

Resolutions Register update – May 2024

Ref	Meeting Date	Item Number	Item Name	Resolution	Assigned	Status	Comments
1	26/09/2017	6.6	Stopbank reinstatement - land known as Section 73 75 part 44 Block XV of the Tokatoka Survey District	<p>a) Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice.</p> <p>b) Notes that the works are to be funded by Raupo Drainage Targeted Rate</p>	GM IS	In Progress	<p>Council made further decision on this issue in November 2018. Meeting was held on 22 September 2020 to conclude matters. Raupo Drainage committee confirmed direction to progress.</p> <p>August update: Consultant has been engaged to prepare material which will be used to progress the project. Engineers estimate will be updated and a paper brought to Council to incorporate budget.</p> <p>November: to be reviewed at Nov Raupo Committee meeting and to Council later.</p> <p>December: Report to Council on Chairs alternative proposal.</p> <p>March update: Eros Foschieri will present at April Briefing.</p> <p>April update: Eros has presented at April Briefing, further analysis needed. Meeting with Mr Bowers as first step.</p> <p>June update: Land has been sold and new occupants happy to have stopbank reinstated. Prices being sought.</p> <p>September 2022 update: The scope, timing and price of the works is being reviewed.</p> <p>December 2022 update: A previous consultant's report has highlighted the existing private stopbank in Ruawai is at risk from failure. A new stopbank is proposed by the Raupo Drainage Committee. Subject to resource consent, the works are planned for February 2023.</p> <p>February 2023: Design and resource consent is progressing. The Raupo Drainage Committee are planning to commence works March/April 2023.</p> <p>March 2023: Design and consenting continues. Due to other storm recovery works, the new stopbank is now scheduled to commence October/November 2023.</p> <p>April 2023: No further update this month.</p>

							<p>June 2023: Design and consenting. works continue to allow physical works to commence in summer.</p> <p>July 2023: Works are scheduled to commence during the summer period.</p> <p>August 2023: No further update</p> <p>September 2023: No further update</p> <p>October 2023: Resource Consent has been submitted and tenders for the works is being sought.</p> <p>November 2023: Resource Consent is being processed. Works are now scheduled to commence in February 2024.</p> <p>February 2024: Works have commenced and planned for completion by June 2024.</p> <p>March 2024: Works have commenced and planned for completion by June 2024.</p> <p>April 2024: No further update.</p> <p>May 2024: Construction is progressing well. However, should the works be affected by rain the site will be closed and works will resume in spring 2024.</p>
2	30/09/2020	5.5	Alamar boat ramp and carpark improvements	<p>a) Approves the allocation of Financial Contributions up to \$900k for the design and construction of the boat ramp car park.</p> <p>b) Approves the Procurement Plan for the construction of the car park.</p> <p>c) Delegates award of Contract to the CEO subject to the price being within the approved budget</p>	GM IS	In progress	<p>Procurement approach amended so that it can be advanced without the coastal walkway. This will avoid unnecessary delays.</p> <p>August update 2021: Following design development it has been identified that the benefits of this investment do not outweigh the costs. Discussions have been held with stakeholders with regards not progressing the sealing of the road.</p> <p>October 2021: Boat club contacted and realise increased parking needed. Masterplan for that area to be started.</p> <p>March update 2022: Full Structural Plan being completed for an extended area for future proofing of estuary access.</p> <p>July update 2022: Commute have been appointed to look at all access and car parking in Mangawhai. The report is likely to result in a number of projects which will be prioritised and discussed with Council by June 2023. In the short</p>

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3	24/11/2021	6.2	Baylys Beach storm events report	<p>a) Notes the Report on Baylys Beach Storm Events.</p> <p>b) Requests the Chief Executive report back to the March 2022 Council Meeting with a comprehensive report detailing issues and options at Baylys Beach.</p>	GM IS	In progress	<p>March update 2022: Eros Foschieri leading meeting with community and report going to April Council Meeting</p> <p>April update: Further meeting with community and now prioritising a list and timeline for Council.</p> <p>September update 2022: Abatement notice regarding sandbags – consultants have identified options and discussion will be held with the community. Likely report to Council in November 2022.</p> <p>November 2022: Meeting with community regarding sandbags.</p> <p>February 2023: Rock armouring along the watercourse completed. Design and</p>

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4	23/02/2022	5.9	Dargaville Water Storage – Indicative Business Case	<p>a) Accepts the findings of the Indicative Business Case (Attachment A) that the Waiatua Reservoir option as detailed in that indicative business case is the most appropriate for the needs of the Dargaville Community.</p> <p>b) Directs staff to further advance the Waiatua option (as detailed in Attachment A) through the development of a business case.</p>	GM IS	In progress	<p>April update: report likely to be completed around August 2022.</p> <p>July update: A draft report has been prepared and is currently being reviewed by staff.</p> <p>August update: Report to be discussed at the February 2023 Council Briefing.</p> <p>December update: A report will be presented to the February 2023 Council briefing.</p> <p>February 2023: Discussions continue with the Te Tai Tokerau Water Trust and a presentation will be provided to the Councils April 2023 briefing.</p>

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5	29/06/2022	5.1	Te Kopuru Community Development Group Incorporated Development Agreement/License to Occupy Application	<p>a) Approves a Development Agreement/License to Occupy (LTO) be provided to the Te Kopuru Community Development Group Incorporated, for the area of the Te Kopuru Domain outlined in black on Attachment B.</p> <p>b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the Development Agreement/License to Occupy.</p>	GM E&T	In Progress	<p>The Development Agreement/Licence to occupy is being finalised for the Te Kopuru Community Development Group to review. It is with the TKDG for final comment. Awaiting final site plans from surveyor.</p> <p>February 2023: Still progressing discussions and the intention is to report back next meeting.</p> <p>April 2023: The LTO documentation is being finalised and should be executed within the next month.</p> <p>June 2023: There has been a delay in</p>

						<p>executing the Development Agreement/LTO as the Domain site had to be professionally cleared of unauthorised debris including vehicles, structures, dog kennels and work with dog issues and the process for the regulatory team to get this cleared was long and had to be handled carefully. The HAIL site assessment has now been completed and the findings incorporated into the DV agreement and it will be executed shortly.</p> <p>July 2023: The development agreement will be signed this month.</p> <p>August 2023: The Development Agreement is currently with the community group. They have requested a meeting with council staff to work through a couple of issues they have with the agreement.</p> <p>September 2023: KDC staff have completed the work to execute the Development Agreement and this now sits with the community group. Staff and the Group have met and the Group are assessing the Agreement.</p> <p>October 2023: The Te Kopuru Community Development Group have not signed the Development Agreement and have indicated they want to change the area to build the pump track. Staff would need to submit a report back to Council seeking approval of the changes. They are meeting the Mayor & Deputy Mayor on Wednesday 18 October 2023.</p> <p>November 2023: Further meetings have occurred between Elected Members, senior Council officials and community representatives.</p> <p>February 2024: A meeting is being planned for late March, with day & time to be confirmed to discuss next steps. The Group have not signed the Development Agreement.</p> <p>March 2024: Meeting was held on 20/03/24 and the community have made the decision to change focus to Te Kopuru Community Gardens and a potential helipad. Staff will be writing an information paper to present to Council.</p> <p>April 2024: No change from last update.</p>
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6	27/07/2022	5.4	Mangawhai Museum Loans – July 2022	a) offers to renew the loans as interest only with the interest rate set at council's annual average cost of borrowing for a term of two years while a formal policy is developed on the provision of loan funding by Council to community organisations.	GM SGI	In progress	<p>August 2022: Museum advised.</p> <p>September update 2022: Finance and Risk Manager developing loan funding policy to go to sept 2023 Council Meeting.</p> <p>June 2023: No progress as recruiting staff.</p> <p>July 2023: Still on list to be completed.</p> <p>August 2023: Treasury Policy underway and museum meeting scheduled.</p> <p>September 2023: Museum have said they will come to Council to apply for a targeted rate.</p> <p>October 2023: Discussed proposed Targeted rate with Council and gave guidance would go out for consultation.</p> <p>November 2023: Museum targeted rate going out for consultation. Loans documentation to be revised by June 24.</p> <p>February 2024: Put new targeted rate up for consultation which will help payment of loan. Looking at new agreement July.</p> <p>March /April 2024/May 2024: No change.</p>
7	31/08/2022	5.10	Change in delegations for Environment Court proceedings pertaining to RM210053 appeal	a) Delegates the Resource Consents Manager to attempt to resolve the appeal against resource consent decision RM210053 at Environment Court mediation.	GM SGI	In progress	<p>February 2023: won't be heard in the Environment Court until August 2023.</p> <p>September 2023: Mediation unsuccessful. Environment Court hearing held 31 August and 1 September 2023. Environment Court to undertake site inspection and all parties to file final legal submissions by 13 October 2023.</p> <p>If Council decision upheld by Environment Court an award of costs against the appellant is to be pursued to recover part of Council's costs.</p> <p>October 2023: Awaiting Environment Court decision.</p> <p>November 2023: Awaiting Environment Court decision.</p> <p>February 2024: Mediation between</p>

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8	14/12/2022	4.3	Pouto Recreation Facility Improvements	<p>a) Approves funding of \$228,347 from the District-wide Reserve Contribution Fund to increase the budget for Pouto amenity improvements, supporting the set-up of the car park sealing, and pathway connection project, and extending the length of Pouto wharf to meet the pathway.</p>	GM IS	In progress	<p>February 2023: Design is underway and will be completed as the Pouto wharf works, scheduled for completion in April 2023.</p> <p>March: Works are scheduled to start in November 2023.</p> <p>April 2023: No further update.</p> <p>June 2023: No further update.</p> <p>July 2023: No further update.</p> <p>August 2023: No further update.</p> <p>September 2023: Works are scheduled to take place once the wharf is completed. Car park sealing scheduled for November/December.</p> <p>October 2023: No further update.</p> <p>November 2023: Car park sealing scheduled for early March 2024, to align with the full completion of the wharf.</p> <p>February 2024: Car park sealing scheduled for April 2024, to align with the full completion of the wharf.</p> <p>March 2024: The Resource Consent application has been submitted. A date for sealing Pouto carpark will be confirmed once the RC has been approved.</p> <p>April 2024: Wharf has been scheduled for construction at the end of April, with completion by late May. Working on finding a contractor for the car park sealing before the end of June, no luck yet however.</p> <p>May 2024: Official opening for wharf planned for 7 June. Resource consent for concrete ramp down to the beach has been submitted. Price for all work above the ramp (sealing and footpaths) received. Price was over budget,</p>

							reviewing whether scope can be reduced or budget increased.
9	26/04/23	4.1	Notice of Motion – Establishment of a waste to energy plant	That Kaipara District Council directs the Chief Executive to: <ul style="list-style-type: none"> a) Investigate options for the establishment of a waste to energy plant in conjunction with Auckland Council (via Mayor Brown’s office), and Whangarei District Council (via Mayor Cocurullo’s office), Far North District Council (via Mayor Tepania’s office), Northland Inc., Te Uri o Hau and industry operators including but not limited to South Island Resource Recovery Ltd (SIRRL); and b) Provide a preliminary viability report to a Council workshop in June 2023. 	CE	Completed	<p>June 2023: Northland Chief Executive Forum and Mayoral Forum have agreed to progress investigations. Also investigating options to present to all Northland elected members on the topic.</p> <p>July 2023: Presented to meeting of all Northland elected members on 18 July.</p> <p>August 2023: Liaison with Auckland Council including Northland Mayors/Chair, Deputies and CEs has occurred this month. No plans to provide a preliminary report at this stage until all liaison has concluded.</p> <p>September 2023: Introduction presentation held with Directors of CNTY (Shareholders of SIRRL) to better understand WtE product.</p> <p>October 2023: Letter to Wayne Brown from Northland Councils sent 27 September 23 asking for Auckland Council to look at this opportunity in more depth.</p> <p>November 2023: Letter dated 18 October sent to Auckland Council from Mayor Jepson asking for further discussion on topic.</p> <p>February 24: Meeting held in February to discuss broader topics, including WtE. Awaiting future direction from Government on WtE status. No plans for a report to Council until then.</p> <p>March 2024: No further update.</p> <p>April 2024: No further update.</p> <p>May 2024: Any WtE plant will be a private sector project, not a council project. It is not envisaged that staff will report back to Council on viability, for this reason.</p>
10	26/07/23	5.3	Kaiwaka Can McCleans Park Gibbons Road Development Agreement	<ul style="list-style-type: none"> a) Approves a Development Agreement/License to Occupy (LTO) for Kaiwaka Can develop McClean Park, Gibbons Road b) Delegates the Chief Executive responsibility for finalising the terms and conditions of the 	GM P&C	In Progress	<p>August 2023: Document preparation underway.</p> <p>September 2023: Staff working on the Development Agreement, currently waiting on the surveyor to complete their works and then draft to be sent to the group in October.</p>

				Development Agreement/Licence To Occupy documents.			<p>October 2023: Staff are still working on finalising the Development agreement.</p> <p>November 2023: Development Agreement has been sent to Kaiwaka Can for review and signing.</p> <p>February 2024: The Development Agreement is with the Kaiwaka Can committee, awaiting their sign off.</p> <p>March 2024: Progressing. Kaiwaka Can due to submit resource consent application. Meeting to be arranged with CE regarding sign off for Development Agreement soon. Community meeting took place 20/3 for feedback.</p> <p>April 2024: Development Agreement due to be signed end of April.</p> <p>May 2024: Development Agreement with Kaiwaka Can, no change.</p>
11	26/07/23	5.4	Kellys Bay Improvement Society Inc License to Occupy Application	a) Agrees for the agenda item 'Kellys Bay Improvement Society Inc License to Occupy Application' lay on the table until more information can be presented to Council.	GM P&C	In Progress	<p>August 2023: Completion of the Kaipara Campground strategy required before progressing.</p> <p>September 2023: Review into Camping completed. Document to be reviewed by ET and reported to Council in October.</p> <p>October 2023: Campground Review is scheduled to go to December Briefing. An REOI will be run for Kelly's Bay Campground from mid October.</p> <p>November 2023: REOI for Campground has been advertised and will close 24 November 2023.</p> <p>February 2023: Proposal for operating campground went to 7 Feb PEX Workshop. Public notification of proposed lease was published on Sat 10 Feb giving members of the public 30 days to lodge a submission.</p> <p>March 2024: Item related to this in PEX agenda for March Meeting.</p> <p>April 2024: Once PEX matter is concluded a report will be provided to Council.</p> <p>May 2024: No change. PEX Matter still to be resolved.</p>

12	27/09/2023	5.8	Engineering Standards Working Party	<p>a) Constitutes an Engineering Standards Working party to work in conjunction with staff to review the engineering standards.</p> <p>b) Appoints Chair Mayor Jepson, Cr Manderson, Cr Lambeth, Deputy Mayor Larsen to the Engineering Standards Working Party.</p>	GM IS	In progress	<p>October 2023: The first meeting is scheduled for 26 October 2023.</p> <p>November 2023: The first meeting is scheduled for 22 November 2023.</p> <p>February 2024: Feedback from the industry is being sought. A workshop will be convened in March to work through the feedback.</p> <p>March 2024: In progress. The Working Party met in March and a review of the KDC Standards is ongoing.</p> <p>April 2024: Review Session is booked for Monday 22nd April, for the Officers to work through the Transport Section of the Engineering Standards to then report back to the working party.</p> <p>May 2024: Next Engineering Standards meeting scheduled for Monday 20 May to finalise reviewing the Transport Chapter.</p>
13	29/11/2023	4.1	NoM - Deputy Mayor Larsen - Northern Wairoa War Memorial Hall Complex Working Group	<p>a) Appoints a Northern Wairoa War Memorial Hall Complex Working Group comprised of Deputy Mayor Jonathan Larsen (Chair), Councillor Gordon Lambeth, and Councillor Eryn Wilson-Collins;</p> <p>b) Agrees to the following terms of reference for the Northern Wairoa War Memorial Hall Complex Working Group;</p> <ol style="list-style-type: none"> I. Work with key Dargaville community groups including but not limited to the ANZAC Theatre, Muddy Waters Gallery, Dargaville Arts Association, Citizens Advice Bureau, DCDB, and other town hall users to optimise the solution to building issues for the Dargaville community; II. Consider a range of funding options for providing a new purpose-built annex to serve all Northern Wairoa War Memorial Hall Complex users. III. Consider design options for the replacement of the Northern Wairoa War Memorial Hall complex annex. IV. Consider how the new annex may be integrated with the proposed future community hub building and any other 	GM Cust Exp	In progress	<p>February 2024: Working Group met to set expectations and to provide understanding of Project scope and budget. KDC staff to investigate WG ideas for site development post demolition to provide WG high level cost estimates for consideration in LTP.</p> <p>March 2024: KDC Staff & Councillors meeting 27 March to discuss a High-Level project breakdown and temporary alternative locations for The Arts Association.</p> <p>April 2024: Staff and EM meeting Thursday 18th April to discuss next steps. - No additional funding available for THWG development suggestions.</p> <p>May 2024: Staff, EMs and community stakeholders meeting Tuesday, 14th May 2024 to provide update and next steps.</p>

				related matters. V. Report findings and recommendations of the Working Group back to Council.			
14	29/11/2023	5.3	Lake Taharoa – Recommendation for temporary restrictions	<ul style="list-style-type: none"> a) Notes the ‘Issues with Kai Iwi Lakes – gold clam and vegetation loss” report from Northland Regional Council (Attachment A). b) Agrees to the status quo which is to continue to support regional monitoring and education efforts through Biosecurity NZ national response and Northland Regional Council’s Clean, Check Dry summer advocacy programme. 	GM Cust Exp	Completed	<p>February 2024: Bio Security initiative led by NRC and supported by KDC and Te Roroa delivered over the Christmas and Waitangi period. Public signage erected, and communication programme supported by KDC for local education, and wider out of district awareness. Retrospective and next steps meeting with NRC to be completed mid-February. NRC to present information to TDGC at March meet.</p> <p>March 2024: No further update.</p> <p>April 2024: TDGC reconvenes April 23rd no further update.</p> <p>May 2024: NRC Briefing to Council in July with next steps and recommendations.</p>
15	13/12/2023	5.3	Raupo Canal G Floodgate Procurement	<ul style="list-style-type: none"> a) Approves the procurement plan for construction of the Raupo Canal G floodgate project (Attachment A). b) Delegates the power to award the construction contract for the Raupo Canal G floodgate project to the Chief Executive. 	GM IS	In progress	<p>February 2024: Tenders are currently being sought.</p> <p>March 2024: The tender documents have come in above budget. A value engineering session is being held with the two lowest submitters to identify opportunities to construct the flood gate within current budget.</p> <p>April 2024: A tender has been awarded for construction to commence. Scheduled completion is set for February 2025.</p> <p>May 2024: Works have commenced, scheduled for completion 2025.</p>
16	13/12/2023	5.6	Delegation of authority to award CON1025 Arapohue Road Slip Repair	<ul style="list-style-type: none"> a) Directs the Chief Executive to instruct the General Manager Infrastructure Services to assess the tenders to ensure that fair value is provided for the works; and b) Subject to fair value being confirmed via clause a) above, delegates authority to the Chief 	GM IS	In progress	<p>February 2024: No tenders were received for the works. A new tender from 3 potential suppliers is being sought.</p> <p>March 2024: No further update.</p> <p>April 2024: Contract has been awarded and contractor is due to establish on site in the next few weeks, just working on</p>

				Executive to award CON1025 Arapohue Road Slip Repair for a value of up to \$1,800,000 (excluding GST).			the Traffic Management Plans. Expected completion date estimated to be early August. May 2024: Contractor has established on site and works have begun. Works are expected to carry on through to July/August.
17	28/2/2024	4.6	Waimatenui Farms Limited - Road Stopping	<p>a) Approves the stopping and subsequent sale to Waimatenui Farms Limited of the part of Waiotekumurau Road that is not maintained by Kaipara District Council and parts of Waiowhata Road and all of Pakotai Road and another unnamed road adjacent to land owned by Waimatenui Farms as detailed in Attachment A of the Waimatenui Farms Limited Road stopping application.</p> <p>b) Delegates the Chief Executive responsibility for preparation of the survey plan and the public notification of the Road stopping proposal.</p> <p>c) Notes that the sale of the land at a valuation of \$670,000 will not proceed until the Road stopping has been publicly notified and any submissions or objections received have been considered and resolved by Council or the environment court.</p>	GM P&C	In progress	<p>March 2024: Sitting with applicant to complete survey plan.</p> <p>April / May 2024: No change.</p>
18	24/4/2024	4.1	Alcohol Control Bylaw 2018 – Statement of Proposal	<p>a) Adopts the Statement of Proposal as provided in Attachment A of this agenda report for public consultation.</p> <p>b) Confirms that the proposed Alcohol Control Bylaw 2018 as included in Attachment A:</p> <ul style="list-style-type: none"> i. is in the most appropriate form of the bylaw; and ii. does not give rise to any implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990. <p>c) Agrees that a summary of the information contained in the Statement of Proposal is not necessary to assist in public understanding of the proposal.</p>	GM E&T	In progress	May 2024: The Bylaw is currently out for public consultation, which runs until 6 June 2024.

				<p>d) Delegates Cr Gordon Lambeth (Chair), Cr Mike Howard and Cr Mark Vincent to form a Bylaw Panel to hold 'Chat with a Councillor' sessions to hear submissions and deliberate on any matters raised in verbal or written submissions and to make recommendations to the Council for final decision.</p> <p>e) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the Statement of Proposal to correct errors or omissions, or to reflect decisions made by the Council, prior to final printing and publication.</p>			
19	24/4/2024	4.2	Sensitive Expenditure Policy adoption – April 2024	<p>a) Adopts the Sensitive Expenditure Policy as provided at Attachment B.</p> <p>b) Delegates authority to the Chief Executive to make minor editorial changes to the Sensitive Expenditure Policy.</p>	GM SGI	Completed	May 2024: Changes made. Completed.
20	24/4/2024	4.3	Revocation of Private Road Seal Extension Policy	<p>a) Revokes the Private Road Seal Extension Policy as provided in Attachment A.</p> <p>b) Notes that staff will be preparing a report for a future Council Briefing on potential alternative options for private road sealing.</p>	GM E&T	Completed	May 2024: Completed.