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active recreation and sport*



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The Northern Advocate
Whangarei Aquatic Centre

Foundation North
Oxford Sports Trust
Lion Foundation
Pub Charity
The Southern Trust
Far North District Council
Kaipara District Council
Whangarei District Council
ACC
Ministry of Social Development
Northland DHB
Northland Foundation
Northland Regional Council
Northland Secondary Schools
Water Safety NZ

2 December 2019

Kathryn O'Reilly
Kaipara District Council
Private Bag 1001
DARGAVILLE

Dear Kathryn,

- **Northland Secondary Schools Individual & Team Triathlon – 21 February 2020**
- **FIRECO Kai Iwi Lakes Triathlon - 22 February 2020**

I am writing to you regarding Sport Northland's proposed use of Kaipara District Council Community spaces, roads, parks and reserves during the Northland Secondary Schools Sports Association (NSSSA) Individual & Team Triathlon and the FIRECO Kai Iwi Lakes Triathlon. This year will be the 35th year that the FIRECO Kai Iwi Lakes Triathlon, a great community event, will be held.

The NSSSA Individual & Team Triathlon as well as the FIRECO Kai Iwi Lakes Triathlon events start/finish and transition areas will be situated at Pine Beach, Lake Taharoa. A parking area (near the registration area) will be located after the transition and play area. Please find detailed event information, transition & swim/kayak diagrams for both events attached.

We have approval from the campsite managers Leanne & Andrew for the use of the campsite area for these events.

Please also find enclosed the Traffic Management Plan and Intersection Diagrams for both triathlons. The roads we propose to use include:

- Omamari Road
- Kai Iwi Lake Road
- Domain Road

We require a partial road closure for Domain Road between the hours of 10.45am – 2pm on Friday 21 February 2020 and from 8.00am – 1pm on Saturday 22 February 2020. Vehicles will have intermittent access to Domain Road while this partial closure is in place.

The intersection diagrams enclosed also double as instructions for the marshals. They therefore include additional information intended for management of the event.

It is our hope that with this advance warning it may be possible for any roadworks (including any resealing) on the route to be structured outside of the time frame of this event, or if this is not possible, minimised to allow a suitable pathway for the cyclists. It would be appreciated if you could keep me informed about any proposed roadworks that may affect the event during this time frame.

It would be appreciated if you could forward approval upon Council's and the Taharoa Domain Governance Committee acceptance of these events.

Thank you for your continued support of our events and please let me know if you require any further information.

Kind regards



Ashlee Dobbs

EVENTS COORDINATOR

ashleed@sportnorth.co.nz

Ph: 022 519 6095

RCA consent (eg CAR/WAP) and/or RCA contract reference							
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM							
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.							
Organisations /TMP reference	TMP reference: NSSSA Kai Iwi Lakes Triathlon + FIRECO Kai Iwi Lakes Triathlon	Contractor (Working space): Sport Northland		Principal (Client):			
		Contractor (TTM):		RCA: Kaipara District Council			
Location details and road characteristics	Road names and suburb			House no./RPs (from and to)	Road level	Permanent speed	
	Taharoa Domain Access Rd 1 & 2,			Please see diagrams attached	1		
	Kai Iwi Lakes Rd					100	
	Omamari Rd					100	
Traffic details (main route)	AADT Level 1			Peak flows			
Description of work activity							
The annual FIRECO Kai Iwi Lakes Triathlon based at Kai Iwi Lakes features a choice of two distances, options for team and an event for the kids. The start, finish and transition areas are all based at Pine Beach where there is camping available so you can really make a weekend of it.							
Planned work programme							
Start date	21 February 2020	Time	8.00am	End date	22 February 2020	Time	1.00pm
Consider significant stages, for example: • road closures • detours • no activity periods.	<ul style="list-style-type: none"> • We require a partial road closure for Domain Road from 10.45am – 2pm on Friday 21 February 2020 • We require a partial road closure for Domain Road from 8.00am – 1pm on Saturday 22 February 2020 • Vehicles will have intermittent access to Domain Road while this partial closure is in place. 						
Alternative dates if activity delayed	No alternative date						
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	Yes	Property access affected?	Yes	Traffic lanes affected?	Yes		
Cyclists affected?	Yes	Restricted parking affected?	No	Delays or queuing likely?	Yes		
Proposed traffic management methods							
Installation (includes parking of plant and materials storage)	N/A						

RCA consent (eg CAR/WAP) and/or RCA contract reference																				
Attended (day)	<p>Active</p> <ul style="list-style-type: none"> Minimum of two STMS will be at event. One will be the finish area with at least one on the course, along with a number of TC staff. Lead and rear vehicles will be used with warning signs and flashing lights. Police and emergency services have been notified and will be asked to provide assistance. Temporary road closure has been applied for to further reduce risk. Temporary Speed Restriction has been applied for to assist with the safe passage of participants crossing Hobson Avenue. <p>Marshals</p> <ul style="list-style-type: none"> Marshals will be utilised on key points to provide safety for competitors and as little disruption to traffic flow as possible. Marshal duties will be to direct competitors and warn and direct traffic. Marshals will also be required to put out signage where appropriate. Marshals will be located at major intersections and areas of restricted visibility. <p>Signage</p> <ul style="list-style-type: none"> Warning signs will be placed throughout the route on major intersections or other areas of risk e.g. areas of restricted visibility. Signage will be retrieved at the end of the event by marshals and support vehicles. Signage will conform to requirements set out by Transit NZ. 																			
Attended (night)	N/A																			
Unattended (day)	N/A																			
Unattended (night)	N/A																			
Detour route	<p>N/A</p> <p>Does detour route go into another RCA's roading network? Yes No <i>(delete either Yes or No)</i></p> <p>If Yes, has confirmation of acceptance been requested from that RCA? Yes No <i>(delete either Yes or No)</i></p> <p>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p>																			
Removal	Signage will be retrieved at the end of the event by marshals and support vehicles																			
Proposed TSLs (see TSL decision matrix for guidance)																				
	<table border="1"> <thead> <tr> <th></th> <th>TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 6 of Land Transport Rule: Setting of Speed Limits 2017, Rule 54001/2017 <i>(List speed, length and location)</i></th> <th>Times <i>(From and to)</i></th> <th>Dates <i>(Start and finish)</i></th> <th>Diagram ref. no.s <i>(Layout drawings or traffic management diagrams)</i></th> </tr> </thead> <tbody> <tr> <td>Attended day/night</td> <td>Kai Iwi Lakes Road (End of Seal – NSSSA Cycle Turn around point)– 30km</td> <td>10.45am-2.00pm</td> <td>21 February 2020</td> <td>See Event Information NSSA Attached</td> </tr> <tr> <td rowspan="2">Unattended day/night</td> <td>Kai Iwi Lakes Road (End of Seal – 9km Turn around point)– 30km</td> <td>8.00am-1.00pm</td> <td>22 February 2020</td> <td>Diagram 6</td> </tr> <tr> <td>Kai Iwi Lakes Road (either side of Taharoa Domain Access Rd 1)– 30km</td> <td>8.00am-1.00pm</td> <td>22 February 2020</td> <td>Diagram 1</td> </tr> </tbody> </table>		TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 6 of Land Transport Rule: Setting of Speed Limits 2017, Rule 54001/2017 <i>(List speed, length and location)</i>	Times <i>(From and to)</i>	Dates <i>(Start and finish)</i>	Diagram ref. no.s <i>(Layout drawings or traffic management diagrams)</i>	Attended day/night	Kai Iwi Lakes Road (End of Seal – NSSSA Cycle Turn around point)– 30km	10.45am-2.00pm	21 February 2020	See Event Information NSSA Attached	Unattended day/night	Kai Iwi Lakes Road (End of Seal – 9km Turn around point)– 30km	8.00am-1.00pm	22 February 2020	Diagram 6	Kai Iwi Lakes Road (either side of Taharoa Domain Access Rd 1)– 30km	8.00am-1.00pm	22 February 2020	Diagram 1
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	Kai Iwi Lakes Road (either side of Taharoa Domain Access Rd 1)– 30km	8.00am-1.00pm	22 February 2020	Diagram 1																

RCA consent (eg CAR/WAP) and/or RCA contract reference				
	Omamari Road – 30km	8.00am-1.00pm	22 February 2020	Diagram 4
Positive traffic management measures				
<ul style="list-style-type: none"> Marshals positioned throughout course Traffic Controllers with stop/go paddles will be used in key areas 				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or notifiable injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so Comply with any obligation to notify WorkSafe. 		
	Incident An incident is described as: <ul style="list-style-type: none"> excessive delays - real or potential minor or non-inquiry accident that has the potential to affect traffic flow structural failure of the road. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement if required secure the site to prevent the prospect of injury or further damage notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced. 		

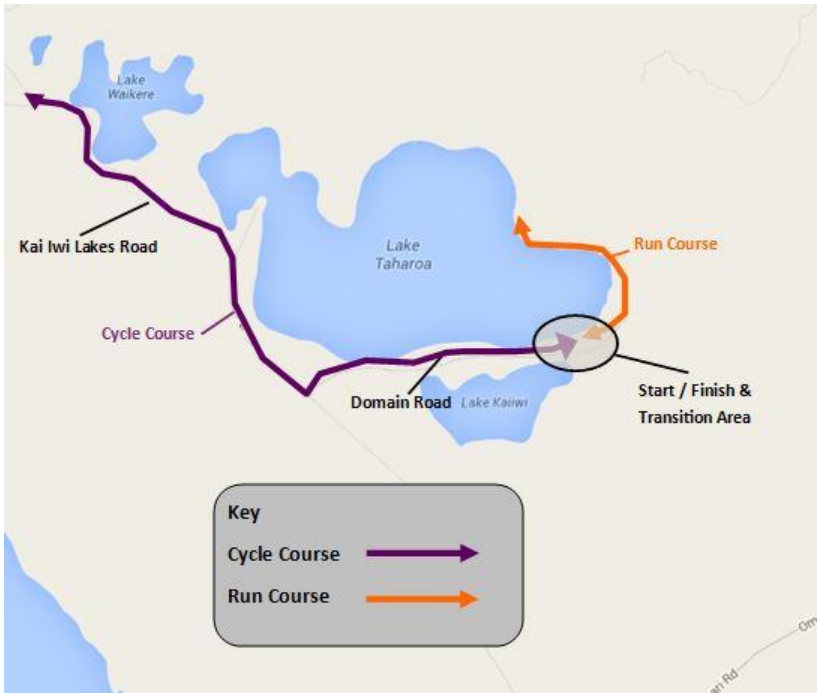
RCA consent (eg CAR/WAP) and/or RCA contract reference				
	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> excessive delays when using an alternating flow design for TTM redirecting one direction of flow and / or total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> pre- approval form the RCA's whose roads will be used or affected by the detour route ensure that TTM equipment for the detour - signs etc are on site and pre-installed. <p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> Notify the RCA and / or the engineer when the detour is to be established Drive through the detour in both directions to check that it is stable and safe Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed. 			
	<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> save a life of, prevent harm to or relieve the suffering of any person, or make the site safe or to minimise the risk of a further accident; or maintain the access of the general public to an essential service or utility, or prevent serious damage to or serious loss of property, or follow the direction of a constable acting in his or her duties or act with the permission of an inspector. 			
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	<ul style="list-style-type: none"> Local emergency services will be notified prior to the event, St John and first aid personnel will be available for the duration of the event The event will be cancelled in the occurrence of adverse weather conditions 			
Authorisations				
Parking restriction(s) alteration authority	Will controlled street parking be affected?	No	Has approval been granted?	No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted?	No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes	Has approval been granted?	No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	No	Has approval been granted?	No
Authorisation to use portable traffic	Make, model and description/number	N/A		

RCA consent (eg CAR/WAP) and/or RCA contract reference			
signals	NZTA compliant?	Yes No <i>(delete either Yes or No)</i>	
EED			
Is an EED applicable?	Yes No <i>(delete either Yes or No)</i>	EED attached?	Yes
Delay calculations/trial plan to determine potential extent of delays			
N/A			
Public notification plan			
<ul style="list-style-type: none"> Event details will be advertised on radio, the Sport Northland's website and via direct mail drop to local residents on the course route. Road closure notification will be advertised in the local paper, temporary signage and via direct mail drop to local residents 			
Public notification plan attached?		No	
On-site monitoring plan			
Attended <i>(day and/or night)</i>	<ul style="list-style-type: none"> STMS to check sites for safety issues and check signage correctly positioned. 		
Unattended <i>(day and/or night)</i>	<ul style="list-style-type: none"> All signage taken down and removed 		
Method for recording daily site TTM activity (eg CoPTTM on-site record)			
Site safety measures			
<ul style="list-style-type: none"> Competitors will be expected to wear appropriate clothing and equipment All participants will receive written event safety information and a pre event verbal safety briefing Marshals will all wear appropriate high visibility vests and will be briefed prior to the event All competitors instructed that they are participating on open roads and to abide by the road rules 			
Other information			
Site specific layout diagrams			
Number	Title		
Diagram 1	Kids Cycle Domain & Kai iwi lakes Rd		
Diagram 2a	Adults Long Cycle Course		
Diagram 2b	Kids Cycle Course		
Diagram 3	Omamari Road		
Diagram 4	Omamari Rd Turnaround		
Diagram 5	Adult course run		
Diagram 6	9km Cycle Turn around		

RCA consent (eg CAR/WAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal						
TMC						
Engineers' representative						
Contractor	Sport Northland	09 437 9600				
STMS	Ashlee Dobbs	022 519 6095	120118	STMS	04/09/2022	
Others as required						
TMP preparation						
Preparation	Ashlee Dobbs			120118	STMS	04/09/2022
	<i>Name (STMS qualified)</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
This TMP meets CoPTTM requirements				Number of diagrams attached		
TMP returned for correction (if required)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC (only required if TMP approved by engineer)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						

RCA consent (eg CAR/WAP) and/or RCA contract reference			
Notification to TMC prior to occupying worksite/Notification completed			
Type of notification to TMC required		Notification completed	Date <input type="text"/>
			Time <input type="text"/>

Northland Secondary Schools Sports Association Individual & Team Triathlon Event Information

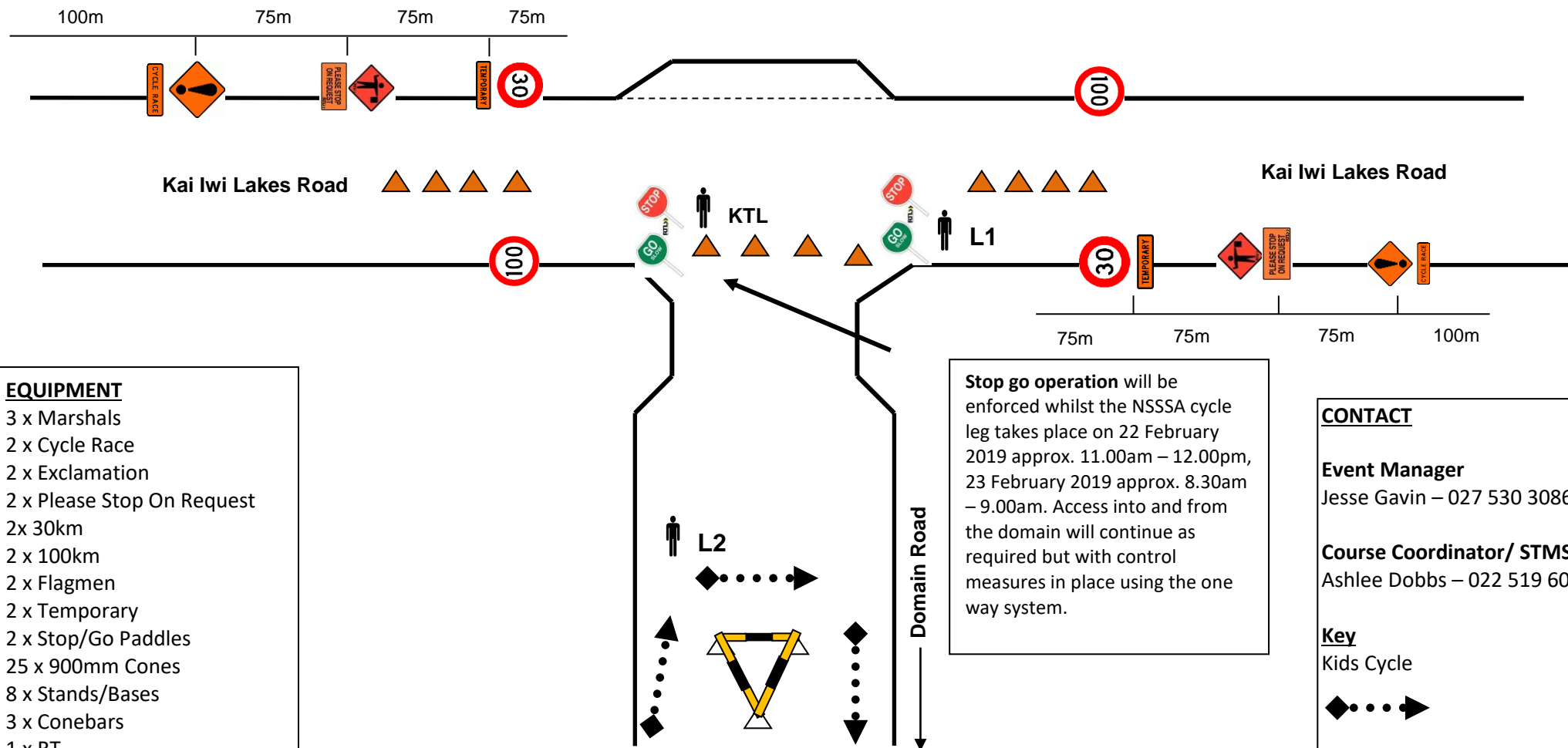
CONTACT INFORMATION	
Contact Person	Ashlee Dobbs
Contact Person Role	Events Coordinator, Sport Northland
Phone 1	022 519 6095
Email	ashleed@sportnorth.co.nz
EVENT INFORMATION	
Name of Event	Northland Secondary School Association (NSSSA) Individual & Team Triathlon
Type of Event	Secondary Schools Triathlon
Age of Event	11 - 18 years
Date of Event	Friday 21 February 2020
Start Time / Safety Briefing	10.45am
Finish Time	1pm (approx.)
Location of Event	Pine Beach, Lake Taharoa, Kai Iwi Lakes, Dargaville
Participant Numbers	200 (approx.)
Safety Provider	TK Rescue / St Johns
Event Distances:	<p>Sub Junior (Year 7 & 8) and Junior (Under 14) Swim 100m, Cycle 4km, Run 1.5km</p> <p>Intermediate (Under 16) & Senior Youth (Under 19) Swim 350m, Cycle 9km, Run 3.8km</p>
EVENT DESCRIPTION	
<p>Event will start at 10.45am in waves of age groups. Please refer to the map below for more details on the course. Participants will receive a safety briefing before they start.</p>	
 <p>The map shows the triathlon course area. It includes Lake Waikere, Lake Taharoa, and Lake Kairiri. The Cycle Course is marked with a purple line, and the Run Course is marked with an orange line. The Start / Finish & Transition Area is indicated by a circle with arrows. The map also shows Kai Iwi Lakes Road and Domain Road. A key at the bottom identifies the purple line as the Cycle Course and the orange line as the Run Course.</p>	

FIRECO Kai Iwi Lakes Triathlon Event Information

CONTACT INFORMATION	
Contact Person	Ashlee Dobbs
Contact Person Role	Events Coordinator, Sport Northland
Phone 1	022 519 6095
Email	ashleed@sportnorth.co.nz
EVENT INFORMATION	
Name of Event	FIRECO Kai Iwi Lakes Triathlon
Type of Event	Adult and Kids Triathlon
Participants Age	7 + years
Date of Event	Saturday 22 February 2020
Start Time / Safety Briefing	Kids 8.15am / Adults: 9.30am
Finish Time	1pm (approx.)
Location of Event	Pine Beach, Lake Taharoa, Kai Iwi Lakes, Dargaville
Participant Numbers	300 (approx.)
Safety Provider	TK Rescue / St Johns
Event Distances:	Adults Short Course: Swim 350m, Cycle 9km, Run/Walk 3.8km Adults Long Course: Swim 700m / Kayak 1.5km, Cycle 20km, Run/Walk 8.2km Kids Course: Swim 100m, Cycle 4km, Run 1.5km
EVENT DESCRIPTION	
<p>Event will start with the kids triathlon at 8.15am. The Kids Triathlon Course will be based entirely at Pine Beach. Please refer to the map below for more details on the adults course. Participants will receive a safety briefing before they start.</p>	

DIAGRAM 1 –NSSSA TRIATHLON – 21 FEBRUARY 2020 & KUMARA KAI IWI LAKES TRIATHLON – 22 February 2020

KIDS CYCLE - DOMAIN RD/KAI IWI LAKES RD

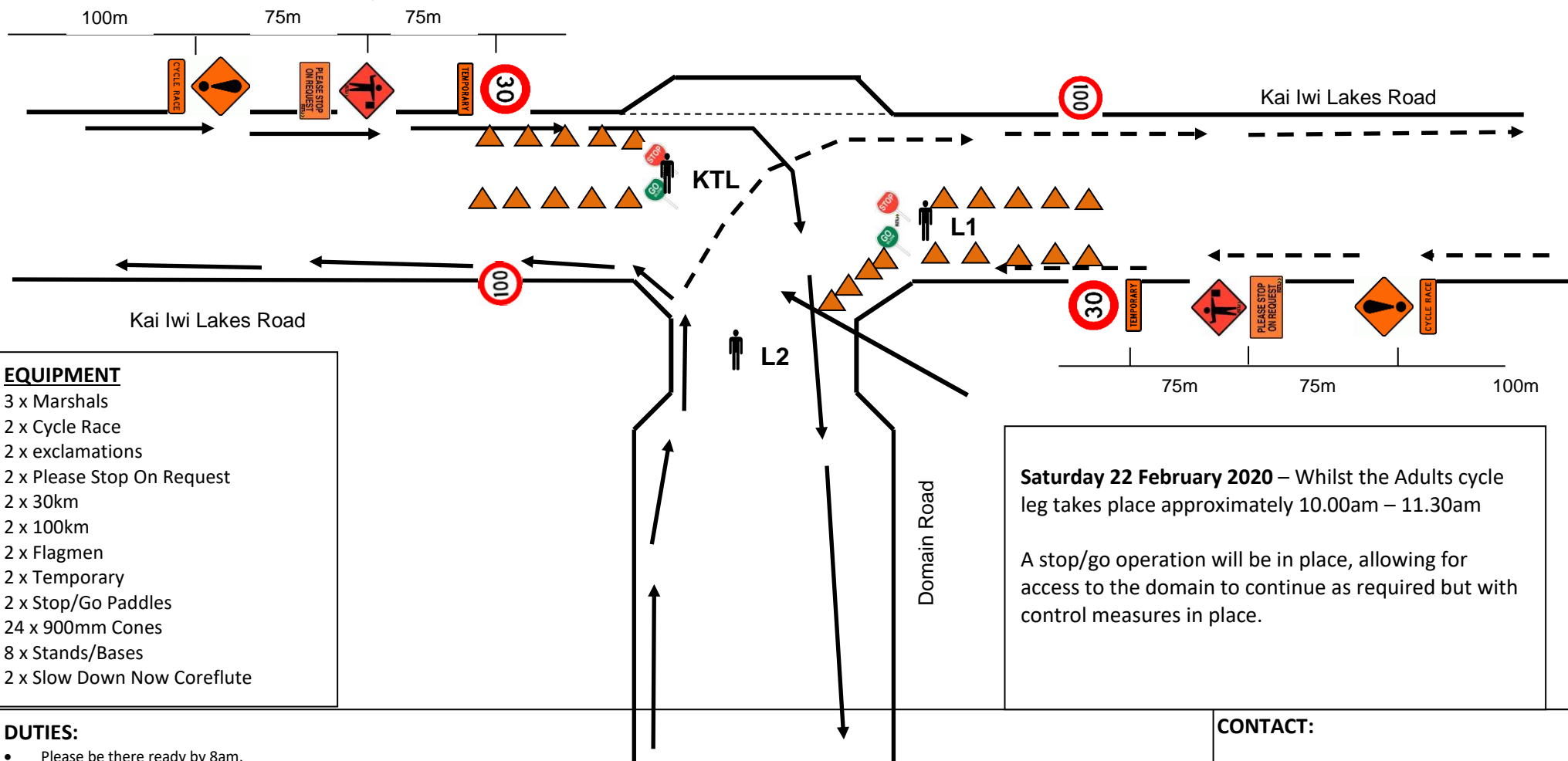


DUTIES:

- **KTL Marshal :**
 - Communicate with Marshall at Pine Beach to stop traffic when Kids Cyclist are about to leave pine beach transition. Once the tail marshal has come past the turnaround point inform the Pine Beach Marshal that the last kids participant are on their way back to the transition area. Stay in communication with the Pine Beach marshal and operate the stop/go operation, allowing traffic to enter and leave the domain using the one way system.
- **KTL Marshal & L1:**
 - Positioned on either side of the turnoff, if necessary stop traffic entering Domain Rd only while Kids Cycle leg is on.
- **Marshal L2:**
 - Positioned at top of hill turning bikes around.
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 5303 086

DIAGRAM 2a –FIRECO KAI IWI LAKES TRIATHLON – 22 FEBRUARY 2020

ADULTS LONG COURSE - DOMAIN RD/KAI IWI LAKES RD



EQUIPMENT

- 3 x Marshals
- 2 x Cycle Race
- 2 x exclamations
- 2 x Please Stop On Request
- 2 x 30km
- 2 x 100km
- 2 x Flagmen
- 2 x Temporary
- 2 x Stop/Go Paddles
- 24 x 900mm Cones
- 8 x Stands/Bases
- 2 x Slow Down Now Coreflute

Saturday 22 February 2020 – Whilst the Adults cycle leg takes place approximately 10.00am – 11.30am

A stop/go operation will be in place, allowing for access to the domain to continue as required but with control measures in place.

DUTIES:

- Please be there ready by 8am.
- Set out cones and signage as shown in diagram. Positions will be marked on the road
- KTL Marshal:**
 - Communicate with Marshall at Pine Beach to stop traffic when Cyclist are about to leave pine beach transition.
 - Once the tail marshal has come past the intersection inform the Pine Beach Marshal that the last participant are on their way back to the transition area. Stay in communication with the Pine Beach marshal and operate the stop/go operation, allowing traffic to enter and leave the domain using the one way system.
- KTL Marshal & L1:**
 - Positioned on either side of the turnoff stopping traffic if necessary to give cyclists right of way
- Marshal L2:**
 - Marshal L2 Directing Cyclist to either long course or short course.
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 5303 086

CONTACT:

Jesse Gavin (Event Manager)-
027 530 3086
Ashlee Dobbs (STMS/ Course Coordinator)-
022 519 6095

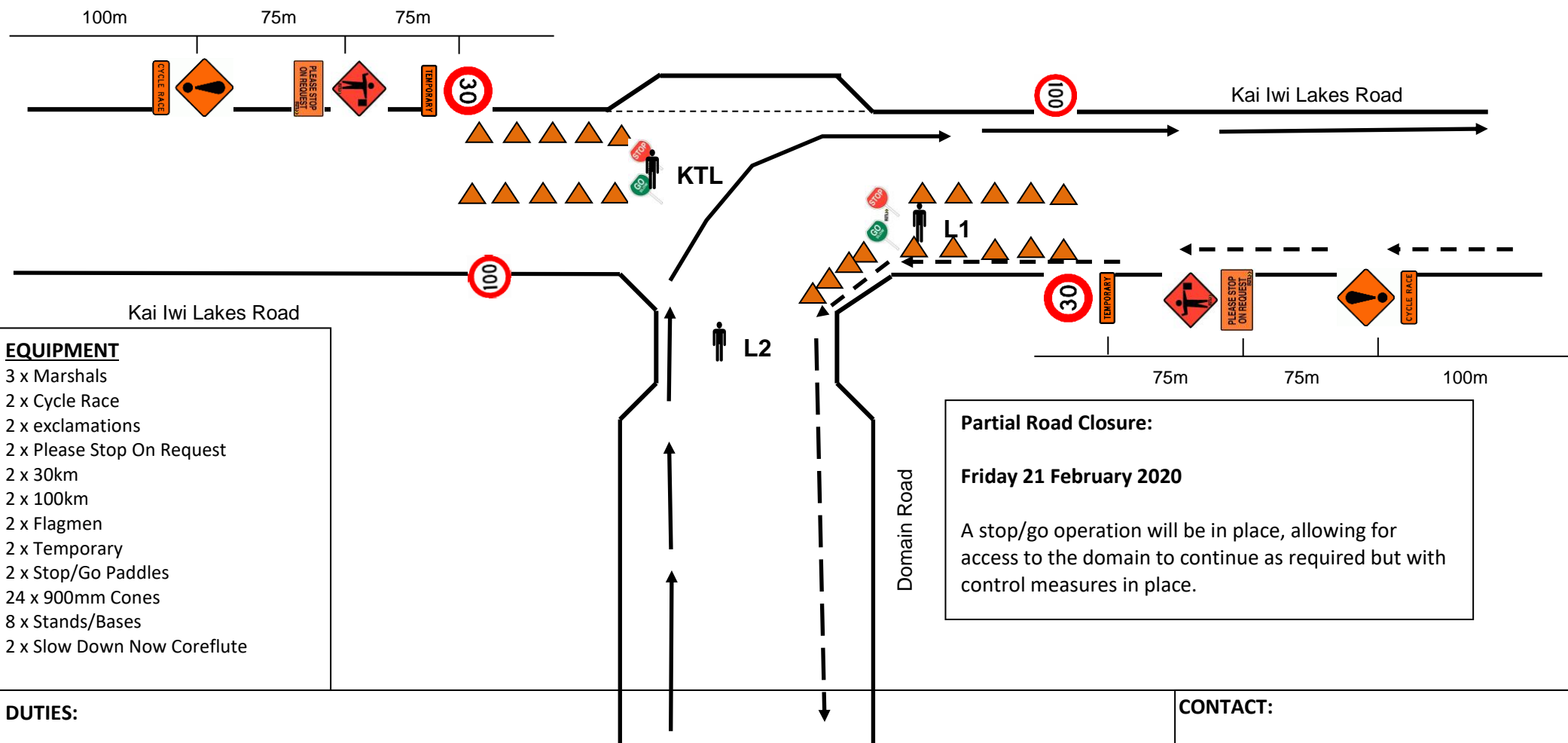
Key

Adult Cycle 20km
Adult Cycle 9km



DIAGRAM 2b –NSSSA TRIATHLON – 21 FEBRUARY 2020

KIDS COURSE- DOMAIN RD/KAI IWI LAKES RD



DUTIES:

- Set out cones and signage as shown in diagram. Positions will be marked on the road
- KTL Marshal:**
 - Communicate with Marshall at Pine Beach to stop traffic when Cyclist are about to leave pine beach transition.
 - Once the tail marshal has come past the intersection inform the Pine Beach Let Marshals know that the last participant is on their way back to the transition area.
 - Stay in communication with the Pine Beach marshal and operate the stop/go operation, allowing traffic to enter and leave the domain using the one way system.
- KTL & Marshal L1 :**
 - Positioned on either side of the turnoff stopping traffic if necessary to give cyclists right of way
- Marshal L2:**
 - Marshal L2 Directing Cyclist to either long course or short course.
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 5303 086

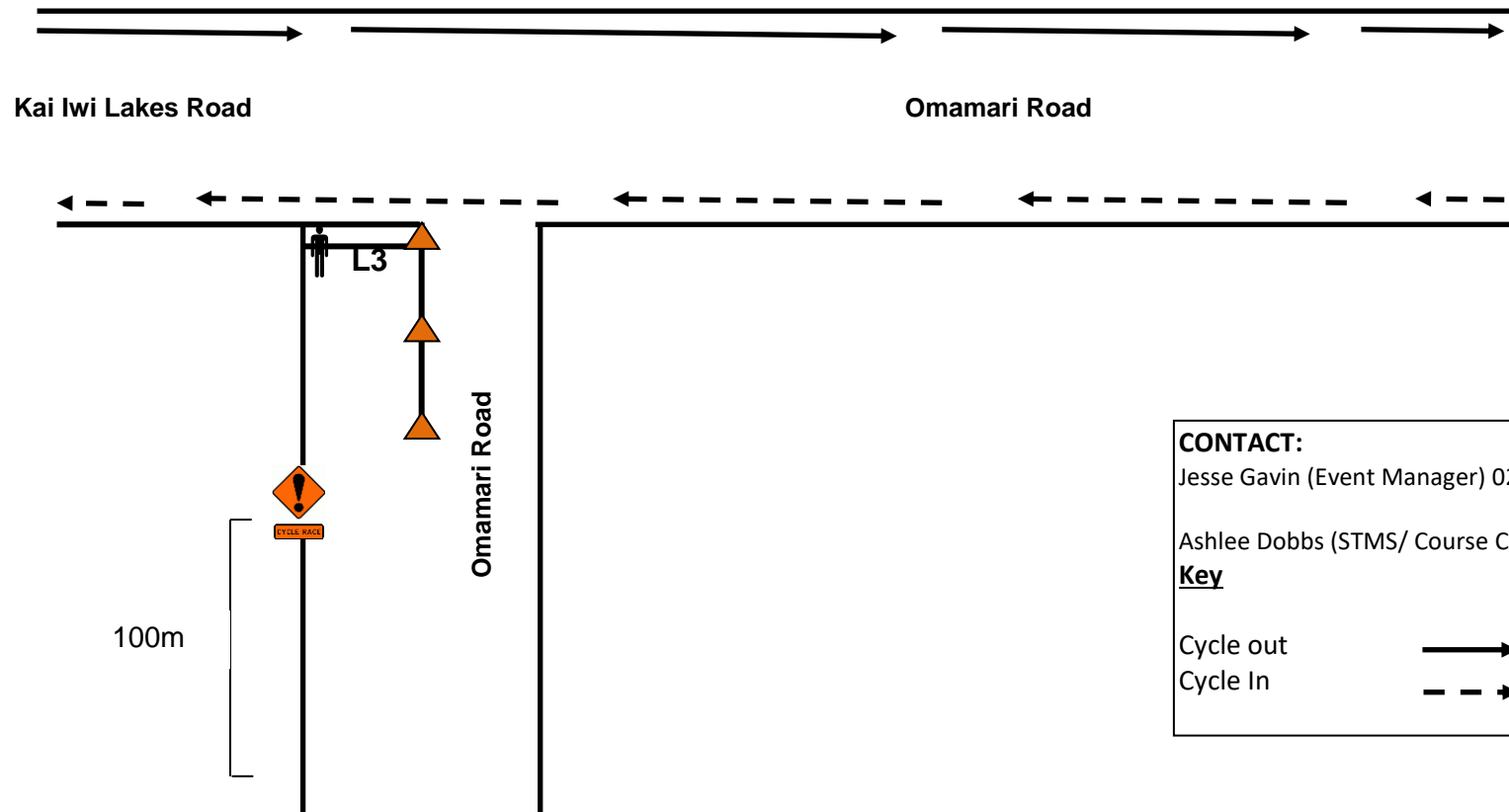
CONTACT:

Jesse Gavin (Event Manager)-
027 5303 086
Ashlee Dobbs (STMS/ Course coordinator)-
022 519 6095

Key

Kids Cycle out →
Kids Cycle return - - →

DIAGRAM 3 –FIRECO KAI IWI LAKES TRIATHLON – 22 February 2020
KAI IWI LAKES & OMAMARI ROAD INTERSECTION



CONTACT:

Jesse Gavin (Event Manager) 027 5303 086

Ashlee Dobbs (STMS/ Course Coordinator) 022 519 6095

Key

Cycle out 
Cycle In 

DUTIES:

- Please be there ready by 9am.
- Set out cones and signage as shown in diagram. Positions will be marked on the road
- **Marshal L3:**
 - Directing 20km cyclists to carry on towards the 20km turnaround point on their way out and directing them back to the transition area on their return. Communicate with motorist making them aware of the event and cyclist on the road
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 530 3086

EQUIPMENT:

- 1 x Marshal
- 1 x Cycle Race
- 1 x Exclamation
- 3 x 900mm Cones
- 1 x Stands/Bases



- Please be there ready by 9.00am.
- Set out cones and signage as shown in diagram. Positions will be marked on the road
- **Marshal L4:**
- Position yourself approx. 250m prior to the 20KM turnaround
- Slow down vehicles (coming from the direction of Kai Iwi Lakes) as they approach your position to ensure the safety of the cyclists on the approach to the 20KM turnaround point.
- **SN Marshal:**
 - Slow down vehicles (coming from the direction of Kai Iwi Lakes) as they approach your position to ensure the safety of the cyclists on the approach to the 20KM turnaround point.
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 530 3086

The diagram illustrates a road layout for a cycling event. It features a main road, Kai Iwi Lakes Road, which has a 100km/h speed limit. A side road, Drive Way (Waikare Farm), branches off to the left. The layout includes various traffic signs and equipment:

- Speed Limits:** 100km/h on Kai Iwi Lakes Road, 30km/h on Drive Way (Waikare Farm).
- Directional Signs:** "9km Turnaround Ahead" signs on both sides of Kai Iwi Lakes Road.
- Warning Signs:** "Caution Cyclists" sign on Drive Way (Waikare Farm).
- Other Signs:** "No Left Turn" sign, "No Right Turn" sign, "No U-Turn" sign, "No Entry" sign, "No Parking" sign, "No Stopping" sign, "No Waiting" sign, "No Overtaking" sign, "No Pedestrians" sign, "No Motorists" sign, "No Bicycles" sign, "No Horse Riders" sign, "No Scooters" sign, "No Skateboarders" sign, "No Roller Skaters" sign, "No Wheelchairs" sign, "No Pushchairs" sign, "No Tricycles" sign, "No Quad Bikes" sign, "No Motorbikes" sign, "No Motorcycles" sign, "No Scooters" sign, "No Skateboarders" sign, "No Roller Skaters" sign, "No Wheelchairs" sign, "No Pushchairs" sign, "No Tricycles" sign, "No Quad Bikes" sign, "No Motorbikes" sign, "No Motorcycles" sign.
- Equipment:** 2 x Marshals, 2 x Cycle Race.

Jesse Gavin (Event Manager)- 027 5303 086
Ashlee Dobbs (STMS/ Course Coordinator)- 022 519 6095

Cycle Out 
Cycle In 

- 2 x Marshals
- 2 x Cycle Race
- 2 x Exclamation
- 2 x 30km
- 2 x Temporary
- 2 x 100km
- 1 x Please Stop On Request
- 1 x Flagman
- 1 x Stop/Go Paddle
- 18 x 900mm Cones
- 7 x Stands/Bases
- 2 x 9km turnaround
- 1 x Caution Cyclists
- 2 x Walkie Talkies
- 1x U Turn Arrow
- 2x RT

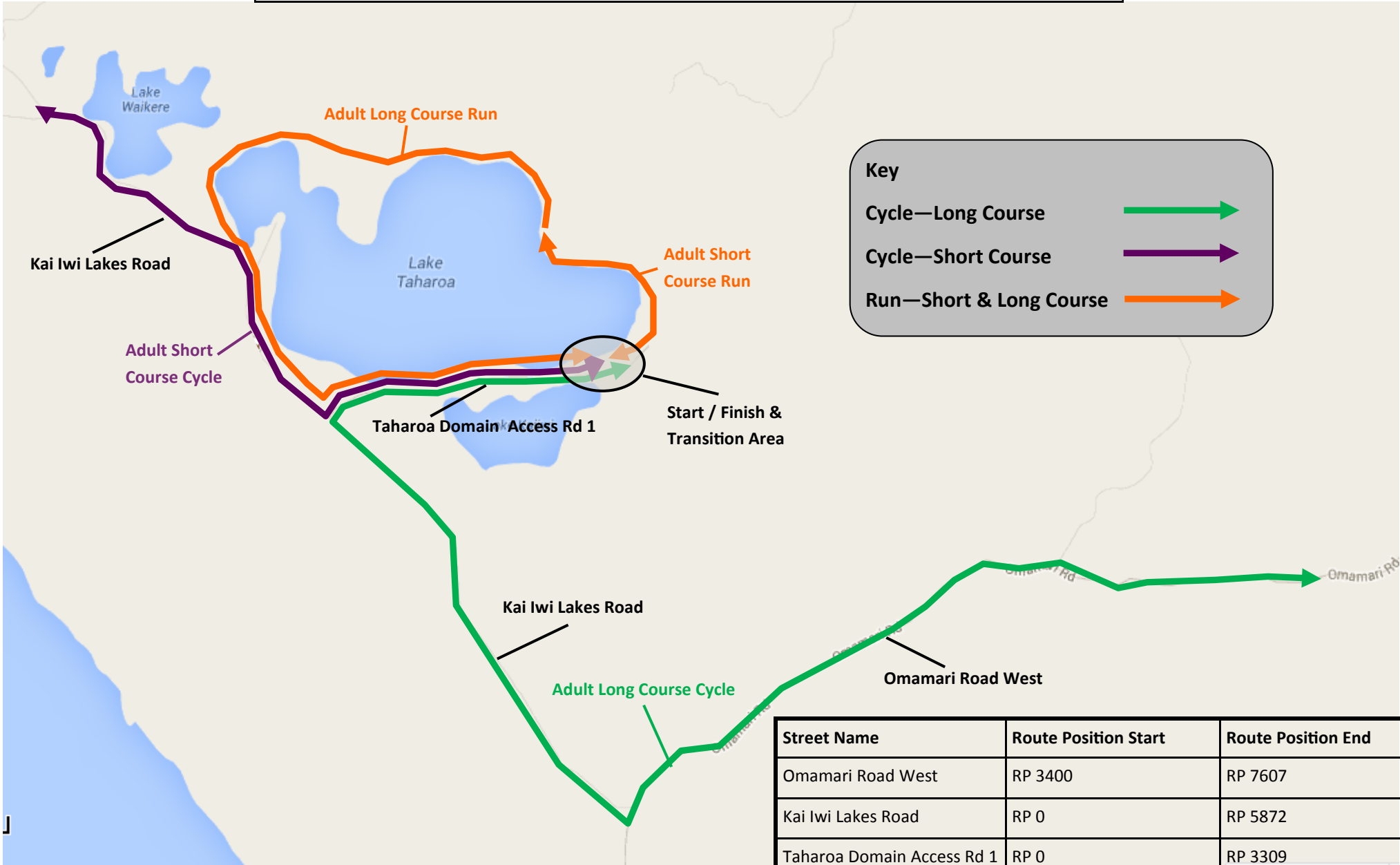
- Set out cones and signage as shown in diagram. Positions will be marked on the road
- **Marshal L5:**
 - Communicating with Stop/Go marshals when cyclists are in view. Warning cyclists to slow and prepare to turn.
- **SN Marshal:**
 - Positioned to stop traffic if necessary to give cyclists right of way
- Collect in signs and cones as the tail end vehicle comes through and load this equipment into this vehicle.
- In emergency phone 111, then call Jesse Gavin (Event Manager) 027 530 3086

Northland Secondary Schools Association Individual Triathlon



Street Name	Route Position Start	Route Position End
Kai Iwi Lakes Road	RP 2964	RP 5872
Taharoa Domain Access Rd 1	RP 0	RP 3309
Taharoa Domain Access Rd 2	RP 0	RP 367

Fireco Kai Iwi Lakes Triathlon





QBE Insurance (Australia) Limited
ABN 78 003 191 035 - Incorporated in Australia
PO Box 44, Auckland 1140
T: 64 9 366 9920 F: 64 9 366 9930 www.qbe.co.nz

Certificate of Insurance

QBE Insurance confirms insurance cover is in force as follows:

Insured	:	Sport Northland
Policy Number	:	800027025PUL
QBE Line	:	100.00%
Period of Insurance	:	From 30 September 2019 at 4pm to 30 September 2020 at 4pm
Risk Type	:	Legal Expense Liability
Wording	:	Legal Defence For Sport & Events LDF0703
Limit of Indemnity	:	NZD 500,000 any one Legal Action and in the aggregate any one Policy Year / Legal Expenses inclusive
Territorial Limit	:	New Zealand

Cover is subject to the terms and conditions of the policy as issued. For a full description of the coverage please refer to the policy document.

Issued and signed by QBE's authorised representative

Dated: 14 October 2019

Ashlee Dobbs

Qualification
L1 STMS



Exp L1: 4/09/2022

ID: 120118

