Resolutions Register update – June 2023

Ref	Meeting	Itom	Item Name	Resolution	Assigned	Status	Comments
Kei	Date	Item Number	item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	a) Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice. b) Notes that the works are to be funded by Raupo Drainage Targeted Ratecx	GM IS	In Progress	Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. Raupo Drainage committee confirmed direction to progress. August update: Consultant has been engaged to prepare material which will be used to progress the project. Engineers estimate will be updated and a paper brought to Council to incorporate budget. November: to be reviewed at Nov Raupo Committee meeting and to Council later. December: Report to Council on Chairs alternative proposal. March update: Eros Foschieri will present at April Briefing. April update: Eros has presented at April Briefing, further analysis needed. Meeting with Mr Bowers as first step. June update: Land has been sold and new occupants happy to have stopbank reinstated. Prices being sought. September 2022 update: The scope, timing and price of the works is being reviewed. December 2022 update: A previous consultant's report has highlighted the existing private stopbank in Ruawai is at risk from failure. A new stopbank is proposed by the Raupo Drainage Committee. Subject to resource consent, the works are planned for February 2023. February 2023: Design and resource consent is progressing. The Raupo Drainage Committee are planning to commence works March/April 2023. March 2023: Design and consenting continues. Due to other storm recovery works, the new stopbank is now scheduled to commence

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							October/November 2023. April 2023: No further update this month.
							June 2023: Design and consenting works continue to allow physical works to commence in summer.
2	26/07/2018	4.11	Mangawhai golf course Reserve status exchange and Golf Club surrender of lease / variation of lease or grant of new licence	a) Approves the surrender of the Mangawhai Golf Club lease on Lot 33 DP 185449 and the driving range Licence to Occupy and agrees in principle to approve a new Licence to Occupy for the Mangawhai Golf Club in accordance with the Community Assistance Policy b) Directs the Chief Executive to publicly notify Council's intention to grant the Mangawhai Golf Club a new Licence to Occupy as required in section 119 of the Reserves Act 1977, and to report back to Council on the results of this consultation so that Council can consider any submissions received in accordance with section 120 of the Reserves Act 1977	GM E&T	Completed	Public notification was done in August 2018, with no objections received. Staff are in negotiation with the Golf Club on terms and conditions of the surrender and Licence to Occupy (LTO). Council's lawyers drafted an LTO for the Golf Club's consideration. Revised LTO was sent in May 2019. Meeting was held with the Golf Club in June 2019 to discuss the last remaining substantive issue, which is related to the rent review clause. The Club to provide a proposed revision in near future. Sept 2021 update: Marked up LTO has been received from Club and an indication that they would like to conclude matter in the near future. November 2021 Update: Response to marked up LTO has prepared and will be sent to Club representatives for further discussion. December 2021: Awaiting response from Club on marked up LTO. January 2022- Have had several questions from Club but no formal response as yet. March 2022: Response received from Club. Further matters raised being investigated. April 2022: Response being prepared prior to a further meeting with the club. May 2022 - Clarity provided to club on historical ownership of property and matters being progressed. June 2022: Meeting was held in May to discuss outstanding matters and a revised LTO has been sent to the club for comment. July 2022: Awaiting response from the

	Club for the revised LTO August 2022: Received response from
	August 2022: Received response from
	Golf club and meeting scheduled to discuss three outstanding minor matters.
	September 2022: Meet with Golf club and discussed /agreed remaining matters- LTO document to be finalised for execution.
	November 22: Further discussions with Golf Club required but LTO agreement is close.
	February 2023: Still progressing discussions and the intention is to report back next meeting April 2023: Finalising documents for the exchange of land
	May 2023: Notice to be published in the Gazette to finalise the land exchange with DOC.
	June 2023: Completed.
t pro	In Procurement approach amended so that it can be advanced without the coastal walkway. This will avoid unnecessary delays
	August update 2021: Following design development it has been identified that the benefits of this investment do not outweigh the costs. Discussions have been held with stakeholders with regards not progressing the sealing of the road. October 2021: Boat club contacted and realise increased parking needed. Masterplan for that area to be started. March update 2022:Full Structural Plan being completed for an extended area for future proofing of estuary access July update 2022: Commute have been appointed to look at all access and car parking in Mangawhai. The report is likely to result in a number of projects which will be priortised and discussed
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							with Council by June 2023. In the short term improvements will be made to the current carpark before the summer season. June 2023: Report coming to July LTP Briefing.
4	24/11/2021	6.2	Baylys Beach storm events report	a) Notes the Report on Baylys Beach Storm Events. b) Requests the Chief Executive report back to the March 2022 Council Meeting with a comprehensive report detailing issues and options at Baylys Beach.	GM IS	In progress	March update 2022: Eros Foschieri leading meeting with community and report going to April Council Meeting April update: Further meeting with community and now prioritising a list and timeline for Council. September update 2022: Abatement notice regarding sandbags – consultants have identified options and discussion will be held with the community. Likely report to Council in November 2022. November 2022: Meeting with community regarding sandbags. February 2023: Rock armouring along the watercourse completed. Design and consent underway to refurbish the toilet block. Work continues with the local community to jointly derive a long-term solution to the sandbags. March 2023: Geotechnical investigations completed. Meeting scheduled in 3-4 weeks with residents to discuss options.
5	23/02/2022	5.3	Waste Minimisation - Strategy for the Modernisation of Services	 a) Approves phase one the proposed strategy to modernise Councils Waste Minimisation activity as outlined below: Kerbside collection system Urban areas:	GM IS	In progress	April update: preparing initial budget analysis for Council and then procurement plan likely August/September. July update: A review of the strategy and the financial analysis is underway. August update: A report is planned for the September briefing. September update: A revised strategy is underway. The findings will be presented to the Council's February 2023 briefing. December update: A revised strategy will be presented to the February 2023 Council briefing. February 2023: Report submitted to Council at their February 2023 briefing.

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				 Council takes control of the revenue stream, data collection and pays a contractor to manage its waste facilities Allow the contractor to retain earning's from the sale of recyclables Procure Transfer Station management and operations services through a competitive tender process Landfill arrangements: Procure landfill arrangements through a competitive tender process to ensure Council is paying market-based rates for its landfilling arrangements. 		Feedback from Elected Members is to maintain status quo. A report will be submitted to the Council's March 2023 meeting to formalise the decision. March 2023: The strategy is being updated to reflect the recent direction on waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process. April 2023: Report will now be submitted at the July 2023 Council meeting. June 2023: Report will be submitted at the July 2023 Council meeting.
6	23/02/2022	5.9	Dargaville Water Storage – Indicative Business Case	 a) Accepts the findings of the Indicative Business Case (Attachment A) that the Waiatua Reservoir option as detailed in that indicative business case the most appropriate for the needs of the Dargavill Community. b) Directs staff to further advance the Waiatua option (as detailed in Attachment A) through the development of a business case. 	In progress	April update: report likely to be completed around August 2022. July update: A draft report has been prepared and is currently being reviewed by staff. August update: Report to be discussed at the February 2023 Council Briefing. December update: A report will be presented to the February 2023 Council briefing. February 2023: Discussions continue with the Te Tai Tokerau Water Trust and a presentation will be provided to the Councils April 2023 briefing. March 2023: A presentation was provided to Council at their April briefing. Direction was provided to continue reviewing the scheme and discussions with the Te Tai Tokerau Water Trust. April 2023: Site visit of the scheme scheduled for mid-May 2023, discussion continue with the Te Tai Tokerau Trust. June 2023: Discussion with Te Tai Tokerau Trust continues.

7	29/06/2022	5.1	Te Kopuru Community Development Group Incorporated Development Agreement/License to Occupy Application	 a) Approves a Development Agreement/License to Occupy (LTO) be provided to the Te Kopuru Community Development Group Incorporated, for the area of the Te Kopuru Domain outlined in black on Attachment B. b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the Development Agreement/License to Occupy. 	GM E&T	In Progress	The Development Agreement/Licence to occupy is being finalised for the Te Kopuru Community Development Group to review. It is with the TKDG for final comment. Awaiting final site plans from surveyor. February 2023: Still progressing discussions and the intention is to report back next meeting. April 2023: The LTO documentation is being finalised and should be executed within the next month. June 2023: There has been a delay in executing the Development Agreement/LTO as the Domain site had to be professionally cleared of unauthorised debris including vehicles, structures, dog kennels and work with dog issues and the process for the regulatory team to get this cleared was long and had to be handled carefully. The HAIL site assessment has now been completed and the findings incorporated into the DV agreement and it will be executed shortly.
8	27/07/2022	5.4	Mangawhai Museum Loans – July 2022	offers to renew the loans as interest only with the interest rate set at council's annual average cost of borrowing for a term of two years while a formal policy is developed on the provision of loan funding by Council to community organisations.	GM SGI	In progress	August 2022: Museum advised. September update 2022: Finance and Risk Manager developing loan funding policy to go to sept 2023 Council Meeting. June 2023: No progress as recruiting staff.
9	31/08/2022	5.2	Three Waters Reform – Better off funding package application	 a) Notes that the Funding Proposal and Agreement for the Three Waters Better Off Package is required to be lodged with Crown Infrastructure Partners by at least 30 September 2022 b) Notes that the Department of Internal Affairs has publicly confirmed that there is no restriction on the Council 's ability to oppose the Three Waters reform programme, if Council applies for and receives the Three Waters Better Off Funding Package 	GM Cust Exp		September update: The Funding Proposal was lodged with Crown Infrastructure on 13 September. February 2023: An internal project team has been established, and preliminary planning is underway. May 2023: DIA/CIP removed Tranche 2 of the funding and provided the opportunity to review Tranche 1 projects. June 2023: staff presented a list of

				 c) Agrees that Kaipara District Councils' Three Waters Better Off Funding Proposal be for two Libraries/Community Hubs, one in Mangawhai and one in Dargaville. d) Notes that the library projects for Dargaville and Mangawhai were consulted on and included in the 2021-31 Long Term Plan e) Delegates authority to the Chief Executive and Mayor to finalise the Funding Proposal and Agreement and lodge it with Crown Infrastructure Partners. f) Notes that the funding will be provided in two tranches and tranche one funding will be directed to design and scoping of the project. 			alternative projects to Council for further investigation. Staff are now investigating the following projects: - Mangawhai Shared Path - Kaiwaka Linking Bridges - Historic Mangawhai Wharf - Dargaville Townhall Recladding Projects will be scoped and estimated before engagement begins with lwi/Māori who must agree on and support projects for DIA approval.
10	31/08/2022	5.10	for Environment Court proceedings pertaining to RM210053 appeal	 Delegates the Resource Consents Manager to attempt to resolve the appeal against resource consent decision RM210053 at Environment Court mediation. 	GM SGI		February 2023: won't be heard in the Environment Court until August 2023.
11	28/09/2022	5.1	Kaihu transmission line easement update	 a) Grants an Easement over the 1.8km section of the old Kaihu Railway corridor from Parore West Road to Babylon Coast Road north-west of Dargaville (as indicated in this report at Attachment A) to Tararua Wind Power Limited (Mercury NZ Ltd). b) Delegates the Chief Executive authority to negotiate the terms and condition for the easement agreement and instruments. 	GM E&T	Completed	February 2023: a staff response to the petition is included in the February 23 Council agenda. April 2023: See April Council meeting item. June 2023: Completed.
12	30/11/2022	5.5	Elected Member Code of Conduct investigators list	 a) Agrees to retain the current list of Kaipara District Council Code of Conduct Investigators as John Laws, Paul Sill, Lynne Booker, Campbell Gourlay, Margaret Robins and LGNZ Equip Ltd b) Agrees to review the current list of Kaipara District Council Code of Conduct Investigators and invite Expressions of Interest. c) Notes that a proposed updated list of investigators will be brought to the February 2023 Council Meeting for decision. 	GM E&T	In progress	February 2023: The updated list of investigators will be brought to the March 23 Council Meeting for a decision. June 2023: Report going to August Council.
13	14/12/2022	4.2	Speed limit review	a) Agrees to establish a Speed Limit Review Panel to receive and hear submissions on the Pouto Peninsula and West Coast Speed Limit Review.	GM IS	In progress	February 23: NTA have confirmed that the hearings were initially delayed due to the red weather warning on 31/1/23 and have been rescheduled for the original deliberation meeting date of 28/2/23. April 2023: Deliberations completed, and

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				b) Appoints Cr Lambeth - Chairperson, Cr Wilson-Collins, and Cr Williams to receive and hear submissions on the Pouto Peninsula and West Coast Speed Limit Review.			the recommendations will be submitted at the Councils May meeting. June 2023: The report was discussed at the May Council meeting and further deliberations planned with the Speed Limit Review Panel.
14	14/12/2022	4.3	Pouto Recreation Facility Improvements	a) Approves funding of \$228,347 from the District-wide Reserve Contribution Fund to increase the budget for Pouto amenity improvements, supporting the set-up of the car park sealing, and pathway connection project, and extending the length of Pouto wharf to meet the pathway.	GM IS	In progress	February 2023: Design is underway and will be completed as the Pouto wharf works, scheduled for completion in April 2023. March: Works are scheduled to start in November 2023. April 2023: No further update. June 2023: No further update.
15	14/12/2022	4.5	Private Plan Change 82 Moonlight Heights: Decision to adopt,	A) Accepts in whole, the private plan change request (Private Plan Change 82 – Moonlight Heights), in accordance with Clause 25(2)(b) of the Resource Management Act 1991. b) Requests the Chief Executive publicly notifies the Private Plan Change and that public notification commences on 17 January 2023 c) Notes that public consultation will occur for one month, ending 17 February 2023.	GM E&T	Completed	April 2023: The public submission period has now concluded, and the 'further submission' period will be undertaken during late April-early May 2023. May 2023: See paper for this Month's Council Meeting. June 2023: Completed as we're now on the next stage in the process.
16	14/12/2022	4.8	Annual Plan 2023-24 - Proposed changes, rates increase and decision whether to Consult	 a) Approves the preparation of the proposed Annual Plan 2023/24 in principle on the basis that the rates increase is less than 5%. b) Agrees, subject to further reporting to be brought to the February 2023 ordinary Council Meeting, that consultation on the proposed Annual Plan 2023-2024 is not required as this plan does not include significant or material differences from the Long Term Plan 2021/31 for the 2023/24 year. 	GM SGI	Completed	February 2023: Two briefings held where rates have been discussed in Feb and March 23. April 2023: Feb storm means capital expenditure programme has to be reassessed. Report to April council meeting. June 23: Presented for adoption by Council.
17	29/03/23	5.4	Review of Fees and Charges 2023 – 2024	a) Approves the draft Fees and Charges for 2023/2024 (Attachment A) b) Delegates the Mayor and Chief Executive to make minor editorial changes.	GM SGI	Completed	April 23: Out for consultation to the public May 23: Will go to May Council meeting. June 2023: Adopted by Council in May.

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18	29/03/23	5.5	Waste Strategy Decision	 a) Approves that the waste minimisation activity remains as status quo, where the Council will continue to provide a user pays system for refuse and recycling collections and disposal b) Notes that status quo means that litterbin servicing, illegal dumping, closed landfill management, waste minimisation administration and some transfer station management expenses will continue to be general rate funded. c) Agrees to include the draft waste strategy in the 2024/2034 LTP process for consultation with the community d) Extends both the Contract 484 Hakaru Transfer Station Management and Contract 706 Eastern and Western Waste and Recyclables Collection, Disposal and Transfer Station Operation to 1 July 2026, to align with implementation of a new strategy, subject to the 2024/34 LTP. 	GM IS	In progress	March 2023: The strategy is being updated to reflect the recent direction on waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process. April 2023: Report will now be submitted at the July 2023 Council meeting. June 2023: Report will be submitted at the July 2023 Council meeting.
19	26/04/23	4.1	Notice of Motion – Establishment of a waste to energy plant	That Kaipara District Council directs the Chief Executive to: a) Investigate options for the establishment of a waste to energy plant in conjunction with Auckland Council (via Mayor Brown's office), and Whangarei District Council (via Mayor Cocurullo's office), Far North District Council (via Mayor Tepania's office), Northland Inc., Te Uri o Hau and industry operators including but not limited to South Island Resource Recovery Ltd (SIRRL); and b) Provide a preliminary viability report to a Council workshop in June 2023.	CE	In progress	June 2023: Northland Chief Executive Forum and Mayoral Forum have agreed to progress investigations. Also investigating options to present to all Northland elected members on the topic.

20	26/04/23	5.1	Annual Plan 2023-2024 - Update and decision whether to consult	a) b)	Approves the preparation of the proposed Annual Plan 2023/24 in principle on the basis that the rates increase is less than 5%. Agrees not to consult on the proposed Annual Plan 2023/24.	GM E&T	Completed	June 2023: Presented to Council at June meeting.
21	26/04/23	5.3	Consolidated General Bylaw – Part 5 Signs	a) b) c) d)	Approves the Findings Report (Attachment A) for Part 5 Signs of the Consolidated General Bylaw 2020. Determines that the voluntary review of Part 5 - Signs of the Consolidated General Bylaw 2020 has found that a bylaw is still the most appropriate way to address public health and safety and nuisance issues around signs in places under the control of or owned by the Council. Approves the Issues and Options Report (Attachment B) for Part 5 Signs of the Consolidated General Bylaw 2020. Agrees that developing a new Signs bylaw is the preferred option to respond to the Issues and Options Report in Attachment B. Notes that staff will commence preparation of a draft Signs bylaw, with the intention to bring this to the June 2023 Council briefing for input and direction.	GM E&T	In Progress	May 2023: Preparation of draft Bylaw is underway. June 2023: A report is going to the July 23 briefing to discuss the draft Bylaw.
22	26/04/23	5.5	Procurement Plan Approval – Resource Consent Consultants	a)	Approves the Procurement Plan (Kaipara District Council Resource Consent Consultants Procurement Strategy, prepared by Frank Aldridge, The Integral Group Ltd) attached in Attachment A.	GM SGI	In progress	June 2023: Large number of consultants being evaluated.
23	31/05/23	5.1	Membership of Local Government New Zealand	a)	Resigns its membership from Local Government New Zealand for the 2023/24 membership year.	GM E&T	Completed	June 2023: Completed - formal withdrawal has been communicated to LGNZ.

24	31/05/23	5.2	Kaipara District Plan review – decision whether to proceed with current programme or explore other options	a) b) c) d)	Appoints a District Plan Working Party to continue working with staff to develop the Proposed District Plan. Appoints Councillors Lambeth, Vincent, Manderson and Larsen (Chairperson) to the District Plan Working Party. Delegates to the Mayor and Chief Executive the authority to appoint an external RMA expert to the District Plan Working Party. Notes that all Elected Members will have an opportunity to provide feedback on all recommendations brought back to Council by the District Plan Working Party (by way of Council briefings or workshops), prior to Council finalising the future direction of the District Plan. Puts the District Plan Review schedule on hold until the District Plan Working Group process has been completed.	GM E&T	In progress	June 2023: In progress.
25	31/05/23	5.3	Appointment of Commissioners for the Hearing on Private Plan Change 82 - Moonlight Heights	a) b) c)	Delegate functions, duties, and powers under section 34A(1) of the Resource Management Act 1991 to a Hearing Panel to hear and recommend to Council outcomes on Private Plan Change 82 (Moonlight Heights) and the submissions received; and Approves three Commissioners to be appointed to the Hearing Panel; and Approves the composition of the Hearing Panel as two 'Independent' Hearing Commissioners and one 'Internal' Commissioner; and Notes that staff will follow clause 4.3 of Council's Hearings Commissioner Policy when appointing Independent Hearings Commissioners.	GM E&T	In progress	June 2023: In progress.

26	31/05/23	5.4	Annual Plan 2023-24 Uniform Annual General Charge and Water Supply Charges	a) b)	Approves the UAGC be included in the Funding Impact Statement and Rates Resolution at \$800 for the 2023-24 year (Option 2). Approves the 1st m3 charge for water supply be calculated on 15% of the costs across the water supply networks and is included at that level in the Funding Impact Statement and Rates Resolution for the 2023-24 year.	GM SGI	Completed	June 2023: Approved by Council at May meeting.
27	31/05/23	5.5	Poutō Peninsula and West Coast Speed Limit Review –Interim Speed Management Plan	a) b)	Agrees that the Poutō Peninsula and West Coast Catchment – Interim Speed Management Plan, as amended and recommended by the Poutō Peninsula and West Coast Speed Limits Review Committee (Attachment A), item is reported back to the July Council Meeting. Agrees that staff work with the Hearings Panel to further refine the feedback provided at this meeting.	GM IS		June 2023: The report was discussed at the May Council meeting and further deliberations planned with the Speed Limit Review Panel.
28	31/05/23	5.6	Roads of Kaipara District August 2018 to April 2023	a)	Approves the road names for the new roads of Kaipara District, refer to Attachment B.	GM SGI	Completed	June 2023: All road names approved.
29	31/05/23	5.7	Adoption of Fees and Charges 2023-2024 Annual Review	a) b)	Approves the proposed Fees and Charges for 2023/2024 as outlined in the final schedule, at Attachment A. Delegates the Mayor and Chief Executive the authority to approve minor editorial changes to the Fees and Charges 2023/2024.	GM SGI	Completed	June 2023: Approved May Council meeting.
30	31/05/23	5.8	Kaipara District – Waste Disposal Increases 2023	a)	Approves the Dargaville and Hakaru Transfer Station user gate charges and general refuse bag price increases below, effective 1 July 2023.	GM IS	Completed	

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				General Refuse	Price (GST inclusive)							
				User gate charge per m³	\$75.00 per m³ based on estimated volume							
				User general refuse (blue) bag	\$4.10 per bag							
				price								
						GM E&T						
31	31/05/23	5.9	Consolidated General	,	a) Approves the Findings Report (Attachment A) for		In progress	June 2023: A report is going to the July 23 briefing to discuss the draft Bylaw.				
			Bylaw – Part 7 – Cemeteries and	Part 7 - Cemeteries and Crematoria of the				23 bileting to discuss the draft bylaw.				
			Crematoria	Consolidated General Bylaw 2020.								
			Oromatona	b) Determines that t								
				Cemeteries and C								
				General Bylaw 20								
				the most appropri								
				control and set st								
				and operation of o								
				the district.								
				c) Approves the Issues and Options Report (Attachment B) for Part 7 - Cemeteries and								
				(Attachment B) to Crematoria of the								
				2020.								
				2020.								
				d) Agrees that developing a new Part 7 - Cemeteries								
				and Crematoria bylaw and supporting controls								
				document is the p								
				Issues and Options Report in Attachment B.								
				a) Notes that staff will commone propagation of a								
				 e) Notes that staff will commence preparation of a draft Part 7 - Cemeteries and Crematoria bylaw, 								
					ontrols document with the							
					this to the July 2023 Council							
				briefing for input a								
				brioming for imput t	and direction.							
32	31/05/23	5.10	License to Occupy for		ence to Occupy (Attachment A)	GM IS	Completed					
			Approval - 1085		nsee to construct a 40mm							
			Tangowahine Road 31		nder Tangowahine Road for the							
			May 2023	conveyance of wa	ater from the Grantor's Property.							
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		b) Delegates the Chief Executive to sign this Licence							
			to Occupy on behalf of Kaipara District Council as							
			Licensor.							