

Resolutions Register update – February 2024

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	<p>a) Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice.</p> <p>b) Notes that the works are to be funded by Raupo Drainage Targeted Rate</p>	GM IS	In Progress	<p>Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. Raupo Drainage committee confirmed direction to progress.</p> <p>August update: Consultant has been engaged to prepare material which will be used to progress the project. Engineers estimate will be updated and a paper brought to Council to incorporate budget.</p> <p>November: to be reviewed at Nov Raupo Committee meeting and to Council later.</p> <p>December: Report to Council on Chairs alternative proposal.</p> <p>March update: Eros Foschieri will present at April Briefing.</p> <p>April update: Eros has presented at April Briefing, further analysis needed. Meeting with Mr Bowers as first step.</p> <p>June update: Land has been sold and new occupants happy to have stopbank reinstated. Prices being sought.</p> <p>September 2022 update: The scope, timing and price of the works is being reviewed.</p> <p>December 2022 update: A previous consultant's report has highlighted the existing private stopbank in Ruawai is at risk from failure. A new stopbank is proposed by the Raupo Drainage Committee. Subject to resource consent, the works are planned for February 2023.</p> <p>February 2023: Design and resource consent is progressing. The Raupo Drainage Committee are planning to commence works March/April 2023.</p> <p>March 2023: Design and consenting continues. Due to other storm recovery works, the new stopbank is now scheduled to commence</p>

							<p>October/November 2023.</p> <p>April 2023: No further update this month.</p> <p>June 2023: Design and consenting. works continue to allow physical works to commence in summer.</p> <p>July 2023: Works are scheduled to commence during the summer period.</p> <p>August 2023: No further update</p> <p>September 2023: No further update</p> <p>October 2023: Resource Consent has been submitted and tenders for the works is being sought.</p> <p>November 2023: Resource Consent is being processed. Works are now scheduled to commence in February 2024.</p> <p>February 2024: Works have commenced and planned for completion by June 2024.</p>
2	30/09/2020	5.5	Alamar boat ramp and carpark improvements	<p>a) Approves the allocation of Financial Contributions up to \$900k for the design and construction of the boat ramp car park.</p> <p>b) Approves the Procurement Plan for the construction of the car park.</p> <p>c) Delegates award of Contract to the CEO subject to the price being within the approved budget</p>	GM IS	In progress	<p>Procurement approach amended so that it can be advanced without the coastal walkway. This will avoid unnecessary delays.</p> <p>August update 2021: Following design development it has been identified that the benefits of this investment do not outweigh the costs. Discussions have been held with stakeholders with regards not progressing the sealing of the road.</p> <p>October 2021: Boat club contacted and realise increased parking needed. Masterplan for that area to be started.</p> <p>March update 2022: Full Structural Plan being completed for an extended area for future proofing of estuary access.</p> <p>July update 2022: Commute have been appointed to look at all access and car parking in Mangawhai. The report is likely to result in a number of projects which will be prioritised and discussed with Council by June 2023. In the short term improvements will be made to the current carpark before the summer season.</p>

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3	24/11/2021	6.2	Baylys Beach storm events report	<p>a) Notes the Report on Baylys Beach Storm Events.</p> <p>b) Requests the Chief Executive report back to the March 2022 Council Meeting with a comprehensive report detailing issues and options at Baylys Beach.</p>	GM IS	In progress	<p>March update 2022: Eros Foschieri leading meeting with community and report going to April Council Meeting</p> <p>April update: Further meeting with community and now prioritising a list and timeline for Council.</p> <p>September update 2022: Abatement notice regarding sandbags – consultants have identified options and discussion will be held with the community. Likely report to Council in November 2022.</p> <p>November 2022: Meeting with community regarding sandbags.</p> <p>February 2023: Rock armouring along the watercourse completed. Design and consent underway to refurbish the toilet block. Work continues with the local community to jointly derive a long-term solution to the sandbags.</p> <p>March 2023: No further update.</p> <p>June 2023: Geotechnical investigations completed. Meeting scheduled in 3-4 weeks with residents to discuss options.</p> <p>July 2023: Discussions continue with residents to work through options.</p> <p>August 2023: The removal of the failed bags and reinstatement of the bank is planned for February 2024.</p> <p>September 2023: No further update</p>

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4	23/02/2022	5.3	Waste Minimisation - Strategy for the Modernisation of Services	<p>a) Approves phase one the proposed strategy to modernise Councils Waste Minimisation activity as outlined below:</p> <p>Kerbside collection system</p> <p>Urban areas:</p> <ul style="list-style-type: none"> 120L Wheelie Bin weekly for refuse 240L Wheelie Bin fortnightly for Recycling 45L crate for kerbside sorted glass <p>Rural areas: (On existing routes)</p> <ul style="list-style-type: none"> 120L Wheelie Bin weekly kerbside collections for refuse (Collected from the farm gate) <p>Resource Recovery Parks:</p> <ul style="list-style-type: none"> Free recycling at Resource Recovery Parks Council takes control of the revenue stream, data collection and pays a contractor to manage its waste facilities Allow the contractor to retain earnings from the sale of recyclables Procure Transfer Station management and operations services through a competitive tender process <p>Landfill arrangements:</p> <ul style="list-style-type: none"> Procure landfill arrangements through a competitive tender process to ensure Council is paying market-based rates for its landfilling arrangements. 	GM IS	In progress	<p>April update: preparing initial budget analysis for Council and then procurement plan likely August/September.</p> <p>July update: A review of the strategy and the financial analysis is underway.</p> <p>August update: A report is planned for the September briefing.</p> <p>September update: A revised strategy is underway. The findings will be presented to the Council's February 2023 briefing.</p> <p>December update: A revised strategy will be presented to the February 2023 Council briefing.</p> <p>February 2023: Report submitted to Council at their February 2023 briefing. Feedback from Elected Members is to maintain status quo. A report will be submitted to the Council's March 2023 meeting to formalise the decision.</p> <p>March 2023: The strategy is being updated to reflect the recent direction on waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process.</p> <p>April 2023: Report will now be submitted at the July 2023 Council meeting.</p> <p>June 2023: Report will be submitted at the July 2023 Council meeting.</p> <p>July 2023: The proposed solid waste strategy will be included within the LPT briefing sessions.</p> <p>August 2023: No further update.</p>

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5	23/02/2022	5.9	Dargaville Water Storage – Indicative Business Case	<p>a) Accepts the findings of the Indicative Business Case (Attachment A) that the Waiatua Reservoir option as detailed in that indicative business case is the most appropriate for the needs of the Dargaville Community.</p> <p>b) Directs staff to further advance the Waiatua option (as detailed in Attachment A) through the development of a business case.</p>	GM IS	In progress	<p>April update: report likely to be completed around August 2022.</p> <p>July update: A draft report has been prepared and is currently being reviewed by staff.</p> <p>August update: Report to be discussed at the February 2023 Council Briefing.</p> <p>December update: A report will be presented to the February 2023 Council briefing.</p> <p>February 2023: Discussions continue with the Te Tai Tokerau Water Trust and a presentation will be provided to the Councils April 2023 briefing.</p> <p>March 2023: A presentation was provided to Council at their April briefing. Direction was provided to continue reviewing the scheme and discussions with the Te Tai Tokerau Water Trust.</p> <p>April 2023: Site visit of the scheme scheduled for mid-May 2023, discussion continue with the Te Tai Tokerau Trust.</p> <p>June 2023: Discussion with Te Tai Tokerau Trust continues.</p> <p>July 2023: A revised proposal has been provided by the Te Tai Tokerau Trust. Staff are reviewing the proposal and will brief Council in September on the next steps.</p> <p>August 2023: A briefing to Council is planned for September.</p> <p>September 2023: A briefing to Council is planned for October.</p> <p>October 2023: Discussions continue with the Te Tai Tokerau Trust.</p> <p>November 2023: No further update.</p> <p>February 2024: Options can be further defined once the 2024-2027 LTP is confirmed.</p>

6	29/06/2022	5.1	Te Kopuru Community Development Group Incorporated Development Agreement/License to Occupy Application	<p>a) Approves a Development Agreement/License to Occupy (LTO) be provided to the Te Kopuru Community Development Group Incorporated, for the area of the Te Kopuru Domain outlined in black on Attachment B.</p> <p>b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the Development Agreement/License to Occupy.</p>	GM E&T	In Progress	<p>The Development Agreement/License to occupy is being finalised for the Te Kopuru Community Development Group to review. It is with the TKDG for final comment. Awaiting final site plans from surveyor.</p> <p>February 2023: Still progressing discussions and the intention is to report back next meeting.</p> <p>April 2023: The LTO documentation is being finalised and should be executed within the next month.</p> <p>June 2023: There has been a delay in executing the Development Agreement/LTO as the Domain site had to be professionally cleared of unauthorised debris including vehicles, structures, dog kennels and work with dog issues and the process for the regulatory team to get this cleared was long and had to be handled carefully. The HAIL site assessment has now been completed and the findings incorporated into the DV agreement and it will be executed shortly.</p> <p>July 2023: The development agreement will be signed this month.</p> <p>August 2023: The Development Agreement is currently with the community group. They have requested a meeting with council staff to work through a couple of issues they have with the agreement.</p> <p>September 2023: KDC staff have completed the work to execute the Development Agreement and this now sits with the community group. Staff and the Group have met and the Group are assessing the Agreement.</p> <p>October 2023: The Te Kopuru Community Development Group have not signed the Development Agreement and have indicated they want to change the area to build the pump track. Staff would need to submit a report back to Council seeking approval of the changes. They are meeting the Mayor & Deputy Mayor on</p>
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7	27/07/2022	5.4	Mangawhai Museum Loans – July 2022	<p>a) offers to renew the loans as interest only with the interest rate set at council's annual average cost of borrowing for a term of two years while a formal policy is developed on the provision of loan funding by Council to community organisations.</p>	GM SGI	In progress	<p>August 2022: Museum advised.</p> <p>September update 2022: Finance and Risk Manager developing loan funding policy to go to sept 2023 Council Meeting.</p> <p>June 2023: No progress as recruiting staff.</p> <p>July 2023: Still on list to be completed.</p> <p>August 2023: Treasury Policy underway and museum meeting scheduled.</p> <p>September 2023: Museum have said they will come to Council to apply for a targeted rate.</p> <p>October 2023: Discussed proposed Targeted rate with Council and gave guidance would go out for consultation.</p> <p>November 2023: Museum targeted rate going out for consultation. Loans documentation to be revised by June 24.</p> <p>February 2024: Put new targeted rate up for consultation which will help payment of loan. Looking at new agreement March.</p>
8	31/08/2022	5.2	Three Waters Reform – Better off funding package application	<p>a) Notes that the Funding Proposal and Agreement for the Three Waters Better Off Package is required to be lodged with Crown Infrastructure Partners by at least 30 September 2022</p> <p>b) Notes that the Department of Internal Affairs has publicly confirmed that there is no restriction on the Council 's ability to oppose the Three Waters reform programme, if Council applies for and receives the Three Waters Better Off Funding Package</p>	GM Cust Exp	In progress	<p>September update: The Funding Proposal was lodged with Crown Infrastructure on 13 September.</p> <p>February 2023: An internal project team has been established, and preliminary planning is underway.</p> <p>May 2023: DIA/CIP removed Tranche 2 of the funding and provided the opportunity to review Tranche 1 projects.</p> <p>June 2023: staff presented a list of alternative projects to Council for further</p>

				<p>c) Agrees that Kaipara District Councils' Three Waters Better Off Funding Proposal be for two Libraries/Community Hubs, one in Mangawhai and one in Dargaville.</p> <p>d) Notes that the library projects for Dargaville and Mangawhai were consulted on and included in the 2021-31 Long Term Plan</p> <p>e) Delegates authority to the Chief Executive and Mayor to finalise the Funding Proposal and Agreement and lodge it with Crown Infrastructure Partners.</p> <p>f) Notes that the funding will be provided in two tranches and tranche one funding will be directed to design and scoping of the project.</p>			<p>investigation. Staff are now investigating the following projects:</p> <ul style="list-style-type: none"> - Mangawhai Shared Path - Kaiwaka Linking Bridges - Historic Mangawhai Wharf - Dargaville Townhall Recladding <p>Projects will be scoped and estimated before engagement begins with Iwi/Māori who must agree on and support projects for DIA approval.</p> <p>July 2023: High-level project estimation complete. Iwi engagement underway.</p> <p>September 2023: Iwi engagement underway.</p> <p>October 2023: Report to Council on Next Steps to be presented 25th October.</p> <p>November 2023: Agrees to revert to original Hub initiatives. Internal planning and team establishment underway.</p> <p>February 2024: PM Recruitment complete. Offer Underway. Internal kick off meet scheduled for 19/02/24.</p>
9	31/08/2022	5.10	Change in delegations for Environment Court proceedings pertaining to RM210053 appeal	a) Delegates the Resource Consents Manager to attempt to resolve the appeal against resource consent decision RM210053 at Environment Court mediation.	GM SGI	In progress	<p>February 2023: won't be heard in the Environment Court until August 2023.</p> <p>September 2023: Mediation unsuccessful. Environment Court hearing held 31 August and 1 September 2023. Environment Court to undertake site inspection and all parties to file final legal submissions by 13 October 2023.</p> <p>If Council decision upheld by Environment Court an award of costs against the appellant is to be pursued to recover part of Council's costs.</p> <p>October 2023: Awaiting Environment Court decision.</p> <p>November 2023: Awaiting Environment Court decision.</p> <p>February 2024: Mediation between parties not successful. Environment Court hearing held late August 2023. KDC represented by legal counsel and planner who gave expert evidence</p>

							to defend KDC's decision to grant consent. Decision of EC pending. If decision in favour of KDC and applicant, it is intended to seek costs from the appellant.
10	30/11/2022	5.5	Elected Member Code of Conduct investigators list	<p>a) Agrees to retain the current list of Kaipara District Council Code of Conduct Investigators as John Laws, Paul Sill, Lynne Booker, Campbell Gourlay, Margaret Robins and LGNZ Equip Ltd</p> <p>b) Agrees to review the current list of Kaipara District Council Code of Conduct Investigators and invite Expressions of Interest.</p> <p>c) Notes that a proposed updated list of investigators will be brought to the February 2023 Council Meeting for decision.</p>	GM P&C	In progress	<p>February 2023: The updated list of investigators will be brought to the March 23 Council Meeting for a decision.</p> <p>June 2023: Report going to August Council.</p> <p>July 2023: Report going to August Council or failing September Council.</p> <p>August 2023: Report to go to September Council.</p> <p>September 2023: Delayed due to other high priority work. Updated list to come to Council in November, time permitting.</p> <p>October 2023: No further update.</p> <p>November 2023: Report going to Council in early 2024.</p> <p>February 2024: EOI are currently being sought. Overseeing of recruitment process up for consideration at February Council Meeting.</p>
11	14/12/2022	4.3	Pouto Recreation Facility Improvements	a) Approves funding of \$228,347 from the District-wide Reserve Contribution Fund to increase the budget for Pouto amenity improvements, supporting the set-up of the car park sealing, and pathway connection project, and extending the length of Pouto wharf to meet the pathway.	GM IS	In progress	<p>February 2023: Design is underway and will be completed as the Pouto wharf works, scheduled for completion in April 2023.</p> <p>March: Works are scheduled to start in November 2023.</p> <p>April 2023: No further update.</p> <p>June 2023: No further update.</p> <p>July 2023: No further update.</p> <p>August 2023: No further update.</p> <p>September 2023: Works are scheduled to take place once the wharf is completed. Car park sealing scheduled for November/December.</p> <p>October 2023: No further update.</p> <p>November 2023: Car park sealing scheduled for early March 2024, to align with the full completion of the wharf.</p> <p>February 2024: Car park sealing scheduled for April 2024, to align with</p>

							the full completion of the wharf.
12	29/03/23	5.5	Waste Strategy Decision	<p>a) Approves that the waste minimisation activity remains as status quo, where the Council will continue to provide a user pays system for refuse and recycling collections and disposal.</p> <p>b) Notes that status quo means that litterbin servicing, illegal dumping, closed landfill management, waste minimisation administration and some transfer station management expenses will continue to be general rate funded.</p> <p>c) Agrees to include the draft waste strategy in the 2024/2034 LTP process for consultation with the community.</p> <p>d) Extends both the Contract 484 Hakaru Transfer Station Management and Contract 706 Eastern and Western Waste and Recyclables Collection, Disposal and Transfer Station Operation to 1 July 2026, to align with implementation of a new strategy, subject to the 2024/34 LTP.</p>	GM IS	In progress	<p>March 2023: The strategy is being updated to reflect the recent direction on waste management by Central Government. A report will be submitted to the Council's May 2023 meeting to formalise the report, prior to inclusion in the Long Term Plan consultation process.</p> <p>April 2023: Report will now be submitted at the July 2023 Council meeting.</p> <p>June 2023: Report will be submitted at the July 2023 Council meeting.</p> <p>July 2023: The proposed solid waste strategy will be included within the LPT briefing sessions.</p> <p>August 2023: No further update.</p> <p>September 2023: No further update.</p> <p>October 2023: No further updates.</p> <p>November 2023: The proposed solid waste strategy will be included within the LPT consultation.</p> <p>February 2024: No further update.</p>
13	26/04/23	4.1	Notice of Motion – Establishment of a waste to energy plant	<p>That Kaipara District Council directs the Chief Executive to:</p> <p>a) Investigate options for the establishment of a waste to energy plant in conjunction with Auckland Council (via Mayor Brown's office), and Whangarei District Council (via Mayor Cocurullo's office), Far North District Council (via Mayor Tepania's office), Northland Inc., Te Uri o Hau and industry operators including but not limited to South Island Resource Recovery Ltd (SIRRL); and</p> <p>b) Provide a preliminary viability report to a Council workshop in June 2023.</p>	CE	In progress	<p>June 2023: Northland Chief Executive Forum and Mayoral Forum have agreed to progress investigations. Also investigating options to present to all Northland elected members on the topic.</p> <p>July 2023: Presented to meeting of all Northland elected members on 18 July.</p> <p>August 2023: Liaison with Auckland Council including Northland Mayors/Chair, Deputies and CEs has occurred this month. No plans to provide a preliminary report at this stage until all liaison has concluded.</p> <p>September 2023: Introduction presentation held with Directors of CNTY (Shareholders of SIRRL) to better understand WtE product.</p> <p>October 2023: Letter to Wayne Brown from Northland Councils sent 27 September 23 asking for Auckland Council to look at this opportunity in more depth.</p>

							<p>November 2023: Letter dated 18 October sent to Auckland Council from Mayor Jepson asking for further discussion on topic.</p> <p>February 24: Meeting held in February to discuss broader topics, including WtE. Awaiting future direction from Government on WtE status. No plans for a report to Council until then.</p>
14	31/05/23	5.5	Poutō Peninsula and West Coast Speed Limit Review –Interim Speed Management Plan	<p>a) Agrees that the Poutō Peninsula and West Coast Catchment – Interim Speed Management Plan, as amended and recommended by the Poutō Peninsula and West Coast Speed Limits Review Committee (Attachment A), item is reported back to the July Council Meeting.</p> <p>b) Agrees that staff work with the Hearings Panel to further refine the feedback provided at this meeting.</p>	GM IS	In progress	<p>June 2023: The report was discussed at the May Council meeting and further deliberations planned with the Speed Limit Review Panel.</p> <p>July 2023: A briefing of the speed limit review will be presented to the Council at their August briefing. Following the briefing, a report will be submitted to the August Council meeting.</p> <p>August 2023: The report will be submitted to the December Council meeting.</p> <p>September 2023: No further update</p> <p>October 2023: The report outlining Councils options will be submitted to the December Council briefing.</p> <p>November 2023: The Hearings Panel may need to reconvene to change their recommendations for the speed reduction only around schools.</p> <p>February 2024: No further work is planned as the Government has advised their intention not to progress with the speed limit review programme.</p>
15	26/07/23	5.3	Kaiwaka Can McCleans Park Gibbons Road Development Agreement	<p>a) Approves a Development Agreement/License to Occupy (LTO) for Kaiwaka Can develop McClean Park, Gibbons Road</p> <p>b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the Development Agreement/Licence To Occupy documents.</p>	GM P&C	In Progress	<p>August 2023: Document preparation underway.</p> <p>September 2023: Staff working on the Development Agreement, currently waiting on the surveyor to complete their works and then draft to be sent to the group in October.</p> <p>October 2023: Staff are still working on finalising the Development agreement.</p> <p>November 2023: Development Agreement has been sent to Kaiwaka Can for review and signing.</p>

							February 2024: The Development Agreement is with the Kaiwaka Can committee, awaiting their sign off.
16	26/07/23	5.4	Kellys Bay Improvement Society Inc License to Occupy Application	a) Agrees for the agenda item 'Kellys Bay Improvement Society Inc License to Occupy Application' lay on the table until more information can be presented to Council.	GM P&C	In Progress	<p>August 2023: Completion of the Kaipara Campground strategy required before progressing.</p> <p>September 2023: Review into Camping completed. Document to be reviewed by ET and reported to Council in October.</p> <p>October 2023: Campground Review is scheduled to go to December Briefing. An REOI will be run for Kelly's Bay Campground from mid October.</p> <p>November 2023: REOI for Campground has been advertised and will close 24 November 2023.</p> <p>February 2023: Proposal for operating campground went to 7 Feb PEX Workshop. Public notification of proposed lease was published on Sat 10 Feb giving members of the public 30 days to lodge a submission.</p>
17	30/08/2023	5.2	Private Plan Change 81 - Trifecta Development Area (Dargaville Racecourse) – Council decision on provisions and matters raised in submissions	<p>a) Accepts the recommendations of the Hearings Panel in Attachment A and adopts the recommendations as the Council's decisions on provisions and matters raised in submissions, pursuant to Schedule 1, Clause 10 of the Resource Management Act 1991.</p> <p>b) Approves the amended Chapter 16B and Maps for TDA (Trifecta Development Area) for the Dargaville Racecourse as recommended by the Hearings Panel in Attachment B and C.</p> <p>c) Approves the public notification of Council's decisions (pursuant to clause 10(4)(b), Schedule 1, RMA) and that the public notification be on or before 12 September 2023.</p>	GM E&T	Completed	<p>September 2023: Public notification of Council's decision has occurred.</p> <p>November 2023: See paper for this month's Council Meeting.</p> <p>February 2024: Complete. See response to item 37 below.</p>

				d) Delegates to the Mayor and Chief Executive, the authority to make any necessary minor formatting, typographical and administrative changes to Chapter 16B (Trifecta Development Area) and the Maps of TDA within the Operative Kaipara District Plan, as set out in Attachment B and C of this report.			
18	30/08/2023	5.3	Waste Management and Minimisation Plan 2023 draft for Public Consultation Approval	<p>a) Approves the draft Waste Management and Minimisation Plan 2023 (Attachment A), Statement of Proposal (consultation document) (Attachment B) and the Waste Assessment (Attachment C) for public consultation.</p> <p>b) Delegates to the Chief Executive the authority to make any minor editorial changes prior to the consultation process commencing.</p> <p>c) Delegates Cr Howard (Chair), Mayor Jepson and Cr Wilson-Collins to hear submissions, deliberate and recommend to Council.</p>	GM IS	Completed	<p>September 2023: the WMMP is currently out for consultation which ends 6 October, Hearings and Deliberations will take place late October once we have processed the submissions. We have currently received 24 submissions.</p> <p>October 2023: The Waste Management Minimisation Plan Hearing is scheduled to take place in Mangawhai on Wednesday 18 October 2023.</p> <p>November 2023: Deliberations have concluded, and a recommendation will be presented to the Council at their December 23 meeting.</p> <p>February 2024: Complete. The Plan was adopted at November 23 meeting.</p>
19	30/08/2023	5.5	Appointment of Hearing Commissioner Policy	<p>a) Approves the Appointment of Hearing Commissioner Policy (Attachment A)</p> <p>b) Delegates the ability to finalise editorial amendments/changes to the Hearings Commissioner Policy to the Chief Executive and the Mayor</p> <p>c) Agrees to undertake an expressions of interest process as outlined in this report to appoint new External Hearing Commissioners</p> <p>d) Appoints Deputy Mayor Larsen to be part of the expressions of interest process to appoint new External Hearing Commissioners</p>	GM E&T	Completed	<p>September 2023: Work is underway to procure a new list of external Hearings Commissioners.</p> <p>October 2023: The recommended list of new External Commissioners will be brought to either the November or December Council Meeting for approval.</p> <p>November 2023: See paper for this month's Council Meeting.</p> <p>February 2024: A new panel of Independent Hearing Commissioners has been engaged/appointed.</p>

				<p>e) Agrees that to enable the expressions of interest process to occur, the existing contracts for current External Hearing Commissioners are to be extended for a further four months, from 5 October 2023 until 4 February 2024</p> <p>f) Notes that the final list of External Hearing Commissioners recommended for appointment will be brought back to Council for approval.</p>			
20	30/08/2023	5.6	Matakohe Cemetery – Approval of Trustee Appointment Process	<p>a) Agrees that an expression of interest process is conducted to identify five candidates to be appointed as Trustees for the management of the Matakohe Cemetery.</p> <p>b) Delegates Mayor Jepson, Cr Vincent and Cr Manderson to interview potential candidates and recommend to Council for decision</p>	GM IS	Completed	<p>September 2023: Expression of interest is underway.</p> <p>October 2023: Interviews and deliberations scheduled for 7 November 2023.</p> <p>November 2023: Interviews have concluded, and the appointment of the Trustees will be presented to Council at their November 23 meeting.</p> <p>February 2024: Complete.</p>
21	27/09/2023	4.1	Notice of Motion – Cancel Emission accounting Contract / Climate Policy	<p>a) Requests that the Chief Executive cancels Council's emission accounting contract and stops development of Kaipara's climate policy.</p> <p>b) Notes that this will reduce cost to the ratepayer of approximately \$33,000 according to supplied budgets.</p>	GM E&T	Completed	<p>October 2023: Staff have let the service providers know that their contractual arrangements will cease.</p> <p>February 2024: Complete.</p>
22	27/09/2023	5.1	Transport Choices Package Approval - Dargaville	<p>a) Approves implementation of the Kaipara Transport Choices Programme in Dargaville as outlined at Attachment A.</p> <p>b) Delegates to the Chief Executive the authority to agree the funding agreement with Waka Kotahi for the Transport Choices Implementation project.</p> <p>c) Delegates to the Chief Executive the financial authority to award Transport Choices work packages up to a total amount of \$8 million, in line with the funding agreement.</p>	GM IS	In progress	<p>October 2023: A walk over with Elected Members completed. The funding agreement has been signed by Council Chief Executive and forwarded to the New Zealand Transport Agency (NZTA) for approval. No approval of the funding has been approved by NZTA to date.</p> <p>November 2023: NZTA have advised that the project budget will be reduced by 10%. However, we are still waiting approval for the reduced project budget from NZTA.</p> <p>February 2024: NZTA have advised the funding of \$7.2m is no longer available to</p>

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23	27/09/2023	5.4	Cemeteries and Crematoria Bylaw – Statement of Proposal	<p>a) Adopt the Statement of Proposal as provided in Attachment A of this agenda report for public consultation and agree that public consultation will run for one month from 02 October until 02 November 2023.</p> <p>b) Confirms that the proposed Cemeteries and Crematoria Bylaw as included in Attachment A:</p> <ul style="list-style-type: none"> - is in the most appropriate form of the bylaw; and - does not give rise to any implications under the New Zealand Bill of Rights Act 1990. <p>c) Agrees that a summary of the information contained in the Statement of Proposal is not necessary to assist in public understanding of the Proposal.</p> <p>d) Delegates Chair Cr Williams, Cr Wilson-Collins, Cr Lambeth, Cr Manderson to form a Bylaw Panel to hold 'Chat with a Councillor' sessions to hear submissions and deliberate on any matters raised in submissions and to make recommendations to the Council for final decision.</p> <p>e) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the Statement of Proposal to correct errors or omissions, or to reflect the decisions made by the Council prior to final printing and publication.</p>	GM E&T	In progress	<p>October 2023: The Bylaw is currently open for public consultation.</p> <p>November 2023:</p> <ul style="list-style-type: none"> • Public consultation has been completed for both Bylaw proposals. (October 2 - November 2 2023) - Completed <ul style="list-style-type: none"> ○ There were no submissions for either bylaw. • A briefing item to seek direction regarding the progression of the Sign Standards (Signs Bylaw control document) and Code of Practice (C&C Bylaw control document) as well as provide a recap of the Bylaws activities up to that point is scheduled for Feb Council Briefing 2024. In progress • With adoption of both Bylaws and bylaw control documents at the Feb/March Council meeting 2024 In progress <p>NOTE the adoption month will be dependent on the direction received from Council at the Feb Council Briefing 2024 meeting.</p> <p>February 2024: A paper will go to the March Council meeting for adoption.</p>

24	27/09/2023	5.5	Signs Bylaw – Statement of Proposal	<p>a) Adopt the Statement of Proposal as provided in Attachment A of this agenda report for public consultation and agree that public consultation will run for one month from 02 October until 02 November 2023.</p> <p>b) Confirms that the proposed Signs Bylaw as included in Attachment A:</p> <ul style="list-style-type: none"> - is in the most appropriate form of the bylaw; and - does not give rise to any implications under the New Zealand Bill of Rights Act 1990. <p>c) Agrees that a summary of the information contained in the Statement of Proposal is not necessary to assist in public understanding of the Proposal.</p> <p>d) Delegates Chair Cr Williams, Cr Wilson-Collins, Cr Lambeth, Cr Manderson to form a Bylaw Panel to hold 'Chat with a Councillor' sessions to hear submissions and deliberate on any matters raised in written or verbal submissions and to make recommendations to Council for final decision.</p> <p>e) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the Statement of Proposal to correct errors or omissions, or to reflect the decisions made by the Council prior to final printing and publication.</p>	GM E&T	In progress	<p>October 2023: The Bylaw is currently open for public consultation.</p> <p>November 2023:</p> <ul style="list-style-type: none"> • Briefing item presented to Council to introduce the statutory requirements of the statutory review (November Council Briefing meeting) - Completed • Council meeting item to gain Council's necessary determinations required to complete the statutory review requirements before the deadline of 19 December 2023 is scheduled for the December Council meeting. In progress • A Statement of Proposal report will be presented at the March Council meeting for adoption <ul style="list-style-type: none"> ○ Public consultation tentatively booked for 3 April - 3 May 2024 <p>February 2024: A paper will go to the March Council Meeting for adoption.</p>
25	27/09/2023	5.8	Engineering Standards Working Party	<p>a) Constitutes an Engineering Standards Working party to work in conjunction with staff to review the engineering standards.</p> <p>b) Appoints Chair Mayor Jepson, Cr Manderson, Cr Lambeth, Deputy Mayor Larsen to the Engineering Standards Working Party.</p>	GM IS	In progress	<p>October 2023: The first meeting is scheduled for 26 October 2023.</p> <p>November 2023: The first meeting is scheduled for 22 November 2023.</p> <p>February 2024: Feedback from the industry is being sought. A workshop will be convened in March to work through the feedback.</p>

28	25/10/2023	5.3	Better Off Funding Project Direction	<p>a) Notes the feedback received from Te Roroa and Te Kuihi at this meeting.</p> <p>b) Agrees to not vary the Dargaville component (\$1.02 million) of the tranche one Better off funding package agreed by Council on 31 August 2022.</p> <p>c) Agrees to vary the Mangawhai component (\$3.02 million) of the tranche one Better off funding package If written support is received from Te Uri o Hau by 31 October 2023, to include the following projects in priority order -</p> <ol style="list-style-type: none"> 1. McClean Park and linkages <ul style="list-style-type: none"> - Skate Park – with measures to address safety adjacent to Gibbons Rd and the river - River jetty - Story boards by the river featuring Te Uri o Hau history - Western linking footpath connecting the PGF footbridges - Signage pedestrians to underpasses for safety - Public toilets with lighting for safety 2. Kaiwaka Sports Complex <ul style="list-style-type: none"> - Seal carpark beside tennis court and fitness centre/ swimming pool down to Gibbons Rd 3. Mangawhai Activity Zone <ul style="list-style-type: none"> - Seal the two carparks <p>d) Agrees to not vary the Mangawhai component (\$3.02 million) of the tranche one Better off funding package agreed by Council on 31 August 2022, if written support is not received by Te Uri o Hau by 31 October 2023.</p>	GM Cust Exp	Completed	<p>November 2023: Support not received by Te Uri o Hau. Item closed. Project reverts to Community Hubs.</p> <p>February 2024: Item closed. Project reverts to Community Hubs.</p>
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				<p>e) Requests that the Chief Executive completes the application paperwork in line with the decision above.</p> <p>f) Delegates to the Mayor and Chief Executive the authority to finalise and submit the application paperwork.</p>			
27	25/10/2023	5.6	Ruawai Adaptive Pathways – Decision on sub-areas and adaptation approaches	<p>a) Does not approve either the sub areas or their adaptation approaches as listed in the report.</p> <p>b) Requests the Chief Executive report to the Council November meeting providing information on the Ruawai Adaptation Pathways Pilot, including;</p> <ul style="list-style-type: none"> I. Amount of budget committed and remaining in the project II. Implications of cancelling the programme and re-allocating the remaining budget to other activities such as physical works on adaptation, mitigation and upgrade works within or linked to Raupo Drainage District for the benefit of the Ruawai area III. Information on any consultation requirements IV. Any impacts on the regional Climate Adaptation Programme V. Any other relevant information. 	GM E&T	Completed	<p>November 2023: See paper in this month's Council Meeting</p> <p>February 2024: See response to November 23 Council Meeting item below.</p>
28	29/11/2023	4.1	NoM - Deputy Mayor Larsen - Northern Wairoa War Memorial Hall Complex Working Group	<p>a) Appoints a Northern Wairoa War Memorial Hall Complex Working Group comprised of Deputy Mayor Jonathan Larsen (Chair), Councillor Gordon Lambeth, and Councillor Eryn Wilson-Collins;</p> <p>b) Agrees to the following terms of reference for the Northern Wairoa War Memorial Hall Complex Working Group;</p> <ul style="list-style-type: none"> I. Work with key Dargaville community 	GM Cust Exp	In progress	<p>February 2024: Working Group met to set expectations and to provide understanding of Project scope and budget.</p> <p>KDC staff to investigate WG ideas for site development post demolition to provide WG high level cost estimates for consideration in LTP.</p>

				<p>groups including but not limited to the ANZAC Theatre, Muddy Waters Gallery, Dargaville Arts Association, Citizens Advice Bureau, DCDB, and other town hall users to optimise the solution to building issues for the Dargaville community;</p> <p>II. Consider a range of funding options for providing a new purpose-built annex to serve all Northern Wairoa War Memorial Hall Complex users.</p> <p>III. Consider design options for the replacement of the Northern Wairoa War Memorial Hall complex annex.</p> <p>IV. Consider how the new annex may be integrated with the proposed future community hub building and any other related matters.</p> <p>V. Report findings and recommendations of the Working Group back to Council.</p>			
29	29/11/2023	5.1	Ruawai Adaptive Pathways Pilot – Information for Council	<p>a) Notes the staff report on the Ruawai Adaptive Pathways Pilot.</p> <p>b) Pauses the Ruawai Adaptive Pathways Pilot and all related expenditure.</p> <p>c) Consults on the Climate Smart Programme through the 24/34 Long Term Plan.</p>	GM E&T	Completed	February 2024: The Ruawai Pilot programme has been paused and there will be a question on climate change/climate adaption in the 2024-27 Long Term Plan consultation document.
30	29/11/2023	5.2	Representation Review 2024	<p>a) Agrees not to undertake a representation review in 2024 for the 2025 and potentially 2028 Local Government elections.</p>	GM	Completed	February 2024: No further action required.
31	29/11/2023	5.3	Lake Taharoa – Recommendation for temporary restrictions	<p>a) Notes the ‘Issues with Kai Iwi Lakes – gold clam and vegetation loss’ report from Northland Regional Council (Attachment A).</p> <p>b) Agrees to the status quo which is to continue to support regional monitoring and education efforts through Biosecurity NZ national response and Northland Regional Council’s Clean, Check Dry summer advocacy programme.</p>	GM Cust Exp	In progress	February 2024: Bio Security initiative led by NRC and supported by KDC and Te Roroa delivered over the Christmas and Waitangi period. Public signage erected, and communication programme supported by KDC for local education, and wider out of district awareness. Retrospective and next steps meeting with NRC to be completed mid-February. NRC to present information to TDGC at

							March meet.
32	29/11/2023	5.4	Waste Management and Minimisation Plan 2024 Adoption	<ul style="list-style-type: none"> a) Adopts the final Waste Management and Minimisation Plan 2024 - 2030 as recommended by the Hearings Panel, located at Attachment B. b) Delegates the Mayor and Chief Executive the authority to approve minor editorial changes to the Waste Management and Minimisation Plan 2024 – 2030. 	GM IS	Completed	February 2024: Complete.
33	29/11/2023	5.5	Regional Speed Management Plan - Three-Year Implementation Programme and Consultation Approval	<ul style="list-style-type: none"> a) Endorses the draft Objectives for inclusion in the 2024-2027 Regional Speed Management Plan as set out in Attachment A. b) Endorses the draft Policies for inclusion in the 2024-2027 Regional Speed Management Plan as set out in Attachment A. c) Approves the recommended Option 1 for a draft three-year implementation programme for speed management consultation as part of the Regional Speed Management Plan that includes the following areas: <ul style="list-style-type: none"> 1. All Schools 	GM IS	Completed	February 2024: The ongoing programme is not being progressed by the new Government.
34	29/11/2023	5.6	Road Maintenance and Renewals Contract recommendations for increase in contract value (CON888)	<ul style="list-style-type: none"> a) Notes the increase in contract value requested does not require any additional unbudgeted investment, and b) Approves the contract value for Road Maintenance and Renewals Contract (CON888), be increased by the sum of \$16,723,727, increasing the total contract value to \$107,769,598 exclusive of GST. 	GM IS	Completed	February 2024: Complete.
35	29/11/2023	5.7	Extension of Contract CON20071 Streetlight Renewal and Maintenance	<ul style="list-style-type: none"> a) Approves the extension of the Streetlight Renewal and Maintenance Contract (CON20071) for 2 years from 1 August 23 and 31 July 25 for the second separable portion 	GM IS	Completed	February 2024: Complete.

				<p>and increase the KDC portion of the contract value by \$766,232.65 to a total value of \$1,454,795.42 excluding GST.</p> <p>b) Delegates the Chief Executive to enter into a new Joint Agreement for the increased contract value for the KDC second separable portion with Whangarei District Council.</p>			
36	29/11/2023	5.8	Temporary road closures – Northern Bass 2023/24	<p>a) Approves the application for the temporary road closures which includes Settlement Road, Valley Road (from Settlement Road to Pritchard Road) and Lawrence Road (from Valley Road to Cames Road), Kaiwaka as shown in the proposed Traffic Management Diagram (refer to Attachment A) on Thursday 28 December 2023 from 0.00 am until Monday 1 January 2024 at 10:00 pm.</p> <p>b) Notes that a condition of approval being the event organiser perform a letter drop to all businesses/residents located within the road closures.</p> <p>c) Notes that no objections were received during the notification period.</p>	GM IS	Completed	February 2024: Complete.
37	29/11/2023	5.10	Resolving Appeals on Private Plan Change 81 Dargaville Racecourse	<p>a) Delegates the authority to resolve appeals on Private Plan Change 81 to the Kaipara District Plan (Trifecta Development Area; Dargaville Racecourse) to [Cr Vincent, Cr Howard and Cr Lambeth].</p> <p>b) Delegates the Chief Executive (or his delegate) to attend Court-assisted mediation on behalf of Kaipara District Council and to represent Council's position during mediation with the parties.</p>	GM E&T	Completed	February 2024: Staff are awaiting the Environment Court to set down time/dates for mediation. This item will be closed off because appeals mediation is subject to legal privilege. Staff will work directly with the Elected Members with delegated authority to resolve appeals.
38	13/12/2023	4.1	NoM - Reconsideration of the Notice of motion to cancel Council's	<p>a) Notes that it has agreed to consult on the Climate Smart programme as part of the 2024 - 2027 Long Term Plan; and</p>	GM E&T	Completed	February 2024: No further action needed on this item at this stage.

			emissions accounting contract and Kaipara's climate policy	<p>b) Notes that it has reconsidered the decision made on 27 September 2023 as follows –</p> <p>“That the Kaipara District Council</p> <p>a) Requests that the Chief Executive cancels Council's emission accounting contract and stops development of Kaipara's climate policy</p> <p>b) Notes that this will reduce cost to the ratepayer of approximately \$33,000 according to supplied budgets”; and</p> <p>c) Reconfirms the above decision of 27 September 2023.</p>			
39	13/12/2023	5.1	Mangawhai Community Park Master Plan – Adoption for public consultation	<p>a) Notes the requests from the Mangawhai Community Park Governance Committee as passed at their 23 November 2023 meeting; and</p> <p>b) Refers the Draft Mangawhai Community Park Master Plan back to the Mangawhai Community Park Governance Committee for further consideration.</p>	GM SGI	In progress	February 2024: Extraordinary Meeting of Mangawhai Community Park Governance Committee in January 2023, and now draft is up for adoption at February Council Meeting.
40	13/12/2023	5.2	Mangawhai Branch Library 2023	<p>a) Approves Mangawhai Library to become a branch of Kaipara Libraries, with paid staff.</p> <p>b) Approves funding to be included in the 2024/27 Long-Term Plan (LTP) for ongoing operational expenses of \$200,000 per annum (\$150,000 staffing and \$50,000 operational).</p> <p>c) Approves the utilisation of existing operational budgets of approximately \$48,000 to begin transitioning the Mangawhai Library to a paid staff model in this 23/24 financial year.</p>	GM Cust Exp	In progress	February 2024: Business case for fit out underway. Meeting with MGW Volunteer Librarians complete, with 6 of 21 volunteers opting to continue to support the branch library function in a voluntary capacity. Job description and recruitment planning work underway. Discussing options to incorporate KDC front of house into Library counter.
41	13/12/2023	5.3	Raupo Canal G Floodgate Procurement	<p>a) Approves the procurement plan for construction of the Raupo Canal G floodgate project (Attachment A).</p>	GM IS	In progress	February 2024: Tenders are currently being sought.

				b) Delegates the power to award the construction contract for the Raupo Canal G floodgate project to the Chief Executive.			
42	13/12/2023	5.4	16 Ruawai Wharf Road, Ruawai	<p>a) Resolves that the former Raupo Drainage Board property at 16 Ruawai Wharf Road, Ruawai is surplus to requirements and should be sold (legal description for the property SEC 69 BLK XV TOKATOKA SD).</p> <p>b) Allocates the net proceeds of the sale to the Raupo Drainage scheme budget for capital works and notes that this decision is inconsistent with the application of sale proceeds to debt policy. For the reason that there are unique circumstances with respect to the asset having been owned and maintained by the targeted rate of Raupo Drainage District and therefore does not require the policy, regarding application of proceeds of asset sales to reducing debt, to be amended.</p> <p>c) Delegates the Chief Executive and Mayor the authority for approving any sales and purchase agreement for the property, including the sale price and any other terms and conditions.</p>	GM IS	Completed	February 2024: Complete.
43	13/12/2023	5.5	Pine Beach, Kai Iwi Lakes toilet and shower facilities	<p>a) Notes the resolutions passed by the Taharoa Domain Governance Committee at their 14 November 2023 meeting regarding campground toilet and shower facilities.</p> <p>b) Approves addressing the undersupply of public toilet and shower facilities at Pine Beach by investing in sufficient toilet and shower facilities to achieve compliance with the Camping Ground Regulations 1985.</p> <p>c) Notes that this project for the undersupply of public toilet and shower facilities at Pine</p>	GM Cust Exp	Completed	February 2024: Procurement process underway for TIF element to supply day visitors. LTP funding entered for EM consideration.

				Beach, is dependent on funding being included in the 2024/27 Long Term Plan process.			
44	13/12/2023	5.6	Delegation of authority to award CON1025 Arapohue Road Slip Repair	a) Directs the Chief Executive to instruct the General Manager Infrastructure Services to assess the tenders to ensure that fair value is provided for the works; and b) Subject to fair value being confirmed via clause a) above, delegates authority to the Chief Executive to award CON1025 Arapohue Road Slip Repair for a value of up to \$1,800,000 (excluding GST).	GM IS	In progress	February 2024: No tenders were received for the works. A new tender from 3 potential suppliers is being sought.
45	13/12/2023	5.7	Temporary road closure approval – Hibiscus Coast Motorsport Club event - 25 Feb 2024	a) Approves the application for the temporary road closure of Arcadia Road, Paparoa, as outlined in the proposed Traffic Management Plan (Attachment A) on Sunday 25 February 2024 from 9.00 am to 6.00 pm. b) Notes that a condition for approval is that the event organiser must do a letter drop to all businesses and residents located within the road closures.	GM IS	Completed	February 2024: Complete.
46	13/12/2023	5.8	Temporary road closure approval – Rally of Dargaville – 9 March 2024	a) Approves the application for the temporary road closures which includes Totara Street, Kapia Street, Hokianga Road, Parenga Street, Tokatoka Road, Greenhills Road, Waihue Road, and Opanake Road as outlined in the proposed Traffic Management Diagram (refer to Attachment A) for Saturday, 9 March 2024 from 7:00 am to 7:00 pm. b) Notes that a condition of approval is that the event organiser must conduct a letter drop to all businesses and residents located within the road closures.	GM IS	Completed	February 2024: Complete.
47	13/12/2023	5.9	Procurement Plan Approvals	a) Endorses the approach to publicly tender Mangawhai Eveline Street Stormwater	GM IS	Completed	February 2024: Complete.

				<p>Improvements physical works and delegates final approval of the procurement plan to the Chief Executive.</p> <p>b) Endorses the approach to publicly tender Mangawhai Breve Street Stormwater.</p> <p>c) Improvements physical works and delegates final approval of the procurement plan to the Chief Executive.</p> <p>d) Endorses the approach to publicly tender Dargaville Wastewater Treatment Plan.</p> <p>e) Improvements baffle works and delegates final approval of the procurement plan to the Chief Executive.</p> <p>f) Endorses the approach to directly award Maungaturoto Water Treatment Plant Renewals to Downer Group NZ and delegates final approval of the procurement plan to the Chief Executive.</p> <p>g) Endorses the approach to directly award Raupo Land Drainage Bowergate Stopbank Improvements to Jenyns and Jenyns Excavators and delegates final approval of the procurement plan to the Chief Executive.</p> <p>h) Endorses the approach to publicly tender Rangiora Road Boat Ramp and Car Park Development physical works and delegates final approval of the procurement plan to the Chief Executive.</p>			
48	13/12/2023	5.10	Retrospective approval to appoint a Roading Engineer	<p>a) Agrees to appoint Kingston Infrastructure Limited (Blair King) to implement the short-term actions outlined in this report, to drive improvements in the Kaipara District roading network.</p>	GM IS	Completed	February 2024: Complete.

				<ul style="list-style-type: none"> b) Approves unbudgeted operational expenditure of up to \$80,000 for this work from within current budgets. c) Delegates to the Chief Executive the authority to finalise the paperwork with the council decision. d) Notes that this appointment is an exception to the Council procurement policy. 			
49	13/12/2023	5.11	Kaipara District Council Animal Management Annual Report 01 July 2022 to 30 June 2023	<ul style="list-style-type: none"> a) Notes the 'Kaipara District Council Animal Management Annual Report for the 12 months ending 30 June 2023' (Attachment A and B). b) Agrees that the Chief Executive forward the 'Kaipara District Council Animal Management Annual Report for the 12 months ending 30 June 2023' to the Secretary for Local Government, in accordance with s10A(1) and s10A(2) of the Dog Control Act 1996. c) Delegates the Chief Executive the authority to approve any minor editorial changes that do not alter the intent of the information in 'Kaipara District Council Animal Management Annual Report for the 12 months ending 30 June 2023'. 	GM Cust Exp	Completed	February 2024: Submitted.
50	13/12/2023	5.12	Alcohol Control Bylaw 2018 – Statutory Review	<ul style="list-style-type: none"> a) Endorses the Findings and Options Report (Attachment A) for the Alcohol Control Bylaw 2018. b) Determines that the statutory review of the Alcohol Control Bylaw 2018 has found that: <ul style="list-style-type: none"> I. A bylaw is still the most appropriate way to address alcohol-related crime and disorder in public places within the Kaipara District II. The current Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 	GM E&T	Completed	February 2024: Completed. Staff are developing a statement of proposal, which will be brought back to Council for a decision – likely at the April Council Meeting.

				<p>III. The current Bylaw structure and wording could be improved.</p> <p>c) Determines that it is satisfied that the level of alcohol-related crime and disorder experienced before the bylaw was made is likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue.</p> <p>And that following the determinations in a) to c) above:</p> <p>a) Agrees that Option 2: amend the Bylaw, is the most appropriate option to respond to the statutory review findings on the current Alcohol Control Bylaw 2018.</p> <p>b) Requests that staff prepare a public consultation document that amends the Alcohol Control Bylaw 2018 as outlined in this report.</p>			
51	13/12/2023	5.13	Amendment to the Appointment of Hearing Commissioners Policy	<p>a) Approves the amended Appointment of Hearings Commissioner Policy (Attachment A).</p> <p>b) Delegates the Mayor and Chief Executive the authority to approve any further amendments discussed at this meeting and to finalise the policy</p>	GM E&T	Completed	February 2024: Completed. This Policy has now been finalised.
52	13/12/2023	5.14	LTP - Financial Contributions Policy – December 2023	<p>a) Approves the Financial Contributions Policy for inclusion in the draft Long Term Plan 2024-27, provided at Attachment A.</p>	GM SGI	Completed	February 2024: Complete.
53	13/12/2023	5.15	Equal Employment Opportunities Policy	<p>a) Adopts the Equal Employment Opportunities Policy provided at Attachment A.</p>	GM P&C	Completed	February 2024: Complete.
54	13/12/2023	5.16	Urgent decision-making over the Christmas-New year recess period 23-24	<p>a) Delegates the power to make urgent decisions on behalf of the Council or its committees between the last scheduled meeting in December 2023 and the first meeting of Council or relevant committee in 2024 (the recess period) to any two of either the Mayor or Deputy Mayor and Councillor Gordon Lambeth.</p>	CE	Completed	February 2024: Complete. There was one urgent Decision over the recess period, to be noted at February Meeting.

				<ul style="list-style-type: none"> b) In the event the Mayor and Deputy Mayor are both absent at the same time, delegates the power to make urgent decisions on behalf of Council or its committees over the recess period to Councillors Rachael Williams and Gordon Lambeth. c) Notes that if it is considered necessary, an extraordinary or emergency meeting of the Council will be called during the recess period. d) Notes that if the urgent decision-making process is exercised, the instances will be reported to the first Council or relevant committee meeting, in 2024. e) Delegates Councillor Lambeth the authority under section 25(5) of the Civil Defence Emergency Management Act 2002 to declare a state of local emergency in the event the Mayor is unavailable over the recess period. 			
55	13/12/2023	5.18	Meeting Calendar for 2024	<ul style="list-style-type: none"> a) Notes the Meeting Date Principles agreed at the start of the triennium (Attachment A) b) Approves the Draft Kaipara District Council Governance Meeting Calendar 2024 (Attachment B), noting that dates can be changed and meetings added if required. c) Agrees that the General Manager People and Capability be delegated to re-schedule meetings if required and to determine venues and times, in consultation with the respective Chairpersons. 	GM P&C	Completed	February 2024: Complete.
56	13/12/2023	5.19	Noting Petition - Save Kaipara District's Climate Adaptation Programme	<ul style="list-style-type: none"> a) Notes the Statement of Petition and supporting signatures (Attachment B) and supporting documentation (Attachment C) as presented at the 29 November Council Meeting. 	GM P&C	Completed	February 2024: Complete.

				b) Notes that the topic was addressed by Council via report at the 29 November meeting.			
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