

Ruawai Adaptive Pathways – Ruawai Community Panel Terms of Reference

Meeting: Kaipara District Council
Date of meeting: 26 July 2023
Reporting officer: Katy Simon, Climate Change Advisor

Purpose | Ngā whāinga

To update Council on the Ruawai Community Panel Terms of Reference.

Executive summary | Whakarāpopototanga

This report presents the Ruawai Adaptive Pathways, Ruawai Community Panel (Panel) approved Terms of Reference (ToR). The ToR sets out purpose and key working agreements for the Panel.

Recommendation | Ngā tūtohunga

That the Kaipara District Council;

- a) Notes the 'Ruawai Adaptive Pathways – Ruawai Community Panel Terms of Reference' (Attachment A).

Context | Horopaki

The Panel unanimously approved their ToR at their [May meeting](#). **Attachment A** is their final ToR.

Please see the *Ruawai Adaptive Pathways – Decision on Recommended Community Values and Pathway Objective* decision report earlier in this agenda for a summary of Ruawai Adaptive Pathways project context.

Discussion | Ngā kōrerorero

The ToR sets out the foundational working agreements for the Panel. It confirms the Panel's purpose, function, structure, decision agreements and general working agreements, in and outside of Panel meetings. The Panel will refer to the ToR for guidance on any functional issues, changes required to Panel make-up or to remind the Panel of its core purpose and function.

Significance and engagement | Hirahira me ngā whakapāpā

The decisions or matters of this report are considered to have a low degree of significance in accordance with Council's Significance and Engagement Policy. No feedback is required, and the public will be informed of Council's decision via the agenda and minutes publication of this meeting, on the website and through other channels if appropriate.

Next steps | E whaiake nei

The Panel Terms of Reference will be made publicly available on Council's Ruawai Adaptive Pathways website.

Attachments | Ngā tapiritanga

	Title
A	Ruawai Community Panel Terms of Reference