to make application for removal of fencing covenants from title	Property	Property and Commercial Advisor
	86(1)	Power to apply to Registrar to issue a single certificate of title for the whole of the land, or several certificates, each comprising portion of the land	Property	Property and Commercial Advisor
	87	Power to apply for the issue of a provisional certificate of title with all details on original certificate in the event that original certificate is lost, mislaid or destroyed	Property	Property and Commercial Advisor
	89A	On the subdivision of any land in certain circumstances, power, as registered proprietor of the fee simple estate in all the allotments of the subdivision that are contiguous to the access strip may, to make application for title to the access strip	Property	Property and Commercial Advisor
	89(B)	Power as registered proprietor of the fee simple estate in any allotments of the subdivision that are contiguous to the access strip who is not party to an application under section 89A to consent to such an application in writing duly attested by a witness	Property	Property and Commercial Advisor
	90	Power, as registered proprietor of estate or interest, to execute transfer instrument which transfers land or creates or surrenders easements or profits a prendre	Property	Property and Commercial Advisor
	90A	Power to execute easement instrument which creates or surrenders easements	Property	Property and Commercial Advisor
	90C	Power to execute easement variation instrument	Property	Property and Commercial Advisor
	90F	Power to create a covenant, as a deed inter partes, in an instrument the same way an easement may be created under section 90A	Property	Property and Commercial Advisor
	97	Power to exercise as transferee on transfer of lease or mortgage for all and every the same rights as would have applied to the transferee if named in the instrument originally as mortgagee or lessee of the land, estate, or interest in land	Property	Property and Commercial Advisor
	101	Power, as registered proprietor, to execute mortgage instrument	Property	Property and Commercial Advisor
	102	Power, as mortgagor, to execute mortgage variation instrument	Property	Property and Commercial Advisor
	103	Power, as mortgagor, to execute mortgage priority instrument	Property	Property and Commercial Advisor
	114(b)	Power, as submortgagee, to consent to discharge of, variation of terms of or exercise of power of sale in a mortgage subject to a submortgage	Property	Property and Commercial Advisor
	115(3)(a)	Power to execute a lease instrument	Property	Property and Commercial Advisor
	116(6)	Power to execute a lease variation instrument	Property	Property and Commercial Advisor
	118	Power, as lessee, to execute a covenant for right of purchase	Property	Property and Commercial Advisor
	119	Power to give consent as mortgagee for lease of mortgaged or encumbered land to be binding upon the mortgagee	Property	Property and Commercial Advisor
	120(3)	Power to execute a lease surrender instrument	Property	Property and Commercial Advisor
	121B	Duty, as flat or office owning company, to issue share certificate to every shareholder in the company	Property	Property and Commercial Advisor
	121C	Power to execute and submit for registration licence to occupy	Property	Property and Commercial Advisor
	121E	Power to present a licence to occupy for registration	Property	Property and Commercial Advisor
	121I	Power to consent as mortgagee to disposal of licence or shares to which the licence relates	Property	Property and Commercial Advisor
	121K	Power to cancel, revoke, rescind or accept the surrender of a registered licence	Property	Property and Commercial Advisor
	136	Power to lodge a caveat against bringing land under Act and power, as caveator, to execute the caveat subject to Mayor and Deputy Mayor being informed prior to actioning	Property	Property and Commercial Advisor
	137	Power to lodge a caveat against dealings in any land or estate or interest under this Act and power, as caveator, to execute the caveat subject to Mayor and Deputy Mayor being informed prior to actioning	Property	Property and Commercial Advisor
	143	Power, as registered proprietor, to make application to High Court for removal of caveat subject to Mayor and Deputy Mayor being informed prior to actioning	Property	Property and Commercial Advisor
	145A	Power, as registered proprietor, to apply for caveat against dealings to lapse subject to Mayor and Deputy Mayor being informed prior to actioning	Property	Property and Commercial Advisor
	147	Power to withdraw caveat or to give consent for the registration of any particular dealing expressed to be made subject to the rights of the caveator	Property	Property and Commercial Advisor
	147A	Power as caveator to consent to electronic registration	Property	Property and Commercial Advisor
	164B	Power to give certification under section 164A (only if Council officer is a conveyancing practitioner)	Property	Property and Commercial Advisor
	172	Power to bring an action against the Crown for recovery of damages for mistake or misfeasance of Registrar	Property	Property and Commercial Advisor
	189	Duty to surrender to the Registrar certain instruments when required	Property	Property and Commercial Advisor
	216	Power to refer the matter, by notice in writing, to the Registrar for reconsideration of his decision	Property	Property and Commercial Advisor
Land Transport Act 1998	157	Power, as road controlling authority, to control, restrict, and prohibit traffic, and to close roads in specified circumstances or on specified occasions, in accordance with the rules	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
Land Transport Management Act 2003	24(1)	Duty, as approved organisation, to operate a land transport disbursement account into which must be paid all money received from the Agency	Infrastructure	GM Infrastructure, Financial and Corporate Planning Manager
	24(4)	Power to make payments out of a land transport disbursement account only for approved activities or combinations of activities	Infrastructure	GM Infrastructure, Financial and Corporate Planning Manager
	24(5)	Power to carry forward to any later financial year any amount of credit balance in its land transport disbursement account at the close of the financial year and use that money at any time for payments in accordance with section 24	Infrastructure	GM Infrastructure, Financial and Corporate Planning Manager
	38(1)	Duty to provide any information that the Agency considers it need to perform its functions under this Act	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	38(2)	Power to require any other approved organisation to provide any information that it considers it needs to perform its functions under this Act	Infrastructure	GM Infrastructure, Financial and Corporate Planning Manager
	46	Power as public road controlling authority to apply for an order to establish a road tolling scheme under which it could set tolls within the maximum limit, or according to the method, set out in the order	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	61	Power to delegate functions and powers under certain Acts for the purpose of enabling another person to construct or operate a new road	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
Land Transport Rule: Setting of Speed Limits 2003	2.5	Duty to ensure that, before a speed limit comes into force on a road, all traffic control devices are correctly installed	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	3.2(7);3.2(10)	NOT DELEGATED - COUNCIL ONLY- Duty to review speed limits under certain circumstances		
	3.2(8)	NOT DELEGATED - COUNCIL ONLY- Power to review speed limits in certain circumstances		
	4.1(4)	Duty to consult on the setting of speed limits for roads in a designated area	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	5.1	Power to set a temporary speed limit. Report to the next available Council or relevant Committee meeting	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	7.1	Duty to consult before setting speed limits	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	7.2(4)	Duty to at least 14 days before a speed limit comes into force, notify the Director and the Commissioner that a speed limit has been set	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	7.3	Duty to establish and maintain a register of all speed limits except temporary speed limits	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	7.3(3)	Duty to make the register of speed limits available at reasonable times for inspection by members of the public, at reasonable times, on request	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>



Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	7.4	Duty to retain records relating to setting of speed limits for at least seven years from the date on which the new speed limit comes into force	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	9.1(2)	Duty to have audit processes to ensure quality control of procedures for reviewing and setting speed limits	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
Land Transport Rule: Traffic Control Devices 2004	2.1(1)	Duty to authorise and, as appropriate, install or operate traffic control devices	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	2.1(2)	Power to authorise and, as appropriate, install, operate or remove traffic control devices	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	3.2(2)	Power to approve the provision and operation of a traffic control device by a third party on a road	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	3.3	Power to determine matters to be taken into account when providing, modifying and removing traffic control devices	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	3.4(6)	Duty to advertise trials of traffic control devices	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	4.2	Duty to provide traffic signs	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	5.2	Duty to provide road markings	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	6.2	Duty to provide traffic signals	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	7.1	Power to provide traffic control devices for channelling traffic	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	8.1	Power and duty to provide traffic control devices for pedestrians	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	8.5	Power to provide pedestrian traffic signals	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	8.7	Duty to remove pedestrian crossings and indications of pedestrian crossings if required by the Agency	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	8.8(4)	Power to provide signs, markings, surface texture or raised platforms of kerb extensions and traffic islands or other techniques to guide a pedestrian to a crossing place	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	9.2	Powers to provide traffic control devices and warning signs at level crossings	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	9.3	Powers to mark roads on approaches to level crossings	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	9.4	Powers, as rail access provider, to provide traffic signs, traffic signals and limit lines at level crossings	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	10.1	Powers to control intersections that have four or more approaching roadways by stop or give way signs, a roundabout or traffic signals	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	10.6	Power to mark "Keep Clear" zone at intersection or a place used as a vehicle entrance or exit	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.1;11.2;1.3;and11.4	Duty to provide signs and markings for special vehicle lanes, light-rail vehicle facilities and cycle facilities	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.5(2)	Duty to install signs detailing weight and dimension restrictions	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.5(3)	Duty to provide signs for special routes or zone restriction for motor vehicles	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.5(4)	Duty to mark boundaries of road construction zones with signs	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.6	Power to require installation of a traffic control device for stock on the road	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.7	Power to approve the use of a hand-held stop sign to control traffic for an activity	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	11.8	Power to install barrier arms	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	12.1	Duty to indicate prohibition on stopping	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager, NTA</a>
	12.3	NOT DELEGATED- COUNCIL ONLY- Requirement to indicate restriction on parking		
	12.4(1)	NOT DELEGATED- COUNCIL ONLY- Duty to indicate restriction to parking at an angle to the roadway		
	12.4(2)	NOT DELEGATED- COUNCIL ONLY- Power to designate a loading zone		
	12.4(6)	NOT DELEGATED- COUNCIL ONLY-Power to restrict the parking of vehicles by designating an area of road for reserved parking, which may be time restricted		
	12.4(10)	NOT DELEGATED- COUNCIL ONLY-Power to restrict the parking of vehicles by designating an area of road to be time restricted		
Legal	n/a	Authority to decide whether to defend a case in the District Court or High Court where an action against the council is threatened or instigated. Subject to advising Mayor and Deputy Mayor prior to actioning and reporting to the next A&R meeting.	CE	
	n/a	Authority to accept the service of legal proceedings on behalf of the Council. Report to the next A&R Committee	CE	All General Managers
	n/a	The authority to approve attempts to resolve disputes by negotiation, mediation or arbitration, and the authority to settle claims and/or proceedings by and/or against Council (subject to the limits of financial delegation, advising Mayor and Deputy Mayor prior to actioning and any limits or conditions determined by Council or the A&R Committee).	CE	All General Managers
	n/a	Authority to initiate District Court or High Court proceedings except injunctive proceedings subject to advising Mayor and Deputy Mayor prior to actioning and reporting to the next available Council or relevant committee.	CE	
	n/a	Authority to take district court injunctive proceedings subject to advising Mayor and Deputy Mayor prior to actioning	CE	<a href="#">General Manager Sustainable Growth and Investment, General Manager Customer Experience</a>
	n/a	Authority to decide whether to prosecute for health, food premises and by-law infringements subject to advising Mayor and Deputy Mayor prior to actioning	Regulatory	<a href="#">General Manager Customer Experience, Regulatory Manager</a>
	n/a	Authority to decide whether to prosecute for enforcement of building or resource management infringements subject to advising Mayor and Deputy Mayor prior to actioning	Regulatory	<a href="#">General Manager Sustainable Growth and Investment, General Manager Customer Experience</a>
	n/a	Authority to decide whether to prosecute for dog control infringements subject to advising Mayor and Deputy Mayor prior to actioning	Regulatory	<a href="#">General Manager Customer Experience</a>
Litter Act 1979	8	Power to appoint litter wardens and revoke such appointments	Infrastructure	GM Infrastructure
		Duty to provide and maintain suitable litter receptacles in such number as may be necessary and to make appropriate provision for the emptying of the contents of litter receptacles, power to require the occupier of the land or premises to take all reasonable steps to prevent such litter being carried or escaping onto the public place		
	9		Infrastructure	Infrastructure Technical Officer
	10	Power to require owners of private property to clear litter from their property. Action to be reported to the next available council meeting.F455	Infrastructure	Regulatory Manager, Monitoring & Compliance Officer
	11	Power to make grants or spend money for the abatement or prevention of litter within financial delegations and budgeted funds	Infrastructure	GM Infrastructure
	13	Power to adopt infringement notice provisions	Infrastructure	GM Infrastructure; <a href="#">General Manager Customer Experience</a>
	14	Power, as Litter Control Officer, to issue infringement notices	Infrastructure	Regulatory Manager, Monitoring & Compliance Team Leader
	5	Power to appoint Litter Control Officers	Infrastructure	GM Infrastructure; <a href="#">General Manager Customer Experience</a>
Local Electoral Act 2001		Duty to appoint the deputy electoral officer (This is not strictly a delegation. The Electoral Officer and only the Electoral Officer must appoint a deputy under this section)		
	13		CE	
	33	Power to combine poll of electors after receipt of one or more notices under sections 30(4) and 31(3)	Democracy	Electoral Officer
	42	Duty, as electoral officer, to ensure that a copy of the roll is kept at the principal office of the territorial authority or local authority and that it is open for public inspection	Democracy	Electoral Officer
	46	Power to remove names from electoral roll and duty to give notice to such persons	Democracy	Electoral Officer

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	47	Power to make amendments to electoral roll	Democracy	Electoral Officer
	48(3)	Duty, as electoral officer, to inquire into and determine whether or not the objection to the electoral roll should be allowed; and give the objector written notice of the decision	Democracy	Electoral Officer
	68(6)	Power to supply to scrutineer or candidate the name of persons from whom voting documents have been received, either at no cost or for a reasonable price, and in a format that the electoral officer considers appropriate	Democracy	Electoral Officer
	73	Power to adjourn an election or poll on reasonable grounds that electors are, or are likely to be, denied a reasonable opportunity to cast a valid vote at election or poll	Democracy	Electoral Officer
Local Electoral Regulations 2001		Duty to send an enrolment confirmation form to the person or persons listed on the valuation roll as the ratepayer or ratepayers of each rating unit in certain circumstances	Democracy	Electoral Officer
	16	Power to combine voting documents	Democracy	Electoral Officer
	32	Power to choose to use different coloured voting documents for different elections and polls and different kinds of voting documents at the same election or poll	Democracy	Electoral Officer
	33(2)	Power to issue special voting documents	Democracy	Electoral Officer
	35	Power to check special voting declarations and to determine whether special voter is qualified to vote	Democracy	Electoral Officer, <a href="#">GM Engagement &amp; Transformation</a> , Customer Services Manager
	40	Power, as electoral officer, to provide neutral information on the matter or matters that are the subject of a poll	Democracy	Electoral Officer, <a href="#">GM Engagement &amp; Transformation</a> , Customer Services Manager
	46		Democracy	Electoral Officer, <a href="#">GM Engagement &amp; Transformation</a> , Customer Services Manager
Local Government Act 1974	319	Power, in respect of roads, to do specific things	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	319B	Power to allocate property numbers	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	324A	Powers to carry out works on Maori roadway	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	326	Power to charge betterment for road improvements	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
		Powers to make maps of the district showing road levels, fix the level of any road subject to conditions and to throw the batter or make the slope of any non-private road subject to payment of compensation	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	330	Power to form or upgrade footpaths, duty to make provision for footpath and power to impose a charge for footpath works	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	331	Power to form public cycle tracks	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	332(1)	Power to construct, erect, grow thereon or remove barriers on roads and to construct, alter or remove segregation strips on any road in certain circumstances	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	333	Power to construct and enclose any part of a road, put plants on any road, erect monuments on any road and to construct or provide on, over or under any road facilities in certain circumstances	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	334	Power to do all things necessary to light private ways in the district	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	334A		Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	335(1)	Power to require payment for the cost of construction of a vehicle crossing	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
		Power to require alteration to pipes, drains or other apparatus of any kind on or under a road	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	337	Power to grant easement to lay conduit pipes along or under any road or under or along any private road or private way	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	338	Power to erect transport shelter	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	339	Power to grant permits for the erection of private motor garages	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	340(1)		Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
		Power to close any road to traffic or any specified type of traffic (including pedestrian traffic) on a temporary basis in accordance with schedule 10 and impose or permit the imposition of charges as provided for in that schedule.	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	342(1)(b)	Power to permit erection of swing gates and cattle stops across roads	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	344	Power to declare and revoke status of limited access roads	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	346A	Power to authorise any crossing place	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	346E		Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	348	Power to grant permission to lay out or form any private road or private way or grant or reserve a right of way over any private way	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
		Duty to take sufficient precautions for the general safety of the public and people employed on or near any road	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	353	Power to require removal of various named obstructions in order to prevent injury to the road or obstruction or danger to the traffic	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	355	Powers and duty to remove abandoned vehicles from roads and to sell or otherwise dispose of it	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	356	Power to establish or abolish toll gates at bridges, tunnels and ferries	Infrastructure	GM Infrastructure, <a href="#">Capital Works &amp; Procurement Manager</a> , NTA
	361	Power to cover in any watercourse so as to make it a public drain and power to do any work that is necessary to exclude any pollutant from any watercourse	Infrastructure	GM Infrastructure, Waters & Waste Manager
	446	Power to require betterment contributions for covering watercourse	Infrastructure	GM Infrastructure, Waters & Waste Manager
	447	Power to permit the diversion, alteration, protection or replacement of drainage works for certain purposes	Infrastructure	GM Infrastructure, Waters & Waste Manager
	451		Infrastructure	GM Infrastructure, Waters & Waste Manager
		Powers to require owners of land in certain cases to provide private drains and to do any work necessary for the efficient drainage of the premises	Infrastructure	GM Infrastructure, Waters & Waste Manager
	459(1)	Power to enter upon premises and execute, provide, and do all things considered necessary, to allow construction of private drains through adjoining premises	Infrastructure	GM Infrastructure, Waters & Waste Manager
	460	Power to set conditions	Infrastructure	GM Infrastructure, Waters & Waste Manager
	461	NOT DELEGATED- COUNCIL ONLY-Power to declare private drain to be a public drain	Infrastructure	
	462			
		Power to replace or repair any property destroyed or damaged by unlawful connection of a private drain, or remove or alter a private drain subject to advising Mayor and Deputy Mayor prior to actioning.	Infrastructure	GM Infrastructure, Waters & Waste Manager
	467	Power to require removal of any tree or part of any tree, the roots of which enter or are likely to enter any public drain	Infrastructure	GM Infrastructure, Waters & Waste Manager
	468(1)	Power to purchase, or make and maintain, or enlarge, alter, extend, or repair, any drainage channel or land drainage works constructed under this Part of this Act in any drainage area in the district	Infrastructure	GM Infrastructure, Waters & Waste Manager
	509	Power to inspect private dams, weir, or mill race and to close or open any sluice or flood gates for the purpose of inspection	Infrastructure	GM Infrastructure, Waters & Waste Manager
	510	Power to require removal of obstruction from drainage channel or watercourse	Infrastructure	GM Infrastructure, Waters & Waste Manager
	511	Power to make advances to owner to enable compliance with requirements under section 511 or to cover in or improve any drainage channel or watercourse	Infrastructure	GM Infrastructure, Waters & Waste Manager
	514(1)		Infrastructure	GM Infrastructure, Waters & Waste Manager
		Powers to carry out works with respect to any drainage works and maintenance on roads and public works in accordance with Schedule 14	Infrastructure	GM Infrastructure, Waters & Waste Manager
	516		Infrastructure	GM Infrastructure, Waters & Waste Manager
	647(1)	Duty to fix fire hydrants in main pipes	Infrastructure	GM Infrastructure, Waters & Waste Manager
	648(1)	Duty to keep charged with water the pipes to which fire hydrants are fixed	Infrastructure	GM Infrastructure, Waters & Waste Manager
	591	Powers for the provision of parking places, buildings and transport stations	Infrastructure	GM Infrastructure, Waters & Waste Manager
	Schedule 10	Powers and duties in relation to stopping of roads and the temporary prohibition of traffic on roads	Infrastructure	GM Infrastructure, Waters & Waste Manager
	Schedule 14 clause 3	Power to interfere with the road or work, so far as may be necessary to effect all necessary repairs in the waterworks, drainage works, trade wastes systems, drainage channels, gas pipes, electricity cables or poles, on giving to that local authority or body not less than 3 days previous notice in writing	Infrastructure	GM Infrastructure, Waters & Waste Manager

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	Schedule 14 clause 4	Power in any emergency or danger to the waterworks, drainage works, trade waste systems, drainage channels, gas pipes, electricity cables, poles or property adjoining, without and previous notice, proceed to effect the necessary repairs, but shall as soon as practicable thereafter inform the local authority or body	Infrastructure	GM Infrastructure, Waters & Waste Manager
		Exercise the powers relating to approved water supply, sanitary drainage works and storm water on private land as contained in Subpart 3 of Part 8 and Schedule 12 of the Local Government Act 2002	Infrastructure	GM Infrastructure, Waters & Waste Manager
		Exercise the powers relating to removal of obstructions in drainage channels or water courses as contained in Section 511 of the Local Government Act 1974	Infrastructure	GM Infrastructure, Waters & Waste Manager
Local Government Act 2002	116	Duty to establish and maintain a register of all instruments affecting any of its property	Infrastructure	GM Infrastructure, Waters & Waste Manager
	125	Duty to assess the provision of water and other sanitary services	Infrastructure	GM Infrastructure, Waters & Waste Manager
	131	NOT DELEGATED- COUNCIL ONLY- Power to close down or transfer a water service that is no longer appropriate to maintain		
	136	Power to enter contracts for any aspect of operation of all or part of a water service	Infrastructure	GM Infrastructure, Waters & Waste Manager
	162	Power to make application to the District Court seeking an injunction to restrain a person from committing a breach of bylaw or an offence under this Act subject to advising Mayor and Deputy Mayor prior to actioning	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	163	Power to remove or alter a thing that is or has been constructed in breach of a bylaw subject to advising Mayor and Deputy Mayor prior to actioning	Regulatory	GM Customer Experience, Regulatory Manager, Monitoring & Compliance Team Leader
	168	NOT DELEGATED -COUNCIL ONLY- Power to dispose of property seized and impounded		
	171	Power of entry to any land or building other than a dwelling house for the certain purposes	Infrastructure	GM Infrastructure, General Manager Sustainable Growth and Investment, General Manager Customer Experience, Waste & Water Manager, Building Control Team Leader, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Senior Building Control Officer, Monitoring & Compliance Officer, Principal Planner, Planner
	172	Power, of warranted enforcement officer, to enter onto land for enforcement purposes	Regulatory	GM Infrastructure, General Manager Sustainable Growth and Investment, General Manager Customer Experience, Waste & Water Manager, Building Control Team Leader, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Senior Building Control Officer, Monitoring & Compliance Officer, Principal Planner, Planner
	173	Power of entry for certain purposes in cases of emergency or danger	Infrastructure	GM Infrastructure, General Manager Sustainable Growth and Investment, General Manager Customer Experience, Waste & Water Manager, Building Control Team Leader, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Senior Building Control Officer, Monitoring & Compliance Officer, Principal Planner, Planner
	175	Power to recover against a person for damage by wilful or negligent behaviour subject to advising Mayor and Deputy Mayor prior to actioning	ALL	
	181	Powers to construct works on or under private land or under a building on private land. Report to the next available council or relevant committee meeting.	Infrastructure	GM Infrastructure
	182	Power of entry to any land or building for the purpose of checking water supply, drainage works or other utility service provision	Regulatory	GM Infrastructure, General Manager Sustainable Growth and Investment, General Manager Customer Experience, Waste & Water Manager, Building Control Team Leader, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Senior Building Control Officer, Monitoring & Compliance Officer, Principal Planner, Planner
	183	Power to require occupier or owner of land to remove fire hazards	Regulatory	GM Infrastructure, General Manager Sustainable Growth and Investment, General Manager Customer Experience, Waste & Water Manager, Building Control Team Leader, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Senior Building Control Officer, Monitoring & Compliance Officer, Principal Planner, Planner
	186(2)	Power to carry out work or provide things in situation where occupier or owner defaults and power to recover costs. Report to the next available council or relevant committee meeting.	Regulatory	General Managers
	187	Power to recover costs and reasonable administrative and supervision charges for work authorised to be carried out in a default situation. Report to the next available council or relevant committee meeting.	Regulatory	Monitoring & Compliance Team Leader, Building Compliance Officer, Building Control Manager, Regulatory Manager, Senior Building Control Officer, Principal Planner
	193	Power to restrict water supply subject to advising Mayor and Deputy Mayor prior to actioning	Infrastructure	GM Infrastructure
	198	Power to require contributions for developments as provided for in a policy adopted under section 102(1) that is consistent with section 201	Regulatory	General Manager Sustainable Growth and Investment Planning Manager, Building Technical Support Officer, Building Control Officer, Regulatory Manager, Trainee Building Control Officer, Senior Building Control Officer, Building Control Manager, Principal Planner, Planner, Regulatory Officer Consent
	207A to 207F	The Chief Executive may enter into Development Agreements with developers for the provision, supply or exchange of infrastructure, land or money to provide network infrastructure, community infrastructure or reserves that are in or a part of the district or alter standard conditions; this includes, for example: • Expenditure being within an approved budget of up to \$250,000; • Arrangements where the impact of the agreement has a zero net impact on the budget provided the gross amount is less than \$250,000; and • Authorisation of a deferred development contribution payment provided that a statutory land charge is in place. The provisions of sections 207A to 207F shall apply to such agreements, and authority is subject to all Development Agreements being reported to the appropriate Chair	CE	
	208	Powers if development contributions not paid or made	Regulatory	General Manager Sustainable Growth and Investment, Planning Manager
	209(1)	Duty to refund money and return of land if development does not proceed subject to advising Mayor and Deputy Mayor prior to actioning	CE	
	210(1)(a)	Duty to refund money if not applied to specified reserve purpose within 10 years after receipt of money subject to advising Mayor and Deputy Mayor prior to actioning	CE	
	210(1)(b)	Duty to return land if not used for specific reserve purpose within 10 years after land is acquired subject to advising Mayor and Deputy Mayor prior to actioning	CE	
	224	Power to give written warning in respect of water wastage	Infrastructure	GM Infrastructure, General Manager Customer Experience, Monitoring & Compliance Team Leader, Waters & Waste Manager, Operations Engineer
	249	Power, as member or officer of local authority or other appointed person, to represent local authority in proceedings	CE	All General Managers, Building Control Manager, Regulatory Manager, Building Control Officer, Trainee Building Control Officer, Building Compliance Officer, Monitoring & Compliance Officer, Principal Planner, Regulatory Officer Consent
	252	Power to recover as debts, money payable for works, material or things provided or done or money payable as development contributions	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
Local Government Official Information and Meetings Act 1987	12	Duty to transfer request to another local authority or appropriate department within 10 working days	CE	
	13	Power to decide whether the request is to be granted and if so, in what manner and for what charge (if any)	CE	
	14	Power to extend the time limit for a reasonable period in order to provide the official information	CE	
	15	Power to determine the manner of presenting information requested	CE	
	16	Power to provide documents with some information deleted	CE	
	17	Power to refuse requests for information	CE	
	21	Power to withhold some of the information in any document requested by the applicant under this section	CE	
	24	Duty to take specific precautions when any personal information is requested under section 23(1)	CE	

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	25	Duty to inform any person who make any request relating to correction of personal information held about them, of any action taken as a result of the request	CE	
	26	Power to refuse to disclose personal information refuse under section 23(1)	CE	
	44A	Duty to provide Land Information Memorandum when requested	Democracy	General Manager Engagement & Transformation, Administration Manager, Land Information Memorandum Officer
	46	Duty to publicly notify a list of all meetings of that local authority scheduled for the following month	Democracy	Governance Advisor
	46A	Duty to make available all agendas and associated reports of meetings of the local authority with specific exceptions	Democracy	Governance Advisor
	49	Duties relating to provision of copies of the agenda for any meeting that is open to the public	Democracy	Governance Advisor
	51	Duty to make available for inspection and to provide copies of the minutes of any meeting of the local authority	Democracy	Governance Advisor
	51A	Duty to publicly notify any resolution passed at an extraordinary meeting with certain exceptions	Democracy	Governance Advisor
Machinery Act 1950	21(A)	Power to issue a permit for the erection and operation of amusement devices	Regulatory	Building Control Manager, Regulatory Manager, Monitoring & Compliance Team Leader
Major Events Management Act 2007	49(2)	Power, as major event organiser, to give permission to a major event sponsor to take proceedings for relief (This is only relevant if there is an Order in Council in place naming the Council as a major events organiser)	CE	
Minimum Wage Act 1983	8A(1)	Duty, as employer, to keep a wages and time record	Human Resources	GM People & Capability, HR Business Partner
Municipal Insurance Act 1960	5	Power to become a member of The New Zealand Municipalities Cooperative Insurance Company Limited	CE	
	7	Power to apply money in fire insurance funds, accident funds and other similar funds in payment for shares in the capital of the company or in payment of insurance premiums to the company	CE	
New Zealand Library Association Act 1939	5	Power to become a member of the Association	Community	GM Customer Experience, Library Manager
Parental Leave and Employment Protection Act 1987	16	Authority to temporarily transfer a pregnant female employee from one job to another if she is unable to perform her work to the safety of herself and others or is incapable of performing her work adequately	Human Resources	GM People & Capability, HR Business Partner
	36	Duty, as employer, to notify employee in response to employee's wish to take parental leave	Human Resources	GM People & Capability, HR Business Partner
	38	Duty to give notice in relation to return to work and preference for appointment	Human Resources	GM People & Capability, HR Business Partner
Parks	n/a	Authority to approve commercial sponsorship signs in parks. Signs must comply with Kaipara District Council's Bylaw	Infrastructure	GM Infrastructure
Postal Services Act 1998	40	Power to prescribe reasonable conditions on postal operators in regard to erection and maintenance public letterboxes	Infrastructure	GM Infrastructure
	41	Duty to inform the postal operator of any conditions imposed after receipt of the written notice of the intention to undertake work	Infrastructure	GM Infrastructure
Privacy Act 1993	27	Power to refuse to disclose any information requested pursuant to principle 6 if request relates to specific matters of security, defence or international relations	CE	
	28	Power to refuse to disclose any information requested pursuant to principle 6 if withholding information is necessary to protect information including trade secret or the commercial position of the person who supplied or who is subject of the information	CE	
	29	Power to refuse to disclose any information requested pursuant to principle 6 for other reasons	CE	
	32	Power to refuse to either confirm nor deny the existence or non-existence of certain information	CE	
	39	Power to transfer information privacy requests to other agency in certain circumstances	CE	
	40	Duty, as agency to which an information privacy request is made or transferred, to decide whether the request is to be granted and, if so in what manner and to notify individual who made request of decision	CE	
	41	Power to extend a time limit, in respect of a request, for a reasonable period having regard to circumstances	CE	
	43	Power to make documents available with deletions or alterations where there is good reason for withholding some of the information contained in that document	CE	
	44	Duty to give reason for refusal of request	CE	
	60	Duty, as the agency responsible for administering any public register, in administering that register, to comply with the information privacy principles and the public register privacy principles	CE	
Property	n/a	Authority to sign applications, documents or instruments or certify any document or instrument in relation to any interest in land, on behalf of council, including but not limited to agreements for sale and purchase; leases; documents for amending or withdrawing caveats; easement certificates; compensation certificates; release of bonds or encumbrances.	Regulatory	General Manager Sustainable Growth and Investment, Planning Manager, General Manager Infrastructure, Property and Commercial Advisor
	n/a	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL-Authority to approve the terms and conditions for the acquisition or disposal of real estate. Authority being conditional on acquisition/sale being approved by council and on the consideration being less than \$100,000.		
	n/a	Authority to make resource management consent applications	Infrastructure / Community	GM Infrastructure, General Manager Sustainable Growth and Investment, Planning Manager, Community Relationships Manager, Capital Works & Procurement Manager, NTA, Waters & Waste Manager, Property and Commercial Advisor
	n/a	Authority to make building consent applications	Infrastructure / Community	GM Infrastructure, General Manager Sustainable Growth and Investment, Planning Manager, Community Relationships Manager, Capital Works & Procurement Manager, NTA, Waters & Waste Manager, Property and Commercial Advisor
	n/a	Authority to give consent, and make submissions or objections as adjoining landowner, or potentially affected party in relation to property they are responsible for.	Infrastructure	GM Infrastructure, Property and Commercial Advisor, Community Relationships Manager
	n/a	Authority to sign certificates defining legal boundaries adjoining council land	Infrastructure	GM Infrastructure
	n/a	Authority, as property owner, to approve or decline all tenancies	Infrastructure	GM Infrastructure, Property and Commercial Advisor, Property Officer
	n/a	Authority, as property owner, to approve contributions to tenants for minor repairs and repainting.	Infrastructure	GM Infrastructure, Property and Commercial Advisor, Property Officer
	n/a	Authority, as property owner, to terminate tenancies for non-compliance with tenancy agreements subject to advising Mayor and Deputy Mayor prior to actioning	Infrastructure	GM Infrastructure, Property and Commercial Advisor, Property Officer

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	n/a	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Authority to set, review and reduce prices and rents in relation to existing council leases.		
	n/a	Authority as lessor or lessee to sign agreements to lease for residential and commercial property.	Infrastructure	GM Infrastructure, Property and Commercial Advisor
	n/a	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Authority as property owner, lessor or licensor to assign and surrender leases and licenses.		
	n/a	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Authority as lessee or licensee to sublease, assign and surrender leases and licenses.		
	n/a	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Authority to approve variations to commercial, industrial and residential leases and licenses.		
	n/a	Authority to approve works on, over or under council land, including leases where there is a commercial aspect. This does not apply to parks, reserves or roads	Infrastructure	GM Infrastructure, Property and Commercial Advisor, Parks and Recreation Manager
	n/a	Authority to approve a renewal of lease where there are no variations to the lease subject to advising Mayor and Deputy Mayor prior to actioning	Infrastructure	GM Infrastructure, Property and Commercial Advisor
	n/a	Authority to administer leases and licenses of council-owned land and facilities subject to advising Mayor and Deputy Mayor prior to actioning. This includes the power to enforce the conditions of the lease or license, such as terminating the lease or license and approving rights of renewal where there is no rent review involved. Report to the next available council or relevant Committee meeting.	Infrastructure	GM Infrastructure, Property and Commercial Advisor
	n/a	Authority to close a premise in an emergency situation, subject to following any council established crisis management procedures. Report to the next available Council or relevant Committee meeting.	Infrastructure	General Managers
Property Law Act 2007	9	Power to execute a deed subject to Council approval	CE	GM Infrastructure
	25	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to make dispositions of interest in land and other property		
	27	Power to execute contracts of guarantee subject to Council approval	CE	GM Infrastructure
	41(2)(a)	Power, as vendor, before the time of settlement to do all acts necessary to cause the register to cease to be limited as to title	Property	Property and Commercial Advisor
	50	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power, as assignor, to assign a legal or equitable thing in action		
	208	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to enter into a short term lease		
	210	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power, as lessor or lessee, to terminate lease		
	236	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power, as lessee, upon receipt of termination of lease after severance to terminate the lease for the residue of the land comprised in the lease		
	308	Power, as person entitled, to give notice of work required in respect of a positive covenant benefiting the land	Property	Property and Commercial Advisor
	316	Power, as a person bound by an easement, a positive covenant, or a restrictive covenant, to make application for order under section 317 modifying or extinguishing easement or covenant subject to advising Mayor and Deputy Mayor prior to actioning	Property	Property and Commercial Advisor
	319	Power, as owner or occupier of land, to apply to court for order under section 320 authorising entry onto or over neighbouring land subject to advising Mayor and Deputy Mayor prior to actioning	Property	Property and Commercial Advisor
	322	Power to apply for relief for wrongly placed structure subject to advising Mayor and Deputy Mayor prior to actioning	Property	Property and Commercial Advisor
	327	Power, as owner or occupier of landlocked land, to apply to a court for order under section 328(1) granting reasonable access to any landlocked land subject to advising Mayor and Deputy Mayor prior to actioning	Property	Property and Commercial Advisor
	334	Power, as owner or occupier of any land, to apply to court for order of removal or trimming of trees or removal or alteration of structures subject to advising Mayor and Deputy Mayor prior to actioning	Infrastructure	GM Infrastructure, Parks and Recreation Manager, Waters & Waste Manager
Protected Disclosures Act 2000	11(1)	Duty to have in operation appropriate internal procedures for receiving and dealing with information about serious wrongdoing in or by the Council	CE	All GMs
	11(3)	Duty to provide information about the existence of the internal procedures, and adequate information on how to use the procedures	CE	All GMs
	16(1)	Power to refer information disclosed from one appropriate authority to another	CE	All GMs
	16(2)	Duty to notify the person by whom the protected disclosure of information was made that the information has been referred	CE	All GMs
Public Audit Act 2001	24	Duty to ensure that the Auditor General has access at all times to the documents of the entity relating to the performance and exercise of the Auditor General functions, duties and powers	Finance	GM Risk, IT and Finance, Financial and Corporate Planning Manager
	25	Duty to provide the Auditor General with any document in the Council's, custody care or control and with information or an explanation about information	Finance	GM Risk, IT and Finance, GM Governance Strategy & Democracy, Financial and Corporate Planning Manager
Public Records Act 2005	40(3)	Power to dispose of local authority records in certain circumstances	CE	
	45	Duty, of administrative head of the controlling local authority, to classify access status of local authority records and power to change classification of local authority records	CE	
Public Works Act 1981		The General Manager Operations is authorised to execute Council's responsibilities, duties and powers under the provisions of the Public Works Act 1981- except those specifically reserved to the Chief Executive by virtue of the Act, and, subject to, in the case of the purchase or disposal of land other than road legalisation of up to \$50,000 in value, such purchase or disposal being in accordance with the Long-term Plan and having been specifically approved by Council resolution.	Infrastructure	GM Infrastructure
	17(1)	The Minister or a local authority may enter into an agreement to purchase any land for any public work for which the Crown or local authority, as the case may be, is responsible	Infrastructure	GM Infrastructure (up to \$50,000)
	17(1)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to enter into an agreement to purchase any land for any public work for which it is responsible		
	17(4)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power, if the land fits certain criteria, to apply to the Maori Land Court for the district in which the land is situated for an order under the provisions of Part 9 of the Maori Affairs Amendment Act 1974		



Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	18(1)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Duty to serve notice of the Council's desire to acquire the land; lodge a notice of desire to acquire the land; invite the owner to sell the land; negotiate in good faith with the owner in an attempt to reach an agreement for the acquisition of the land		
	18(2)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to take the land under this Act in certain circumstances		
	18(3)	Power to withdraw notice under section 18(1)	CE	
	18(4)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Duty to give notice to District Land Registrar that section 18(1) notice has been withdrawn or deemed to be withdrawn		
	18(5)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to apply to the Maori Land Court for an order under the provisions of Part 10 of Te Ture Whenua Maori Act 1993.		
	18(7)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to proceed to take land under certain circumstances		
	19	Power, where agreement under section 17 or agreement for payment of compensation has been entered, to forward a compensation certificate to the District Land Registrar to be registered against certificate of title to all land affected by it	Infrastructure	GM Infrastructure
	23(1)(b) and	Duty to publicly notify information about land to be taken and give notice of intention to take land to owner	Infrastructure	GM Infrastructure
	34(3)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to subdivide, develop, provide access to, set apart, or dispose of any severed land taken under this section		
	41(e)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to apply to the Maori Land Court for order under section 134 Te Ture Whenua Maori Act 1993 to dispose of former Maori land when no longer required		
	43	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to sell land on deferred payments		
	44	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to acquire as part of general revenues of local authority the purchase money or instalments of purchase money of land sold under section 40, section 42, or section 43		
	45	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to grant a lease or tenancy of the land or a licence to occupy the land for land held for public work		
	47	Power to apply to District Land Registrar to issue of certificates of title to land held for public works	Infrastructure	GM Infrastructure
	48	Power to grant easement over or under land held for public work	Infrastructure	GM Infrastructure
	49	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to sell or let or lease, or grant any easement in respect of, together with or separately from the surface of the land, the air space above the land and subsoil of the land		
	63	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Duty to pay compensation for injurious affection where no land taken		
	65	Power to assess compensation for land acquired for public work for which no general demand exists	CE	
	71(6)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to require further information if the owner or occupier of any land wishes to do anything on or under the land which may cause the amount of compensation payable to him to be reduced		
	71(7)	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to decline the section 71(5) application from the owner or occupier		
	73	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to provide monetary assistance to the owner of land acquired for public work to acquire another private residence of a reasonably comparable standard		
	74	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to provide monetary assistance to the owner of land acquired for public work to purchase farm or commercial or industrial property of a standard reasonably equivalent to that so taken or acquired		
	75	NOT DELEGATED- COUNCIL ONLY UNLESS SPECIFIC DELEGATION MADE BY COUNCIL- Power to pay compensation to tenants of residential and business premises for costs relating to moving to other accommodation		
	76	Duty, upon receipt of application from owner of the land, to refund expenses where acquisition of land is abandoned	Infrastructure	GM Infrastructure
	79	Power to take proceedings to determine compensation if person entitled fails to make claim	Infrastructure	GM Infrastructure
	81	Power to apply to District Court for an order authorising Public Trust to represent infants, mentally disordered person, a person under some other legal disability, or a beneficiary under a trust, not having a guardian or absentee owners	Infrastructure	GM Infrastructure
	84	Power to file claim and notice in District Court that requires claim to be heard by Tribunal	Infrastructure	GM Infrastructure
	96	Power to pay compensation to Public Trustee to the parties entitled to the rents and profits of the land when right to compensation is doubtful	Infrastructure	GM Infrastructure
	99(2)	Power to pay the mortgagor the full amount of any compensation where the compensation does not exceed \$250, without incurring any liability to the mortgagee, notwithstanding anything in this section	Infrastructure	GM Infrastructure
	103	Power to grant any right, privilege, or concession in, upon, over, or under any land taken or reserved for the purpose of any public work in lieu of compensation	Infrastructure	GM Infrastructure
	105	Power to grant land as compensation where equivalent land not readily available	Infrastructure	GM Infrastructure
	107	Power to enter into agreement, with person entitled to land under section 105 or 106, for the repayment of any money agreed to be due by way of equality of exchange on such terms and conditions (including interest) as may be agreed upon by the parties	Infrastructure	GM Infrastructure
	107A	Power to grant lease or licence as compensation	Infrastructure	GM Infrastructure
	110	Power of entry onto land for survey purposes	Infrastructure	GM Infrastructure
	111	Power of entry onto land for other survey and investigation purposes and conduct specified associated activities on that land	Infrastructure	GM Infrastructure
	114(2)(h)	Power to give consent for any land to be declared as road	Infrastructure	GM Infrastructure
	115	Power to forward to District Land Registrar a certificate of consent to be registered against the title to all land affected	Infrastructure	GM Infrastructure
	117(1)	Power to deal with stopped roads as if the road had been stopped pursuant to the Local Government Act 1974	Infrastructure	GM Infrastructure

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	133	Power to require the removal of trees, hedges and other structures that interfere with roads or public works	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA, Parks & Recreation Manager
	191	Power to apply the land acquired for public work to any authorised secondary use and power to grant licences, permits, and privileges in respect of any authorised secondary use of the land	Infrastructure	GM Infrastructure
	233	Duty to provide notice before entry onto private land where authority is given to enter on any land and construct, maintain, or operate a public work before the land has been acquired	Infrastructure	GM Infrastructure
	234(1)	Power to enter land do such work is necessary to remove danger or cause of the likelihood of serious interference	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA, Parks & Recreation Manager
	237	Power to approve excavations near electric lines, telecommunications installation public works	Infrastructure	GM Infrastructure
	239	Power to remove and dispose of property abandoned on public works land	Infrastructure	GM Infrastructure
	240	Power to commence proceedings to recover land from persons holding illegal possession	Infrastructure	GM Infrastructure
Rates Rebate Act 1973	5(5)	Duty to grant rebate of rates	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
	7(5)	Duty to refund to owner of owner occupied flat of contribution towards rates	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
	9	Power to apply to Secretary for Local Government for refund of rebates granted	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
	13(1)(b), 13(2)	Power, officer of territorial authority authorised by that authority, to receive declarations	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
Rating Valuations Act 1998	10	Duty to supply details of general revaluation to Valuer-General	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	12	Duty to give public notice and make available for inspection the District Valuation Roll	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
	13	Duty to give notice of valuation to each owner and ratepayer (if different) of each rating unit	Finance	Revenue Manager, Revenue Collection Officer, Revenue Operations Officer
	14	Power to make alterations to the current district valuation roll	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	16(2)	Power to require the reasonable costs of a valuation to be paid by the applicant before undertaking the valuation	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	34	Duty to determine an objection after the outcome of the review	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	35	Duty to give objector written notice of decision on a review	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	38	Power to be represented by certain persons in any proceedings before a Land Valuation Tribunal	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	41	Duty to supply copies of entries in district valuation rolls available to public	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	42	Duty to maintain all required information and documents and to supply such information and documents to the Valuer-General	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	43(1)	Power to obtain contribution to the cost of preparing and maintaining the valuation roll from the regional council	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	45(1)	Power to enter on any land to carry out valuations	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
Rating Valuations Regulations 1998	6	Power to extend due date for lodging an objection	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	8	Duty to notify objector where insufficient information is supplied with objection	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
	10	Power to refuse to consider late or incomplete objections	Finance	General Manager Sustainable Growth & Investment, Revenue Manager
Regulatory	n/a	Authority to appoint approved independent Hearing Commissioners to hear proceedings on consent applications.	Community	General Manager Sustainable Growth Planning Manager, General Manager Customer Experience, Regulatory Manager
	n/a	NOT DELEGATED- COUNCIL ONLY- authority to appoint independent Hearing commissioners to hear proceedings on consent changes or plan changes.		
Reserves Act 1977		The exercise of the Council's powers and authorities under Parts III and V of the Reserves Act Note: This does not include powers delegated to the Council by the Minister, which may only be exercised by the Council.	Community	GM Infrastructure, Parks and Recreation Manager
	8	Power to appoint rangers	Community	GM Infrastructure, Parks and Recreation Manager
	15(3)	Power to do all things necessary to effect any exchange of the land authorised under section 15(1)	Community	GM Infrastructure, Parks and Recreation Manager
	40(1)	Duty of administering, managing, and controlling the reserve under its control and management in accordance with the appropriate provisions of this Act	Community	GM Infrastructure, Parks and Recreation Manager
	41(1)	Duty to prepare management plans for the reserve under its control, management, or administration.	Community	GM Infrastructure, Parks and Recreation Manager
	42	Power to preserve trees and bush on any recreation reserve, or government purpose reserve, or local purpose reserve	Infrastructure	GM Infrastructure, Parks and Recreation Manager
	45	NOT DELEGATED- COUNCIL ONLY- Power to authorise any voluntary organisation or educational institution to erect shelter, huts, cabins, lodges and similar resting or sleeping accommodation on any recreation reserve or scenic reserve		
	48	Power to grant rights of way and other easements over reserves for specified purposes	Community	GM Infrastructure, Parks and Recreation Manager
	48A(1)	NOT DELEGATED- COUNCIL ONLY- Power to grant a licence to engage in works for purposes of any station for the transmission, emission, or reception of any form or radio, electric, or electronic communications		
	48A(3)	NOT DELEGATED- COUNCIL ONLY- Power to approve terms and conditions of licence under section 48A(1)		
		Power to authorise the taking and killing of any specified kind of fauna, excluding indigenous fauna in any recreation, government purpose, or local purpose reserve and power to authorise the use of firearms, traps, nets, or other like objects within the reserve subject to advising Mayor and Deputy Mayor prior to actioning	Community	GM Infrastructure, Parks and Recreation Manager
	50	Power to introduce indigenous flora or fauna or exotic flora if authorised	Community	GM Infrastructure, Parks and Recreation Manager
	51(1)	Powers (other than leasing) in respect of recreation reserves	Community	GM Infrastructure, Parks and Recreation Manager
	53	Powers (other than leasing) in respect of recreation reserves	Community	GM Infrastructure, Parks and Recreation Manager
	55	Powers (other than leasing) in respect of scenic reserves	Community	GM Infrastructure, Parks and Recreation Manager
	57	Powers in respect of nature reserves	Community	GM Infrastructure, Parks and Recreation Manager
	58	Powers in respect of historic reserves	Community	GM Infrastructure, Parks and Recreation Manager
	59	Powers in respect of scientific reserves	Community	GM Infrastructure, Parks and Recreation Manager
	71	Power to farm or graze recreation or local purposes reserve land	Community	GM Infrastructure, Parks and Recreation Manager
	72	Power to allow others to use recreation or local purposes reserve land for farming or grazing	Community	GM Infrastructure, Parks and Recreation Manager
	73	NOT DELEGATED- COUNCIL ONLY- Power to grant lease of recreation or local purposes reserve land for farming or grazing, afforestation or other purposes		
	74(2)	Power to grant licences to temporarily occupy certain reserves for certain purposes subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	75	Power to afforest or enter contract for afforestation of recreation or local purpose reserves	Community	GM Infrastructure, Parks and Recreation Manager
	78	Duty to apply all money received by way of rent, royalty, or otherwise in respect of any dealing with any reserve for the purposes of this Act.	Community	GM Infrastructure, Parks and Recreation Manager
	79	Duty to pay all money received under this Act in specified accounts	Community	GM Infrastructure, Parks and Recreation Manager
	80	Duty to apply money received under this Act for purchasing, taking on lease, managing, administering, maintaining, protecting, improving, and developing the reserves under its control, and for no other purpose	Community	GM Infrastructure, Parks and Recreation Manager

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
	85A	Power to spend revenue derived from trees grown on a recreation or local purpose reserve for other purposes conditional on the Ministers approval	Community	GM Infrastructure, Parks and Recreation Manager
		Power, as local authority which is the administering body of any reserve, to apply money or make advances from the general fund or account to the administering body of the reserve towards the management, improvement, maintenance, and protection of that reserve or other reserve, towards the cost of the acquisition by the Crown of any land or interest in land for the purposes of this Act, or in payment for the consideration for any conservation covenant	Community	GM Infrastructure, Parks and Recreation Manager
	89		Community	
	90	Power, as local authority which is the administering body of a recreation reserve, to borrow money for the improvement and development of the reserve or the purchase of other land for addition to the reserve or for payment of the consideration for any conservation covenant	Community	GM Infrastructure, Parks and Recreation Manager
	91	Power, as local authority which is the administering body of a recreation reserve, to have debit in accounts in anticipation of revenue from reserves	Community	GM Infrastructure, Parks and Recreation Manager
	92	Power to grant relief to lessees and licensees of reserves subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	93	Powers of constables, rangers and other officers subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	95	Power, as officer of administering body, of seizure or forfeiture of certain property on reserves subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	100	Power, as ranger, to stop and search boats, seize items and arrest people in certain conditions subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	100A	Power, as ranger, to seize and remove boats in certain circumstances subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	110	Power to remove and dispose of vehicles and boats subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	115	Power to grant or refuse application of lessee or licensee for consent to transfer, sublease, mortgage, or otherwise dispose of his or her interest subject to advising Mayor and Deputy Mayor prior to actioning.	Community	GM Infrastructure, Parks and Recreation Manager
	119	Duty to give public notice when required under this Act	Community	GM Infrastructure, Parks and Recreation Manager
	120	Duties in respect of objections to intention of administering power to exercise any power conferred by this Act	Community	GM Infrastructure, Parks and Recreation Manager
Safety	n/a	Authority to decide on the most appropriate response to matters concerning emergency work on scheduled trees	Community	GM Infrastructure, Parks and Recreation Manager
Tax Administration Act 1994	16(2)	Duty, as occupier of land, to provide the Commissioner with all reasonable facilities and assistance for the effective exercise of his powers under this section; and to answer all his questions	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	22	Duty to keep business and other records in respect of any business carried on during any income year	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	22A(3)(b)	Duty to retain records for 7 years or longer if required after the end of the year to which the records relate	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	23	Duty, as taxpayer, to retain returns where information transmitted electronically	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	24	Duty, as employer, to keep records regarding PAYE	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	24G	Power, as employer, upon notification by employee, to use tax code which reflects that employee's circumstances have changed	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	24J	Duty to provide a PAYE payment form to the Commissioner by the application due date set out in section RA 15 of the Income Tax Act 2007	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	32A	Duty, as employer, to provide records to employee or trustee of a superannuation fund details of all employer contributions to superannuation fund	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	33	Authority to provide return of income to Commissioner	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	46	Duty, as employer, to make returns as to employees	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	46B	Duty, as employer who pays their FBT liability under the single rate option or the alternate rate option, to provide quarterly Fringe Benefit Returns	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	46E	Duty to provide information for calculations on FBT liability	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	47	Duty to provide a PAYE payment form showing the amount of employer's superannuation contribution, the amount of ESCT relating to the contribution, and any other particulars required by the Commissioner	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	48B	Duty, as retirement scheme contributor, to provide reconciliation statement for retirement scheme contribution withholding tax	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	92	Duty to make taxpayer assessment of taxable income and income tax liability	Finance	Financial and Corporate Planning Manager, Financial Services Manager
	92B	Duty to make taxpayer assessment of GST	Finance	Financial and Corporate Planning Manager, Financial Services Manager
Telecommunications Act 2001	119	Power to consider specified matters, set, vary, or revoke reasonable conditions with regard to lines, wireless works and telephone cabinets on roads	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA
	128	Duty to remove or trim plants that interfere with telecommunication networks, when requested	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA
	137	Duty to notify the network operator in writing of any conditions imposed in respect of the construction and maintenance of lines in, on, along, over, across, or under any road	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA
	142	Power to impose reasonable conditions for network operators in constructing, placing, and maintaining public telephone cabinets, distribution cabinets, or any other similar appliances on a road	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA
	143	Duty to notify network operator of any conditions imposed on placing cabinets or appliances on roads	Infrastructure	GM Infrastructure, Capital Works & Procurement Manager, NTA
Transport	n/a	Authority to determine all matters in relation to parking infringements and minor traffic offences in respect of stationary vehicle	Regulatory	General Manager Customer Experience, Regulatory Manager, Team Leader Regulatory, Monitoring & Compliance Team Leader
Travel	n/a	CHAIR OF A&R ONLY- Authority to approve domestic travel for the Commissioners or Mayor and Deputy Mayor as the case may be.	Chair A&R	Update to: Mayor and/or Deputy Mayor has authority to approve domestic travel for the Commissioners or Mayor and Deputy Mayor (the other) as the case may be.
	n/a	CHAIR OF A&R ONLY- Authority to verify expenses relating to approved travel (both domestic and international) by the Commissioners or Mayor and Deputy Mayor as the case may be.	Chair A&R	Update to: Mayor and/or Deputy Mayor has authority to verify expenses relating to approved travel (both domestic and international) by the Commissioners or Mayor and Deputy Mayor (the other) as the case may be.
Trespass Act 1980	3	Power, as occupier, to warn a trespasser to leave the property. Report to the next available Council or relevant Committee meeting.	Regulatory	Regulatory Manager, Monitoring & Compliance Team Leader, Building Compliance Officer, Library Manager
	4(1)	Power as occupier, either at the time of the trespass or within a reasonable time thereafter, to warn a trespasser to stay off the property. Report to the next available Council or relevant Committee meeting.	Regulatory	Regulatory Manager, Monitoring & Compliance Team Leader, Building Compliance Officer, Library Manager
	4(2)	Power, as occupier, to warn that person to stay off the property where there is reasonable cause to suspect that any person is likely to trespass on the property. Report to the next available Council or relevant Committee meeting.	Regulatory	Regulatory Manager, Monitoring & Compliance Team Leader, Building Compliance Officer, Library Manager
	9(1)	Power, as occupier of private land, to require that a person found trespassing give name and other particulars. Report to the next available Council or relevant Committee meeting.	Regulatory	Regulatory Manager, Monitoring & Compliance Team Leader, Building Compliance Officer, Library Manager

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
Wages Protection Act 1983	5	Power, as employer, to make deductions from wages with worker's consent	Finance/HR	GM People and Capability, Financial and Corporate Planning Manager
	6	Power, as employer, to recover overpayments in certain circumstances	Finance/HR	GM People and Capability, Financial and Corporate Planning Manager
	8	Power, as employer, to pay to a worker by specified cheque any wages that have become payable	Finance/HR	GM People and Capability, Financial and Corporate Planning Manager
	10	Power, as employer, to pay wages by order, money order, or specified cheque where worker absent	Finance/HR	GM People and Capability, Financial and Corporate Planning Manager
Waste Minimisation Act 2008	32	Power to spend levy money in manner prescribed in this Act	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	42	Duty to encourage effective and efficient waste management and minimisation	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	43(1)	NOT DELEGATED- COUNCIL ONLY- Duty to adopt a waste management and minimisation plan		
	43(3)	NOT DELEGATED- COUNCIL ONLY- Power to amend the waste management and minimisation plan or revoke it and substitute a new plan		
	44	Duty to observe certain requirements when preparing, amending or revoking waste management and NOT DELEGATED- COUNCIL ONLY- minimisation plan		
	45	NOT DELEGATED- COUNCIL ONLY- Power to prepare and adopt jointly with another district, a waste management and minimisation plan for the whole or parts of the districts		
	46	Powers with regard to funding of and charging fees for any service, facility, or activity provided	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	47	Power to make grants or advances of money to any person, organisation, group, or body of persons for the purpose of promoting or achieving waste management and minimisation on any terms or conditions that Council thinks fit	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	48(3)	Duty to, as soon as practicable, amend the waste management and minimisation plan to give effect to a direction given to the Council by the Minister	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	50	Duty to make an assessment of and conduct a review of waste management and minimisation plan	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	52(1)	Power to undertake, or contract for, any waste management and minimisation service, facility, or activity ( whether the service, facility, or activity is undertaken in the Council's own district or otherwise)	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	53	Power to sell any marketable product resulting from any activity or service carried out under this Part of the Act, but any proceeds of sale must be used in implementing the Council's waste management and minimisation plan	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	54	Duty to collect waste promptly, efficiently and regularly	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	84	Duty to return property seized and impounded	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
	85	Power to dispose of property seized and impounded	Infrastructure	GM Infrastructure, <a href="#">Water &amp; Waste Manager</a>
Wild Animal Control Act 1977	30	Power to apply funds for destruction of wild animals	Regulatory	GM Infrastructure, Regulatory Manager, Parks and Community Manager
	31	Duty to submit plans for destruction of wild animals for approval of Minister	Regulatory	GM Infrastructure, Regulatory Manager, Parks and Recreation Manager