

Resolutions Register update – July 2023

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	a) Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice. b) Notes that the works are to be funded by Raupo Drainage Targeted Ratecx	GM IS	In Progress	<p>Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. Raupo Drainage committee confirmed direction to progress.</p> <p>August update: Consultant has been engaged to prepare material which will be used to progress the project. Engineers estimate will be updated and a paper brought to Council to incorporate budget.</p> <p>November: to be reviewed at Nov Raupo Committee meeting and to Council later.</p> <p>December: Report to Council on Chairs alternative proposal.</p> <p>March update: Eros Foschieri will present at April Briefing.</p> <p>April update: Eros has presented at April Briefing, further analysis needed. Meeting with Mr Bowers as first step.</p> <p>June update: Land has been sold and new occupants happy to have stopbank reinstated. Prices being sought.</p> <p>September 2022 update: The scope, timing and price of the works is being reviewed.</p> <p>December 2022 update: A previous consultant's report has highlighted the existing private stopbank in Ruawai is at risk from failure. A new stopbank is proposed by the Raupo Drainage Committee. Subject to resource consent, the works are planned for February 2023.</p> <p>February 2023: Design and resource consent is progressing. The Raupo Drainage Committee are planning to commence works March/April 2023.</p> <p>March 2023: Design and consenting continues. Due to other storm recovery works, the new stopbank is now scheduled to commence</p>

							<p>October/November 2023.</p> <p>April 2023: No further update this month.</p> <p>June 2023: Design and consenting. works continue to allow physical works to commence in summer.</p> <p>July 2023: Works are scheduled to commence during the summer period.</p>
2		5.5	Alamar boat ramp and carpark improvements	<ul style="list-style-type: none"> a) Approves the allocation of Financial Contributions up to \$900k for the design and construction of the boat ramp car park. b) Approves the Procurement Plan for the construction of the car park. a) Delegates award of Contract to the CEO subject to the price being within the approved budget 	GM SGI	In progress	<p>Procurement approach amended so that it can be advanced without the coastal walkway. This will avoid unnecessary delays.</p> <p>August update 2021: Following design development it has been identified that the benefits of this investment do not outweigh the costs. Discussions have been held with stakeholders with regards not progressing the sealing of the road.</p> <p>October 2021: Boat club contacted and realise increased parking needed. Masterplan for that area to be started.</p> <p>March update 2022: Full Structural Plan being completed for an extended area for future proofing of estuary access</p> <p>July update 2022: Commute have been appointed to look at all access and car parking in Mangawhai. The report is likely to result in a number of projects which will be prioritised and discussed with Council by June 2023. In the short term improvements will be made to the current carpark before the summer season.</p> <p>June 2023: Report coming to July LTP Briefing.</p> <p>July 2023: LTP briefing mid-July is when roading are presenting.</p>

3	24/11/2021	6.2	Baylys Beach storm events report	a) Notes the Report on Baylys Beach Storm Events. b) Requests the Chief Executive report back to the March 2022 Council Meeting with a comprehensive report detailing issues and options at Baylys Beach.	GM IS	In progress	<p>March update 2022: Eros Foschieri leading meeting with community and report going to April Council Meeting</p> <p>April update: Further meeting with community and now prioritising a list and timeline for Council.</p> <p>September update 2022: Abatement notice regarding sandbags – consultants have identified options and discussion will be held with the community. Likely report to Council in November 2022.</p> <p>November 2022: Meeting with community regarding sandbags.</p> <p>February 2023: Rock armouring along the watercourse completed. Design and consent underway to refurbish the toilet block. Work continues with the local community to jointly derive a long-term solution to the sandbags.</p> <p>March 2023: No further update.</p> <p>June 2023: Geotechnical investigations completed. Meeting scheduled in 3-4 weeks with residents to discuss options.</p> <p>July 2023: Discussions continue with residents to work through options.</p>
4	23/02/2022	5.3	Waste Minimisation - Strategy for the Modernisation of Services	a) Approves phase one the proposed strategy to modernise Councils Waste Minimisation activity as outlined below: Kerbside collection system Urban areas: <ul style="list-style-type: none"> 120L Wheelie Bin weekly for refuse 240L Wheelie Bin fortnightly for Recycling 45L crate for kerbside sorted glass Rural areas: (On existing routes) <ul style="list-style-type: none"> 120L Wheelie Bin weekly kerbside collections for refuse (Collected from the farm gate) Resource Recovery Parks: <ul style="list-style-type: none"> Free recycling at Resource Recovery Parks Council takes control of the revenue stream, data collection and pays a contractor to manage its waste facilities Allow the contractor to retain earnings from the sale of recyclables Procure Transfer Station management and operations services through a competitive tender process 	GM IS	In progress	<p>April update: preparing initial budget analysis for Council and then procurement plan likely August/September.</p> <p>July update: A review of the strategy and the financial analysis is underway.</p> <p>August update: A report is planned for the September briefing.</p> <p>September update: A revised strategy is underway. The findings will be presented to the Council's February 2023 briefing.</p> <p>December update: A revised strategy will be presented to the February 2023 Council briefing.</p> <p>February 2023: Report submitted to Council at their February 2023 briefing. Feedback from Elected Members is to maintain status quo. A report will be submitted to the Council's March 2023 meeting to formalise the decision.</p> <p>March 2023: The strategy is being updated to reflect the recent direction on</p>

				<p>Landfill arrangements:</p> <ul style="list-style-type: none"> Procure landfill arrangements through a competitive tender process to ensure Council is paying market-based rates for its landfilling arrangements. 			<p>waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process.</p> <p>April 2023: Report will now be submitted at the July 2023 Council meeting.</p> <p>June 2023: Report will be submitted at the July 2023 Council meeting.</p> <p>July 2023: The proposed solid waste strategy will be included within the LPT briefing sessions.</p>
5	23/02/2022	5.9	Dargaville Water Storage – Indicative Business Case	<p>a) Accepts the findings of the Indicative Business Case (Attachment A) that the Waiatua Reservoir option as detailed in that indicative business case is the most appropriate for the needs of the Dargaville Community.</p> <p>b) Directs staff to further advance the Waiatua option (as detailed in Attachment A) through the development of a business case.</p>	GM IS	In progress	<p>April update: report likely to be completed around August 2022.</p> <p>July update: A draft report has been prepared and is currently being reviewed by staff.</p> <p>August update: Report to be discussed at the February 2023 Council Briefing.</p> <p>December update: A report will be presented to the February 2023 Council briefing.</p> <p>February 2023: Discussions continue with the Te Tai Tokerau Water Trust and a presentation will be provided to the Councils April 2023 briefing.</p> <p>March 2023: A presentation was provided to Council at their April briefing. Direction was provided to continue reviewing the scheme and discussions with the Te Tai Tokerau Water Trust.</p> <p>April 2023: Site visit of the scheme scheduled for mid-May 2023, discussion continue with the Te Tai Tokerau Trust.</p> <p>June 2023: Discussion with Te Tai Tokerau Trust continues.</p> <p>July 2023: A revised proposal has been provided by the Te Tai Tokerau Trust. Staff are reviewing the proposal and will brief Council in September on the next steps.</p>

6	29/06/2022	5.1	Te Kopuru Community Development Group Incorporated Development Agreement/License to Occupy Application	a) Approves a Development Agreement/License to Occupy (LTO) be provided to the Te Kopuru Community Development Group Incorporated, for the area of the Te Kopuru Domain outlined in black on Attachment B. b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the Development Agreement/License to Occupy.	GM E&T	In Progress	<p>The Development Agreement/License to occupy is being finalised for the Te Kopuru Community Development Group to review. It is with the TKDG for final comment. Awaiting final site plans from surveyor.</p> <p>February 2023: Still progressing discussions and the intention is to report back next meeting.</p> <p>April 2023: The LTO documentation is being finalised and should be executed within the next month.</p> <p>June 2023: There has been a delay in executing the Development Agreement/LTO as the Domain site had to be professionally cleared of unauthorised debris including vehicles, structures, dog kennels and work with dog issues and the process for the regulatory team to get this cleared was long and had to be handled carefully. The HAIL site assessment has now been completed and the findings incorporated into the DV agreement and it will be executed shortly.</p> <p>July 2023: The development agreement will be signed this month.</p>
7	27/07/2022	5.4	Mangawhai Museum Loans – July 2022	a) offers to renew the loans as interest only with the interest rate set at council's annual average cost of borrowing for a term of two years while a formal policy is developed on the provision of loan funding by Council to community organisations.	GM SGI	In progress	<p>August 2022: Museum advised.</p> <p>September update 2022: Finance and Risk Manager developing loan funding policy to go to sept 2023 Council Meeting.</p> <p>June 2023: No progress as recruiting staff.</p> <p>July 2023: Still on list to be completed.</p>
8	31/08/2022	5.2	Three Waters Reform – Better off funding package application	a) Notes that the Funding Proposal and Agreement for the Three Waters Better Off Package is required to be lodged with Crown Infrastructure Partners by at least 30 September 2022 b) Notes that the Department of Internal Affairs has publicly confirmed that there is no restriction on the Council 's ability to oppose the Three Waters reform	GM Cust Exp	In progress	<p>September update: The Funding Proposal was lodged with Crown Infrastructure on 13 September.</p> <p>February 2023: An internal project team has been established, and preliminary planning is underway.</p> <p>May 2023: DIA/CIP removed Tranche 2 of the funding and provided the</p>

				<p>programme, if Council applies for and receives the Three Waters Better Off Funding Package</p> <p>c) Agrees that Kaipara District Councils' Three Waters Better Off Funding Proposal be for two Libraries/Community Hubs, one in Mangawhai and one in Dargaville.</p> <p>d) Notes that the library projects for Dargaville and Mangawhai were consulted on and included in the 2021-31 Long Term Plan</p> <p>e) Delegates authority to the Chief Executive and Mayor to finalise the Funding Proposal and Agreement and lodge it with Crown Infrastructure Partners.</p> <p>f) Notes that the funding will be provided in two tranches and tranche one funding will be directed to design and scoping of the project.</p>			<p>opportunity to review Tranche 1 projects.</p> <p>June 2023: staff presented a list of alternative projects to Council for further investigation. Staff are now investigating the following projects:</p> <ul style="list-style-type: none"> - Mangawhai Shared Path - Kaiwaka Linking Bridges - Historic Mangawhai Wharf - Dargaville Townhall Recladding <p>Projects will be scoped and estimated before engagement begins with Iwi/Māori who must agree on and support projects for DIA approval.</p> <p>July 2023: High-level project estimation complete. Iwi engagement underway.</p>
9	31/08/2022	5.10	Change in delegations for Environment Court proceedings pertaining to RM210053 appeal	a) Delegates the Resource Consents Manager to attempt to resolve the appeal against resource consent decision RM210053 at Environment Court mediation.	GM SGI	In progress	February 2023: won't be heard in the Environment Court until August 2023.
10	30/11/2022	5.5	Elected Member Code of Conduct investigators list	<p>a) Agrees to retain the current list of Kaipara District Council Code of Conduct Investigators as John Laws, Paul Sill, Lynne Booker, Campbell Gourlay, Margaret Robins and LGNZ Equip Ltd</p> <p>b) Agrees to review the current list of Kaipara District Council Code of Conduct Investigators and invite Expressions of Interest.</p> <p>c) Notes that a proposed updated list of investigators will be brought to the February 2023 Council Meeting for decision.</p>	GM E&T	In progress	<p>February 2023: The updated list of investigators will be brought to the March 23 Council Meeting for a decision.</p> <p>June 2023: Report going to August Council.</p> <p>July 2023: Report going to August Council or failing September Council.</p>
11	14/12/2022	4.2	Speed limit review	<p>a) Agrees to establish a Speed Limit Review Panel to receive and hear submissions on the Pouto Peninsula and West Coast Speed Limit Review.</p> <p>b) Appoints Cr Lambeth - Chairperson, Cr Wilson-Collins, and Cr Williams to receive and hear submissions on the Pouto Peninsula and West Coast Speed Limit Review.</p>	GM IS	Completed	<p>February 23: NTA have confirmed that the hearings were initially delayed due to the red weather warning on 31/1/23 and have been rescheduled for the original deliberation meeting date of 28/2/23.</p> <p>April 2023: Deliberations completed, and the recommendations will be submitted at the Councils May meeting.</p> <p>June 2023: The report was discussed at the May Council meeting and further deliberations planned with the Speed</p>

							Limit Review Panel. July 2023: Panel established. Deliberations completed. See reference no.19 in this register - Poutō Peninsula and West Coast Speed Limit Review – Interim Speed Management Plan.
12	14/12/2022	4.3	Pouto Recreation Facility Improvements	a) Approves funding of \$228,347 from the District-wide Reserve Contribution Fund to increase the budget for Pouto amenity improvements, supporting the set-up of the car park sealing, and pathway connection project, and extending the length of Pouto wharf to meet the pathway.	GM IS	In progress	February 2023: Design is underway and will be completed as the Pouto wharf works, scheduled for completion in April 2023. March: Works are scheduled to start in November 2023. April 2023: No further update. June 2023: No further update. July 2023: No further update.
13	29/03/23	5.5	Waste Strategy Decision	a) Approves that the waste minimisation activity remains as status quo, where the Council will continue to provide a user pays system for refuse and recycling collections and disposal b) Notes that status quo means that litterbin servicing, illegal dumping, closed landfill management, waste minimisation administration and some transfer station management expenses will continue to be general rate funded. c) Agrees to include the draft waste strategy in the 2024/2034 LTP process for consultation with the community d) Extends both the Contract 484 Hakaru Transfer Station Management and Contract 706 Eastern and Western Waste and Recyclables Collection, Disposal and Transfer Station Operation to 1 July 2026, to align with implementation of a new strategy, subject to the 2024/34 LTP.	GM IS	In progress	March 2023: The strategy is being updated to reflect the recent direction on waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process. April 2023: Report will now be submitted at the July 2023 Council meeting. June 2023: Report will be submitted at the July 2023 Council meeting. July 2023: The proposed solid waste strategy will be included within the LPT briefing sessions.

14	26/04/23	4.1	Notice of Motion – Establishment of a waste to energy plant	That Kaipara District Council directs the Chief Executive to: <ul style="list-style-type: none"> a) Investigate options for the establishment of a waste to energy plant in conjunction with Auckland Council (via Mayor Brown's office), and Whangarei District Council (via Mayor Cocurullo's office), Far North District Council (via Mayor Tepania's office), Northland Inc., Te Uri o Hau and industry operators including but not limited to South Island Resource Recovery Ltd (SIRRL); and b) Provide a preliminary viability report to a Council workshop in June 2023. 	CE	In progress	<p>June 2023: Northland Chief Executive Forum and Mayoral Forum have agreed to progress investigations. Also investigating options to present to all Northland elected members on the topic.</p> <p>July 2023: Presented to meeting of all Northland elected members on 18 July.</p>
15	26/04/23	5.3	Consolidated General Bylaw – Part 5 Signs	<ul style="list-style-type: none"> a) Approves the Findings Report (Attachment A) for Part 5 Signs of the Consolidated General Bylaw 2020. b) Determines that the voluntary review of Part 5 - Signs of the Consolidated General Bylaw 2020 has found that a bylaw is still the most appropriate way to address public health and safety and nuisance issues around signs in places under the control of or owned by the Council. c) Approves the Issues and Options Report (Attachment B) for Part 5 Signs of the Consolidated General Bylaw 2020. d) Agrees that developing a new Signs bylaw is the preferred option to respond to the Issues and Options Report in Attachment B. e) Notes that staff will commence preparation of a draft Signs bylaw, with the intention to bring this to the June 2023 Council briefing for input and direction. 	GM E&T	In progress	<p>May 2023: Preparation of draft Bylaw is underway.</p> <p>June 2023: A report is going to the July 23 briefing to discuss the draft Bylaw.</p> <p>July 2023: Statement of Proposal Adopt - Amending the Consolidated General Bylaw, new Signs Bylaw, going to the August Council Meeting</p>
16	26/04/23	5.5	Procurement Plan Approval – Resource Consent Consultants	<ul style="list-style-type: none"> a) Approves the Procurement Plan (Kaipara District Council Resource Consent Consultants Procurement Strategy, prepared by Frank 	GM SGI	Completed	<p>June 2023: Large number of consultants being evaluated.</p> <p>July 2023: final report July Council.</p>

				Aldridge, The Integral Group Ltd) attached in Attachment A.			
17	31/05/23	5.2	Kaipara District Plan review – decision whether to proceed with current programme or explore other options	<ul style="list-style-type: none"> a) Appoints a District Plan Working Party to continue working with staff to develop the Proposed District Plan. b) Appoints Councillors Lambeth, Vincent, Manderson and Larsen (Chairperson) to the District Plan Working Party. c) Delegates to the Mayor and Chief Executive the authority to appoint an external RMA expert to the District Plan Working Party. d) Notes that all Elected Members will have an opportunity to provide feedback on all recommendations brought back to Council by the District Plan Working Party (by way of Council briefings or workshops), prior to Council finalising the future direction of the District Plan. e) Puts the District Plan Review schedule on hold until the District Plan Working Group process has been completed. 	GM E&T	In progress	<p>June 2023: In progress.</p> <p>July 2023: In progress – the first meeting of the DP Working Party occurred on Monday 17th July.</p>
18	31/05/23	5.3	Appointment of Commissioners for the Hearing on Private Plan Change 82 - Moonlight Heights	<ul style="list-style-type: none"> a) Delegate functions, duties, and powers under section 34A(1) of the Resource Management Act 1991 to a Hearing Panel to hear and recommend to Council outcomes on Private Plan Change 82 (Moonlight Heights) and the submissions received; and b) Approves three Commissioners to be appointed to the Hearing Panel; and c) Approves the composition of the Hearing Panel as two 'Independent' Hearing Commissioners and one 'Internal' Commissioner; and d) Notes that staff will follow clause 4.3 of Council's Hearings Commissioner Policy when appointing Independent Hearings Commissioners. 	GM E&T	In progress	<p>June 2023: In progress.</p> <p>July 2023: The Hearing has been set down to run between 8 – 10 August 2023.</p>

19	31/05/23	5.5	Poutō Peninsula and West Coast Speed Limit Review –Interim Speed Management Plan	<ul style="list-style-type: none"> a) Agrees that the Poutō Peninsula and West Coast Catchment – Interim Speed Management Plan, as amended and recommended by the Poutō Peninsula and West Coast Speed Limits Review Committee (Attachment A), item is reported back to the July Council Meeting. b) Agrees that staff work with the Hearings Panel to further refine the feedback provided at this meeting. 	GM IS	In progress	<p>June 2023: The report was discussed at the May Council meeting and further deliberations planned with the Speed Limit Review Panel.</p> <p>July 2023: A briefing of the speed limit review will be presented to the Council at their August briefing. Following the briefing, a report will be submitted to the August Council meeting.</p>
20	31/05/23	5.9	Consolidated General Bylaw – Part 7 – Cemeteries and Crematoria	<ul style="list-style-type: none"> a) Approves the Findings Report (Attachment A) for Part 7 - Cemeteries and Crematoria of the Consolidated General Bylaw 2020. b) Determines that the voluntary review of Part 7 - Cemeteries and Crematoria of the Consolidated General Bylaw 2020 has found that a bylaw is still the most appropriate way to enable Council to control and set standards for the management and operation of cemeteries and crematoria within the district. c) Approves the Issues and Options Report (Attachment B) for Part 7 - Cemeteries and Crematoria of the Consolidated General Bylaw 2020. d) Agrees that developing a new Part 7 - Cemeteries and Crematoria bylaw and supporting controls document is the preferred option to respond to the Issues and Options Report in Attachment B. e) Notes that staff will commence preparation of a draft Part 7 - Cemeteries and Crematoria bylaw, and supporting controls document with the intention to bring this to the July 2023 Council briefing for input and direction. 	GM E&T	In progress	<p>June 2023: A report is going to the July 23 briefing to discuss the draft Bylaw.</p> <p>July 2023: Work on the Bylaw is progressing.</p>

21	28/06/23	5.1	Annual Plan 2023-24	<ul style="list-style-type: none"> a) Adopt the Annual Plan 2023/24 (Attachment A) showing rates increase (general and targeted of 4.96% and a decrease of 5.31% in water rates. b) Delegates the authority to the Mayor and Chief Executive to make minor editorial changes to the Annual Plan 2023/24. 	GM SGI	Completed	July 2023: Adopted and out for printing.
22	28/06/23	5.2	Setting of Rates, Due Dates and Penalties Regime 2023/2024	<ul style="list-style-type: none"> a) See resolution in minutes here (too lengthy to put in table) 	GM SGI	Completed	July 2023: Rates being billed.
23	28/06/23	5.3	Private Plan Change 83 The Rise Limited: Decision to adopt, accept or reject the plan change or determine it as a resource consent.	<ul style="list-style-type: none"> a) Accepts in whole, the private plan change request (Private Plan Change 83 – The Rise Limited, in accordance with Clause 25(2)(b) of the Resource Management Act 1991. b) Requests the Chief Executive publicly notifies the Private Plan Change, and that public notification commences on 25 July 2023. c) Notes that public consultation will occur for one month, ending 23 August 2023. 	GM E&T	In progress	July 2023: Public consultation on the PPC is due to start on 25 th July.
24	28/06/23	5.4	Gull Service Station access over segregation strip	<ul style="list-style-type: none"> a) That the Gull Service Station access over segregation strip item should lie on the table and be brought back to the July 2023 Council Meeting. 	GM IS	In progress	<p>July 2023: Discussions continue with Gull regarding the proposed traffic movement in and out of the site, as this impacts both the traffic flow along Molesworth Drive and the length of segregation strip to be vested.</p> <p>Staff will present their recommendation to Council at the August meeting. Council has also received a letter from Gull's lawyers regarding the deliberation at the June meeting. A response will be provided following the traffic movement discussion with Gull.</p>
25	28/06/23	5.5	Temporary Road Closure Approval – Hibiscus Coast	<ul style="list-style-type: none"> a) Approves the application for the temporary road closure of Arcadia Road, Paparoa on Saturday 15 July 2023 from 7.00 am to 6.00 pm. 	GM IS	Completed	

			Motorsport Club Event 15 July 2023	b) Notes that the organiser must do a letter drop to all businesses and residents located within the road closure as a condition of this approval.			
26	28/06/23	5.6	Ruawai Adaptive Pathways - Te Moananui o Kaipara as Observer to Ruawai Community Panel	a) Approves the addition of Te Moananui o Kaipara (the Kaipara District Māori Ward Elected Member) as an observer with no speaking rights to the Ruawai Adaptive Pathways, Ruawai Community Panel.	GM E&T	Completed	July 2023: Completed
27	28/06/23	5.7	Resignation of Councillor Vincent from the Economic Development Committee and the Remuneration and Development Committee	a) Notes the resignation of Councillor Vincent from the Economic Development Committee and Remuneration and Development Committee. b) Agrees that new quorum for the Economic Development Committee be three members.	GM E&T	Completed	July 2023: Terms of Reference for both Committees have been updated. Completed.